Cerritos College
ASCC Executive Cabinet

Minutes

January 27, 2014
2:00 P.M.
BK-111/112

1. Call to Order
President Ramirez called the meeting to order at 2:05 P.M.

2. Flag Salute
Assistant Commissioner of Night Time Activities, Richard Borjas, led the Cabinet to the flag salute.

3. Roll Call
Present: President Juan Ramirez; Vice President Aldemar Sanchez; Party Whip- Mirella Garcia; Commissioner/Assistant Commissioner: Athletics- Beatrice Caballero/Oscar Lucero; Budget and Finance- Alejandra Lopez/Juan C.; Convocational and Fine Arts-Jony Nader/-; Daytime Activities- German Sanchez/Martiza Olmos; External Affairs-Suleyana Castillo/Gabriela Granados; Night time Activities: +/-Richard Borjas; Public Relations- Abner "Ace" Caguioa/Rob Flores; Records and Information- Janet Parga/Marisa Trujillo; Student Center- Amanda Calderon-Cary/Valeria Rodriguez; Student Financial Aid: Hector Arellano/-; Student Outreach: Araceli Lopez/Michelle Barba; Tardy: Commissioner: Night Time Activities- Dana Ramos; Absent (Excused) Commissioner: Student Services- Karen Zapien; (Un-Excused) Commissioner: Inter-Club Council- Charles Caguioa

Quorum Established 11/14

4. Approval of the Minutes
Motion to approve 1/13 Minutes by Commissioner Arellano/Castillo
Favor of Approval of Minutes 8.0.3

5. Approval of the Agenda
Motion to adopt Agenda as is by Commissioners Castillo/Nader
Favor in Adoption of Agenda 11.0.0

6. Public Forum
No Public Forum presented

7. Communications
Dean of Student Services
Thank you to everyone who attended Mr. Levine's class. Volunteers needed for Early Bird tomorrow.
Coordinator of Student Activities
Volunteers needed for Cub Info Day and Night. Presentation of Campus Theme on Feb. 6th at Burnight Center.
ASCC President
Technology Based Learned Committee presentation to Coordinating Committee regarding professor certification of online teachings. Committee proposed 6-8 faculty members from different departments to go through peer review process.
President Ramirez had newly appointed assistant commissioners introduce themselves.
Student representative needed for Information Technology Standards Committee.
ASCC Vice President
Next Senate meeting: Senate sub-committees; voting on Culinary Arts funding; Parliamentary Procedures.

Quorum Re-Established 12/14

Go Green- slogan and design. Approval of student hires at Board of Trustees meeting Feb. 5th.
Party Whip Report
Last Senate meeting: Culinary Arts presentation, Darwin Day presentation; approval of new assistant commissioners and senators, appointment of new Senate Pro-Tempore, Miles A.

Commissioner Reports
Suleyma- March in March, Monday, March 3rd. Working with AJ and Daniel Gomez to gather information on how to participate. Theme "Classroom to Capitol", possibly take 3 Cabinet members, 3 Senate members and 1 Court member.
Frankie- DSPS orientation, attended with Rob and Hector. Talked about what student activities have to offer regarding Clubs, Cabinet and Senate. Commissioners and Assistant Commissioner shared their experiences and how it has changed them.
Janet- Last meeting for Citizens of Cerritos College Committee late last year, discussed about what to do with remaining funds from campaign.
"Ace"- participants of Focus Group for Cerritos College homepage design have been contacted. Faculty and Staff focus group meeting on Wednesday. New college website is set to launch in February.
Alejandra- First Planning and Budget meeting. Update on Special Accounts balance: $14,000.
Araceli- First Operation Outreach meeting today. Any ideas or input for Operation Outreach, please let members know.

Hector- Muscle Association presentation, hopefully presented to Cabinet next week.

8. Old Business
A) Seating Chart
  a. Cabinet members will be assigned a seating chart for the spring 2014 semester.
B) Go Green Presentation
  a. Vice President Aldemar Sanchez will update Cabinet on the hiring of student employees for the Go Green Committee.
     New student hires as Nest Technicians: Anthony Guerrero and Lance Makinano, German Sanchez as replacement. Next Go Green meeting @ 1 P.M. on Wednesday in BK111. Finalization of committee members this meeting.
     5 minute discussion, no objections
  Commissioners: F. Jimenez- Time of meeting, 1 P.M., normally 12:30 P.M.
     A. Caguioa- Approval of hires to Board of Trustees, Senate and Cabinet.
     Alejandra Lopez- Conflict of interest to attain 2 or more jobs on campus? As long as the employee has not completed a total of 1,000 hours.
     A. Caguioa- What are the requirements to be hired? Same as student government. Disclosure of questions asked during interview? Can not disclose.
     J. Nader- Applications are opened to everyone after this term is over?
     Yes, next school year starts new hiring.
     Alejandra Lopez- Suggestions on promoting job opening.
     H. Arellano- Followed the campus's hiring standards when hiring student employees.

9. New Business
A) Culinary Arts Presentation
  a. The culinary arts department shall present to cabinet their request for funding a carving demonstration presented by Chef Ray L. Duey.
     Food carving demonstration on Friday, February 28th. Total cost of $550 to have Chef Ray L. Duey come to Cerritos for demonstration.
     4 minute discussion, no objections
  Vice President Sanchez- Expected attendance? Last year, 200+ people, including staff and faculty. Opened to the public for free.
  J. Parga- Last year's funding for the event was provided by who? ASCC funded the event.
  S. Castillo- What kinds of demonstrations? Fruits
  Vice President Sanchez- Chef Duey gives away some of his carved fruits to those in attendance.
B) Commencement Ceremony Update
a. Interim Dean of Student Services Amna Jara will present Cabinet with information about commencement.

Grad Fair, first week of April.

February 19th is deadline for application to have name on program.

March 10th to submit graduation/certificate completion application.

5 min. discussion, no objections

V.P. Sanchez- Deadline? March 19th is drop deadline

R. Borjas- Submission to whom? Admissions.

G. Granados- Do we need tickets? No. Anyone can attend, no strollers allowed.

C) Presidential and Student Trustee Applications Update

a. Interim Dean of Student Services Amna Jara will present Cabinet with information on the presidential and trustee application for the 2014-2015 school year.

Partnering with Operation Outreach to invite students to a forum where past presidents and student trustees will speak of their experiences. Forum is on February 13th, want to have one at 11 A.M. and one at 7 P.M.

Presidential/Student Trustee applications available on February 18th.

2 min. discussion, no objections

H. Arellano- unsure of deadline; requirements? Same as student government.

10. Announcements

A) Early Bird Special January 28 7:30AM @ Falcon Square.

B) Club Info Day/Night January 28 10AM-1PM @ Falcon Square & 5:30PM-7PM @ SS.

C) Club Info Day January 29 10AM-1PM @ Falcon Square.

D) I.C.C. Meeting January 30 in BK111/112 @ 11AM

V.P. Sanchez- with the approval from the Board, the LA building will be ready for use during the summer session. LRC courses will be in the current LA building. Holding off on Burnight center, as well as Child Development Center.

M. Garcia- Open Cabinet positions

AJ- Office closing at 3 P.M. today.

Alejandra Lopez- PTK fundraising at Round One on February 13th, all day.

President Ramirez- No side talking in future meetings.

R. Flores- Radio Show on Mondays and Wednesdays @ 9 A.M.

11. Adjournment

President Ramirez adjourned the meeting at 2:59 P.M.