CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
JANUARY 16, 2008

I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Epple the Board Vice President. Those present were:

Ms. Carmen Avalos  Dr. Bob Hughlett
Dr. Ted Edmiston  Mr. Tom Jackson
Mr. Bob Epple  Mr. Jason Macias, Student Trustee
Mr. Bob Arthur and Dr. Tina Cho were not present. Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.

III. MINUTES December 3, 2007
It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the minutes of the special meeting of December 3, 2007. The vote for approval was unanimous.

IV. MINUTES December 12, 2007
It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the minutes of the regular meeting of December 12, 2007. The vote for approval was unanimous.

V. PRESENTATION OF PLAQUE/CERTIFICATE Mr. Epple indicated that this item will be presented at the February 6 Regular Board Meeting.

VI. EMPLOYEE OF THE MONTH Ms. Alva Acosta, Division Secretary Clerk in the Humanities/Social Sciences Division was unable to attend the Board meeting due to a prior commitment.

VII. INSTITUTIONAL PRESENTATIONS Recognition of the Women’s Soccer Team
Dr. Dan Smith, Instructional Dean of Health, Physical Education and Athletics, introduced head coach Ruben Gonzalez. Mr. Gonzalez introduced the women’s soccer team players as well as the assistant coaches. The team recently won the state championship. The players presented memorial miniature soccer balls to Mr. Epple and Dr. Vela. On behalf of the Board, Mr. Epple congratulated Mr. Gonzalez and the women’s soccer team on their accomplishments throughout the season.

VIII. PUBLIC PRESENTATIONS There were no public presentations.

IX. CONSENT AGENDA Mr. Epple informed the Board that items G. and J.13 were pulled from the agenda. It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:

- 2,500 pounds of miscellaneous steel
  Donated by: Benjamin Rubalcava
  Banks Welding and Fabricators
  8820 Aviation Blvd.
  Inglewood, CA 90307

B. Approved Non-Resident Tuition Fee and Non-Resident Fee for Foreign Students for 2008-09, as attached.
C. Approved New Course Offerings, as attached.

D. Approved New Membership to the I-CAR Industry Training Alliance at no cost to the district.

E. Approved Perkins/VTEA Grant Honorariums, as follows:

<table>
<thead>
<tr>
<th>Honorarium: $500 per workshop</th>
<th>Honorarium: $150 per guest lecture</th>
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<tbody>
<tr>
<td>Michael Stanton, TV Director</td>
<td>Chloe Dykstra, Actor</td>
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<td>Bill Walter, Director</td>
<td>Randy Fine, Actor</td>
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<td>Honorarium: $250 per guest lecture</td>
<td>Roy Scott Jr., Actor</td>
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<tr>
<td>John Elmore, Assistant Director</td>
<td>Kat Dillon, Head of Production</td>
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<tr>
<td>Honorarium: $150 per guest lecture</td>
<td>Heather Roop, Actor</td>
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F. Approved Bid #0708-04, Campus Wide Boiler Replacement, as attached.

G. This item was pulled from the agenda.

H. Approved to Enter into a Contract with Hill Partnership Inc., for Architectural/Engineering Services for the new Facilities/Maintenance/Ops/Purchasing/Warehouse Complex, as attached.

I. Approved Budget Extensions and Budget Transfers, as attached.

J. Approved Contracts as follows:

**Classes**

**NEW**

1. Apple Tree Early Intervention Center  
   Speech Language Pathology Assistant Program  
   Health Occupations  
   *To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period January 17, 2008 through January 16, 2010. No cost to the district.*

2. Blue Dove Rehab, Inc.  
   Speech-Language Pathology Assistant Program  
   Health Occupations  
   *To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period October 1, 2007 through September 30, 2009. No cost to the district.*

3. Clarion Speech and Language Services  
   Speech-Language Pathology Assistant Program  
   Health Occupations  
   *To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period January 17, 2008 through January 16, 2010. No cost to the district.*
4. Corona-Norco Unified School District
Speech-Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period November 6, 2007 through November 5, 2009. No cost to the district.

5. Expressions Speech Pathology Services, Inc.
Speech-Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period December 5, 2007 through December 4, 2009. No cost to the district.

6. Paramount Unified School District
Speech-Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period January 17, 2008 through January 16, 2010. No cost to the district.

RENEWAL
7. Ocean View School District
Speech-Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. Renewed through November 7, 2009. No cost to the district.

8. San Antonio Community Hospital
Physical Therapist Assistant Program
Health Occupations
To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. Renewed through December 1, 2008. No cost to the district.

Programs
AMENDMENT
9. California Department of Education
Prekindergarten and Family Literacy Program
Health Occupations
Amended for the Prekindergarten and Family Literacy Program for an additional $8,296.00. The time period remains through June 30, 2008. The District will receive an additional $8,296.00 bringing the total contract amount to $193,928.00 for the program.

NEW
10. California Department of Education
Child Development Programs
Health Occupations
To accept funding designated for instructional materials for child development programs. For period July 1, 2007 through June 30, 2008. The District will receive $663.00.
Royalties

RENEWAL

11. American Society of Composers, Authors & Publishers (ASCAP)
   License Fees
   Purchasing
   For license rights which give the District the right to perform
   publicly copyrighted musical compositions. For period July 1,
   2007 through June 30, 2010. The cost is based on the FTE (Full
   Time Teaching Equivalency) for each year. For the 2007-08 year
   the cost is $0.32 per student with funding from Fiscal Services.

12. Broadcast Music Inc. (BMI)
   License Fees
   Purchasing
   For license rights which give the District the right to perform
   publicly copyrighted musical compositions. For period July 1,
   2007 through June 30, 2010. The cost is based on the FTE (Full
   Time Teaching Equivalency) for each year. For the 2007-08 year
   the cost is $0.31 per student with funding from Fiscal Services.

Services

RENEWAL & AMENDMENT

13. This item was pulled from the agenda.

14. Sync Masters
   Film Production Internships
   CITE
   To provide intensive internships for film production students. For
   period January 17, 2008 through June 30, 2009. Total cost is not
   to exceed $2,500 per semester with funding from VTEA grant
   funds.

Training

RENEWAL

15. Motorcycle Rider Training (MCRT)
   California Motorcyclist Safety Program
   Community Education
   To coordinate the California Motorcyclist Safety Program for the
   Community Education department. For period January 25, 2008
   through December 31, 2009. The contractor will receive 62% of
   the fees collected for the basic rider courses (BRC) and 60% for
   the experienced rider courses (ERC) held through this
   department. In the previous contract, MCRT was receiving 60%
   of the registration fees for both BRC and ERC as well as $7 per
   person for motorbike maintenance/repairs for all classes; this
   new contract changes the BRC percentage to 62% and no per
   person maintenance cost. Additionally, MCRT will receive
   payment for students who do not show up for the ERC classes
   (no payment made for BRC no shows).

Use of Facilities

NEW

16. Museum of Latin American Art (MoLAA)
   Women’s History Month Celebration
   Humanities/Social Sciences
   For the use of their facility for a women’s studies sponsored
   event celebrating Women’s History month. The event will take
   place on March 25, 2008. Total cost is $1,275.00 with funding
   from the Humanities/Social Sciences department.
17. Palmdale Senior Center
PS-MAPP Program
Health Occupations
To be used as an off-site classroom for the PS-MAPP program.
For period February 4, 2008 through March 21, 2008. Total cost
will not exceed $1,270.00 with funding from the PS-MAPP
Training Project Grant.

Workshop
NEW
18. Academic Senate for Community Colleges
Equivalencies and Disciplines List Workshop
Faculty Senate
For two members of the state Academic Senate’s Standards &
Practices Committee to give a workshop to inform the college
community on the uses of Equivalencies and the Disciplines List
in the faculty hiring process. The workshop will be held on
February 21, 2008. Total cost will be $400.00 with funding from
the Academic Affairs office.

K. Approved and/or Ratified Resignations Accepted by the
President/Superintendent, as follows:

Chavez, Thomas A., Music Equipment Manager – Fine Arts and
Communications Division, effective December 28, 2007

Donohue, Lori, Professional Registered Nurse – Student Health
Services, effective January 15, 2008

Garza, Alexis, Dispatcher Clerk – Campus Police Department,
effective January 10, 2008

Guy, Georgina, EOPS/Financial Aid Counselor – EOPS/Student
Support Services, effective January 22, 2008

Howard, Walter, Custodian – Facilities, effective January 7, 2008

Rossman, Gina, Typist Clerk – Child Development Center,
effective December 24, 2007

Added by addendum:
Roberts, Lynda, Professor – Child Development Department,
effective June 1, 2008

L. Approved Employment of Temporary and/or Substitute Hourly
Faculty Personnel, as needed for 2007-2008 Academic Year, as
attached.

M. Approved Request for Reduced Workload Prior to Retirement
Pursuant to the provisions of Board Policy 7215-7215.3 and
Education Code Section 87483, as attached.

N. Approved and/or Ratified Employment of Classified, Short-Term,
Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:
Program Assistant II @ 30-2 ($3,311.00 per month) effective
January 22, 2008: Tisha-Stephanie Tovar (Community
Education)
Campus Police Dispatcher Clerk @ 19-1 ($2,463.00 per month) effective January 18, 2008: Ana Maria Marques (Campus Police)
Program Assistant I @ 25-1 ($2,823.00 per month) effective January 17, 2008: Samuel Chavez Jr. (Web Administration/Public Affairs)

X. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for October 29, November 5, November 26 and December 3, 2007.


C. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the independent audit report for the Cerritos Community College District for fiscal year ending June 30, 2007. The vote for approval was unanimous.

D. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the independent audit report for the Cerritos College Proposition 39 General Obligation Bonds for fiscal year ending June 30, 2007. The vote for approval was unanimous.

E. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve receipt of independent audit report for the Cerritos College Foundation for fiscal year ending June 30, 2007. The vote for approval was unanimous.

F. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve Dr. Bob Hughlett as the nominee for CCCT Board election – 2008. The vote for approval was unanimous.

G. It was moved by Dr. Hughlett and seconded by Mr. Jackson to table the agenda item, “Request for Direction Regarding the Naming of Facilities” to the Board meeting of February 6, 2008. The vote for approval was unanimous.

XI. REPORTS OF BOARD MEMBERS AND STAFF

Laughon
Ms. Laughon stated that the classification and compensation appeals have been released and that CSEA is hosting two town hall meetings tomorrow. She added that they hope to host more town hall meetings in the future.

Reece
Dr. Reece invited the Board to attend the Academic Excellence Awards on March 25 at 7:00 p.m. in the Burnight Theatre. He added that on March 27 at 11:00 a.m., there will be a meeting to present the basic skills and developmental education program that was discussed in State of Education address.

Macias
Mr. Macias stated that the ASCC is currently filling positions that were vacated by students who transferred to universities. He thanked the Board members who were able to attend the ASCC conference.

Avalos
Ms. Avalos thanked Dr. Vela for sending the “President’s Message” to the Board and added that it was helpful. She expressed concern about the
proposed changes to the closed session listing on the Board agenda as well as the proposed Board room modernization. She added that the proposed dollar amount could be better spent on classrooms to achieve student success.

Mr. Epple stated that the ASCC conference was a wonderful educational meeting for students, staff and board members.

Dr. Hughlett stated that he supported the comments made by Ms. Avalos regarding closed session and board room modification. He stated that the ASCC conference was amazing and acknowledged Holly Bogdanovich and staff for their efforts.

Mr. Jackson stated that the ASCC conference was great and acknowledged Mr. Macias and Ms. Bogdanovich for their work. He indicated that he and Mrs. Jackson participated in the “Ask Me” campaign during the first week of the spring semester. He stated that the students were great and added that he would like to generate interest from the faculty to participate in the campaign during the fall semester.

Dr. Vela thanked Mr. and Mrs. Jackson for participating in the “Ask Me” Campaign. She acknowledged Ms. Bogdanovich, Dean Ackland and Trudy Foster for a successful ASCC conference. She indicated that as she mentioned in her President’s Message to the campus, she believes that there can be some improvement in direct communication on campus by all. She welcomed others to make a commitment to direct and open communication because it’s best for the college and important for students. Dr. Vela indicated that Mark Wallace is working on a program for Lieutenant Governor John Garamendi’s visit to the campus on January 23. She concluded by stating that the visit will be followed by a study session at 5:00 p.m.

Ms. Higdon thanked Lola Rizkallah, Steve Richardson and staff for their hard work on the audited financial reports. She indicated that she and others on campus are reading all of the information that is being distributed regarding the budget. She provided an update on the potential financial impact at the college.

Dr. Johnson stated that he was pleased to hear the comments regarding the ASCC Conference. He congratulated Ms. Bogdanovich and staff members for a successful event.

The Board adjourned to closed session at 6:49 p.m.

The Board reconvened at 7:04 p.m.

Dr. Hughlett reported that in closed session the Board of Trustees approved the employment of Michael L. Bettino as Dean of Academic Affairs on Grade 5, Step 9 of the Management salary schedule, effective January 17, 2008. The vote for approval was unanimous.

The Board returned to closed session at 7:05 p.m. and reconvened at 8:30 p.m.

The meeting was adjourned at 8:30 p.m.
XV. NEXT STUDY SESSION MEETING

The next study session meeting of the Board of Trustees is scheduled for Wednesday, January 23, 2008 at 5:00 p.m.

XVI. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 6, 2008 at 6:00 p.m.

Bob Epple, Vice President

Dr. Bob Hughlett, Secretary