I. CALL TO ORDER
II. PLEDGE OF ALLEGIANCE
III. APPROVAL OF MINUTES
   **  A. Regular Meeting of December 9, 2009
IV. INSTITUTIONAL PRESENTATIONS
   A. Recognition of Classified Employee of the Month
   B. 2009 ARCC Data
   C. Project HOPE Presentation
   D. Budget Update
V. PUBLIC PRESENTATIONS
   The Cerritos College Board of Trustees welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that college personnel and processes are available for further communication.
VI. APPROVAL AND/OR RATIFICATION OF CONSENT AGENDA ITEMS
   **  A. Acceptance of Gifts
   **  B. Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2010-11
   **  C. New Course Offerings
   **  D. 2010 Commencement Speaker
   **  E. Chancellor's Office Economic and Workforce Development Grant
   **  F. RFP #0910-06, RFP for Multifunctional Document Imaging Devices and Related Support Services
   **  G. Bid #0809-12, North/South Fire Lane
   H. Consideration of Approval of Purchase Orders for the Quarter Ending December 31, 2009
      Purchase Orders 34225 to 35051 $4,573,903.19
I. Consideration of Approval of New/Amended Contracts under $25,000
   New Contracts $47,850.30 C09-1029 to C09-1047
   Amended Contracts $21,720.00
J. Consideration of Approval of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 30, 2009

Payroll “A” Warrants 6,966 $17,279,450.40
Other “B” Warrants 2,298 $10,216,895.48

K. Budget Extensions and Budget Transfers

L. Contracts:

Constructions

**AMENDMENT**
1. Bayley Construction
   Facilities & Purchasing Complex
   Facilities

2. EMAE International, Inc.
   Southland Cerritos Center for Transportation Technology
   Facilities

Services

**AMENDMENT**
3. El Camino Community College District
   Customized Training
   CITE

M. Resignation(s) Accepted by the President/Superintendent

N. Consideration of Ratification of Employment of Temporary Full-Time Short-Term Substitute Faculty Employee:
   Ramos, Gerardo, Instructor (Business Administration), @ B-3 ($26,536/Semester), 5-School Month Contract, effective January 11, 2010.

O. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2009-2010 Academic Year

P. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel

VII. ADMINISTRATIVE MATTERS

A. Consideration of Approval of Nominee for CCCT Board Election – 2010

B. Consideration of Election of Annual Representative to the Los Angeles County School Trustees Association for 2010

VIII. REPORTS

A. Board of Trustees

B. Faculty and Staff Leadership

C. President/Superintendent and Vice Presidents
IX. CLOSED SESSION

A. Public Employee Employment (GC #54957)
   1. Consideration of Employment of Vice President of Business Services

B. Conference with Labor Negotiators (GC #54957.6)
   1. Agency Representatives: Victor Collins and Steve Andelson
   2. Employee Organizations:
      a. Cerritos College Faculty Federation (CCFF)
      b. California School Employees Association (CSEA)
   3. Unrepresented Employees:
      a. Management Employees
      b. Contract Management Employees
      c. Confidential Employees

X. RECONVENE

XI. ADJOURNMENT

XII. NEXT REGULAR MEETING: FEBRUARY 3, 2010 AT 6:00 P.M.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY
Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the:
President’s Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX
Copies of the agenda materials are available in the President’s Office
CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
DECEMBER 9, 2009

I. CALL TO ORDER
The meeting was called to order at 6:00 p.m. by Bob Epple, the 2009 Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Mr. Bob Epple, Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu and Mr. Felipe Grimaldo, Student Trustee. Others present were the President of the College, Vice President of Academic Affairs, Interim Vice President of Business Services, Vice President of Student Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Mr. Grimaldo.

III. INSTALLATION OF RE-ELECTED BOARD MEMBERS
Dr. Lacy administered the Oath of Office to re-elected Board Members Mr. Bob Epple and Dr. Bob Hughlett.

IV. INSTALLATION OF NEWLY ELECTED BOARD MEMBER
Dr. Lacy administered the Oath of Office to newly elected Board Member Dr. Shin Liu.

V. PRESENTATION OF APPRECIATION AND RECOGNITION OF SERVICE
Mr. Epple made a presentation to Ms. Carmen Avalos recognizing her years of service as a member of the Board of Trustees. On behalf of the Board, Mr. Epple presented Ms. Avalos with a plaque of appreciation.

VI. ORGANIZATIONAL MEETING
A. Election of Officers

President
Mr. Epple opened nominations for President of the Board of Trustees for 2010. It was moved by Mr. Arthur and seconded by Dr. Edmiston to nominate Dr. Hughlett to the office of President of the Board. It was moved by Mr. Jackson to close the nominations. The vote was unanimous to elect Dr. Hughlett as President of the Board of Trustees for 2010. On behalf of the Board, Dr. Hughlett recognized Mr. Epple for his leadership as Board President during 2009.

Vice President
Dr. Hughlett opened nominations for Vice President of the Board of Trustees for 2010. It was moved by Mr. Arthur and seconded by Dr. Edmiston to nominate Mr. Jackson to the office of Vice President of the Board. It was moved by Mr. Epple to close the nominations. The vote was unanimous to elect Mr. Jackson as Vice President of the Board of Trustees for 2010.

Secretary
Dr. Hughlett opened nominations for Secretary of the Board of Trustees for 2010. It was moved by Dr. Edmiston and seconded by Mr. Epple to nominate Mr. Arthur to the office of Secretary of the Board. It was moved by Mr. Epple to close the nominations. The vote was unanimous to elect Mr. Arthur as Secretary of the Board of Trustees for 2010.

B. Regular Meeting Dates
It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the regular meeting dates for 2010 as attached. Dr. Hughlett requested that the June 2 Board meeting be rescheduled to June 9 and the June 16 Board meeting be rescheduled to June 23. The vote for approval as amended was unanimous.
VII. APPROVAL OF MINUTES
   A. It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the minutes of the regular meeting of November 4, 2009. The vote for approval was unanimous (student advisory vote: Aye).

VIII. INSTITUTIONAL PRESENTATIONS
      Employee of the Month
      A. Dr. Lacy presented Rachel Samarin with the Outstanding Classified Employee Award for the month of October 2009.
      Retirement
      B. The Board of Trustees presented Vic Childress, Diane Nakamura and Glenda Kornbau with retirement plaques acknowledging their years of dedicated service to Cerritos College.

IX. AUDIT REPORT
   B. It was moved by Mr. Jackson and seconded by Mr. Epple to accept the Independent Audit Report for the Cerritos College Foundation for Fiscal Year Ending June 30, 2009. The vote for approval was unanimous (student advisory vote: Aye).
   C. It was moved by Mr. Jackson and seconded by Mr. Epple to accept the Independent Audit Report for the Cerritos College Proposition 39 General Obligation Bonds for Fiscal Year Ending June 30, 2009. The vote for approval was unanimous (student advisory vote: Aye).
   D. It was moved by Mr. Jackson and seconded by Mr. Epple to accept the Independent Audit Report for the Cerritos College District for Fiscal Year Ending June 30, 2009. The vote for approval was unanimous (student advisory vote: Aye).

X. PUBLIC PRESENTATIONS
   Ben Reyes was accompanied by several students who spoke regarding the Project HOPE program. Mr. Reyes stated that the administration continues to disregard the needs of the Latino community and that students are not reaching the level of success needed to contribute to society. He concluded by stating that the institutionalization of Project HOPE has fallen short in its goals.

XI. CONSENT AGENDA
   It was moved by Dr. Edmiston and seconded by Mr. Epple to approve the consent agenda and addendum (student advisory vote: Aye). The vote for approval and/or ratification of the following items was unanimous:
   A. Accepted gifts with letters of thanks to the following:
      ● (14) Koss Multi-Media Stereophones Model SB45
      ● (23) Labtec Elite-825 Headphones
      
      Donated by: Matt Stibal
                  Gateway Business Bank
   B. New Course Offering, as attached.
   C. Chancellor’s Office Economic and Workforce Development Grant Renewal, as attached.
D. Stipends for Faculty Participating in the Basic Skills Projects for the Fall Semester of the 2009-2010 Academic Year, as attached.

E. Notice of Completion for Bid 0708-16, Aquatic Center Project, as attached.

F. Resolution No. 09-12 Authorizing Board Members and Certain Employees of the Cerritos Community College District to Sign Documents for the Period January 1, 2010 through December 31, 2010, as attached.

G. Resolution No. 09-13 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period January 1, 2010 through December 31, 2010, as attached.

H. Resolution No. 09-14 Authorizing the Vice President of Business Services, or Designee, to Execute/Amend Small Contracts Under $25,000, as attached.

I. Budget Extensions and Budget Transfers, as attached.

J. Contracts:
   Consultant
   **NEW**
   1. Dowden & Associates
      Title V Consultant
      Academic Affairs
      To serve as a grant consultant to the iFALCON Title V grant upon successful funding as an advisor to the grant team in federal reporting and grant management. For period October 1, 2009 through September 30, 2014. Dowden & Associates will receive $150,000 with funding from the grant budget.

   Training
   **NEW**
   2. California Manufacturing Technology Consulting (CMTC)
      Training to Companies
      CITE
      To allow the college to provide training to CMTC clients. For period December 10, 2009 through November 1, 2011. The training will be paid for by Employment Training Panel funds administered by CMTC.

K. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2009-2010 Academic Year, as attached.

L. Request for Unpaid Leave of Absence, as follows:
   Dara Worrel, Assistant Professor (Mathematics Department), for the period January 11, 2010 through May 21, 2010

M. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
N. New Classified Manager Job Classification and Position of Captain, Campus Police Services, as attached.

XII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for October 19, November 2 and November 16, 2009.


C. The Board book contained information regarding a Board Member Compensation Increase, as attached.

D. It was moved by Mr. Epple and seconded by Mr. Arthur to approve the Citizens’ Bond Oversight Committee Membership, as attached. The vote for approval was unanimous (student advisory vote: Aye).

E. Dr. Bryan Reece, Interim Dean of Humanities and Social Sciences, gave a presentation on the Student Success Plan, which was presented and approved by the Faculty Senate on November 17. The presentation included background information on the Plan, the learning environment at the college as well as goals and objectives of the Plan.

XIII. REPORTS

A. Board of Trustees
Dr. Cho stated that the Nursing Pinning and Candle Lighting Ceremony was a great event. She indicated that she attended the art sale on campus and saw a great display of work. She congratulated the re-elected and new Board members and added that Ms. Avalos has been an asset to the Board.

Mr. Jackson welcomed Dr. Liu to the Board.

Dr. Liu indicated that she is very excited to be a member of the Board and added that she is looking forward to serving the community.

Mr. Epple thanked Dr. Edmiston and family for their assistance with his re-election campaign. He also thanked the faculty, staff and Board for all of their support during his illness.

Dr. Hughlett congratulated the re-elected and new Board members. He stated that he attended the City of Downey Mayoral Transition and added that the event was well-attended.

Dr. Edmiston welcomed the new and returning Board members.

Mr. Grimaldo welcomed Dr. Liu to the Board. He shared that the ASCC Awards Banquet will be held on Friday, December 11 at 6:30 p.m.

B. Faculty and Staff Leadership
Ms. Laughon thanked Ms. Avalos for her hard work and dedication as a Board member.
C. President/Superintendent and Vice Presidents

Mr. Farmer shared that presentations will be made in January 2010 regarding ARCC data and Project HOPE.

Dr. Lacy acknowledged Doug Wells, who was named the Men’s Track and Field Coach of the Year by the California Community College Cross Country & Track Coaches Association. She indicated that everyone is waiting to hear about updated budget information in January.

XIV. CLOSED SESSION

The Board adjourned to closed session at 7:30 p.m.

XV. RECONVENE

The Board reconvened at 8:04 p.m.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees approved the employment of Deborah Binning as Clinical Supervisor – Nurse Practitioner on Grade 14, Step 2, of the Management Salary Schedule, effective December 10, 2009. The vote for approval was unanimous.

Read Out

Mr. Jackson reported that in closed session the Board of Trustees directed administration to enter in a contract for continued employment with Dr. Christopher Myers for the position of the Interim Director of Research and Planning effective December 1, 2009. The vote for approval was unanimous.

Read Out

Mr. Epple reported that in closed session the Board of Trustees approved the attached tentative agreement dated November 24, 2009 between the district and the California School Employees Association (CSEA) Chapter #161 regarding health and welfare benefits for the 2010 calendar year. The vote for approval was unanimous.

Read Out

Dr. Liu reported that in closed session the Board of Trustees 1. Approved the amendments to Article 6: Health and Welfare benefits, of the CSEA-District collective bargaining agreement effective the 2009-2010 fiscal year as presented in the attached tentative agreement, and 2. Authorized the President/Superintendent to prepare the amendments to these articles in the agreement in accordance with the approved revision as agreed to by CSEA Chapter #161 and the District. The vote for approval was unanimous.

XVI. ADJOURNMENT

The meeting was adjourned at 8:06 p.m.

XVII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, January 20, 2010 at 6:00 p.m.

______________________________

Dr. Bob Hughlett, Board President

______________________________

Bob Arthur, Board Secretary
RECOMMENDATION

It is recommended that the gifts below be accepted on behalf of the College.

ANALYSIS

The following items have been received by the College as a donation:

For use in the Biology Department:

Three types of prepared media for growing microbes in different conditions.

- K61 Lauryl Tryptose Broth
- K63 EC Broth
- K66 Brilliant Green Bile Broth

Donated by: Hardy Diagnostics
Ted Frakes
1430 West McCoy Lane
Santa Maria, CA 93455-1005

The estimated value of the above items is $6,359.00.

For use in the Automotive Technology Department:

- Miscellaneous tools

Donated by: Saturn of Huntington Beach
18801 Beach Blvd.
Huntington Beach, CA 92648

The estimated value of the above items is $10,016.82.

FINANCIAL IMPLICATIONS

There cost to the District will be $59.28 for delivery of the items for use in the Biology Department.
CERRITOS COLLEGE

TO: Board of Trustees

FROM: Dr. Linda L. Lacy, President/Superintendent

REVIEWED BY: Dr. James A. Albanese, Interim Vice President of Business Services

Dr. Stephen Johnson, Vice President of Student Services

PREPARED BY: Lola Rizkallah, Director of Fiscal Services

DATE: January 20, 2010

SUBJECT: Consideration of Approval of Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2010-11

RECOMMENDATION

It is recommended that the Board of Trustees approve the per unit non-resident tuition fee of $183, and the per unit non-resident student capital outlay fee of $38 for a total of $221, effective for the Summer Session 2010 for the 2010-11 Fiscal Year.

OVERVIEW

Education Code Section 76140 (ECS) requires each district governing board to establish the non-resident tuition fee not later than February 1ST for the succeeding fiscal year.

ANALYSIS

The tuition fee may be based on one of the following calculations:

1. The statewide current expense of education for the preceding base school year (column 1), or
2. The District current expense of education for the preceding school year divided by the District FTES of the preceding year (column 2), or
3. The above with 10% or more noncredit FTES (column 3), or
4. The fee established by, or the current expense of education, of a neighboring community college district with contiguous boundary for the preceding school year, or
5. No more than district average cost (Col. 2 or 3); no less than statewide average cost.

The calculated statewide expense of education is $183 per unit non-resident tuition fee. The calculated District expense of education is $173 per unit non-resident tuition fee. The District for the past several years has utilized the statewide expense of education as the basis for non-resident tuition when that figure was higher than the District’s. The fee would be effective for the Summer Session 2010 for non-resident students.

In addition, Education Code, Section 76141(a), authorizes community college districts to charge non-resident students a capital outlay fee. This portion of the Education Code was amended by AB 947 (Chapter 377, statutes 2009) to now charge this capital outlay fee to any non-resident student – except for AB540 students, who will continue to be exempt from this fee. AB 947 deleted the condition that a non-
resident student capital outlay fee will be charged only to non-residents that were citizens and residents of a foreign country.

The amount of the non-resident capital outlay fee has to be the lesser of:
1. The amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students of the district in the preceding fiscal year; OR
2. 50% of the 2010-11 non-resident tuition fee adopted pursuant to EC 76140 Revenue from any fee charged pursuant to this section shall be expended only for purposes of capital outlay, maintenance, and equipment.

The specified calculation for the Cerritos Community College District capital outlay fee amounts to $38. This amount is due to the various construction projects that were completed in the 2008-09 fiscal year. Last year's approved capital outlay rate $37.

**FINANCIAL IMPLICATIONS**

As presented above.

Attachments
### 2010-11 NONRESIDENT TUITION FEE (ECS 76140)

<table>
<thead>
<tr>
<th></th>
<th>(Col. 1) Statewide</th>
<th>(Col. 2) District</th>
<th>(Col. 3) 10% or More Noncredit FTES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Expense of Education for Base Year</strong> (2008-09)</td>
<td>$6,903,979,351</td>
<td>$92,669,158</td>
<td>$___________</td>
</tr>
<tr>
<td><strong>B. Annual Attendance FTES</strong> (Recal 2008-09)</td>
<td>1,313,192</td>
<td>18,292.18</td>
<td>$___________</td>
</tr>
<tr>
<td><strong>C. Average Expense of Education per FTES</strong> (A ÷ B)</td>
<td>$5,257</td>
<td>$5,066</td>
<td>$___________</td>
</tr>
<tr>
<td><strong>D. US Consumer Price Index Factor</strong> (2 years)</td>
<td>x 1.043</td>
<td>x 1.043</td>
<td>x 1.043</td>
</tr>
<tr>
<td><strong>E. Average Cost per FTES for Tuition Year</strong> (C x D)</td>
<td>$5,483</td>
<td>$5,284</td>
<td>$___________</td>
</tr>
<tr>
<td><strong>F. Average Per Unit Nonresident Cost:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Semester-System (E ÷ 30 units)</td>
<td>$183</td>
<td>$176</td>
<td>$___________</td>
</tr>
<tr>
<td>OR Quarter-System (E ÷ 45 units)</td>
<td>$122</td>
<td>N/A</td>
<td>$___________</td>
</tr>
</tbody>
</table>

**NOTE:**

“B. Annual Attendance FTES” includes all student contact hours of attendance in credit and noncredit courses for resident students, nonresident students and apprentices; however apprentice hours are divided by 525 to compute an FTES equivalent. Round tuition fee to the nearest dollar.

**Column 3** is an option only for use by a district with ten percent or more noncredit FTES (Education Code Section 76140(e)). If your district qualifies, then fill out this column with noncredit FTES and noncredit expense of education data excluded.

The district governing board at its January 20, 2010 meeting adopted a nonresident tuition fee of $183 per semester unit or $N/A per quarter unit.

Basis for adoption is (place an X in one box only):

- [X] 1. Statewide average cost, per column 1;
- 2. District average cost, per column 2;
- 3. District average cost with 10% or more noncredit FTES, per column 3;
- 4. Contiguous district. Specify district and its fee. (Specify district and its fee.)
- 5. No more than district average cost (Col. 2 or 3); no less than statewide average cost.
2010-11 NONRESIDENT STUDENT CAPITAL OUTLAY FEE (ECS 76141)

For districts electing to charge a capital outlay fee to ANY nonresident student (as discussed in the memo), please compute this fee as follows:

a. Capital Outlay expense for 2008-09: $20,584,003
b. FTES for 2008-09: 18,292.18
c. Capital outlay expense per FTES \( \text{line a divided by line b} \) $1,125.29
d. Capital Outlay Fee per unit:
   1. Per semester unit \( \text{line c divided by 30 units} \) $38
   
   OR

   2. Per quarter unit \( \text{line c divided by 45 units} \) 

   e. 2010-11 Nonresident Student Capital Outlay Fee (the lesser of line d OR 50% of adopted 2010-11 Nonresident Tuition Fee) 

The district governing board at its January 20, 2010 meeting adopted a nonresident capital outlay fee of $38 per semester unit or $N/A per quarter unit.

Upon adoption of nonresident tuition fee by your district governing board by February 1, 2010, please submit a copy of this report by February 15, 2010 to:

California Community Colleges Chancellor’s Office
Fiscal Services Unit
1102 Q Street, 4th Floor
Sacramento, CA 95811-6549 FAX (916) 323-3057

District
Cerritos College

Contact Person
Lola Rizkallah

Phone Number & email 562-860-2451 ext. 2266 rizkallah@cerritos.edu
TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
PREPARED BY: William Farmer Jr., Vice President of Academic Affairs/Assistant Superintendent
DATE: January 20, 2010
SUBJECT: Consideration of Approval of New Course Offering

RECOMMENDATION
That the Board of Trustees approve the new course offerings as presented.

OVERVIEW
The attached new courses need approval by the Board of Trustees before the course can be offered.

ANALYSIS
The new courses were approved at the Curriculum Committee meeting held on December 10, 2009

FINANCIAL IMPLICATIONS
None

Attachment
TECHNOLOGY

AUTO 108
Energy and Transportation Systems
4.0 Units
Class hours: 3.0 lecture/3.0 lab
Prerequisite: None
Corequisite: None
Recommendation: None

This is a theory course on the relationship between energy development and transportation systems. The course involves all aspects of current and near future energy systems and how they relate to different transportation methods. Emphasis will be on career pathways in the development and sustainability of renewable energy systems for use in transportation.

AUTO 109
Automotive Diesel Systems
5.0 Units
Class hours: 4.0 lecture/4.0 lab
Prerequisite: None
Corequisite: None
Recommendation: Current automotive student or employed as an automotive service professional

This is a theory/practical course in automotive diesel engine repair that includes operating principles and descriptions of all components. The major emphasis will be on systems operation and diagnosis.

HUMANITIES/SOCIAL SCIENCE

ECON 201M
Principles of Macroeconomics
3.0 Units
Class hours: 3.0 lecture/1.0 lab hr arr
Prerequisite: MATH 80 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the MATH placement process.
Corequisite: None
Recommendation: ENGL 100 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the English placement process.

This introductory course in economics examines how scarce resources are used to produce goods and services that require choices and trade-offs. Macroeconomics looks at the health of the U.S. domestic economy and its relationship to the global economy. Unemployment, inflation, and economic growth are discussed and measured. Fiscal and monetary policies and their effectiveness are studied. The issue of why nations trade and the benefits and costs of trade and globalization are examined. This course uses economic models and mathematical calculations. This course is transferable to the CSU system. Students who have taken ECON 201 are not eligible for this course.
ECON 202M
Principles of Microeconomics
3.0 Units
Class hours: 3.0 lecture/1.0 lab hr arr
Prerequisite: MATH 80 or equivalent with a grade of Pass or “C” or higher or satisfactory completion of the MATH placement process.
Corequisite: None
Recommendation: Satisfactory completion of the English placement process or ENGL 100 or equivalent with a grade of Pass or “C” or higher.

This course emphasizes microeconomics: the study of specific markets in the economy. The course investigates the dynamics of supply and demand in competitive markets in determining prices and the quantities of goods and services produced. Consumer behavior is investigated using the concept of marginal analysis. The behavior of firms in attempting to maximize profits is studied as are the differing market structures among varying industries. This course uses economics models and mathematical analysis. This course is transferable to the CSU. Students who have taken ECON 202 are not eligible for this course.
CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Dr. Stephen Johnson, Vice President of Student Services
PREPARED BY: Holly Bogdanovich, Director of Student Activities
DATE: January 20, 2010
SUBJECT: Consideration of Approval of 2010 Commencement Speaker

RECOMMENDATION

It is recommended that the Board of Trustees approve Supervisor Don Knabe, Member of the Los Angeles County Board of Supervisors for the Fourth District, as the 2010 Commencement Speaker and an honorarium of $500.

OVERVIEW

Consideration of approval is requested for Supervisor Don Knabe to be the 2010 Cerritos College Commencement Speaker.

ANALYSIS

Supervisor Knabe was first elected to the Los Angeles County Board of Supervisors in November of 1996 and was overwhelmingly re-elected in 2000, 2004 and 2008. He represents the Fourth District, which is a uniquely diverse area that is home to over two million residents and includes two of the nation’s largest economic hubs. In 2007, he was appointed by the White House to serve on the President’s Homeland Security Advisory Council.

Supervisor Knabe has been an ardent supporter of Cerritos College for many years. His efforts on behalf of the Cerritos College Foundation have resulted in new and continuing support for students pursuing a college education. The Supervisor’s work on essential services in the community, including education, jobs, healthcare, and public safety, has earned him broad-based respect and admiration. It also positions him to address key topics of interest to our graduates, their guests, and the campus community. Supervisor Knabe is also a member of the Board of the Cerritos College Foundation.

The College Committee on Student Life enthusiastically recommends Supervisor Knabe as the 2010 Commencement Speaker.

FINANCIAL IMPLICATIONS

An honorarium in the amount of $500, funded by the District Commencement account, will be made available.
TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: William Farmer, Jr., Vice President /Assistant Superintendent
PREPARED BY: Nick Kremer, Executive Dean Community, Industry and Technology Education
DATE: January 20, 2010
SUBJECT: Consideration of Acceptance of Chancellor’s Office Economic and Workforce Development Grant

RECOMMENDATION

It is recommended that the Board of Trustees approve the acceptance of year two of the Responsive Training Fund for Incumbent Workers Grant in the amount of $72,936.

OVERVIEW

The Chancellor’s Office of the California Community Colleges operates Economic Development Programs that award workforce development grants through a competitive application process. The purpose of these grants is to advance the state’s economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.

Cerritos College was awarded a Responsive Training Fund grant to provide training to incumbent workers. This grant complements the mission of Cerritos College’s Office of Economic Development and the Technology Division.

The request for Board approval was delayed because the state did not finalize the amount of money until November and issue an official award document until early December.

ANALYSIS

Cerritos College will be responsible for administering the grant. This includes project development, marketing and dissemination, instructional materials development and training delivery. The term of this grant shall be from July 1, 2009 to and including June 30, 2010.

FINANCIAL IMPLICATIONS

Cerritos College will receive $72,936. The funds will be used to pay Cerritos College staff time and other expenses as required to meet the goals of the grant. No district general funds will be used.
CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Dr. Jim Albanese, Interim Vice President of Business Services
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: January 20, 2010
SUBJECT: CONSIDERATION OF APPROVAL OF RFP #0910-06, RFP FOR MULTIFUNCTIONAL DOCUMENT IMAGING DEVICES AND RELATED SUPPORT SERVICES

RECOMMENDATION

It is recommended that the Board of Trustees approve to award the RFP #0910-06, RFP for Multifunctional Document Imaging Devices and Related Support Services to Toshiba Business Solution.

OVERVIEW

On September 14 and 21, 2009, a request for proposals for multifunctional document imaging devices and related support services was advertised.

On October 20, 2009, six proposals were received.

On November 18, 2009, the ad-hoc committee conducted interviews with three (3) firms. Based upon the interviews, two finalists were selected to provide the on-site testing of different copiers. After the evaluation of the equipment in several major categories, the ad-hoc committee made its recommendation.

ANALYSIS

Based on the ad-hoc committee’s recommendation, District staff requests that the Board approve to enter into a five year agreement with Toshiba Business Solutions to provide equipment and services for 52 copiers across the campus.

FINANCIAL IMPLICATIONS

The cost is 1.33 cents per copy. Funding for this project had already been budgeted, and it is coming from each department.
TO: Board of Trustees  
FROM: Dr. Linda L. Lacy, President/Superintendent  
REVIEWED BY: Dr. Jim Albanese, Interim Vice President of Business Services  
PREPARED BY: Jenney Ho, Director of Purchasing  
DATE: January 20, 2010  
SUBJECT: CONSIDERATION OF APPROVAL OF BID #0809-12, NORTH/SOUTH FIRE LANE

RECOMMENDATION

It is recommended that the Board of Trustees approve to award the bid #0809-12, North/South Fire Lane to Hanan Construction Co., Inc. as the lowest overall responsive and responsible bidder. Board approval is contingent upon there being no bid protests during the applicable protest time period. Board approval is also contingent upon contractor providing acceptable insurance and bonding.

OVERVIEW

The Purchasing Department advertised the project on November 16 and November 23, 2009. The bid due date was on December 22, 2009.

ANALYSIS

On December 22, 2009, nine bids were received. A summary of the bids recap is attached.

The recommended award was predicated on the lowest overall responsive and responsible bidder as stipulated in the bid.

FINANCIAL IMPLICATIONS

The amount of the lowest responsive and responsible bid is $1,276,000.00. Funding for this project will come from the GO Bond.
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Allowance</th>
<th>Total Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hanan Construction Co., Inc.</td>
<td>$1,176,000.00</td>
<td>$100,000.00</td>
<td>$1,276,000.00</td>
</tr>
<tr>
<td>Spiess Construction Co., Inc.</td>
<td>$1,217,129.00</td>
<td>$100,000.00</td>
<td>$1,317,129.00</td>
</tr>
<tr>
<td>Los Angeles Engineering, Inc.</td>
<td>$1,247,900.00</td>
<td>$100,000.00</td>
<td>$1,347,900.00</td>
</tr>
<tr>
<td>Pub Construction, Inc.</td>
<td>$1,280,452.00</td>
<td>$100,000.00</td>
<td>$1,380,452.00</td>
</tr>
<tr>
<td>Griffith Company</td>
<td>$1,284,000.00</td>
<td>$100,000.00</td>
<td>$1,384,000.00</td>
</tr>
<tr>
<td>Minco Construction</td>
<td>$1,337,700.00</td>
<td>$100,000.00</td>
<td>$1,437,700.00</td>
</tr>
<tr>
<td>Nile Advanced Construction, Inc.</td>
<td>$1,372,946.00</td>
<td>$100,000.00</td>
<td>$1,472,946.00</td>
</tr>
<tr>
<td>DelMac Construction &amp; Development, Inc.</td>
<td>$1,448,000.00</td>
<td>$100,000.00</td>
<td>$1,548,000.00</td>
</tr>
<tr>
<td>H.A. Lewis, Inc.</td>
<td>$1,548,000.00</td>
<td>$100,000.00</td>
<td>$1,648,000.00</td>
</tr>
</tbody>
</table>
CERRITOS COLLEGE

TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: James A. Albanese, Interim Vice President of Business Services
PREPARED BY: Lola Rizkallah, Director of Fiscal Services
DATE: January 20, 2010
SUBJECT: Consideration of Approval to Make Budget Extensions and Budget Transfers

RECOMMENDATION

It is recommended that the Board of Trustees approve the budget extensions and budget transfers as presented.

OVERVIEW

Budget transfers and budget extensions are routinely processed to facilitate modifications to the adopted budget. These modifications are necessary to provide for unanticipated expenditure and revenue changes.

ANALYSIS

Pages 1 and 2 are the budget transfers between major account classifications for the Restricted General Fund and Revenue Bond Construction Fund. These transfers are self-balancing and have no effect on the ending balance.

Page 3 is the Unrestricted General Fund contingency transfers totaling $2,773,828.

Page 4 is the budget extension summaries that reflect the net reduction of revenue budgets of $34,015 from Federal, State and Local funding with the corresponding proposed expenditure. There are additional budget adjustments of $37,416 for carry-over of Culinary Arts and Citizenship.

FINANCIAL IMPLICATIONS

The budget extension summaries reflect the net reduction of revenue budgets of $34,015 from Federal, State and Local funding with the corresponding proposed expenditure. There are additional budget adjustments of $37,416 for carry-over of Culinary Arts and Citizenship.

Attachment
BUDGET TRANSFERS FOR JANUARY 20, 2010

01.3 FUND-GENERAL FUND-RESTRICTED

FROM

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$ (1,500)</td>
</tr>
<tr>
<td>OTHER OUTGO</td>
<td>$</td>
</tr>
</tbody>
</table>

TOTAL $ (1,500)

TO

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$</td>
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<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$ 1,500</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$</td>
</tr>
<tr>
<td>OTHER OUTGO</td>
<td>$</td>
</tr>
</tbody>
</table>

TOTAL $ 1,500

Transfers: Between object codes

Self Balancing: No effect on ending balance

Number of Transfer Requests: One (1)

Divisions/Departments/Programs:
Department Education Child Center Renovation
### BUDGET TRANSFERS FOR JANUARY 20, 2010

#### 42.0 FUND-REVENUE BOND CONSTRUCTION FUND

<table>
<thead>
<tr>
<th>FROM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$(261,029)</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$(261,029)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TO</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$ 261,029</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 261,029</td>
</tr>
</tbody>
</table>

**Transfers:** Between object codes

**Self Balancing:** No effect on ending balance

**Number of Transfer Requests:** One (1)

**Divisions/Departments/Programs:**
Central Plant/Infrastructure Project 3; Parking Lot Renovation 3; Athletic Facility/Stadium Track & Field Upgrade 3; Learning Resource Center Improvements 3; Science Bldg-Close out
## BUDGET TRANSFERS FOR JANUARY 20, 2010

### 01.0 FUND-CONTINGENCY TRANSFERS

<table>
<thead>
<tr>
<th>FROM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$ (1,362,817)</td>
</tr>
<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$ (545,510)</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$ (865,501)</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$</td>
</tr>
<tr>
<td>CONTINGENCY</td>
<td>$</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ (2,773,828)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TO</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>CLASSIFIED AND OTHER NON-ACADEMIC SALARIES</td>
<td>$</td>
</tr>
<tr>
<td>EMPLOYEE BENEFITS</td>
<td>$</td>
</tr>
<tr>
<td>SUPPLIES AND MATERIALS</td>
<td>$</td>
</tr>
<tr>
<td>OTHER CONTRACT EXPENSES AND SERVICES</td>
<td>$</td>
</tr>
<tr>
<td>CAPITAL OUTLAY</td>
<td>$</td>
</tr>
<tr>
<td>CONTINGENCY</td>
<td>$ 2,773,828</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$ 2,773,828</td>
</tr>
</tbody>
</table>

**Number of Transfer Requests:** Five (5)

**Divisions/Departments/Programs:**
To close positions that were vacant as of 07/31/2009
APPROPRIATION TRANSFER ANALYSIS FOR JANUARY 20, 2010

Revenue

00000.0-00007-73430-8800-0000000 (39.0 Fund) $ (2,889)
Local-Coast Community College District
To close revenue budget. Fund in ending balance.

00000.0-00007-74250-8800-0000000 (39.0 Fund) (31,126)
Local-Associated Builders & Contractors of Southern California
To close revenue budget. Fund in ending balance.

Total Additions (Reductions) of Revenue Budgets: $ (34,015)

Expenditure

00000.0-00100-02710-4320-6941000 (39.0 Fund) $ 8,506
Distribute "carry over" to appropriate expenditure lines

00000.0-00100-02710-6450-6941000 (39.0 Fund) 27,000
Distribute "carry over" to appropriate expenditure lines

00000.0-00000-74100-4591-0000000 (39.0 Fund) 1,910
To set up 2008-09 carry over budget of Citizenship

Total Expenditure $ 37,416
TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Dr. Jim Albanese, Interim Vice President of Business Services
PREPARED BY: Jenney Ho, Director of Purchasing
DATE: January 20, 2010
SUBJECT: CONSIDERATION OF APPROVAL OF CONTRACTS

RECOMMENDATION
It is recommended that the Board of Trustees approve the contracts submitted below.

OVERVIEW
The District annually contracts with various individuals, commercial firms and other governmental agencies for purposes of procuring or providing a variety of services.

ANALYSIS

CONSTRUCTION – AMENDMENT
1. BAYLEY CONSTRUCTION
   FACILITIES & PURCHASING COMPLEX
   Requested by: Robert Riffle, Director of Physical Plant

   Purpose: On October 21, 2009 the Board of Trustees awarded a contract to Bayley Construction for the Facilities & Purchasing Complex. Bayley Construction notified the District that subcontractors listed in the bid document were unable to fulfill their contract obligation. Below is the name of the original subcontractors and the new subcontractors who will replace them.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Type of Work</th>
<th>Replace With</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapman Coast Roof Co.</td>
<td>Roofing</td>
<td>Letner Roofing Company</td>
</tr>
<tr>
<td>Kodsy’s Construction, Inc.</td>
<td>Masonry</td>
<td>Winegardner Masonry, Inc.</td>
</tr>
<tr>
<td>Schindler Elevator</td>
<td>Elevator</td>
<td>ThyssenKrupp Elevator</td>
</tr>
<tr>
<td>Axis Fire Protection</td>
<td>Fire Protection</td>
<td>Millennium Fire Protection</td>
</tr>
</tbody>
</table>

   Period: The substitution of the subcontractors will not affect the completion date of the project.
   Financial Implications: There is no additional cost to the contract for the substitution of the subcontractors.

2. EMAE INTERNATIONAL, INC.
   SOUTHLAND CERRITOS CENTER FOR TRANSPORTATION TECHNOLOGY
   Requested by: Robert Riffle, Director of Physical Plant

   Purpose: The District wishes to amend the contract with EMAE International, Inc. to reduce the contract retention from 10% to 5%. Under Public Contract Code Section 9203, it allows a retention of 5% at any time after 50% of the work has been completed. The project is currently 90% completed. Therefore, the reduction of retention is in compliance with Public Contract Code Section 9203. All other terms and conditions will remain the same.
   Period: The reduction of retention will affect on January 21, 2010.
Financial Implications: There is no additional cost to the contract for the reduction of retention.

SERVICES
3. EL CAMINO COMMUNITY COLLEGE DISTRICT
   CUSTOMIZED TRAINING
   Requested by: Nick Kremer, Executive Dean of Community, Industry & Technology Education

Purpose: The District wishes to amend its agreement with El Camino Community College District to increase the contract amount from not to exceed $25,000 to not to exceed $75,000. The district will use El Camino College’s Employment Training Panel (ETP) grant to pay for onsite, customized training provided by the District to its business clients.

Period: The time period will be from January 21, 2010 to July 31, 2010.

Financial Implications: El Camino College will pay the District up to $250 an hour for the training that is delivered. This fee will provide funds for 100% of this project’s activities with no district funds involved.
RECOMMENDATION

It is recommended that the Board of Trustees ratify the President’s acceptance of Dr. Chester L. Harbut’s resignation from employment due to retirement effective May 21, 2010.

OVERVIEW

Dr. Chester L. Harbut, Professor, Biology (SEM Division), has submitted a resignation from employment due to retirement.

ANALYSIS

Dr. Chester L. Harbut provided notice of his resignation effective May 21, 2010. Human Resources received the resignation, and notified the President’s Office. The President has provided Dr. Harbut written notification of acceptance of his resignation from employment due to retirement.

FINANCIAL IMPLICATIONS

No financial impact.
TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Victor Collins, Interim Director of Human Resources
PREPARED BY: Adriana Flores-Church, Assistant Director of Human Resources
DATE: January 20, 2010
SUBJECT: Consideration of Ratification of Resignation Accepted by the President – Dr. Allison Yabroff, Assistant Professor, Biology (SEM Division)

RECOMMENDATION

It is recommended that the Board of Trustees ratify the President’s acceptance of Dr. Allison Yabroff’s resignation from employment effective May 21, 2010.

OVERVIEW

Dr. Allison Yabroff, Assistant Professor, Biology (SEM Division), has submitted a resignation from employment.

ANALYSIS

Dr. Allison Yabroff provided notice of her resignation effective May 21, 2010. Human Resources received the resignation, and notified the President’s Office. The President has provided Dr. Yabroff written notification of acceptance of her resignation from employment.

FINANCIAL IMPLICATIONS

No financial impact.
TO: Board of Trustees
FROM: Dr. Linda L. Lacy, President/Superintendent
REVIEWED BY: Victor Collins, Interim Director of Human Resources
PREPARED BY: Adriana Flores-Church, Assistant Director of Human Resources
DATE: January 20, 2010
SUBJECT: Consideration of Approval and/or Ratification of Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2009-2010 Academic Year

RECOMMENDATION

It is recommended that the Board of Trustees approve and/or ratify the employment of temporary and/or substitute hourly faculty personnel as needed for the 2009-2010 academic year, as presented on the attached list.

OVERVIEW

The attached list of temporary and/or substitute hourly faculty personnel is submitted for approval of employment.

ANALYSIS

Human Resources has received and completed the processing of Employment Request forms for the employment of temporary and/or substitute hourly faculty personnel as indicated on the attached list.

All requirements for employment processing have been completed, and Human Resources cleared the individuals for employment.

FINANCIAL IMPLICATIONS

No additional financial impact. This is budgeted in General Fund.

Attachment
## FACULTY HOURLY - FINE ARTS & COMMUNICATIONS

### Reemployed

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Konya-Keller Amanda</td>
<td>Photography</td>
<td>B1</td>
<td>48.83</td>
</tr>
<tr>
<td>Salazar Hector</td>
<td>Music</td>
<td>B5</td>
<td>60.33</td>
</tr>
</tbody>
</table>

### New Hires

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hormel James</td>
<td>Theatre Arts</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>McCabe Shannon</td>
<td>Humanities</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Santillano Dianna</td>
<td>Art History/Humanities</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Trumpower Joe</td>
<td>Art History/Humanities</td>
<td>A1</td>
<td>48.83</td>
</tr>
</tbody>
</table>

## FACULTY HOURLY - HEALTH OCCUPATIONS

### Reemployed

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rubalcaba Celia</td>
<td>Pharmacy Technician</td>
<td>B5</td>
<td>60.33</td>
</tr>
</tbody>
</table>

## FACULTY HOURLY - LIBERAL ARTS

### New Hires

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker Jr. John</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Coriarty Raymond</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Lozada Christian</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Lykissas Alexandra</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Perez Roger</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Wortman Jennifer</td>
<td>English</td>
<td>A1</td>
<td>48.83</td>
</tr>
</tbody>
</table>

## FACULTY HOURLY - SCIENCE, ENGINEERING & MATHEMATICS

### New Hires

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valcarcel Anna</td>
<td>Biological Sciences</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>White Todd</td>
<td>Biological Sciences</td>
<td>A1</td>
<td>48.83</td>
</tr>
</tbody>
</table>

## FACULTY HOURLY - COMMUNITY, INDUSTRY & TECHNOLOGY EDUCATION

### New Hires

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grijalva Summer</td>
<td>Adult Education</td>
<td>A1</td>
<td>48.83</td>
</tr>
<tr>
<td>Reynolds Cathy</td>
<td>Adult Education</td>
<td>A1</td>
<td>48.83</td>
</tr>
</tbody>
</table>
RECOMMENDATION

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, and/or student hourly personnel as presented on the attached list.

OVERVIEW

The attached list of classified, short-term, substitute, and/or student hourly personnel is submitted for approval and/or ratification of employment.

ANALYSIS

The Human Resources Office has received and completed the processing of Employment Request forms for the employment of classified, short-term, substitute, and/or student hourly personnel as indicated on the attached list.

All requirements for employment processing have been completed, and the Human Resources Office has cleared the individuals for employment.

FINANCIAL IMPLICATIONS

No additional financial impact. This is budgeted in the General Fund.

Attachment
EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, AND/OR STUDENT HOURLY PERSONNEL

SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2010 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate/hr</th>
<th>Start Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garza, Anita</td>
<td>Aide-General (Traffic Control Officer)</td>
<td>$8.00/hr</td>
<td>11/09/09</td>
</tr>
<tr>
<td>Gonzales, Jonathan</td>
<td>&quot;</td>
<td>&quot;</td>
<td>11/30/09</td>
</tr>
<tr>
<td>Maldonado, Moises</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>Strawn, Kristen</td>
<td>&quot;</td>
<td>&quot;</td>
<td>11/09/09</td>
</tr>
<tr>
<td>Combs, Regena</td>
<td>Aide-Special (Tutor)</td>
<td>$8.00/hr</td>
<td>10/25/09</td>
</tr>
<tr>
<td>Mejia, Jonathan</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>Pinsky, Sarah</td>
<td>&quot;</td>
<td>&quot;</td>
<td>&quot;</td>
</tr>
<tr>
<td>Cortez, Jannet</td>
<td>Clerk</td>
<td>$8.64/hr</td>
<td>11/25/09</td>
</tr>
<tr>
<td>McMahan, Sharon</td>
<td>&quot;</td>
<td>&quot;</td>
<td>10/25/09</td>
</tr>
<tr>
<td>Nelson, Edward</td>
<td>&quot;</td>
<td>&quot;</td>
<td>10/23/09</td>
</tr>
<tr>
<td>Ojediran, Lolawole</td>
<td>&quot;</td>
<td>&quot;</td>
<td>10/25/09</td>
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<tr>
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<td>Connors, Susan</td>
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<td>Bramasco, Carmen</td>
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<td>Jovel, Abigail</td>
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<td>Ponce, Geraldine</td>
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<tr>
<td>Flores-Lopez, Nadia</td>
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<td>Majano, Natasha</td>
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<td>Templeton, Kathyne</td>
<td>&quot;</td>
<td>&quot;</td>
<td>10/29/09</td>
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Presented to the Board of Trustees 1/20/10
SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2010 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Start Date</th>
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<tbody>
<tr>
<td>Blandon-Vega, Richard</td>
<td>Community Outreach Worker</td>
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<tr>
<td>Alvarez, Jose</td>
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<td>Carbajal, Steve</td>
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<tr>
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<td>Foral, Jason</td>
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<td>Hatch, William</td>
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<td>10/19/09</td>
</tr>
<tr>
<td>Hernandez, Benjamin</td>
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<td>10/22/09</td>
</tr>
<tr>
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<td>Martinez, Mark</td>
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<tr>
<td>Perez, Francisco</td>
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<tr>
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<td>Zuniga, Jaime</td>
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<tr>
<td>Godinez, Evangelina</td>
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<td>Mosqueda, Chavonne</td>
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<tr>
<td>Gomez, Werner</td>
<td>Secretary Clerk</td>
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<tr>
<td>Kim, Lynn S.</td>
<td>Multi-Media Production Specialist</td>
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<td>Vega, Rosa</td>
<td>Student Affairs Assistant</td>
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<td>Nance, Michael</td>
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<td>Wedell, Michael</td>
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<td>Martinez III, Tony</td>
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<td>Fraps, Edward Bryant</td>
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<tr>
<td>Awad, William</td>
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<td>Poompan, Michelle</td>
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<tr>
<td>Carrillo, Genevieve</td>
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<td>Choi, Hye-Jin</td>
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<tr>
<td>Crain, Diana</td>
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</tbody>
</table>
SHORT-TERM HOURLY EMPLOYMENT (AS NEEDED), VARIABLE HOURS PER DAY & DAYS PER WEEK, FOR A PERIOD NOT TO EXCEED JUNE 30, 2010 OR 175 TOTAL WORKDAYS, WHICHEVER OCCURS FIRST

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate ($/hr)</th>
<th>Date of Hire</th>
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<tbody>
<tr>
<td>Hill, Teresa</td>
<td>Community Education Specialist</td>
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<tr>
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<tr>
<td>Richard, Daphne Pamela</td>
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<td>Walker, Joseph</td>
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<td>Barron, Daniel</td>
<td>Cont. Ed. Specialist (Business Tech.)</td>
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<td>Chan, Judy</td>
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<td>12/08/09</td>
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