AP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES OF ACHIEVEMENT

References:
Title 5, Sections 55002(a) and 55060 et seq.

Requirements for degrees and certificates include:

- Satisfactory completion of at least 60 semester units of college work. “College work” includes courses which have been properly approved pursuant to Title 5, Section 55002(a) or, if completed at other than a California community college, would reasonably be expected to meet the standards of that Title 5 section.
- At least 18 semester units in general education and at least 18 semester units in which at least a “C” has been earned in a major listed in the Community Colleges’ “Taxonomy of Programs.” The general education requirements must include a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality.
- At least 12 semester units of study in residence; exceptions to the residence requirement can be made by the Board of Trustees when an injustice or undue hardship would result.
- Demonstrated competence in reading, written expression, and mathematics.
- Attendance at Cerritos College in the semester the degree is to be earned.

Students may petition to have noncredit courses counted toward the satisfaction of requirements for an associate degree.

Requirements for Certificates of Achievement include:

- Successful completion of an organized career/technical curriculum with an occupational goal of at least 18 units as specified
- Maintenance of at least a 2.0 Grade Point Average (GPA) in all required courses
- Minimum of 12 units of study in residence at Cerritos College

Shorter credit programs that lead to a certificate may be established by the District. Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible and adhere to guidelines on academic achievement.

Certificates for which the State Chancellor’s approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.
Board Policies and Administrative Procedures regarding general education and degree requirements must be published in the College Catalog and must be filed with the State Chancellor's Office.

Office of Primary Responsibility: Vice President, Academic Affairs

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