AP 4230 GRADING AND ACADEMIC RECORD SYMBOLS

References:
Title 5, Sections 55023 and 55063

The permitted grading symbols include the following:

A – Excellent (4 grade points)
B – Good (3 grade points)
C – Satisfactory (2 grade points)
D – Less than satisfactory (1 grade point)
F – Failing (0 grade points)
P – Pass (at least satisfactory, 0 grade points)
NP – No Pass (less than satisfactory, 0 grade points)
I – Incomplete (requires written agreement and completion within one year)
W – Withdrawal
FW – Failure indicating that a student has both ceased (or it was determined that a student has ceased) participating in a course sometime after the last day to officially withdraw from the course without having achieved a final passing grade, and that the student has not received District authorization to withdraw from the course under extenuating circumstances. The “FW” symbol may not be used if a student has qualified for, and been granted, military withdrawal. If “FW” is used, its grade point value shall be zero (0).
MW – Military Withdrawal
RD – Report Delayed*

*RD – The RD symbol is used when there is a delay in reporting the grade of a student due to circumstances beyond the control of the student. It is a temporary notation to be replaced by a permanent symbol as soon as possible. RD shall not be used in calculating grade point averages. Only the Dean of Admissions, Records & Services may assign the RD symbol.

Office of Primary Responsibility: Vice President, Academic Affairs

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