References:

Education Code, Sections 66010.4, 70902, 78300 et seq.;

Title 5, Sections 55002 and 55160(b)

The District’s Community Education policy is based on the following standards against which the program is structured and the Board will measure specific requests:

1. Offerings are designed to provide instruction and to contribute to the physical, mental, moral, economic, or civic development of the individuals or groups enrolled in them.

2. Offerings are established and maintained in civic, career and technical, literacy, health, homemaking, technical, and general education, including, but not limited to, offerings in the fields of music, drama, art, handicraft, science, literature, nature study, nature contacting, aquatic sports, and athletics.

3. Offerings are open for the admission of adults and of those minors who may benefit, in the judgment of the Board of Trustees.

4. Offerings are to provide educational services for all age groups, which utilize the special skills and knowledge of the college staff and other experts and are designed to meet the needs of the community groups and the college District community at large.

5. Students enrolled in community service offerings may be charged a fee not to exceed the cost of maintaining the community service offerings and/or program, or offerings may be provided for remuneration by contract, or with contributions or donations of individuals or groups.

6. Educational courses, cultural events and recreational activities are to be developed through advice from advisory committees, staff and/or interested citizens.

7. General fund moneys are not expended to establish and maintain community service offerings.

Cerritos College through its comprehensive Community Education Program shall endeavor to:
1) Become a center of community life by encouraging the use of college facilities and services by community groups when such use does not interfere with the college's regularly scheduled instructional and student programs.

2) Provide educational services for all age groups, which utilize the special skills and knowledge of the college staff and other experts and are designed to meet the needs of community groups and the college District community at large. (Required Education Code Sections 66010.4, 70902)

3) Provide the community with the leadership and coordination capabilities of the college; assist the community in long range planning, and join with individuals and groups in attacking unsolved problems.

4) Contribute to and promote the cultural, intellectual, and social life of the college District community and the development of skills for the profitable use of leisure time. (Discretionary Education Code Section 78300)

5) Provide accurate, concise, timely, and interesting information about the college to the general public.

Educational courses, cultural events, and recreational activities are to be developed through advice from advisory committees, staff, and interested citizens. Educational courses being developed through Community Education for possible consideration within college credit curriculum should be reviewed by the Curriculum Committee. Courses being removed from college credit offerings should have been the Curriculum Committee's recommendation as to the feasibility of their becoming Community Education courses.

In order to develop and carry out a meaningful Community Education program, the manager responsible for Community and Continuing Education shall establish a network of citizens' advisory committees. It is recognized that valuable studies and recommendations can come from such committees. It is in the best interests of the college, and with a desire to establish a comprehensive program of education within the District that these committees are utilized.

Community members will be appointed to serve on advisory committees.

Faculty Senate Community Education Committee will be utilized as faculty advisory committee to assist the manager responsible for Community and Continuing Education in developing viable non-credit fee courses and selecting appropriate instructors.

Other faculty procedures for advisory committees will function as the need arises and under the direction of the manager responsible for Community and Continuing Education.
It shall be the responsibility of the manager of Community and Continuing Education to maintain a current Manual on Policies and Procedures for the Community Education Program.

Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: August 20, 2007
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(Replaces former Cerritos College Policies 6000.2-6000.3, 6001, 6002, 6003)