I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Arthur, the Board President. Those present were Mr. Bob Arthur, Ms. Carmen Avalos, Dr. Tina Cho, Dr. Ted Edmiston, Mr. Bob Epple, Dr. Bob Hughlett, Mr. Tom Jackson, and Jason Macias, Student Trustee. Others present were the Acting President of the College, Interim Vice President of Academic Affairs, Interim Vice President of Business Services, Vice President of Student Services, Faculty Senate President and the CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Mr. Macias.

III. APPROVAL OF MINUTES

A. It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the minutes of the regular meeting of September 17, 2008. The vote for approval was unanimous.

IV. PUBLIC HEARING

A. Mr. Arthur opened the Public Hearing for Presentation of Initial Proposal for Negotiation of Reopener Items for the 2008-2009 Academic Year Submitted by Cerritos College Faculty Federation, Local 6215, CFT/AFT, AFL-CIO for Official Receipt and Public Notice/Hearing. There were no requests for comment. It was moved by Dr. Hughlett and seconded by Mr. Epple to close the public hearing. The vote to close the public hearing was unanimous.

B. Mr. Arthur opened the Public Hearing for Presentation of Initial Proposal for Negotiation of Reopener Items for the 2008-2009 Academic Year Submitted by Cerritos Community College District for Negotiations with Cerritos College Faculty Federation, Local 6215, CFT/AFT, AFL-CIO for Official Receipt and Public Notice/Hearing. There were no requests for comment. It was moved by Dr. Hughlett and seconded by Mr. Epple to close the public hearing. The vote to close the public hearing was unanimous.

C. Mr. Arthur opened the Public Hearing for Consideration of Approval to Publicize Notice of Date, Time and Location of Public Hearing and the Availability of the Cerritos Community College District Proposed 2008-09 Adopted Budget for Public Inspection. There were no requests for comment. It was moved by Dr. Hughlett and seconded by Mr. Epple to close the public hearing. The vote to close the public hearing was unanimous.

V. INSTITUTIONAL PRESENTATIONS

A. Employee of the Month

Mr. Farmer presented Connie Hunter with the Outstanding Classified Employee Award for the month of August 2008.

B. Check Presentation – Greater Los Angeles New Car Dealers Association (GLANCDA)

Steve Richardson, Executive Director of the Cerritos College Foundation, introduced Charlie Gill, Executive Director of GLANCDA, Randy Sopp and John Hawkins, GLANCDA Board members. On behalf of GLANCDA, Mr. Gill presented the college with a $500,000 pledge to benefit the Cerritos College Center for Transportation Technologies. On behalf of the Board, Mr. Arthur thanked the association for their generous contribution.
VI. PUBLIC PRESENTATIONS

There were no public presentations.

VII. CONSENT AGENDA

It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the consent agenda and addendum. Dr. Hughlett requested that items VII.F and VII.G8 be held for separate consideration. The vote for approval was unanimous.

F. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve item F:

Partnership Agreement with Southern California Edison and Accept New Monies, as attached.

Dr. Hughlett stated that he was happy to see such a large dollar amount in incentives being provided to the college from Edison. Robert Riffle, Director of Physical Plant, spoke about the partnership between Edison and the college. The vote for approval was unanimous.

G. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve item G8:

8. Dr. Matthew C. Lee
Accreditation Consulting Services
President’s Office
To coordinate and provide technical assistance and advice to Cerritos College in preparing its Progress Report for the Accrediting Commission for Community and Junior Colleges (ACCJC). For period October 2, 2008 through March 1, 2009. Total cost is $64,500 with funding from the President’s Office.

Dr. Hughlett requested that staff share background information on this item. Mr. Farmer indicated that if approved, Dr. Lee would guide the preparation of the progress report to the ACCJC. Mr. Farmer indicated that he is no longer the Accreditation Liaison Officer due to a change in his position. He added that two managers who would be involved in the process are battling illnesses and are working half-days. He stated that at the manager’s retreat on September 19, there was consensus that a consultant would be effective in taking ownership of the project and would complete it in a timely way. He added that Dr. Lee will produce a draft report, distribute it to campus for feedback and incorporate appropriate changes before it is sent to the commission. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:

- 2008 Ford F150
  VIN No.: 1FTRF12258KC89046
  Donated by: Fay A. Watts, Technical Career Entry Program Manager
  Technical Support Operations
  Ford Motor Company
  1555 Fairlane Drive
  Allen Park, MI 48101

- 1000 pounds of miscellaneous steel
- 500 pounds of miscellaneous aluminum
  Donated by: Don Araiza, President
  Eide Industries, Inc.
  16215 Piuma Avenue
  Cerritos, CA 90803
B. Approved Gateways Title V Grant Stipend, as attached.

C. Approved Career Technical Education (CTE) Teacher Preparation Pipeline Grant Resource Faculty Stipends, as attached.

D. Approved National Science Foundation Grant No-Cost Extension, as attached.

E. Approved Institutional Membership into Long Beach Area Chamber of Commerce, as attached.

F. This item was considered separately.

G. Approved Contracts as follows:

Medical

AMENDMENT
1. Presbyterian Intercommunity Hospital
   Nursing, Pharmacy Technician, Emergency Medical Technician, Physical Therapist Assistant Programs
   Health Occupations
   To add a requirement for drug abuse testing of students placed at the facility. The time will remain through November 7, 2009. No cost to the District.

NEW
2. California State University, Long Beach
   Student Field Placement – Kinesiology
   Student Health Services
   For the Student Health Services department to provide designated CSULB students in the Department of Kinesiology with practicum experience including use of appropriate facilities for learning and training purposes. For period October 2, 2008 through June 30, 2009. No cost to the District.

RENEWAL
3. Evergreen Fullerton Healthcare
   Nursing Program
   Health Occupations
   To continue to provide clinical/practicum experiences for students enrolled in the Nursing Program. For period December 1, 2008 through November 30, 2010. No cost to the District.

License

RENEWAL
4. California Mathematics Diagnostic Testing Project (MDTP)
   Mathematics Assessment Agreement
   Career & Assessment Services
   This agreement allows the use of MDTP copyrighted tests to assess students for mathematics classes. For period July 1, 2008 through June 30, 2009. Total cost will be $800.00 with funding from the Career & Assessment Services department.

Services

NEW
5. Sara Adler
   Arbitration Services
   Human Resources
   To serve as an arbitrator in a classified employment grievance. For
period November 18, 2008 through March 1, 2009. Total cost is not-to-exceed $10,000.00 with funding from the Human Resources department.

6. Dr. Dawn Person  
CTE Teacher Preparation Pipeline Grant  
Teacher TRAC  
To provide evaluation services to include developing, administering and tabulating surveys and focus groups for our program students, SEROP instructors, Cerritos faculty, and counselors and completing summary reports. For period October 2, 2008 through May 31, 2009. Total cost is not-to-exceed $4,000.00 with funding from the CTE Teacher Preparation Pipeline Grant.

7. Southeast Regional Occupational Program (SEROP)  
CTE Teacher Preparation Pipeline Grant  
Teacher TRAC  
To fund joint faculty development programs, conduct student outreach and to develop through the Partnership for Quality Education (PQE) the course sequencing and pathways in career education. For period October 2, 2008 through May 1, 2009. Total cost is not-to-exceed $17,600.00. Funds are provided by the CTE Teacher Pipeline Preparation Grant.

8. This item was considered separately.

H. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:

Horvath, Ellen M., Professor (Speech Department), effective July 2, 2009

Added by addendum:
Armijo, Leonard, Locker & Equipment Manager (Health, Physical Education & Athletics), effective November 21, 2008

I. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2008-2009 Academic Year, as attached.

J. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for September 8, 2008.

B. As information, the Board book contained the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2008.

IX. REPORTS

A. Board of Trustees  
Mr. Macias encouraged everyone to attend the college’s football games.

Mr. Epple agreed with Mr. Macias and added that the last game was very exciting.

Dr. Hughlett stated that he appreciates receiving campus event updates through the Daily Falcon e-mail.
B. Faculty and Staff Leadership
Dr. Reece shared an update on the Agenda for Student Success. He added that the Habits of Mind campaign is moving along nicely and that efforts are underway to identify students who are eligible to transfer and provide support so that they can apply to universities. He concluded by stating that the Campus Transformation Committee has received a lot of responses and positive feedback with regard to the recent survey that was distributed.

Ms. Laughon indicated that CSEA was not previously aware of the consultant for Accreditation services. She added that she was confident CSEA would be involved once the process is underway.

C. Acting President/Superintendent and Vice Presidents
Mr. Farmer shared a report of activities. He added that on September 23, he participated in an interesting panel discussion at Cal State Long Beach with Lieutenant Governor John Garamendi.

Dr. Albanese indicated that he will be attending the Chancellor’s workshop on Monday, October 6 and added that the college is waiting for its first apportionment this year. He added that the college may need to look at borrowing from the County Treasury. There was discussion about staying in contact with elected officials to convey concerns about the budget and the potential impact of various ballot measures on the November ballot.

Dr. Johnson stated that College Night was underway in the gym and added that the Mega Fair was held earlier in the day. He stated that the Transfer Center recently held an advisory committee meeting which included individuals from high schools and both public and private colleges.

X. CLOSED SESSION
There was no closed session.

XI. RECONVENE
There was no need to reconvene.

XII. ADJOURNMENT
The meeting was adjourned at 6:45 p.m.

XIII. NEXT REGULAR MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 15, 2008 at 6:00 p.m.

Bob Arthur, President

Dr. Bob Hughlett, Secretary