Minutes

September 23, 2013
2:00 P.M.
BK-111/112

1. Call to Order
   President Juan Ramirez called the meeting to order at 2:09 P.M.

2. Flag Salute
   President Ramirez led the Cabinet members to the flag salute.

3. Roll Call
   Present: President Juan Ramirez; Vice President Aldemar Sanchez; Commissioners: Athletics- Beatrice Caballero; Budget and Finance- Alejandra Lopez; Convocational and Fine Arts- Jony Nader; Daytime Activities- German Sanchez; Disabled Students- Frankie Jimenez; External Affairs- Suleyma Castillo; Information Technology- Raquel Ramirez; Inter-Club Council- Charles Caguioa; Nighttime Activities- Dana Ramos; Public Relations- Abner “Ace” Caguioa; Records and Information- Janet Parga; Student Center- Amanda Calderon-Cary; Student Financial Aid- Nathalie Chavez; Student Outreach- Araceli Lopez; Student Services- Karen Zapien; Vocational Education- Matthew Vila; Assistant Commissioners: Budget and Finance- Imad Benkhaled; Disabled Students- Freddy Martinez; External Affairs- Gabriela Granados; Nighttime Activities- Jonathan Vanderlinden; Public Relations- Michelle Barba; Records and Information- Marisa Trujillo; Student Center- Valeria Rodriguez; Student Outreach- Paola Hernandez; Student Services- Kerry Jukwe

   Quorum Established 16/16

4. Approval of the Minutes
   Motion to vote in favor of approving Minutes was made by Commissioners Suleyma Castillo/Second by Jony Nader.

   Motion in Favor of Approval 16.0.0

5. Approval of the Agenda
   Motion to vote for adoption of Agenda as is, was made by Commissioners Charles Caguioa/ Second by Janet Parga.

   Motion in Favor for Adoption 16.0.0

6. Communications
   Director of Student Activities
      Dr. Beers- Will implement processes and procedures learned over the past week. Is working with Facilities to regulate the air conditioning in the office, also working with Food Services regarding RFP. Dr. Beers has also worked on expediting requisitions and ensuring they are done correctly and in placed in the correct category.

   Coordinator of Student Activities
      AJ- Thank you to everyone who arrived early to pick out their Homecoming floats. Homecoming court and associated applications are due by October 2. Reminder of the Early Bird Special tomorrow, not Wednesday, as mistakenly announced.

   ASCC President
      Attended Coordinating Committee and reviewed current budget for Measure CC, there will be a presentation to the Board of Trustees in the upcoming meeting to update on the Measure G bond and to see where the money is being allocated.

   ASCC Vice President
      Senate meeting on Wednesday. Vice President Sanchez reminds the Cabinet it is important to inform him if any commissioners are able to attend, so the legislation of their approvals can be
written. If there are any commissioners who cannot attend, please notify Vice President Sanchez, so they can be put on the following week’s Agenda. During the Senate meeting Wednesday, there will also be the approval of Court and the remaining Senate officers.

Commissioner Reports

Araceli: Thank you to everyone who joined in for Constitution Day.

Karen: She and Assistant Commissioner, Kerry Jukwe, met with Dr. Johnson to introduce themselves. During the meeting, Dr. Johnson, provided them with a list of all the Deans and Directors relating to any student services. It has been established to have a Services Fair hosted by ASCC, to make all the available services and resources known to the students.

Beatrice: Met with Dan Claus last Thursday, discussed all the home games in October, and went over Homecoming. There is a concern regarding float building on the Friday before homecoming, October 25, because there will be a high school game and all the floats would have to be moved to the grass area by the field house. Will also be attending the Athletic Division meeting on Thursday and will have a report for next week’s Cabinet meeting.

“Ace”- Web Standards Committee, led by Dr. Schilling, and talked about reactions towards the creation of the new homepage. A subcommittee was also created to build standards for the homepage. Another thing discussed during the meeting was revising the “My Cerritos” logo. There was also a discussion about social media and possibly implementing guidelines that have already been implemented on to the Cerritos College Facebook page.

Jony: Spoke with Dean of Fine Art, Dr. Pritchard, who stressed concern regarding the delay of payments to the art programs.

Nathalie: Reminder today’s deadline for scholarships. There are 16 scholarships, each worth about $1000 each. Meeting with Kim Westby next week to discuss the concern of freshman students not knowing much information regarding financial aid.

Suleyma: Attended Hiring Standards Committee. Elizabeth Page, counselor from DSPS, thankful to have a student representative on board of the committee.

Alejandra: Extensive budget and finance meeting regarding accreditation. Dr. Schilling is looking for feedback regarding the accreditation, and how the faculty is responding. If any students have feedback, please let Commissioner Lopez know, so she can report to Dr. Schilling.

Frankie: Encourages everyone to attend the STEM Fair on Friday, which takes place by the Science building.

7. New Business

A) Zombie Walk Proposal

a. Cabinet will be provided a PowerPoint presentation by German Sanchez, Janet Parga, and Charles Caguioa on the topic of a Zombie Walk event on October, 31.

Cabinet was presented with a PowerPoint proposal of a potential Zombie walk. The Zombie Walk will be integrated with the Cerritos College Halloween traditions and in collaboration with the current year’s student government foundations, such as: health and safety. The purpose of the event is to also promote club competitiveness, in works with the Student Health Services food drive.

Motion without objections to open for discussion, made by President Ramirez. Motion without objections to extend time for 2 minutes.

Commissioner Vila suggested Cosmetology department to help for makeup. Commissioner A. Caguioa suggested to have theatre department’s costume and makeup artists assist in applying makeup. Commissioner Nader mentioned bringing the idea to Dr. Pritchard, who said the theatre department would be interested in participating. Commissioner A. Caguioa stressed interest in guidelines for the event.

B) Flat Screen for ASCC Meetings

a. Cabinet will deliberate and discuss the possibility of purchasing a flat screen which will be setup in BK111/112 for ASCC meeting (new quote).

The Cabinet was presented with new quotes for the purchase of a flat screen. The TV life is 40-90 thousand hours, depending on how often it’s used. IT said it would be fine to use
existing laptop. The new quote for the TV is about the same as the original. There were two quotes provided, TV and new desktop, or replacement of desktop for a 5-year warranty and TV. President Ramirez opened the item for a 5 minute discussion. Commissioners Sanchez, Jimenez, Ramirez and Caguioa agreed to the purchase of the flat screen with warranty. President Ramirez motioned without objections to extend discussion time for 2 minutes.

C) Fujitsu Scanner for the ASCC Office
   a. Cabinet will deliberate and discuss the possibility of purchasing an office scanner which will store hundreds of forms, documents and judicial affairs files. Quote for a portable scanner cost: $2,864. The main purpose of the scanner would be to keep all documents in record from Cabinet, Senate and Court meetings. The Cabinet members discussed concern on the cost of scanner.

8. Announcements
   A) Homecoming Applications Available: Monday, September 23rd at 9:00 AM
   B) Early Bird Special: Tuesday, September 23rd at 7:30 AM in FS
   C) Covered California Town Hall: Tuesday, Sept. 24th at Noon in LC155
   D) Homecoming Committee Meeting: Wednesday, Sept. 25th at 11AM in BK111
   E) ICC Meeting: Thursday, September 26th at 11:00 AM in BK 111/112
      Vice President Sanchez: Order of the Falcon meeting at 3:00 P.M. today after Cabinet.

9. Public Forum
   No Public forum was presented

10. Adjournment
    President Ramirez adjourned the meeting at 3:00 P.M.