AP 4022 COURSE APPROVAL

Reference:
Title 5, Section 55100

- Procedures for submitting for Board approval individual degree-applicable credit courses offered as part of an educational program approved by the State Chancellor’s Office.
- Procedures for course approval of non-degree-applicable credit courses and degree-applicable credit courses that are not part of a permitted educational program must address at least the following:
  - These courses must be approved by the College Committee on Curriculum.
  - The individuals on the College Committee on Curriculum must have received the training provided for in Title 5, Section 55100
  - Unless modified to properly address the reasons for denial by the State Chancellor’s Office, no courses may be offered that were previously denied separate approval by the State Chancellor’s Office.
  - No student may be permitted to count 18 or more semester units of coursework approved pursuant to this subdivision toward satisfying the requirements for a certificate or other document evidencing completion of an educational program or towards a major or area of emphasis for completion of an associate degree.
  - No group of courses approved pursuant to this subdivision which total 18 or more semester units in a single four-digit Taxonomy of Programs Code may be linked to one another by means of prerequisites or co-requisites.
  - All courses approved must be reported to the State Chancellor’s Office.

Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: February 25, 2008