CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Jackson the Board President. Those present were:

Mr. Tom Jackson  Mr. Bob Epple
Mr. Bob Arthur   Dr. Bob Hughlett
Ms. Carmen Avalos  Mr. John Moore
Dr. Ted Edmiston  Mr. Joe Cobarrubio, Student Trustee

Others present were the President of the College, Vice President of Business Services, Faculty Senate President and CSEA President.

PLEDGE OF ALLEGIANCE

The flag salute was led by Jason Macias, who was recently appointed as ASCC Vice President.

MINUTES

December 6, 2006

It was moved by Dr. Edmiston and seconded by Mr. Epple to approve the minutes of the regular meeting of December 6, 2006. Mr. Moore requested that the minutes be revised to include his comments at the meeting regarding the Education Code and salary compensation increases, as follows:

Mr. Moore stated that the compensation increase is available to the Board through State Education Code and added that the Board did not consider a Board member compensation increase for over ten years before it was placed on the agenda annually two years ago.

The vote for approval was unanimous.

EMPLOYEE OF THE MONTH

Dr. Hughlett and Mr. Moore presented Bernice Watson with the Outstanding Classified Employee Award for the month of December 2006. Ms. Watson began full-time classified employment with the District in April 1979 as an Instructional Media Production Specialist in the Multi Media Services Department.

PUBLICATION HEARING

A. Mr. Jackson opened the Public Hearing for Presentation of the Cerritos College Faculty Federation’s (CCFF) Initial Proposal for Negotiation of the Cerritos College Faculty Federation – District Collective Bargaining Agreement for the Period July 1, 2007 – June 30, 2008 Submitted for Official Receipt and Public Hearing (attachment). There were no requests for comment. It was moved by Dr. Hughlett and seconded by Mr. Moore to close the public hearing. The vote to close the public hearing was unanimous.

B. Mr. Jackson opened the Public Hearing for Presentation of the Cerritos Community College District’s Initial Proposal for Negotiation of the Cerritos College Faculty Federation (AFT Local 6215) – District Collective Bargaining Agreement for the Period July 1, 2007 – June 30, 2010 Submitted for Official Receipt and Public Hearing (attachment). There were no requests for comment. It was moved by Dr. Hughlett and seconded by Mr. Epple to close the public hearing. The vote to close the public hearing was unanimous.
VI. INSTITUTIONAL PRESENTATIONS
   Accreditation Overview

Mr. Farmer provided an overview of the accreditation process currently underway at Cerritos College. He discussed timelines, standards, and the involvement of the Board of Trustees. Dr. Hughlett inquired as to whether all committee members been selected. Mr. Farmer stated that all committee members have been selected and that the website is in the process of being updated. Mr. Farmer added that once a draft of the self study is available, it will be posted to the website, which should be completed near the end of the current semester. Mr. Jackson thanked Mr. Farmer for his report.

Recognition of Men’s Soccer Team

Dr. Dan Smith, Instructional Dean of Health, Physical Education and Athletics, introduced Mr. Benny Artiaga, men’s soccer coach, who was recently named the NCSAA/adidas Junior College Division III National Men’s Soccer Coach of the Year. The Cerritos College soccer team recently won the State Championship in Fresno. Mr. Artiaga introduced the team players as well as coaches Jesus Gutierrez and Raul Avellanada. He acknowledged Joshua Meyer, Far West United States All American and Marco Pulido, Nationwide All-American. On behalf of the Board, Mr. Jackson congratulated Mr. Artiaga and the men’s soccer team on their accomplishments throughout the season.

VII. PUBLIC PRESENTATIONS

There were no public presentations.

VIII. CONSENT AGENDA

It was moved by Mr. Moore and seconded by Mr. Arthur to approve the consent agenda and addendum. Mr. Jackson requested that Item A. be held and Dr. Hughlett requested that Item L. be held for separate consideration. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:

   - 2006 Pontiac Solstice, VIN No.: 1G2MB33B86Y100324
     Donated by: Doyle Delph
     General Motors
     333 N. Fairfax Street
     Alexandria, VA 22314

   - Tools and equipment - 1 VCM, 2 VMM, 1 Cable and software
     Donated by: Lee Cork
     Ford Motor Company
     1555 Fairlane Drive
     Allen Park, MI 48101

   - 1000 pounds of miscellaneous steel
     Donated by: Jim Lippincott
     Danrich Welding Co.
     7001 Jackson St
     Paramount, CA 90723

   - 60 pounds of aluminum welding rods for certification testing
     Donated by: David Perkins
     1617 First St.
     Manhattan Beach, CA 90266

   - 250 pounds of welding lead
     Donated by: Rupert Pacheco
     4817 Terrier Ct
     Fontana, CA 92336

B. Approved Textbook Adoptions for Spring 2007, as attached.

C. Approved Non-Resident Tuition Fee and Non-Resident Fee for Foreign Students for 2007-08, as attached.

D. Approved VTEA Grant Honorariums, as attached.
E. Approved to Pay an Evaluator a Stipend as Part of the Automotive Quick Start Grant, as attached.

F. Approved to Pay Faculty Stipends as Part of the Automotive Quick Start Grant, as attached.


H. Approved to Donate Vehicles for Instructional Purposes, as attached.

I. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 31, 2006:

- Payroll "A" Warrants  7,839  $16,885,800.58
- Other "B" Warrants  8,804  $13,886,225.95

J. Approved Budget Extensions and Budget Transfers, as attached.

K. Approved Contracts as follows:

**Agreements**

**NEW**

1. ABC Unified School District
2. Bellflower Unified School District
3. Norwalk/La Mirada Unified School District

   **Quick Start AB70 Automotive Grant**

   To enter into an agreement with the above named school districts as part of the approved activities of the Quick Start AB70 Automotive Grant. For period September 1, 2006 through June 30, 2008. Grant amounts are provided below for each school district.

   - ABC Unified School District  $23,000
   - Bellflower Unified School District  $13,000
   - Norwalk/La Mirada Unified School District  $17,000

   All funds provided are from the Quick Start AB70 Automotive Grant. No District funds will be used.

4. College of the Canyons

   **Quick Start AB70 Automotive Grant Technology**

   To enter into an agreement with College of the Canyons as part of the activities of the Quick Start AB70 Automotive Project. For period September 1, 2006 through June 30, 2008. Cerritos College will be acting as the fiscal agent for the grant. Funds provided will be utilized for employee stipends, related travel expenses and program coordination. College of the Canyons will receive $2,500.00. No District funds will be used.
RENEWAL
5. ABC Unified School District
6. AME Medical Group
7. Legal Aid Society of Orange County dba Community Legal Services
8. Mastodon Insurance Services
9. Rey Leon Cruz – Allstate Insurance

CalWORKs
Above are the names of employers who wish to renew their agreements for the Spring 2007 semester. For period January 1, 2007 through June 30, 2007. No cost to the District.

Classes

AMENDMENT
10. The Community College Foundation
Kinship Education, Preparation and Support (KEPS) Courses
Health Occupations
Amended to offer an additional five (5) series of KEPS classes. The period of the agreement will be extended through June 30, 2007. The District will receive an additional $40,250.00 for these classes.

Consultant

AMENDMENT
11. IO Consulting, Inc.
Student Financials Project Consultant
Fiscal Services
To provide additional services to enhance Student Financial Interfaces with the Los Angeles County Office of Education (LACOE) for an additional amount not to exceed $95,000. For period April 1, 2007 through December 31, 2007. Total cost is not to exceed $140,000 with funding from the Fiscal Services’ project allocation in Fund 42.0.

Consultant

NEW
12. Kathleen Wishnick
Statewide VTEA Research & Accountability Committee
CITE
To research assigned workforce accountability topics and develop summaries and/or information sheets for the Statewide VTEA Research and Accountability Committee. For period January 18, 2007 through January 17, 2009. Ms. Wishnick will receive $50 per hour, not to exceed $3,000. Funding will come from the VTEA Research and Accountability grant.

Courses

AMENDMENT
13. Associated Builders & Contractors (ABC)
Electrician Test Preparation Courses
CITE
To extend the agreement with the Associated Builders & Contractors (ABC) providing Electrician Test Preparation courses. For period January 6, 2007 to June 30, 2007. The revenue generated by the course will be shared as follows: ABC 92% and the District 8%. This reflects the fact that ABC provides the facility, instructors, equipment, and supplies.
NEW
14. Southeast Regional Occupational Program (SEROP) Quick Start AB70 Automotive Grant Technology
The District and SEROP will offer multiple tracks for the Automotive Career Academy. For period September 1, 2006 through June 30, 2008. Each Automotive Career Academy class for high school juniors and seniors will be offered for 8 hours per week for a staffing cost of $75.00 per training hour which will be paid to the District by SEROP. Instructional Aide costs will be paid by AB70 Quick Start grant funds. The facility will be provided at no cost to SEROP. $15,000.00 will be provided to SEROP to support some marketing, recruitment or program coordination. College projected income from SEROP for instructor cost will not exceed $194,000.00. All other related costs are paid by AB70 Quick Start grant funds. There is no cost to the District.

License
RENEWAL
15. CollegeNet Resource 25 Academic Affairs
To provide for Resource 25 license and PeopleSoft Interface. Billing is for the period of February 28, 2006 through February 28, 2007. Total cost is $3,826.35 with funding from Academic Affairs.

Medical
RENEWAL
16. San Antonio Community Hospital Physical Therapist Assistant Program Health Occupations
To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period November 1, 2006 through November 1, 2007. No cost to the District.

Seminars
NEW
17. Southeast Los Angeles County Workforce Investment Board (SELACO-WIB) Quick Start AB70 Automotive Grant Technology
SELACO-WIB will prepare, coordinate and provide seminars for grant project students in career development, job search and application, and job interviews. For period September 1, 2006 through June 30, 2008. SELACO-WIB will receive $8,000.00 with funding from the Quick Start AB70 Automotive grant.
Services

AMENDMENT

18. Los Angeles Universal Preschool (LAUP)
   Preschool Education
   Health Occupations
   Amended to continue to provide pre-school education to children who are Los Angeles County residents. This amendment extends the original provisional contract for the afternoon half-day program pending a site evaluation. For period June 1, 2006 through February 28, 2007. The District will receive $11,000.00 for expenses deemed acceptable by LAUP.

NEW

19. Lestor Mindus
   Mediation Services
   Technology
   To provide professional mediation services for identified Cerritos College personnel. For period January 1, 2007 through June 30, 2007. Mr. Mindus will receive $150.00 per hour, not to exceed $600.00 with funding from Academic Affairs.

Workshops

NEW

20. Barbara Amit
   Making Raw & Vegan Food Workshops
   Community Education
   To provide not-for-credit, fee-based workshops in Making Raw & Vegan Food for Community Education on an as-needed basis. For period April 1, 2007 through March 31, 2009. Barbara Amit will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

21. Citihousing Real Estate Services
   Homebuyers Workshops
   Community Education
   To provide not-for-credit, fee-based workshops for homebuyers for Community Education on an as-needed basis. For period March 1, 2007 through February 29, 2009. Citihousing Real Estate Services will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

22. Executive Financial
   Entrepreneurship & Career Workshops
   Community Education
   To provide not-for-credit, fee-based workshops in Entrepreneurship & Career (Become a Mortgage Loan Officer) for Community Education on an as needed basis. For period March 1, 2007 through February 29, 2009. Executive Financial will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.
23. Karen Hudson
Entrepreneurship & Career Workshops
Community Education
To provide not-for-credit, fee-based workshops in Entrepreneurship & Career (Become a Professional Costumer) for Community Education on an as needed basis. For period April 1, 2007 through March 31, 2009. Karen Hudson will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

24. Gayle Parks
Time Management Workshops
Community Education
To provide not-for-credit, fee-based Time Management Workshop for Community Education on an as needed basis. For period March 1, 2007 through February 29, 2009. Ms. Parks will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

Use of Facilities
NEW
25. Sheraton Cerritos
Math Workshop
Science, Engineering and Mathematics
To provide a conference room for a math faculty training workshop. The workshop will be held on February 2, 2007. Total cost is not to exceed $5,000 with funding from the Gateways Title V Grant.

26. UCLA Conference Center
ATTE – Advanced Transportation Technology/Energy Conference
Technology
For the use of facilities to support the Advanced Transportation Technology/Energy Conference that is being co-sponsored by Cerritos College and Rio Hondo College. The conference will be from Monday, June 2, 2008 through Wednesday, June 4, 2008. Total cost is $3,565.00. The portion of the cost owed by Cerritos College will be taken from the Advanced Transportation Technologies Energy Grant. No District funds will be used.

L. Ratified Resignations Accepted by the President Superintendent, as follows:
   None

M. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2006-2007 Academic Year, as attached.

N. Approved and/or Ratified Request for Unpaid Leave of Absence, as follows:
   Jamie Quiroz, Financial Aid Specialist (Student Support Services), effective January 15, 2007 through March 2, 2007

O. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
Added by Addendum:

Custodian @ 24-1 ($2,761.00 per month) effective January 22, 2007: Lucille McGowan (Facilities)

Research Analyst @ 46-1 ($4,595.00 per month) effective January 22, 2007: Young K. Kim (Research and Planning)

Typist Clerk @ 19-3 ($2,694.00 per month) effective January 1st 2007: Jessica Muñoz (Community Education)

IX. REPORTS OF BOARD MEMBERS AND STAFF

Mr. Cobarrubio welcomed Mr. Macias, ASCC Vice President. He stated that there are several positions in the student body that need to be filled and that they are working on recruiting new members. He thanked the individuals who attended the Student Leadership Conference and added that the students enjoyed the event. Mr. Cobarrubio concluded by stating that Welcome Week went well.

Dr. Hughlett stated that he enjoyed attending the Student Leadership Conference and added that it highlighted the high caliber of both staff and students at Cerritos College. Dr. Hughlett added that the ASCC Awards Program on December 8 was a great program and he commended Holly Bogdanovich and staff. He commented that he had referenced the Global Consortium at the last Board meeting and he asked for information about future funding sources to support their efforts. Dr. Hughlett concluded by requesting that attention be given toward confidentiality and anonymity of individual responses to the climate survey that was recently distributed.

Ms. Avalos stated that she feels blessed to have spent one year with a great Board, College President and faculty. She added that she has learned a lot and thanked everyone for their efforts. She concluded by stating that while she plans to be present at the next Board meeting, she will not be able to attend the following two meetings due to a new addition to her family.

Dr. Edmiston stated that the Student Leadership Conference was impressive and that students should be encouraged to attend.

Mr. Moore apologized for his absence from the Student Leadership Conference due to a family emergency and added that it was the first time he was unable to attend.

Mr. Epple stated that the Student Leadership Conference was superb. He added that the talent of the students always makes it a great event.

Mr. Jackson stated that the Student Leadership Conference was outstanding.

Dr. Vela acknowledged Dr. Stephen Johnson, Stephanie Murguia, Renee DeLong Chomiak and Kim Westby for their efforts to be more responsive to student needs in the One-Stop Area by extending hours of service. She acknowledged the success of the men’s soccer team and also acknowledged Mr. Artiaga for his interest in the students’ athletic and academic performance as well as his own. Dr. Vela stated that the Student Leadership Conference was fun and is always a great learning experience. She indicated that she met with Ginger Shattuck,
Superintendent of Norwalk-La Mirada Unified School District, Dr. Gary Smuts, Superintendent of ABC Unified School District, and Gil Montano, Superintendent of the Southeast ROP Program to discuss a partnership for quality education. She stated that while more details will be given as they are formulated, the goal is to increase opportunities for high school students to take occupational education programs in key career fields. Dr. Vela stated that the Dental Hygiene Tabletop Clinics were very informative. She indicated that she will be meeting with Louise Dodson, member of the ABC Unified School District and one of the chairs for the Annual Parent Conference. She added that she was asked to be the keynote speaker at the conference, which will take place in March. Dr. Vela informed the Board that the Teacher TRAC Program was selected as one of the exemplary teacher preparation programs from Phi Theta Kappa and that Sue Parsons will be accepting the award in March. She stated that she has been invited to make presentations at the Norwalk Coordinating Council as well as the La Mirada Chamber of Commerce. She added that the Board will receive more information regarding community liaison efforts as well as Governmental Relations at the Special Board Meeting on January 24. Dr. Vela concluded by stating that although it’s early, the governor’s budget is optimistic for community colleges and he has proposed that enrollment fees remain at $20 per unit.

Ms. Higdon informed the Board that the Cerritos College Master Plan Draft Mitigated Negative Declaration Report is now available for review and will be distributed to the Board along with a memo that highlights items of interest at the close of the meeting. She added that there are no environmental factors that rise to the potential significant level. She stated that the public will be notified of the existence of the report within the next week or two and copies of the report will be placed in the library as well as the cities of Norwalk, Artesia and Cerritos. She stated that the report will come before the Board for a public hearing on April 18. Mr. Arthur requested as a courtesy that copies be sent to the other cities in the college district. Dr. Hughlett suggested that a simple news release be distributed stating that the document is available. Ms. Higdon concluded by thanking Robert Riffle, Director of Physical Plant, for his efforts.

Dr. Johnson stated that for the Spring 2007 semester, students enrolled as follows: 55% via MyCerritos, 27% through Falcon Phone and 18% in person. He acknowledged Kim Westby, Stephanie Murguia and Renee DeLong-Chomiak and staff members for their efforts to accommodate the needs of students during peak periods. He informed the Board that the one stop area was open from 7:30 a.m. to 8:00 p.m. for the first week of the semester as well as from 9:00 a.m. to 2:00 p.m. for three Saturdays at the beginning of the term. He stated that the evening and Saturday hours have been valuable to students.

Mr. Farmer stated that the college received $240,954 from the state to support efforts with the K-12 districts to assist students in passing the CAHSEE Exam. He stated that this was one of the issues discussed at a previous Superintendent’s Breakfast. He stated that while the head count is up approximately 7.42%, the college will have a better understanding of the FTES information on the first census, which is the Monday of the fourth week of the semester. Mr. Moore requested that...
the Board be kept informed in terms of the framework that will be used and how we will move forward with the CAHSEE exam.

Dr. Reece thanked Mr. Cobarrubio for inviting him to the Student Leadership Conference and added that it was an impressive event. He stated that the Faculty Senate is off to a very good start and is focused on getting things done. He concluded by stating that he is looking forward to both the Academic Excellence Awards and Outstanding Faculty Awards and that the planning of the events is going very well.

Ms. Laughon thanked Ms. Debbie Thomas for the past two years of great work as CSEA President. She congratulated Bernice Watson and thanked the Board for continuing to support Classified Employee of the Month award. Ms. Laughon concluded by stating that she is ready for the job classification and compensation study and is looking forward to a positive outcome.

<table>
<thead>
<tr>
<th>X. ADMINISTRATIVE MATTERS</th>
<th>A. As information, the Board book contained Coordinating Committee Minutes for November 13, 2006, November 27, 2006 and December 4, 2006.</th>
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<tbody>
<tr>
<td></td>
<td>B. It was moved by Mr. Moore and seconded by Dr. Edmiston to approve Dr. Bob Hughlett as the nominee for CCCT Board election – 2007. The vote for approval was unanimous.</td>
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<td>C. Rene Graves and Megan Asland of Vincenti, Lloyd &amp; Stutzman provided an overview of the Audited Financial Reports for the year Ending June 30, 2006. There were no exceptions in the audit report. Ms. Asland expressed appreciation to Ms. Higdon, Ms. Rizkallah and staff for their assistance. Ms. Higdon thanked Ms. Rizkallah and staff as well as the auditors for their efforts in preparing the audit reports.</td>
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<td>D. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the independent audit report for the Cerritos College District for fiscal year ending June 30, 2006. The vote for approval was unanimous.</td>
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<tr>
<td></td>
<td>E. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the independent audit report for the Cerritos College Proposition 39 General Obligation Bonds for fiscal year ending June 30, 2006. The vote for approval was unanimous.</td>
</tr>
<tr>
<td></td>
<td>F. It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve receipt of independent audit report for the Cerritos College Foundation for fiscal year ending June 30, 2006. The vote for approval was unanimous.</td>
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XI. CLOSED SESSION The Board adjourned to closed session at 7:41 p.m.

XII. RECONVENE The Board reconvened to open session at 8:14 p.m.

Read Out Dr. Hughlett reported that in closed session the Board of Trustees approved the rescission of Daniel M. O'Rourke's resignation from employment, with the stipulation that such a rescission does not constitute a precedent in the future. The vote for approval was
Read Out

Mr. Epple reported that in closed session the Board of Trustees approved an amendment to Mr. O’Rourke’s contract extending the term of employment as the Acting Director of Human Resources to June, 2008. The vote for approval was unanimous.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees took action to approve the employment of and contract for John S. Boyle as Interim Instructional Dean of Science, Engineering and Mathematics Division dated January 17, 2007. The vote for approval was unanimous.

XIII. ADJOURNMENT

The meeting was adjourned at 8:15 p.m.

XIV. NEXT SPECIAL MEETING

The next special meeting of the Board of Trustees is scheduled for Wednesday, January 24, 2007 at 4:00 p.m.

XV. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 7, 2007 at 6:00 p.m.

Tom Jackson, President

Robert Epple, Secretary