I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Mr. Moore the Board President. Those present were:

- Mr. John Moore
- Mr. Tom Jackson
- Mr. Bob Arthur
- Ms. Carmen Avalos
- Dr. Ted Edmiston
- Mr. Bob Epple
- Dr. Bob Hughlett
- Mr. Paulo Amaral, Student Member

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Norma Palacios, Talon Marks Reporter.

III. CLOSED SESSION

The Board adjourned to closed session at 5:03 p.m. and reconvened to open session at 6:02 p.m.

Read Out

Mr. Arthur reported that in closed session, the Board of Trustees approved the employment of Adriana Flores-Church as Assistant Director of Human Resources on Grade 9, Step 2 of the Management Salary Schedule ($6,817.00/month) effective February 22, 2006. The vote was unanimous.

IV. CLASSIFIED EMPLOYEE OF THE MONTH

Ms. Avalos and Dr. Bob Hughlett presented Rosemarie Vijar with the Outstanding Classified Employee Award for the month of November, 2005. Ms. Vijar began full-time employment in August 2001. She is the Document Service Assistant in the Information Technology Department.

V. PRESENTATION OF PLAQUES

Dr. Edmiston and Mr. Moore presented John Boyle, Professor of Biology (Science, Engineering and Mathematics Division) with a retirement plaque. Mr. Boyle began his employment with the district in September 1974. Mr. Jackson and Mr. Epple presented Carolyn Fernandez, Division Secretary Clerk (Science, Engineering and Mathematics Division) with a retirement plaque. Mrs. Fernandez began her employment with the district in February 1987.
VI. INSTITUTIONAL PRESENTATIONS
50th Anniversary “Building Futures” Traveling Display

Megan Richardson, 50th Anniversary Chairperson, made a presentation regarding the 50th Anniversary Building Futures Traveling Display and explained that it is one of the most unique elements of the celebration. The traveling display has and will be displayed in our eight cities that we serve.

Mr. Roger Ernest, designer of the display, explained the concept was keyed off of our college mission statement - building futures. The display is comprised of eight panels including a base which represent the eight cities that we serve.

Mr. Mike Jones, Woodworking Manufacturing Technologies Department Chairperson, explained that this was a class project and thanked the students for doing a stellar job on this project.

On behalf of the 50th Anniversary Steering Committee and Dr. Vela, Ms. Richardson presented certificates of appreciation to those who were instrumental in the creativity and development of this display. They are: Roger Ernest, Pat George, Tony Jackson, Mike Jones, Wes King, Dave LaPane, Brett Plymale, and Joe Roah. She also presented certificates of appreciation to those who have been instrumental in the movement and placement of the display. They are: Jesus (Chuy) Garcia, Rickey Groshong, Domingos Linhares, and Manuel Mendes with a certificate of appreciation.

Mr. Moore thanked everyone for their work and indicated that they really appreciated it.

Kristen Habbestad, Coordinator of Media Relations, made a presentation regarding the National Council for Marketing and Public Relations Awards that were awarded to Cerritos College in November 2005. Ms. Habbestad reported that our staff won the following: a gold Medallion in the two-color brochures and fliers category for the Outstanding Classified Employees Awards program, for which public affairs staff provided design, photography and editing; a silver Medallion in the Feature Story category for the “68 year old Proves It’s Never Too Late to Learn” news release that garnered coverage in the Whittier. Public Affairs staff provided photography and writing for this piece; a bronze Medallion in the Feature Story category for the “Automotive Students Give Soldier a Hot Rod Homecoming” news release that garnered coverage in the Long Beach Press Telegram. Public Affairs staff provided photography and writing for this piece; and a bronze Medallion in the Sports Brochure category for the Baseball Media Guide. Public Affairs staff collaborated with the Sports Publicist to provide photography, design and writing for this piece.
Mr. Moore thanked Ms. Habbestad for her presentation.

Rene Graves, Tina Hinton and Megan McDonald of Vincenti, Lloyd & Stutzman provided an overview of the Audited Financial Reports for the year Ending June 30, 2005. There were no exceptions in the audit report. Ms. Graves expressed appreciation to Mrs. Higdon, Mrs. Rizkallah and staff for their assistance.

Mr. Moore thanked each of the auditors and expressed his appreciation for them being present.

Mr. Moore requested that this item be taken out of sequence. It was moved by Dr. Hughlett and seconded by Mr. Arthur to accept the Independent Audit Report for the Fiscal Year Ending June 30, 2005. The vote for approval was unanimous.

Mrs. Jo Ann Higdon made a PowerPoint presentation regarding GASB 45. The Governmental Agency Standards Board (GASB) establishes accounting standards for not-for-profit organizations. It requires school districts to conduct regular actuarial studies to determine accrued liability for other post-employment benefits (OPEB), to calculate an annual required contribution plan, and to report financial information about actuarially accrued OPEB liabilities and progress made in the funding of the OPEB plan. Other post-employment benefits include post-employment healthcare and other benefits (e.g. dental, vision, and life insurance) provided separately from a pension plan. For Cerritos College, GASB 45 will be effective July 1, 2008 and GASB 43 will be effective July 1, 2007. GASB 43 establishes uniform financial reporting standards for plans while GASB 45 establishes uniform financial reporting standards for employers. Ms. Higdon reviewed the various options available to the district to implement this plan as well as the consequences for not funding obligations. The next step is to select a firm to conduct an Actuarial Study which will cost approximately $10,000. A recommendation will be brought forward to the Board in February to request approval to have a firm conduct this study.

Mr. Moore thanked and expressed his appreciation to Mrs. Higdon for her presentation.

There were no public presentations.

It was moved by Dr. Edmiston and seconded by Dr. Hughlett to approve the consent agenda and addendum. Mr. Amaral pulled item VIII-H and Mr. Jackson pulled item VIII-J for separate consideration. The vote was unanimous.
H. It was moved by Dr. Edmiston and seconded by Dr. Hughlett to Approve the Change Order #10 (Bid #0304-08), Kemp Brothers Construction, Science/Math Complex in the amount of $99,661.00. This brings the new contract amount to $21,630,044.00 with funding from State Capital Outlay funds and the GO Bond. The vote for approval was unanimous.

Mr. Amaral requested clarification regarding the dollar amount of the change orders and requested further explanation. Mrs. Higdon explained how the dollar amount was arrived at and that all changes are brought forth to the board for approval.

J. It was moved by Dr. Edmiston and seconded Dr. Hughlett to Ratify the Resignations Accepted by the President/ Superintendent. The vote for approval was unanimous.

Judith Chowen, Associate Professor of Accounting (Business Education Division) effective May 19, 2006

Kennethia Vega, Administrative Secretary (Confidential) (President’s Office) effective January 27, 2006

Mr. Jackson expressed his sadness to see that his office partner of 21 years, Judith Chowen, is retiring.

Mr. Moore and Dr. Edmiston presented Kennethia Vega, Administrative Secretary (Confidential) (President’s Office) with a plaque of appreciation. Mrs. Vega began her employment with the district in July 1983.

A. Accepted the gifts with letters of thanks to the following:

CRESS Electric Kiln ((Model C-30-FH) for use in the Ceramics Department

Donated by: Jon Sender, Facilities Supervisor
City of Santa Fe Springs
11710 E. Telegraph Road
Santa Fe Springs, CA 90670
One hundred (100) plug and play hand held video game units for use in the Foster and Kinship Education Program

Donated by: Sylvie De Toledo
Grandparents as Parents
14000 Peach Grove Street
Sherman Oaks, CA  91423

Weldline Chamber for use in the Welding Department

Donated by: Jorge Arias
Hamilton Sundstrand
4401 Donald Douglas Drive
Long Beach, CA  90808

3800 pounds of miscellaneous steel for use in the Welding Department

Donated by: David Weismantel, General Manager
CEBE Company
15345 Allen Street
Paramount, CA  90723

B. Approved the New Course Offerings, as attached.

C. Approved the Non-Resident Tuition Fee of $160 per unit and Non-Resident Fee of $186 ($160 plus $26 additional charge for Capital Outlay) for Foreign Students effective for the Summer Session 2006 for the 2006-07 Fiscal Year.

D. Approved Mr. Howard Taslitz as the 2006 Commencement Speaker for an honorarium of $500.

E. Accepted the Carl D. Perkins Vocational and Technical Education Act (VTEA) 2005-2006 Augmentation in the amount of $62,665.

F. Approved the Budget Extensions and Budget Transfers as presented.

G. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 31, 2005 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Count</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll &quot;A&quot; Warrants</td>
<td>7,548</td>
<td>$15,237,726.11</td>
</tr>
<tr>
<td>Other &quot;B&quot; Warrants</td>
<td>9,438</td>
<td>$15,448,590.52</td>
</tr>
</tbody>
</table>
H. This item was taken out of order.

I. Approved Contracts as follows:

Agreement

NEW
1. San Jose/Evergreen Community College District
   @ONE Winter Institute 2006 Reimbursements
   Science, Engineering and Mathematics Division
   (To provide classified help during the January
   4-6 institute held at Cerritos College. San
   Jose/Evergreen Community College will
   reimburse the District for the use of classified
   staff.)

Consultants

NEW
2. Clearlake Unified School District
3. Long Beach Unified School District
4. Los Angeles Unified School District
5. Norwalk/La Mirada Unified School District
6. Paramount Unified School District
   Teacher TRAC Teacher Scholar Program (TSP)
   Teacher TRAC
   (The funds will be used to pay for substitute
   teachers on January 27, 2006 so that the
   regular teacher may participate in the all day
   Teacher Scholar Program event. Funding will
   come from the American Association of
   Community Colleges. There is no cost to the
   District.)

 Lease

AMENDMENT
7. Oh No Tokyo
   Assignment of Contract
   Purchasing
   (Assignment of Contract to Pax Union, Inc.
   effective January 19, 2006.)

Participants

NEW
8. Judith Aguilar
9. Martha Bello
10. Tiffany Carrasco
11. Rosina Esparza
12. Cristina Hernandez
13. David Laboranti
14. Ankur Luthra
15. Anita Maxon
16. Irma Pena
17. Joanna Perez
18. Maria Routt
19.  Dianne VanBeak  
Teacher TRAC Teacher Scholar Program Event  
Teacher TRAC  
(Each participant will receive $300 for participation on a panel, interview and focus group; except for Monica Bellas who will receive $300, plus $4500 to reimburse for travel expenses, hotel room, and meals while attending the TSP event. Funding will come from the American Association of Community Colleges. There is no cost to the District.)

Training  
NEW  
20.  Motorcycle Rider Training MCRT  
California Motorcyclist Safety Program  
Community Education  
(To provide motorcycle safety training including responsibility for hiring, scheduling, and paying all motorcycle instructors; rescheduling students as necessary; completing CMSP paperwork; and providing, maintaining and repairing all training motorcycles for the period January 1, 2006 through December 31, 2007. There is no cost to the District.)

J.  Ratified Resignations Accepted by the President Superintendent, as follows:  

Luis Garcia, Custodian (Health Occupations Division) effective January 3, 2006

Elizabeth Monge, Program Assistant II (Student Activities Department) effective January 13, 2006

Claudia Saathoff, Campus Police Dispatcher (40%) (Campus Police Department) effective January 15, 2006

Added by Addendum  
Michael Jankowski, Operations Manager (Facilities Department) effective January 31, 2006

K.  Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2005-2006 Academic Year, as attached.
L. Approved Request for Reduced Workload Prior to Retirement Pursuant to the Provisions of Board Policy 7215 – 7215.3 and Education Code Section 87483 as follows:

Diane Nakamura, 80% reduced workload, effective for a period of five academic years beginning at the start of the Fall Semester 2006 and ending at the conclusion of the Spring Semester 2011

M. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

IX. REPORTS OF BOARD MEMBERS AND STAFF

Amaral

Mr. Amaral thanked each and everyone who was able to attend the ASCC Leadership Conference. He stated that it was phenomenal this year. It was great to see the interaction with the board, staff and faculty. It was an amazing time for all of us. He expressed his sorrow that Mr. Arthur was unable to attend and that the students would be sending him a t-shirt. He also thanked the board for the commencement speaker and that the students look forward to having him come back and speak. Classes are going great. They had a welcome day/night program for the students and it was well received. Club information day/night is scheduled for Tuesday from 10-1 in Falcon Square and 6-8 in the Social Science Patio. There will be advertising for clubs, organizations and opportunities available for students. He invited the board to attend. He introduced his cabinet members that were present: Charlene Angsucio (ASCC Vice President), Javier Cre*espo (former ASCC Cabinet Member), Cynthia Ho (Commissioner of Budget and Finance), Victoria Aquino (Interclub Secretary), Natasha Sabouhi (ASCC Senator).

Hughlett

Dr. Hughlett echoed Mr. Amaral’s comments about the Leadership Conference. It was a spectacular event and it was delightful to spend time and interact with students. He gave Holly, Liz and the student activities staff credit for that. He stated that he was unaware of the issues that students were having with registration as well as issues with decline in enrollment. He indicated that he would like to have information regarding the enrollment.

Mr. Moore stated that he would like staff to address this issue.

He concluded his report by commending Paulo for being a spectacular attendee at a leadership conference and congratulating him for being a true leader.
Ms. Avalos reported that the location of the ASCC Leadership Conference was spectacular, all the events were well planned, the students were great and the presenters were outstanding. She also stated that she learned right along with the students and it was a nice addition to her personal growth. She was very impressed by what was done and appreciative to every one who took the time to make the accommodations and to those who were instrumental in making sure that they had a good time. She concluded her report by stating it was a learning experience.

Mr. Epple thanked Holly Bogdanovich, Dean Ackland, and former employee Liz Monge for giving the tools to the students to put on such a spectacular leadership conference. He also wanted to thank the students and the student government for allowing the board to attend and making them feel welcome at all of the sessions. He mentioned that the speakers were wonderful and wanted to thank Tony Rodriguez, Stephen Johnson, Linda Rose, Sue Parsons, Ni Bueno and Wendell Hanks for the wonderful information and participation they elicited from all of the attendees. He concluded his report by stating it was a wonderful experience.

Dr. Edmiston stated it was another in a series of very wonderful events. This has been going on for number of years and this one was particularly good. The students seemed very much impressed by the information delivered by the wonderful speakers. He also expressed his appreciation for the opportunity to attend. Dr. Edmiston concluded his report by inviting the board members to attend the Los Angeles County School Trustees Association meeting on Thursday, January 26. The keynote speaker is Governor Roy Romer, Superintendent of the Los Angeles Unified School District who will be speaking about “Meeting the Challenges of LAUSD.”

Mr. Arthur expressed that he was sorry that he was unable to attend the ASCC Leadership Conference and that he knows that the students benefit from attending that conference.

Mr. Jackson agreed that the leadership conference was once again superb! He had attended a number of them as a faculty member and the speakers this year were the best ever. The presentations were really great. Mr. Jackson concluded his report by stating he really appreciated to be there during the amount of time that he was able to stay.

Mr. Moore thanked Mr. Amaral for a great leadership conference and indicated that he had a great team working with him. It was very successful. He also thanked Mr. Amaral for welcoming his wife and making her feel comfortable since it
was her first leadership conference. He has attended for the past 17 years and this is the first one she was able to attend and she really enjoyed it.

He concluded his report by announcing that a couple of great things have happened in the last few days and will allow the President to discuss.

Dr. Vela welcomed everyone back and wished them a Happy New Year. She reported that Mr. Moore, Mr. Chester, Ms. Parsons went to Sacramento on January 17 to receive the 2005 Exemplary Program Award from the Statewide Academic Senate for our Teacher TRAC Program. They presented two awards with a monetary check – a very generous monetary check of $4000 and Ms. Parsons will be dedicating that for scholarships for Teacher TRAC students. She congratulated Sue and the partners that helped make this a successful program.

She reported that Todd Leuthuser, Executive Director of the Southland Motor Car Dealers Association, has asked the college to consider a draft Memorandum of Understanding for the Southland Cerritos Center for Transportation Technologies. Mr. Leuthuser indicated they wanted to make another $100,000 to help us realize the vision of an advanced center for transportation technologies. This memorandum of understanding will be on the February 1 agenda. The goal is to kick off a capital campaign to jointly work towards raising a minimum of $3 million for the construction of the facility.

Dr. Vela extended appreciative comments to Kennethia Vega for her years of service to the college.

Dr. Vela asked the board to look at their calendars for our K-12 Partners in Education meeting. She suggested Wednesday, March 29, Friday, March 31 or Friday, April 7. After much discussion, it was decided that staff would communicate with the Unified School Districts to see if Friday, April 7 works for them. If not, we will come back for some additional suggestions.

She previously shared with the board some specific points regarding the Governor’s Proposed Budget and that the Planning and Budget Committee would be meeting Thursday afternoon. She indicated that the budget proposal is quite optimistic and we are very excited. She also indicated that she was most excited and very hopeful about the proposal to bring the community colleges to full equalization. She reminded the Board that it is still early in the process and that the budget is not going to be finalized until sometime between May and July. She informed the board that we are going to plan optimistically.
and will communicate with the Planning and Budget Committee as well as the Board.

She commended the Dental Hygiene students for their professional presentation of their Table Clinics. She invited future participation because they are outstanding, fun and educational! She asked Jenine Nolan to thank them.

She was pleased to inform the Board that one of our faculty, Hajop Najarian is a member of the Norwalk Art and Public Places Committee, and has received a note of appreciation from them. Our new dean, Dr. Connie Mayfield is also involved in reaching out to our community.

Dr. Vela shared that she received a letter regarding one of our students, Eun Sang Koo, who has received a letter of acceptance to Cornell University. Our students do very well; have a wonderful academic preparation at Cerritos College and go on to a number of universities. We will be sending a letter of congratulations. We are very proud of both our students and our faculty who students prepare for successful transfer.

She concluded her report by announcing that we will be co-hosting, along with Long Beach City College and College of the Desert, the American Association of Community Colleges Conference held April 27-25 in Long Beach. We will be sending five volunteers from the college. It is an honor to be asked to be a co-host.

Mr. Farmer announced that tomorrow is the last day of the Faculty Art Exhibit. He invited everyone to attend and stated that we have some talented faculty. Regarding enrollment, he said we are in what can be called “continuous improvement” after the introduction of PeopleSoft. The reports received from the deans and faculty indicate that we are not perfect or are where we want to be but we are much better than we were in the fall and the fall is better than where we were in the summer. Part of the reason that we are better is because of the 20 volunteers that assisted during the week before spring semester started and the first week of spring semester. Volunteers wore “Ask Me” buttons and assisted students who were lost, who didn’t know how to register or know where to go, made 350 phone calls to students who applied for admission but had not registered for classes yet and invited them to register as well asked them if they needed assistance and answered phones to respond to student needs. He stated that while we are not perfect yet, we are moving in the right direction in terms of our efforts. He concluded his report by saluting the volunteers who helped us and expressed his appreciation for their efforts.
Mr. Johnson reported that the counselors moved into the board room for “arena counseling” and they found this very effective and the students did too.

He acknowledged the work of Holly Bogdanovich and her staff for the leadership conference appreciated all the effort that went into planning this conference. He was pleased that we have this opportunity available to our students and would like to acknowledge the faculty/other presenters who gave of their time for the presentations. He concluded his report by thanking the students for their dedication to attending this conference.

Mr. Chester apologized for being late. He had to resolve some enrollment issues. He also apologized for missing Mr. Boyle’s presentation. He stated that he did not know how a faculty member could serve the college in as many ways as Mr. Boyle did over the years. He is going to be missed and will be hard to replace. He stated that it was a pleasure to work with Kennethia over the years. It was wonderful to see Sue Parsons be awarded for her work. He concluded his report by announcing that the first meeting of the Faculty Senate will be Tuesday, January 24 and that Bryan Reece is Vice President.

Ms. Thomas stated that she was thrilled to find out that the college won another award for the Classified Awards Ceremony booklet. It is the second year in a row and she would like to acknowledge Graphic Arts Kelly Kwan and Margo Winners for making this possible. She wished Kennethia well and stated that she will be missed.

Mr. Jackson stated that he was curious why the Classified Awards Ceremony is scheduled for May 25 and asked why we don’t have that recognition during the semester. Ms. Thomas explained that the fourth week of May is Classified Employee Recognition week. Mr. Jackson stated that he understood that; however, to him it seems that there are so many on this campus that benefit so much from what the classified staff do and wondered if we could have a classified recognition day in May and have that awards ceremony sometime during the spring semester. Ms. Thomas agreed to discuss this with the Classified Awards Committee. Mr. Chester agreed with Mr. Jackson and indicated that he would support moving it to the spring semester. Dr. Hughlett stated that he thinks there should be some type of joint recognition program that swept together the faculty, staff and administrators and believes that it would be great thing for morale on campus.

Mr. Moore asked the board members if they could begin the next board meeting at 5:00 p.m. and everyone agreed. He
then announced that he would like to schedule a “special” board meeting in February. After much discussion, it was agreed to schedule that meeting on Tuesday, February 28 at 3:30 p.m. The meeting will end by 6:00 p.m. to allow Ms. Avalos time to get to her City Council meeting.

IX. ADMINISTRATIVE MATTERS

As information, the Board book contained Coordinating Committee Minutes for November 7, November 28 and December 5, 2005.

It was moved by Dr. Hughlett and seconded by Mr. Epple to approve Dr. Ted Edmiston as the Nominee for CCCT Board Election – 2006. The vote for approval was unanimous.

X. BUSINESS SERVICES

This item was taken out of order.

XII. CLOSED SESSION

After a short break, the Board adjourned to closed session at 8:00 p.m.

XIII. RECONVENE

The Board reconvened to open session at 9:10 p.m.

XIV. ADJOURNMENT

The meeting was adjourned at 9:12 p.m.

XV. NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 1, 2006 at 5:00 p.m.

John Moore, President

Bob Arthur, Secretary