CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Dr. Bob Hughlett, Board President. Those present were Mr. Bob Arthur, Dr. Tina Cho, Dr. Ted Edmiston, Mr. Bob Epple, Dr. Bob Hughlett, Mr. Tom Jackson, and Dr. Shin Liu. Mr. Felipe Grimaldo, Student Trustee was not present. Others present were the President of the College, Vice President of Academic Affairs, Interim Vice President of Business Services, Vice President of Student Services, Faculty Senate President and CSEA President.

PLEDGE OF ALLEGIANCE

The flag salute was led by Vic Collins, Interim Director of Human Resources.

APPROVAL OF MINUTES

A. It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the minutes of the regular meeting of December 9, 2009. The vote for approval was unanimous.

INSTITUTIONAL PRESENTATIONS

Employee of the Month

A. Dr. Lacy presented Masoud Alavian and Ronda Lipsohn with the Outstanding Classified Employee Award for the months of November and December 2009.

2009 ARCC Data

B. Dr. Chris Myers, Interim Director of Research & Planning made a presentation on 2009 Accountability Reporting for the Community Colleges (ARCC) results. He provided a brief history of ARCC and discussed ARCC objectives. He shared the 2009 ARCC system-wide indicators and college level indicators. Mr. Farmer noted that a lot of effort has been made by the college in improving basic skills and student success in general, and noted that there has been improvement in the area of basic skills.

Project HOPE Presentation

C. Mr. Farmer shared a Project HOPE historical timeline that summarized the program from 2002 to present. Dr. Carolyn Chambers, Instructional Dean of Science, Engineering and Mathematics, stated that Project HOPE is a holistic student success program that provides academic support, expanded student services, family participation, opportunities to develop leaders and commitment to community service. She noted that there are currently 871 active students and that 130 of them are new students since July 1, 2009. She shared information on several activities that have occurred through the program this year. Dr. Cho asked if there are any plans to expand the program, and Dr. Chambers affirmed that they plan to expand to the ABC Unified School District soon. Mr. Arthur stated that students have previously commented that the program is not benefiting students to their expectations, and Dr. Chambers noted that no one has come to her personally to address those concerns. She recommended that those concerns be referred to her so that she can follow up on them. Mr. Farmer noted that a Project HOPE Strategic Plan is currently being developed. Elieth Kaulzons, Editor-in-Chief of Talon Marks, said that several individuals have stated to Talon Marks that they have unsuccessfully tried to meet with Dr. Chambers. Dr. Chambers stated that she was not aware of multiple individuals trying to meet with her and added that she is
willing to meet with them. Dr. Cho stated that there appears to be a lack of communication between the students and the college. The Board agreed that the presentation was informative and thanked Mr. Farmer and Dr. Chambers for the report.

Budget Update

D. Dr. Albanese made a presentation on 2010-11 budget development assumptions. He indicated that the Governor identified a projected budget shortfall of $19.9 billion covering the 2009-10 and 2010-11 fiscal years. Dr. Albanese shared a list of proposals from the Governor's Budget, including 2.2 percent enrollment growth ($126 million), -0.38 percent COLA (-$22.9 million), no increase in student fees, changes to categorical funding and the suspension of new competitive CalGrant awards. He then provided a 2009-10 mid-year budget report. He discussed several options for preserving programs and services at the college and shared an expenditure comparison of the unrestricted general fund and categorical state/ARRA funding. He indicated that staff will continue to provide updates on the budget at future Board meetings. Dr. Hughlett thanked Dr. Albanese and staff for the report.

V. PUBLIC PRESENTATIONS

There were no public presentations.

VI. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the consent agenda and addendum. Dr. Hughlett requested that Item VI.G be held for separate consideration. The vote for approval and/or ratification of the following items was unanimous:

G. Consideration of Approval of Bid #0809-12, North/South Fire Lane, as attached.

Dr. Hughlett asked what tasks will be completed as part of this project. Robert Riffle, Director of Physical Plant stated that the all-cement fire road will extend from Gridley Road to Alondra Boulevard. The project will include lighting, landscaping, irrigation and handicapped parking. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:

- K61 Lauryl Tryptose Broth
- K63 EC Broth
- K66 Brilliant Green Bile Broth

Donated by: Hardy Diagnostics
Ted Frakes
1430 West McCoy Lane
Santa Maria, CA  93455-1005

- Miscellaneous tools

Donated by: Saturn of Huntington Beach
18801 Beach Blvd.
Huntington Beach, CA  92648

B. Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2010-11, as attached.

C. New Course Offerings, as attached.
D. 2010 Commencement Speaker, as attached.

E. Chancellor's Office Economic and Workforce Development Grant, as attached.

F. RFP #0910-06, RFP for Multifunctional Document Imaging Devices and Related Support Services, as attached.

G. This item was considered separately.

H. Purchase Orders for the Quarter Ending December 31, 2009
   Purchase Orders 34225 to 35051 $4,573,903.19

I. Consideration of Approval of New/Amended Contracts under $25,000
   New Contracts $47,850.30 C09-1029 to C09-1047
   Amended Contracts $21,720.00

J. Consideration of Approval of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 30, 2009
   Payroll “A” Warrants 6,966 $17,279,450.40
   Other “B” Warrants 2,298 $10,216,895.48

K. Budget Extensions and Budget Transfers, as attached.

L. Contracts:

   Construction
   AMENDMENT
   1. Bayley Construction
      Facilities & Purchasing Complex
      Facilities
      On October 21, 2009 the Board of Trustees awarded a contract to Bayley Construction for the Facilities & Purchasing Complex. Bayley Construction notified the District that subcontractors listed in the bid document were unable to fulfill their contract obligation. Below is the name of the original subcontractors and the new subcontractors who will replace them. No financial impact.

      | Subcontractor                  | Type of Work | Replace With                  |
      |-------------------------------|--------------|-------------------------------|
      | Chapman Coast Roof Co.        | Roofing      | Letner Roofing Company        |
      | Kodsy's Construction, Inc.    | Masonry      | Winegardner Masonry, Inc.     |
      | Schindler Elevator            | Elevator     | ThyssenKrupp Elevator         |
      | Axis Fire Protection          | Fire Protection | Millennium Fire Protection   |

   2. EMAE International, Inc.
      Southland Cerritos Center for Transportation Technology Facilities
      To amend the contract with EMAE International, Inc. to reduce the contract retention from 10% to 5%. All other terms and conditions will remain the same. The reduction of retention will affect on January 21, 2010.
AMENDMENT

3. El Camino Community College District Customized Training

CITE

To increase the contract amount from not to exceed $25,000 to not to exceed $75,000. The district will use El Camino College’s Employment Training Panel (ETP) grant to pay for onsite, customized training provided by the District to its business clients. For period January 21, 2010 to July 31, 2010. El Camino College will pay the District up to $250 an hour for the training that is delivered. This fee will provide funds for 100% of this project’s activities with no district funds involved.

M. Resignations Accepted by the President/Superintendent, as follows:

Dr. Allison Yabroff, Assistant Professor, Biology (SEM Division), effective May 21, 2010

Dr. Chester L. Harbut, Professor, Biology (SEM Division), effective May 21, 2010

N. Employment of Temporary Full-Time Short-Term Substitute Faculty Employee:

Ramos, Gerardo, Instructor (Business Administration), @ B-3 ($26,536/Semester), 5-School Month Contract, effective January 11, 2010

P. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VII. ADMINISTRATIVE MATTERS

A. It was moved by Mr. Arthur and seconded by Dr. Edmiston to nominate Dr. Bob Hughlett for the 2010 CCCT Board Election. The vote for approval was unanimous.

B. It was moved by Dr. Edmiston and seconded by Dr. Hughlett to nominate Mr. Tom Jackson as the representative to the Los Angeles County School Trustees Association for 2010. The vote for approval was unanimous.

VIII. REPORTS

A. Board of Trustees

Dr. Cho encouraged members of the Board to advocate for HR 4196.

Mr. Jackson stated that the Student Leadership Conference was well-attended and well done as always. He indicated that he signed up for the Pound by Pound program. Mr. Jackson also shared several questions and concerns regarding the draft version of the Educational Master Plan. Mr. Farmer indicated that he would follow up regarding his questions.

Dr. Liu indicated that the Student Leadership Conference was excellent and she complimented Holly Bogdanovich and Nancy Bonilla for their good work. Dr. Liu also stated that the Project
HOPE program is a very resourceful program and added that there may be some miscommunication between parents, students and the college.

Dr. Hughlett stated that he continues to be impressed by the caliber of presenters at the Student Leadership Conference. He indicated that he attended the State of the County address by Supervisor Don Knabe at the Cerritos Chamber of Commerce and indicated that times are very difficult.

B. Faculty and Staff Leadership
Ms. Moore stated that while Faculty Senate has not yet met this semester, she feels there is a lot of energy on campus regarding student success.

C. President/Superintendent and Vice Presidents
Dr. Johnson stated that the One-Stop Student Center is about three-quarters through the rush for the Spring semester. He acknowledged DSPS and other categorical programs that have managed their limited resources in a very short period of time.

Dr. Albanese stated that Cerritos College has a strong spirit and added that it is a good place to work and learn. He thanked the Board for the opportunity to work at Cerritos College.

Mr. Farmer thanked Dr. Albanese for helping him and the college get through a difficult year. He stated that enrollment is slightly up. He concluded by stating that the Educational Master Plan will be presented to the Board at the February 17 Board meeting.

Dr. Lacy thanked Dr. Albanese for all of his hard work during this difficult time. She indicated that the college recently received $100,000 through the Green Jobs Education Initiative. She indicated that she and Ms. Moore attended the Chancellor’s Circle Luncheon on January 19. She stated that Chancellor Jack Scott and Scott Lay were at meeting and that the accreditation process was discussed. Dr. Lacy indicated that in our region, the ACCJC put twenty-three colleges on some type of sanction in the past year. She added that the Chancellor’s Office and CEO Board are trying to work out these issues. She stated that the Student Leadership Conference was delightful and she also attended a productive SEM Division meeting.
IX. CLOSED SESSION The Board did not meet in closed session.

X. RECONVENE There was no need to reconvene.

XI. ADJOURNMENT The meeting was adjourned at 7:45 p.m.

XII. NEXT REGULAR MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 3, 2010 at 6:00 p.m.

Dr. Bob Hughlett, Board President

Bob Arthur, Board Secretary