BP 3505  EMERGENCY RESPONSE PLAN

References:
Education Code, Sections 32280 et seq., 35296, 42140, and 71095;
Government Code, Sections 3100 and 8607(a);
19 California Code of Regulations (CCR), Sections 2400-2450;
National Fire Protection Association 1600;
Homeland Security Act of 2002;
Homeland Security Presidential Directive-5;
Executive Order S-2-05;
34 CFR 668.46(g)

The District shall have emergency response and evacuation procedures for notifying the
campus community in the event of a significant emergency or dangerous situation
involving an immediate threat to the health or safety of students or employees occurring
on campus.

The President/Superintendent shall establish procedures that ensure that the District
implements a plan to be activated in the event of an emergency, or when a natural
disaster or hazardous condition occurs. This plan must comply with the National Incident
Management System (NIMS), the Standardized Emergency Management System
(SEMS) and should incorporate the functions and principles of the Incident Command
System (ICS), the Master Mutual Aid Agreement (MMAA) and any other relevant
programs. The plan must incorporate NIMS and SEMS to facilitate the coordination
between and among agencies in the event of an emergency or natural disaster.

Compliance with NIMS and SEMS mandates include but are not limited to:
• Establishing a disaster preparedness procedure or plan, and
• Completion of training sessions by college personnel in compliance with NIMS and
  SEMS guidelines

College personnel must be informed that as public employees, they are also disaster
service workers during national, state and local emergencies. The District must ensure
that its employees are in compliance with the disaster service worker legal requirements.

The President/Superintendent should ensure that a team is created to carry out
compliance with NIMS and SEMS mandates.

Responses to emergencies or natural disasters are organized by SEMS into five
categories: field response, local government, operational areas, regions, and the state
management level.
The plan should contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation and prevention, preparedness, response, and recovery. The District shall ensure that its Emergency Response Plan is updated regularly and complies with NIMS and SEMS to receive state or federal funding.

Office of Primary Responsibility: Vice President, Student Services

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Date Adopted: December 10, 2008