Cerritos Community College District Procedure

No. 4050

Academic Affairs

AP 4050  ARTICULATION

References:
Education Code Section 66720-66744
Title 5, Section 51022(b);
ACCJC Accreditation Standard II.A.10 (formerly II.A.6.a)

High School, Regional Occupational Programs (ROP)
Articulation with high schools and ROPs may be course to course or program to program. In either case, the Director of Community Advancement or designee shall coordinate the process with the appropriate faculty and dean, both of whom must approve all written articulation agreements.

Other Colleges and Universities
Designated responsibility for the processes associated with articulation between Cerritos College and other colleges rests with a counseling faculty member with the title of Articulation Officer. These processes incorporate the development, maintenance, and distribution of articulation agreements.

The processes followed by the Articulation Officer follow guidelines provided in the California Articulation Policies and Procedures Handbook developed by the California Intersegmental Articulation Council (CIAC).

Articulation responsibilities and processes include, but are not limited to, the following:

1. Consulting with disciplinary faculty, department chairs, counseling faculty, and others, as appropriate;

2. Providing necessary materials and information about course articulation proposals and acceptances;

3. Initiating faculty-approved articulation agreements between Cerritos College and other institutions of higher education;

4. Providing final review and approval for new articulation proposals and agreements between Cerritos College and institutions where agreements had not previously existed;

5. Monitoring each stage of the articulation process and following up with department chairs, if necessary, for timely responses and decisions about articulation questions;
6. Managing, reviewing, and updating campus articulation data on a regular basis; and

7. Disseminating current, accurate articulation information to students, counseling faculty, department chairs and disciplinary faculty, and other appropriate campus personnel.

Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: August 20, 2007