I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Arthur the Board President. Those present were:

- Ms. Carmen Avalos
- Mr. Bob Epple
- Mr. Bob Arthur
- Dr. Bob Hughlett
- Dr. Tina Cho
- Mr. Tom Jackson
- Dr. Ted Edmiston
- Mr. Jason Macias, Student Trustee

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Mr. Macias.

III. MINUTES

January 9, 2008

It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the minutes of the special meeting of January 9, 2008. The vote for approval was unanimous.

IV. MINUTES

January 16, 2008

It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the minutes of the regular meeting of January 16, 2008. The vote for approval was 5-0-2; Mr. Arthur and Dr. Cho abstained.

V. PRESENTATION OF PLAQUE/CERTIFICATE

Dr. Vela and Mr. Arthur presented Tom Chavez with a retirement plaque acknowledging his years of dedicated service to Cerritos College.

VI. INSTITUTIONAL PRESENTATIONS

Presentation of Grant Check

Graciela Vasquez, Title V Project Director, introduced Shon Bowles, representative from Aetna Insurance. Project HOPE received $20,000 from Aetna Insurance, an amount that was matched by the Department of Education. The gift was also endowed to provide for a perpetual scholarship for students. On behalf of the Board, Mr. Arthur thanked Mr. Bowles and Aetna Insurance.

VII. PUBLIC PRESENTATIONS

There were no public presentations.

VIII. CONSENT AGENDA

It was moved by Mr. Jackson and seconded by Mr. Epple to approve the consent agenda and addendum. Mr. Arthur requested that items A, G and H be held for separate consideration. The vote for approval was unanimous.

G. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve items G and H:

Consideration of Approval of Notice of Completion for Bid 0607-03, Football Field Upgrades, as attached.

Consideration of Approval of Notice of Completion for Bid 0607-07, Stadium Track Upgrades, as attached.

Mr. Arthur asked if warranties and maintenance are covered on the two facilities. Ms. Higdon stated that the warranties are part of the bid document. She added that routine maintenance is performed by staff members who are being trained to use the new equipment. Ms.
Higdon further stated that the firm comes back annually to check the fields and update as needed. The vote for approval was unanimous.

A. It was moved by Mr. Jackson and seconded by Mr. Epple to approve item A:

Consideration of Approval to Provide Compensation to a Board Member for Absence from a Board Meeting

The vote for approval was 5-0-2 (Mr. Arthur and Dr. Cho abstained).

B. Accepted gifts with letters of thanks to the following:

- 2007 Dodge Caliber
  
  *Donated by:* Bob Craighead
  Chrysler Corporation
  5141 Santa Ana St.
  Ontario, CA 91761

C. Approved a Stipend for Dr. Jan Connal not to exceed $2000.00 as Part of the Economic Workforce Development Grant.

D. Approved Gateways Title V Grant stipends, as follows:

- James Byun $1000
- Lora Carreon $1000
- Angela Conley $1000
- Patty George $1000
- Susan Godwin $1000
- Manuel Lopez $1000
- Ian McCance $1000
- Naoko Maekawa $1000
- Ilva Mariani $1000
- Mario Martinez $1000
- Tharwat Morcos $1000
- Mojdeh Nikdel $1000
- Karla Pallwitz $1000
- Merrick Sterling $1000
- Maria Torres $1000
- Catalina Yang $1000
- Terry Feldstein (tutor trainer) $5000

E. Approved Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends for Jeff Bradbury and Dr. Frank Mixson in the amount of $150 each.

F. Approved Bid #0708-03, Infrastructure & Central Plant, Phase II, as attached.

G. This item was considered separately.

H. This item was considered separately.

I. Approved to Reject Bid #0708-05, Campus Wide Lighting Upgrade, as attached.

J. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending December 31, 2007:

- Payroll "A" Warrants 7,667 $17,239,214.74
- Other "B" Warrants 9,899 $14,599,177.28

K. Approved Quarterly Fiscal Status Report for the Quarter Ending December 31, 2007, as attached.

L. Approved Budget Extensions and Budget Transfers, as attached.
M. Approved Contracts as follows:

Agreements
NEW
1. Crittenden Services for Children and Families
2. Providence Community Services
   Mental Health Worker Certificate Program
   Humanities/Social Sciences
   To provide fieldwork experience for the students completing the
   Mental Health Worker Certificate Program. For period January 1,

Consultant
NEW
3. Cynthia Hutten-Eagle
   CTE Teacher Preparation Pipeline Grant
   Teacher TRAC
   To facilitate two professional development sessions for Cerritos
   College and Southeast Regional Occupational Program
   (SEROP) faculty on Student Development Theory with a focus
   on the student as a diverse learner. For period February 7, 2008
   through March 28, 2008. Total cost is not-to-exceed $500.00
   with funding from the CTE Teacher Preparation Pipeline Grant.

Medical
AMENDMENT
4. Apple Tree Early Intervention Center
   Speech-Language Pathology Assistant Program
   Health Occupations
   To include the Cypress, CA facility. For period February 7, 2008
   through January 18, 2010. No cost to the district.

NEW
5. Community Therapies
   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in
   the speech-language pathology assistant program. For period
   December 14, 2007 through December 14, 2009. No cost to the
   District.

   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in
   the speech-language pathology assistant program. For period
   November 20, 2007 through November 20, 2009. No cost to the
   District.

License
RENEWAL
7. CollegeNet
   Resource 25
   Academic Affairs
   For the continued use of Resource 25 software. For period
   February 28, 2007 through February 27, 2008. Total cost is
   $3,826.35 funding from Academic Affairs.
Services
NEW
8. Perry Johnson Registrars, Inc.
   ISO 9001 Quality Audit
   CITE/Economic Development
   To provide an ISO 9001 Quality Audit in support of Boeing’s Mentor-Protégé project. For period February 7, 2008 through December 31, 2008. Total cost is not-to-exceed $3,000.00 with funding provided by the Air Force through a contract with Boeing.

RENEWAL
9. PIH Family Practice Center
   Athletic Health Screenings
   Physical Education
   To continue to provide physicians for athletic health screenings. The renewal period will be through June 30, 2009. Each physician will receive $50.00 per hour with funding from the Physical Education department.

Training
NEW
10. ABC Unified School District
11. Bellflower Unified School District
12. Norwalk La Mirada Unified School District
13. Southeast Regional Occupational Program (SEROP)
   Tech Prep Consortia
   CITE/Economic Development
   To fulfill the responsibilities of the Tech Prep Consortia that we serve as fiscal agent. For period February 7, 2008 through June 30, 2008. Each district will receive $3,000.00 for a total dollar amount not to exceed $12,000. All costs will come from the Tech Prep grant.

14. Haas Factory Outlet
   Machining Training
   CITE/Economic Development
   To provide on-site Machining Training in support of Boeing’s Mentor-Protégé project. For period February 7, 2008 through December 31, 2008. The cost is not-to-exceed $2,000.00 with funding provided by the Air Force through a contract with Boeing.

15. RAND Corp.
   CATIA Trainings
   CITE/Economic Development
   To provide two (2) 5-day CATIA trainings in support of Boeing’s Mentor-Protégé project. The trainings will be provided by RAND Corp. to companies involved in the Boeing’s Mentor-Protégé project. For period February 7, 2008 through December 31, 2008. Total cost is not-to-exceed $25,000 with funding provided by the Air Force through a contract with Boeing.

   Peachtree Software Training
   CITE/Economic Development
   To provide Peachtree Software training in support of Boeing’s Mentor-Protégé project. For period February 7, 2008 through December 31, 2008. Total cost is not-to-exceed $4,000.00 with
Use of Facilities

AMENDMENT

17. Museum of Latin American Art
   Women's History Month Celebration
   Humanities/Social Sciences
   For the use of their facility for a women’s studies sponsored event celebrating Women’s History month. It was originally scheduled for March 25 and will now take place on March 28, 2008.

Workshop

NEW

18. Sandra Lindoerfer, J.D.
   Ethics Workshop
   President’s Office
   To facilitate a Board Ethics workshop with the Board of Trustees. The workshop will be held on April 2, 2008. Total cost will be $1,000.00 with funding from the President’s Office.

N. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:
   None

O. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

P. Approved Request for Unpaid Leave of Absence, as follows:
   Heapy, Suzanne, Secretary Clerk (C.I.T.E.), for the period February 4 through April 25, 2008

Q. Approved of Revision of Request for Reduced Workload Prior to Retirement Pursuant to the Provisions of Board Policy 7215-7215.3 and Education Code Section 87483, as attached.

R. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
   Added by addendum:
   Program Facilitator @ 38-1 ($3,808 per month) effective February 11, 2008: Carla Yorke (Adult Education)

IX. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for December 10, 2007.

B. As information, the Board considered the first reading of Additions/Revisions to Board Policies – BP 4020, BP 4100, BP 4225, BP 4230, BP 4250, BP 4260, BP 4300 and BP 4400. There was no discussion.

C. As information, the Board considered the first reading of Board Policy 4226 – Multiple and Overlapping Enrollments. There was no discussion.
D. It was moved by Mr. Epple and seconded by Dr. Hughlett to approve Resolution No. 08-01 Authorizing the District to Construct the Facilities/Maintenance/Ops/Purchasing/Warehouse Complex Without First Submitting Plans and Specifications to California’s Division of State Architect (DSA), as attached. The vote for approval was unanimous.

E. Mr. Arthur opened discussion regarding the request for direction regarding the naming of facilities. He indicated that he requested this item be discussed to honor Mr. Moore’s nearly twenty years of service by naming the Student Center in his honor. Dr. Hughlett stated that while Mr. Moore is a great individual, he felt that facilities should be reserved for memorial situations or for companies or individuals who donate funds to the college. Mr. Epple stated that he is supportive of the recommendation but felt that the timing was wrong due to the fact that the college recently adopted a procedure which states the following, “Individuals will not be considered for this honor until at least three years following the individual’s separation from the District. Under extraordinary circumstances, this requirement may be waived.” He questioned whether extenuating circumstances existed to waive the requirement. Mr. Jackson stated that although he felt it was a prestigious consideration, he agreed that the timing was not appropriate based on the procedure. Mr. Macias said that he felt it would be appropriate for the Student Center to be named in honor of someone who has dedicated his life to student services at Cerritos College. It was moved by Mr. Jackson to reconsider this item in three years from Mr. Moore’s retirement. It was seconded by Mr. Epple and the vote for approval was unanimous.

F. Mr. Arthur opened discussion regarding modernization of the Board Room. Ms. Avalos stated that rather than modernizing the Board room, funds should be used for other things such as student success. Dr. Hughlett stated that it can be difficult to view presentations in the current setup and suggested that consideration be given to a scaled-down version of the proposed modernization with reduced cost. Mr. Epple stated that it is bad timing to consider this item based on the fact that there is a budget crisis in the state that could still impact the college. Dr. Edmiston stated that the Board room is also used for other situations and added that equipment would be available for other groups on campus that would benefit from the modernization. Mr. Jackson stated that he was concerned with the cost of the proposed estimate. Mr. Arthur stated that it was not the intent to spend an exorbitant amount of money and he added bond monies or other funding sources should be used rather than the general fund. He noted that the estimate included labor to bring in required electrical capacity and that the equipment can migrate to other facilities including the new administrative building when it is built. He stated that the current setup makes it difficult to follow presentations to make effective decisions. Ms. Avalos stated that the bond money would be better served to modernize the classrooms. She added that she would like to request that a policy be created that limits how much staff time and money a Board member can request for individual special requests without going through the President and the entire Board.
It was moved by Dr. Hughlett to direct staff to develop firm cost estimates on different modernization options for the Board’s consideration, including an option with laptops at the Board table. Mr. Jackson seconded the motion and the vote for approval was unanimous.

X. REPORTS OF BOARD MEMBERS AND STAFF

Cho

Dr. Cho apologized for missing the last meeting due to illness and congratulated the women’s soccer team. She stated that although the college is going through changes and having some disagreement, the administration, faculty, staff and students are trying to work together for the common goal of making the college the best it can be.

Hughlett

Dr. Hughlett stated that the CCLC Legislative Conference was very positive. He noted that he brought up questions and received great responses from staff. He commented that one item of interest is an open education alternative to address the rising cost of textbooks. He acknowledged Mr. Wallace and Dr. Vela for a successful meeting with the Lieutenant Governor. Dr. Hughlett concluded by stating that he plans to attend the next Campus Transformation Committee to listen and learn and he added that he does not attempt to influence or join in conversation about things being deliberated or discussed.

Avalos

Ms. Avalos attended the CCLC Legislative Conference and added it was a great opportunity to meet with legislators and the Lieutenant Governor.

Epple

Mr. Epple stated that while he wasn’t able to attend all of the session with Lieutenant Governor Garamendi during his visit on campus, he noted that many interesting things were being said. He stated that the Lieutenant Governor received a lot of great information and added that he hopes the dialogue continues.

Arthur

Mr. Arthur indicated that he attended the annual Southland Motor Car Dealers Association dinner and added that the SMCDA generously contributed $100,000 toward the building of the Automotive Training Center. He concluded by requesting that a letter be drafted to Mr. Moore regarding the outcome of tonight’s meeting.

Vela

Dr. Vela thanked the Board members who participated at the CCLC Legislative Conference. She appreciated the visit with Lieutenant Garamendi as well as an opportunity to assert some policy ideas with regard to concurrent enrollment and differential funding. She added that it was a proud moment to watch Josh Franco in action on staff with the Lieutenant’s office. Dr. Vela shared a certificate of congressional recognition from congresswoman Linda Sánchez for the college’s participation in the 2008 Youth Career Forum. She concluded by thanking Faculty Senate, faculty and managers for their involvement in the student success plan.

Farmer

Mr. Farmer stated that an accreditation forum was held on January 31 to share information regarding the accrediting team’s expectations. He noted that he was informed of the team members on January 30 which was later than expected due to the fact that there has been some difficulty securing team members. He concluded by stating that the information from the meeting will be shared with the Board.
Dr. Reece distributed the Faculty Senate update. In addition, he reminded the Board that the Academic Excellence Awards will be held on March 25 at 7:00 p.m. in the Burnight Theatre and that on March 27 at 11:00 a.m., there will be a meeting to present the basic skills and developmental education program that was discussed in the State of Education address.

<table>
<thead>
<tr>
<th>XI. CLOSED SESSION</th>
<th>The Board adjourned to closed session at 6:59 p.m.</th>
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<tbody>
<tr>
<td>XII. RECONVENE</td>
<td>The Board reconvened at 7:36 p.m.</td>
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<tr>
<td>XIII. ADJOURNMENT</td>
<td>The meeting was adjourned at 7:36 p.m.</td>
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<tr>
<td>XIV. NEXT REGULAR MEETING</td>
<td>The next regular meeting of the Board of Trustees is scheduled for Wednesday, February 20, 2008 at 6:00 p.m.</td>
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Bob Arthur, President

Dr. Bob Hughlett, Secretary