Cerritos Community College District Procedure  

No. 5030  

Student Services  

1 AP 5030 FEES  

References:  

Education Code, Sections referenced below;  
Labor Code Section 3074;  
Title 5 Sections referenced below;  
California Community College Chancellor’s Office (CCCCO) Student Fee Handbook;  
VACA Act [38 U.S.C. 3679(c)], Section 702;  
ACCJC Accreditation Standard I.C.6  

Course Fees  

Required fees include, and are as set out in the CCCCO Student Fee Handbook and as otherwise noted:  

- Enrollment fees as set out in Education Code, Section 76300; Title 5, Sections 58500-58509 and 58600 et seq.  
  o With waivers for:  
    ▪ students eligible for Board of Governors Fee Waivers (BOGFW);  
    ▪ dependents of certain deceased or disabled veterans and California National Guard members, and Congressional Medal of Honor recipients or certain children of recipients upon certification;  
    ▪ the surviving spouse or child of a deceased person who met all of the requirements of Education Code, Section 68120 regarding active law enforcement service or active fire suppression and prevention;  
    ▪ the dependent child of any individual killed in the September 11, 2001 terrorist attacks, if the financial need, California residency, and age requirements are met;  
    ▪ Special Admit and College Bridge students, except those granted permission to enroll in 12 or more units, as set out in Administrative Procedure 5011 titled Admission and Concurrent Enrollment of High School and Other Young Students; and  
    ▪ contract education students.  

- Nonresident tuition with these permissive exemptions (Education Code, Sections 76140 and 76300), and as set out in the CCCCO Student Fee Handbook and as otherwise noted:  
  o All students, other than nonimmigrant aliens under 8 U.S.C. 1101(a)(15), who meet the following requirements:  
    ▪ high school attendance in California for three or more years;  
    ▪ graduation from a California high school or attainment of the equivalent thereof;
registration or enrollment in a course offered for any term commencing on
or after January 1, 2002;
• completion of a questionnaire form prescribed by the Chancellor verifying
eligibility for this nonresident tuition exemption; and
• in the case of a student without lawful immigration status, the filing of an
affidavit that the student has filed an application to legalize his or her
immigration status, or will file an application as soon as he or she is eligible
to do so.

o **Exemptions from nonresident tuition** include, as set out in the CCCCO
Student Fee Handbook and as otherwise noted:

• Students taking noncredit classes as set out in Education Code, Section
76380
• Apprentices taking classes of related and supplemental instruction as set
out in Education Code, Section 76380 and Labor Code, Section 3074
• Students who are members of the armed forces of the United States
stationed or domiciled in California on active duty, except those assigned to
California for educational purposes, as well as veterans for up to two years
following discharge from a military installation in California with an affidavit
as set out in Education Code, Sections 68075 and 68075.5
• Certain children who are, or a spouse who is a, dependent(s) of a member
of the armed forces of the United States stationed or domiciled in California
on active duty
• A student who is covered by the federal Veterans Access, Choice, and
Accountability Act (Section 702 of the VACA Act [38 U.S.C. 3679(c)] as
stated in parts 1-4 of this bulleted item shall be fully exempt from non-
resident fees, including nonresident tuition and the capital outlay fee
charged of nonresident students.
  1. A Veteran who lives in California (regardless of his/her formal state of
residence) and enrolls in Cerritos College within three years of discharge
from a period of active duty service of 90 days or more.
  2. A spouse or child entitled to transferred education benefits who lives in
California (regardless of his/her formal state of residence) and enrolls in
Cerritos College within three years of the transferor’s discharge from a
period of active duty service of 90 days or more.
  3. A spouse or child using benefits under the Marine Gunnery Sergeant
John David Fry Scholarship (provides Post-9/11 GI Bill benefits to the
children and surviving spouses of service members who died in the line
of duty while on active duty) who lives in California (regardless of his/her
formal state of residence) and enrolls in Cerritos College within three
years of the Servicemember’s death in the line of duty following a period
of active duty service of 90 days or more.
  4. After expiration of the three year period following discharge or death as
described in 38 U.S.C. 3679(c), a student who initially qualifies under
the applicable requirements above will maintain “covered individual”
status as long as he or she remains continuously enrolled (other than
during regularly scheduled breaks between courses, semesters or
terms) at the institution, even if they enroll in multiple programs and shall
continue to be exempt from paying nonresident tuition and other fees,
as provided by California EC §68075.5(c) requiring that the District grant a full exemption from the nonresident fee for all students verified to be “covered individuals” per the criteria above within this bulleted item and that qualify to use Montgomery GI Bill-Active Duty or Post 9/11 GI Bill education benefits (Chapters 30 and 33, respectively, of Title 38, U.S. Code while living in California. Eligibility determination is subject to the “Certificate of Eligibility” (COE) of the veteran or eligible dependent (who is made eligible through the Transfer of Entitlement [TOE] to basic educational assistance under Chapters 30 and 33 of Title 38, U.S.C.). The DD214, Certificate of Release or Discharge from Active Duty, of the qualifying individual may also be of assistance in confirming “covered individual” status as it shows the effective date of the veteran’s discharge from active service.

- Certain parents, and certain of their children, who are federal civil service employees and who moved to California resulting from military realignment involving relocation of at least 100 employees as set out in Education Code, Section 68084
- Certain job transferees as set out in Education Code, Section 761434
- Nonresident minor students taking a class for high school credit
- The dependent child of any individual killed in the September 11, 2001 terrorist attacks, if the financial need, California residency, and age requirements are met;
- Students auditing a credit course

• **Nonresident tuition** shall be charged of nonresident students in credit contract education courses
• **Nonresident tuition** shall be charged of College Bridge and Special Admit students who are nonresidents as set out in Administrative Procedure 5011 titled Admission and Concurrent Enrollment of High School and Other Young Students

**Fees authorized by law include**, and are as set out in the CCCC0 Student Fee Handbook an as otherwise noted:

- **Noncredit courses** fees as set out in Education Code, Sections 76380 and 84757
- **Community service courses** fees as set out in Education Code, Section 78300
- **Auditing of courses** fees as set out in Education Code, Section 76370
- **Instructional materials** fees as set out in Education Code, Section 73365; Title 5, Sections 59400-59408; and Appendix A of the CCCC0 Student Fee Handbook
- **Athletic insurance** fees
- **Non-District physical education facilities** fees as set out in Education Code, Section 76395
- **Cross-Enrollment with CSU or UC** fees as set out in Education Code, Sections 66752 and 66753

**Fees for Services**

**Permitted Fees include**, and are as set out in the CCCC0 Student Fee Handbook and as otherwise noted:

- **Health** fees as set out in Education Code, Section 76355
• **Parking** fees as set out in Education Code, Section 76360
• **Transportation** fees as set out in Education Code, Sections 76361
• **Student representation** fees as set out in Education Code, Section 76060.5; Title 5, Sections 54801-54805
• **Student Center** fees as set out in Education Code, Section 76375; Title 5, Section 58510
• **Student records** fees as set out in Education Code, Section 76223
• **Dormitory fees** as set out in Education Code, Section 81670
• **Child care** fees as set out in Education Code, Sections 79121 et seq. and 66060
• **Foreign citizen/resident capital outlay** fees as set out in Education Code, Sections 68130.5 and 76141
• **Foreign citizen/resident application processing** fees as set out in Education Code, Sections 76140 and 76142
• **Use of facilities financed by revenue bonds** fees as set out in Education Code, Sections 86375, 81901(b)(3) and 81956
• **Credit by Examination** fees as set out in Education Code, Section 76300; Title 5, Section 55050
• **Refund processing** fees as set out in Title 5, Section 58508
• **Telephone/Internet registration** fees as set out in Education Code, Section 70902(a)
• **Physical fitness test** fees
• **Instructional video lease/deposit** fees
• **Credit card use** fees
• **International student medical insurance** fees
• **Criminal background check** fees
• **Special certificate provision** fees

**Permissive Optional Fees** (at Cerritos):
• **Student activities** fees as set out in the CCCCO Student Fee Handbook
• **Technology** fees as set out in the CCCCO Student Fee Handbook

**Prohibited practices:**
• **Late application** fees as set out in the CCCCO Student Fee Handbook
• **Add/drop** fees as set out in the CCCCO Student Fee Handbook
• **Mandatory student activities** fees except permissive optional fees as set out in the CCCCO Student Fee Handbook
• **Mandatory student identification cards** fees as set out in the CCCCO Student Fee Handbook
• **Nonresident application** fees as set out in the CCCCO Student Fee Handbook
• **Field trip** fees as set out in the CCCCO Student Fee Handbook
• **Fees for dependents of certain Veterans** as set out in Education Code, Section 66025.3 and as set out in the CCCCO Student Fee Handbook
• **Required or funded services** fees as set out in the CCCCO Student Fee Handbook
• **Refundable deposits**, applicable to classes, as set out in the CCCCO Student Fee Handbook
• **Distance education (Internet access)** fees other than the statutorily authorized enrollment fee or an optional fee as set out in the CCCCCO Student Fee Handbook

• **Mandatory mailings** fees as set out in the CCCCCO Student Fee Handbook

• **Mandatory practice rooms use** fees as set out in the CCCCCO Student Fee Handbook

• **Apprenticeship courses** fees as set out in Education Code, Section 76350

• **Technology** fees except permissive optional fees as set out in the CCCCCO Student Fee Handbook

• **Late payment** fees as set out in Title 5, Sections 58502 and 59410

• **Nursing/healing arts student liability/malpractice insurance** fees as set out in Title 5, Section 55304 and the CCCCCO Student Fee Handbook

• **Cleaning** fees as set out in the CCCCCO Student Fee Handbook

• **Breakage** fees as set out in the CCCCCO Student Fee Handbook

• **Test proctoring** fees as set out in the CCCCCO Student Fee Handbook

### Collection and Refund of Fees

- The College shall collect fees raised by an act of the legislature and made effective on or after the date a student has enrolled in an upcoming or current term.

- The College shall refund fees collected in error.

- The College shall refund fees that are refundable because of a reduction in the educational program of the College.

- The College shall refund fees that are refundable because of the student’s reduction in units or withdrawal from an educational program, in compliance with Title 5 Section 58508.

- The College shall refund fees that are refundable because of changes in law or regulation authorizing and establishing enrollment fees.

- The College shall provide notice to students of availability of exemptions from certain mandatory, authorized and permissive fees.

The Cerritos College Catalog and Schedule of Classes contain the most current information regarding fees. These documents are updated regularly.

Refer also to AP 5015 titled Residence Determination and AP 5020 titled Nonresident Tuition

Office of Primary Responsibility: Vice President, Student Services

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