The College authorizes the admission of special students and “highly-talented” K-12 minor special students without high school diplomas, who can benefit from “advanced scholastic or career/technical work.” The responsibility to make the determination of the student’s preparation belongs to the K-12 school district in which the student is enrolled.

Authority to restrict the admission or enrollment of a special part-time or full-time student in any session based on age, grade-level completion, current school performance, or assessment and placement procedures in conformance with matriculation regulations remains the prerogative of the College.

All courses will be taken for college credit. The school of attendance maintains the right to apply course credit.

The parent or guardian of a pupil not enrolled in a public school retains the ability to directly petition the President/Superintendent for the pupil’s special admission on a part-time or full-time basis.

High School Juniors and Seniors (College Bridge Program)

Cerritos College will admit high school juniors and seniors for enrollment to the College who are eligible to participate based on the criteria established below.

The student must be recommended by his/her high school principal or designee. As part of the approval process, the principal must verify through consent and signature on the Special Admit Minor Form that the recommended student can benefit from college instruction.

A parent/guardian consent and signature on the Special Admit Minor Form, verifying parental/guardian approval of student’s participation, must be submitted in addition to the College application. Parents/guardians must also acknowledge on the Special Admit Minor Form that the student will be expected to conform to all College policies.

Cerritos College will admit high school juniors and seniors who meet the following conditions:
Academic Eligibility

- Students wishing to enroll in degree appropriate courses must have a cumulative high school grade point average of 2.0 or better as reflected on their most recent school transcript.
- For all courses attempted, students must complete the appropriate College assessment process and meet the stated prerequisite and or co-requisite for the desired course.
- Students with a verifiable disability (verification to be provided by school of origin) will be referred to Disabled Student Programs and Services for assessment and recommendation.

Limitations on Enrollment

- A high school junior or senior student may be permitted to enroll in up to 11 units. Exceptions may be made, subject to consideration and approval by the Dean of Admissions, Records and Services.
- Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
- Students may not enroll in a College course to alleviate a high school deficiency.
- Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the College Bridge Program.
- College Bridge students will not receive priority enrollment status.
- College Bridge students will be charged all applicable fees charged to regularly admissible students, with the exception of California Community College enrollment fees (in-state, per unit charge).

Talented Elementary and Secondary Students Through the 10th Grade (Special Admit Program)

Cerritos College will admit highly gifted elementary students and secondary students through the 10th grade level for enrollment to the College if they are eligible to participate based on the criteria below:

Academic Eligibility

- Students must have a cumulative school grade point average of 2.5, or better, as reflected on the most recent school transcript.
- For all courses attempted, the students must complete the appropriate College assessment process and meet the stated prerequisite and/or co-requisite for the desired course.
- Students with a verifiable disability (verification to be provided by school of origin) will be referred to Disabled Student Programs and Services for assessment and recommendation.

Limitations on Enrollment

- Students will be allowed to enroll in up to 4 units each term.
- Enrollment in courses is based on space availability with College instructor signature required prior to enrollment.
• Students may not enroll in pre-collegiate courses (1-99) or physical education courses.
• Students may not enroll in a College course to alleviate a high school deficiency.
• Students who have previously enrolled and who have dropped their courses and/or have not made satisfactory progress will not be allowed to continue in the Special Admit Program.
• Special Admit students will not receive priority enrollment status.
• Special Admit students will be charged all applicable fees charged to regularly admissible students, with the exception of California Community College enrollment fees (in-state, per unit charge).

Summer Enrollment of K-12 Students
In addition to the above, minor students wishing to attend summer session must meet the additional criteria:
• The student demonstrates adequate preparation in the discipline to be studied.
• Pre-collegiate courses in English and mathematics may be taken if the student has exhausted all opportunities to enroll in an equivalent course at their school of attendance.

The number of such persons recommended shall not be in excess of five percent of the total number of students who have completed a particular grade immediately prior to the time of recommendation.

Minors Who Are Not Enrolled in a School Program
The Cerritos College President/Superintendent, or designee, may admit students who are not enrolled in a public school into any class for which the student may qualify. Qualifications and eligibility for participation are listed below:
• Parent/guardian approval shall include acknowledgement by the parent/guardian that he/she understands that he/she will be expected to conform to all College policies.
• Cerritos College may admit minors who are not high school graduates who meet the following conditions:
  o Complete the Cerritos College admission application
  o Submit the appropriate College form (Non-Enrolled Minor Form) for the approval by the Cerritos College President/Superintendent, or designee, stating the following:
    • Grade level of student.
    • Parental/guardian approval for the student to enroll in a College-level class.
    • Verifiable demonstration of the student’s ability to benefit from advanced scholastic or career/technical work.
    • A statement indicating the exact college-level class(es) in which the student is requesting enrollment at Cerritos College.
    • The student must enroll in a course of instruction of a scope and duration sufficient to satisfy the requirements of law.
• If the College denies a request for special part-time or full-time enrollment at a
community college for a pupil who is identified as highly gifted, the College shall
record its findings and the reason(s) for denial of the request in writing within
60 days. The written recommendation and denial shall be issued to the student
at least 30 days after the request has been submitted. (Education Code,
Section 76001(b))

• The attendance of a pupil at a community college as a special part-time or full-
time student pursuant to this section is authorized attendance, for which the
community college shall be credited or reimbursed pursuant to Education
Code, Sections 48802 and 76002.

Classes on High School Campuses
If the decision to offer a class on a high school campus is made after publication of the
College’s regular schedule of classes, and the class is only advertised to the general
public through electronic media, the class must be advertised for a minimum of 30
continuous days prior to the first meeting of the class.

If the class is offered on a high school campus, the class may not be held during the time
the campus is closed to the general public, as defined by the school board. If the class
is a physical education class, no more than ten percent of the enrollment of the class may
consist of special part-time or full-time students.

Additional Regulations
To be considered for admission as a special part-time or full-time student, the student
must meet the eligibility standards established in Education Code, Section 48800.05.
Special part-time and full-time students are given low enrollment priority in accordance
with AB 967, except for students attending a middle college high school if the student is
seeking to enroll in a course that is required for the student’s middle college high school
program.

Special part-time and special full-time student enrollment in physical education courses
shall not exceed five percent of the District’s total reported full-time equivalent enrollment
of special part-time and full-time students.

The College Catalog, which is updated annually, contains the most recent information
regarding the admission and enrollment of high school and other young students. This
document is updated annually for currency and correctness.

Office of Primary Responsibility: Vice President, Student Services

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(Replaces former Cerritos CCD Policies 4102.1 and 4102.2)