BP 4300  FIELD TRIPS AND EXCURSIONS

Reference:
Title 5, Section 55220

The President/Superintendent shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

No student shall be prevented from making the course-required field trip or excursion because of a lack of funds. No group shall be authorized to take a field trip or excursion if any student who is a member of such an identifiable group will be excluded from participation in the field trip or excursion because of a lack of sufficient funds.

When away from campus on college-sponsored travel, students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Office of Primary Responsibility:  Vice President, Academic Affairs

Date Adopted:  August 15, 2007
Date Revised:  February 20, 2008