I. CALL TO ORDER  
The meeting was called to order at 5:03 p.m. by Mr. Moore the Board President. Those present were:

Mr. John Moore  
Mr. Tom Jackson  
Mr. Bob Arthur  
Ms. Carmen Avalos  
Dr. Ted Edmiston  
Mr. Bob Epple  
Dr. Bob Hughlett  
Mr. Paulo Amaral, Student Member

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate Vice President and CSEA President.

II. PLEDGE OF ALLEGIANCE  
The flag salute was led by Kristen Habbestad, Media Relations Coordinator.

III. MINUTES  
December 7, 2005  
It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the minutes of the regular meeting of December 7, 2005. The vote for approval was unanimous.

IV. INSTITUTIONAL PRESENTATIONS  
Library Information Management System Update  
Dean of the Library and Learning Resource Center, John McGinnis, introduced Librarian Monica Lopez, who was selected by the American Library Association (ALA) to attend the 19th Annual Guadalajara International Book Fair, mostly sponsored by the University of Guadalajara and the ALA. Ms. Lopez made a presentation highlighting the event, and suggested that Cerritos College librarians participate annually in the Guadalajara International Book Fair and that the Cerritos College Library participate in the Sister Library Program. Following Ms. Lopez’s presentation, Mr. McGinnis, Ms. Lopez, and Ms. Debra Moore, Librarian, presented a review of the current library automation system and the advantages of a new system. The estimated five year total for the new system would be $397,811.00. Vice President of Business Services Jo Ann Higdon reviewed the proposed Avalon budget as a possible funding source for the system. She asked the Board to consider acquiring this system using these funds.

After discussion, there was a general consensus on the Board that they would like to have administration bring this item back for further consideration.
Mr. Moore thanked Mr. McGinnis, Ms. Lopez and Ms. Moore for the presentation.

Vice President of Academic Affairs Bill Farmer made a presentation which included enrollment data at Cerritos College. He presented possible reasons for declining enrollment, enrollment challenges, registration successes and registration challenges. Mr. Farmer discussed the marketing and outreach efforts, and the implications and strategies for the future.

Mr. Moore thanked Mr. Farmer for the presentation.

V. PUBLIC PRESENTATIONS

There were no public presentations.

VI. CONSENT AGENDA

It was moved by Dr. Hughlett and seconded by Mr. Epple to approve the consent agenda and addendum. Mr. Arthur requested that Items B.10 and B.11 be held for separate consideration. The vote for approval was unanimous.

B. Consideration of approval of contracts:

It was moved by Mr. Jackson and seconded by Dr. Hughlett to approve Item B.10.

**Time Extension**

Bovis Lend Lease
Construction Management Services for Woodworking Manufacturing Technology Building
Facilities

*(To extend the agreement with Bovis Lend Lease through December 31, 2006 to continue Construction Management Services throughout the construction phase of the Woodworking Manufacturing Technology building. No added funding required.)*

Mr. Arthur questioned the need to extend a contract for construction management services when the construction is not completed.

Ms. Higdon explained that when the Board previously approved the contracts, it was anticipated that the projects would be finished about a year ahead of time; however, there were delays at the state level in terms of getting the funding on the right cycle. The original Board item should not have had an end date. In the future, such things will be written to the “end of a completion of a contract”. The
It was moved by Mr. Epple and seconded by Mr. Amaral to approve Item B.11.

**Time Extension**
Bovis Lend Lease
Construction Management Services for Metal Trades Building
Facilities
*To extend the agreement with Bovis Lend Lease through December 31, 2006 to continue Construction Management Services throughout the construction phase of the Metal Trades building. No added funding required.*

The vote for approval was unanimous.

A. Approved the Budget Extensions and Budget Transfers, as attached.

B. Approved of Contracts as follows:

**Agreement**

**NEW**
1. Pacific Clinics
2. South Central Family Clinic
   Federal Work Study Program Project Hope - Health Professions
   Student Affairs
   *(To participate in the Federal Work Study Program, for the period of July 1, 2005 through June 30, 2006. No cost to the District.)*

**Medical**

**AMENDMENT**
3. Mt. San Antonio College District
   Associate Degree Nursing Program
   Health Occupations
   *(Amendment to contract Board approved on September 14, 2005, to add an indemnification and hold harmless clause to the existing contract. All other terms and conditions remain the same.)*

4. VHS of Orange County
dba La Palma Intercommunity Hospital
Health Occupations Programs
Health Occupations
*(Amended the contract to a one-year period beginning November 28, 2005 through*
November 28, 2006. Prior to the amendment, the contract would not expire until March 2007. The hospital's policy is that all contracts have a one year expiration to stay compliant with their accrediting requirements. All other terms and conditions remain the same.

Service

5. Bellflower Unified School District
   GEAR UP Project
   School Relations
   (To provide services in support of their GEAR UP project grant, for the period of October 1, 2005 through September 30, 2008. The District will receive an income amount of $121,499.00 for its services. No services have yet been provided.)

6. Edmonds Community College District
   National Science Foundation Grant
   CITE
   (To provide services in support of their National Science Foundation grant to establish a Materials Resource Center for the period of February 2, 2006 through June 30, 2007. The college will receive $3,575 for these services, which will provide funds for 100% of this project's activities with no cost to the District.)

Speaker

7. Jim Jacobs
   8th Annual Vocational Advisory Committee Breakfast
   CITE
   (Dr. Jacobs will receive a payment of $1,500 plus travel expenses in an amount not to exceed $1,000. Dr. Jacobs will make two presentations: The first presentation will be to the 8th Annual Vocational Advisory Committee Breakfast on March 23, 2006 and the second will be to the Cerritos College occupational deans, chairs and faculty. He will also be available for small group and one-on-one consultations. VTEA funds will be used to pay for the speaker and expenses.)
Training

AMENDMENT
8. Los Angeles County Office of Education
   Industrial and Technology Program Projects
   Technology
   (Amendment to issue a stipend in the amount of $12,059.00 to Terry Price for additional work performed. Agreement was Board approved on September 14, 2005, and on November 16, 2005, an amendment was Board approved on for additional work on developing instructional materials and presentations at conferences. Funds will come from the money received from the Industrial and Technology Education Program projects. There is no cost to the District.)

RENEWAL
9. El Proyecto Del Barrio
   Vocational Training
   CITE
   (Renewal through December 31, 2006 to provide vocational training and customized courses in GED, basic math, and reading and work readiness. Classes delivered will be mutually agreed upon and provided for an amount not to exceed $250,000. This fee will provide funds for 100% of this project’s activities. No cost to the District.)

Time Extension
10. This item was considered separately.
11. This item was considered separately.

Workshop
NEW
12. Kelly Rain Collin
   Parenting Workshops
   Community Education
   (Kelly Rain Collin will provide not-for-credit, fee-based workshops for parents for Community Education as needed, and will receive 30% of the total enrollment fees collected per workshop for the period of April 1, 2006 through March 31, 2008.)

13. Dennis Shane Dailey
   Entrepreneurship & Career Workshops
   Community Education
   (March 1, 2006 through February 29, 2008. Mr. Daily will provide not-for-credit, fee-based
Entrepreneurship and Career workshops for Community Education on an as-needed basis, and will receive 30% of the total enrollment fees collected per workshop.)

   Energy Conservation Workshops
   Community Education
   (Mr. Palmer will provide non-for-credit, fee-based Energy Conservation workshops for Community Education on an as-needed basis, and will receive 30% of the total enrollment fees collected per workshop for the period of April 1, 2006 through March 31, 2008.)

C. Ratified Resignations Accepted by the President Superintendent, as follows:

   Amara Aguilar, Performing Arts Promotion Specialist (Fine Arts & Communication), effective February 16, 2006.

D. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2005-2006 Academic Year, as attached.

E. Accepted resignation and request for reassignment, as follows:

   Brenda Scranton, resignation from the position of Instructional Dean of Liberal Arts combined with her request for reassignment to a full-time first-year contract (probationary) Counselor position.

F. Approved of adjustment of Salary Rates for Substitute/Short-Term Hourly Campus Police Job Classifications, as attached.

G. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by Addendum:

   Program Assistant II @30-4+L5 ($4,223.22 per month) effective February 2, 2006:
   Deborah Thomas (Staff Development)

   Account Technician IV @36-4 ($3,809.00 per month) effective February 2, 2006:
   Hoai-Phoung Nguyen (Fiscal Services)
VII. REPORTS OF BOARD MEMBERS AND STAFF

Amaral

Mr. Amaral stated that he has received concerns from students regarding facilities, in particular, that the restrooms on campus are really unclean. The Student Body Senate is researching it and he will be bringing forward information to the Board. He also stated that disabled students have approached him about the elevator in the Liberal Arts building, which has been broken recently. Mr. Amaral concluded his report by stating that in the Student Body Senate office, the officers have been a bit confused since Liz Monge has left. They are now understaffed and are not sure who they go to for specific tasks, including commencement, awards banquets, and many other activities like presidential elections.

Mr. Moore asked if Mr. Amaral has surfaced these concerns to the President. Mr. Amaral stated no, and Mr. Moore said that this would be the best place to start. He stated that he appreciated Mr. Amaral’s observations.

Hughlett

Dr. Hughlett stated that he attended the Lakewood State of the City Address with Dr. Vela and Megan Richardson, Community Relations Coordinator. It is a flourishing city and a city ready to be receptive to partnerships and approaches. Dr. Hughlett received an invitation from Bob Chester to visit the Faculty Senate, and will attend to listen and learn. Paulo has extended the same invitation to visit the ASCC functions and he will get back to Paulo. Dr. Hughlett concluded his report by asking that the Board give some thought to how they might address the Community College Ballot Measure, which is just being formed now, if indeed it does find it’s way into life.

Avalos

Ms. Avalos welcomed Andrea, and apologized for not being able to attend the conference in Sacramento.

Epple

Mr. Epple attended the Effective Trustee workshop and said it reminded him of a number of things that he needs to keep in mind as a trustee. A session on the budget provided some very good information on GASB 45 and 43. He will make a copy of that and share it with everyone. Mr. Epple stated that the Legislative Conference on Sunday and Monday was very effective, and that there will need to be a lot of watching as to what might occur with the $130 million that the Governor set aside in his budget for equalization. He noted that the Los Angeles Community College District was there advocating against equalization and in favor of AB 361. Mr. Epple stated that the Board hasn’t made any decisions on AB 361, but between a number of things that have happened with the system and doing away with equalization, we would not fare
with a budget that was redirected in that way, so we need to keep an eye on the process. Mr. Epple concluded his report by stating that he believes that everyone is going to need to use every contact that they have with the legislators and the political process in the next several months to make sure that we maintain our interest in the equalization funds.

Dr. Edmiston stated that he enjoyed Sacramento, and there were a number of opportunities to network and attend seminars that explained the budget and political process. They had the chance to meet a number of advocates for the proposed initiative. He stated that the community college network is beginning to become, as a group, more engaged, as they begin to start an initiative process on their own to solve problems in a rational way. Dr. Edmiston spoke about the Los Angeles County School Trustees Association meeting that he attended shortly before the trip to Sacramento. Governor Romer was the speaker at the event, and he spoke about his experience in dealing with the remarkable problems in the Los Angeles Unified School District. Dr. Edmiston concluded his report by inviting future attendance at the LACSTA meetings, since it is a great opportunity to meet with other Board members serving districts within the county.

Mr. Jackson welcomed Andrea aboard. He attended the Bellflower City Council meeting, where Cerritos College was recognized for our 50th Anniversary. He also attended the Effective Trustee workshop and the Legislative session, and enjoyed some very worthwhile workshops and general sessions. One of the highlights of the weekend was Steven Westly, State Controller, who was a speaker. Mr. Westly made a comment, which appeared in the Press Telegram, that he wants to offer free community college to everyone in the state with one caviat: They can apply for loans for tuition, and if they get an AA degree or a certificate in a recognized program, their loan is forgiven. However, if they don’t complete the program, they have to pay back their loan. Mr. Jackson really liked the idea.

Mr. Moore welcomed Andrea and thanked Dr. Vela and her staff for their diligent hard work. He thanked the members of the Board for their attendance at the various conferences this past weekend and the one coming up.

Dr. Vela welcomed Andrea. She attended the Effective Trustee workshop and the Legislative session. She stated that the Board is working very hard. There are sessions scheduled from morning to evening and they attended, learned, asked questions, networked and also spoke with our elected officials to carry the message of the importance of having our needs met. Equalization was a top issue, but there were other issues as well. Dr. Vela stated that she is pleased to work with this
Board and let everyone know that they are working hard and are up with the issues. To elaborate for the benefit of the audience, she stated that six districts that were identified as under funded districts would not receive their third year apportionment, and one district, who is not considered under-funded, would receive $10 million. That is the scope of the discrepancies with the new agenda that could be a great detriment on the under-funded district with regard to the new proposal that is being forwarded by, in particular, the Los Angeles Community College District. She stated that we have our work cut out, and we can’t take the Governor’s very optimistic budget for granted, as we don’t have a bill yet for equalization. She stated that we are working very hard to do that and for the support of elected officials who do that. Dr. Vela will be preparing a packet of information for the Board with materials. Dr. Vela indicated that Kristen attended the event as well and learned quite a bit, and has some information to provide to Ms. Avalos. Dr. Vela also discussed some of our advocacy efforts. Dr. Edmiston, Dr. Hughlett, Paulo Amaral and Dr. Vela will attend the ACCT National Legislative Summit on February 5 – 8, and they have appointments with the Assistant for Congresswoman Lucile Roybal-Allard, Congresswoman Linda Sanchez and Congresswoman Grace Napolitano. They will discuss, among other things, the Center for Transportation Technologies. Dr. Vela mentioned that it is important for the Board to know that she has been called to meet in regard to the Compton College situation. The meeting will be held on February 9th with Dr. Ratliff and Dr. Moore, interim President of Compton College. There will be a phone conference with Dr. Jan Kehoe, President of Long Beach City College, Rocky Young, Chancellor for the Los Angeles Community College District, James Lyons, President of Cal State, Dominguez Hills, and herself to discuss the Compton situation and possible solutions. Compton College has one more appeal left to make to the accrediting commission in early March. Because it’s the last appeal, they are required to bring a transition plan, should they not be successful in getting re-accredited.

Mr. Johnson provided a copy of the English and Spanish versions of the college’s general brochure. He noted that they promised in the Fall that it would be done in Spanish, and he thanked Shirley Arceo for this effort.

Ms. Thomas thanked the Board for approving her new job, which she will be starting tomorrow. In regard to Mr. Jackson’s inquiry regarding the Classified Employees Awards Ceremony, she spoke with Classified Employees Awards Committee and was reminded that that when they first started the award ceremony, both faculty and classified ceremonies were held on the same day. The ceremony would take two to three hours, so they split them, and the ceremony was
Tuesday for Faculty and Thursday for Classified. However, most offices couldn’t release their employees for 1 ½ hours to attend both ceremonies. When the state declared the fourth week in May as the Classified Week, they decided to hold the Classified Award Ceremony then. After polling the committee, the majority felt that they would like to keep the date as-is.

VIII. ADMINISTRATIVE MATTERS

Cerritos College-Southland Cerritos Center for Transportation Technologies Memorandum of Understanding

A. It was moved by Mr. Arthur and seconded by Dr. Hughlett to table the consideration of approval of Cerritos College-Southland Cerritos Center for Transportation Technologies Memorandum of Understanding until the next Board meeting. The motion passed.

Mr. Arthur said that he supports the MOU wholeheartedly, but had a concern with the language as it is written, specifically, he had a concern with the language as it is written in bullets 6 and 7 which states “Brick and Mortar” and “Non-Brick and Mortar”, as well as the language in bullet 3. He requested that this item be held over to the next meeting, unless this was time sensitive, so that the attorneys can review it.

IX. BUSINESS SERVICES

No items.

X. CLOSED SESSION

The Board adjourned to closed session at 6:53 p.m.

XI. RECONVENE

The Board reconvened to open session at 8:02 p.m.

XII. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

XIII. NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, March 1, 2006 at 5:00 p.m.

John Moore, President

Bob Arthur, Secretary