I. CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Mr. Arthur the Board President. Those present were:

Mr. Bob Arthur  Dr. Ted Edmiston
Ms. Carmen Avalos  Mr. Bob Epple
Dr. Tina Cho  Dr. Bob Hughlett

Mr. Tom Jackson and Mr. Jason Macias were not present. Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Mr. Arthur.

III. CLOSED SESSION

The Board adjourned to closed session at 5:00 p.m. and reconvened at 6:15 p.m.

IV. MINUTES

A. It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the minutes of the special meeting of January 23, 2008. The vote for approval was unanimous.

V. INSTITUTIONAL PRESENTATIONS

A. Dr. Vela presented Denise Marshall and Olga Dukhovny with the Outstanding Classified Employee Award for the months of December 2007 and January 2008, respectively.

VI. PUBLIC PRESENTATIONS

Jesse Urquidi, President of Norwalk Chamber of Commerce, requested to meet with the Board President to discuss the possibility of hosting an American Cancer Society Relay for Life event at Cerritos College. He added that a committee is working on the project and that mayor Rick Ramirez and the council support the event.

VII. CONSENT AGENDA

A. Approved New Course Offerings, as attached.

B. Approved the Carnegie Foundation for the Advancement of Teaching “Strengthening Pre-Collegiate Education in Community Colleges” Grant, Spring 2008 Stipends, as attached.

E. Consideration of Approval of Contracts:

14. Marriott Norwalk

GM ASEP Graduation Technology

To provide dinner and set up for the 2008 annual GM ASEP (Automotive Service Educational Program) graduation dinner on August 6, 2008. Total cost is not-to-exceed $3,000.00. General Motors will reimburse the District expenses for this event.

The vote for approval was 6-0-1 (Mr. Arthur abstained).
C. Approved the Sale of Surplus and Obsolete Materials/Equipment, as attached.

D. Approved Budget Extensions and Budget Transfers, as attached.

E. Approved Contracts as follows:

Agreements

NEW
1. Foothill High School
   Quick Start AB 70 Automotive Grant
   Technology
   To enter into an agreement with Foothill High School (Santa Ana, CA) as part of the approved activities of the Quick Start AB70 Automotive Grant. For period March 1, 2008 through June 30, 2008. The grant amount for Foothill High School will be $1,700.00. Cerritos College will be acting as the fiscal agent for the grant. All funds provided are from the Quick Start AB70 Automotive Grant.

Contract

RENEWAL
2. Hall & Foreman, Inc.
   Topographic Surveying Services
   Facilities
   For services associated with providing topographic and general survey data as needed for campus-wide projects. The time period will be for two years. Fees are not to exceed $150,000.00. Funds will come from the GO Bond.

Medical

NEW
3. California State University, Long Beach
   Nursing Program
   Health Occupations
   Master of Science degree nursing students will team with Cerritos College nursing faculty to gain experience in teaching and demonstrating nursing skills. For period February 21, 2008 through February 21, 2010. No cost to the district.

4. Little Lake Unified School District
   Speech Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period January 9, 2008 through January 9, 2010. No cost to the district.

5. Norwalk-La Mirada Unified School District
   Speech Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period October 22, 2007 through October 22, 2009. No cost to the district.
6. Orange Unified School District
   Speech Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in
   the speech language pathology assistant program. For period
   January 15, 2008 through January 15, 2010. No cost to the
district.

RENEWAL
7. La Casa Psychiatric Health Facility
   Nursing Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in
   the nursing program. For period February 1, 2008 through
   January 31, 2010. No cost to the district.

Services
NEW
8. CPD Advertising & Design, Inc.
   Marketing Support Materials
   Technology
   To design and develop marketing materials for the Economic and
   Workforce Development Program Responsive Training Fund for
   Incumbent Workers grant. For period February 21, 2008 through
   June 30, 2008. CPD Advertising & Design, Inc. will receive an
   hourly rate of $50.00 per hour for up to 100 hours. The cost is
   not-to-exceed $5,000.00 with funding from the Economic and
   Workforce Development Program Responsive Training Fund for
   Incumbent Workers grant.

9. Hillcrest Rental Company
   Automotive Quick Start Meeting
   Technology
   To provide the set-up necessary for catering a special event
   luncheon meeting in support of the Automotive Quick Start grant
during the month of March 2008. Total cost is not-to-exceed
   $1,500.00 with funding from the Quick Start grant.

10. Language Line Services
    Interpretation and Translation Services
    Student Services
    To provide interpretation and translation services for students.
    For period March 1, 2008 through February 28, 2009. Total fees
    are estimated at $7,500.

11. Someone in the Kitchen
    Catering Services
    Technology
    To provide catering services for the special event luncheon
    meeting in support of the Automotive Quick Start grant during the
    month of March 2008. Total cost is not-to-exceed $6,000.00 with
    funding from the Quick Start grant.
12. Rio Salado Community College
   Exam Proctor
   Distance Education
   To proctor exams for students from other institutions and testing agencies. For period January 28, 2008 through December 31, 2009. The District will receive $15.00 per student and test.

Training

AMENDMENT

13. The Community College Foundation
   PS-MAPP Training
   Health Occupations
   For an additional seven series of classes (11 meetings each) for Permanence and Safety-Model Approach to Partnerships in Parenting (PS-MAPP) training to potential resource families in Los Angeles County. The agreement will be extended through January 31, 2009. The District will receive $8,100 per series for a total amount of $56,700.00.

Use of Facilities

NEW

14. This item was considered separately.

15. Peterson Automotive Museum
   Automotive Quick Start Meeting
   Technology
   For use of their facility to hold an Automotive Quick Start special event luncheon meeting. The event will be held during the month of March 2008. Total cost is not-to-exceed $5,000.00 with funding from the Automotive Quick Start grant.

Added by Addendum:

16. Victor Villasenor
   Book Reading
   Academic Affairs
   To conduct a reading of his book Rain of Gold from March 5 to 6, 2008 and to meet with students in the Basic Skills student book club to discuss his book. Total cost will be $6,000 plus reimbursable expenses. Funding will provided from the Basic Skills Grant Funds.

F. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:

   Failor, Joleen, Professor (Dental Assisting), effective June 27, 2008

G. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

H. Approved of Request for Reduced Workload Prior to Retirement Pursuant to the Provisions of Board Policy 7215-7215.3 and Education Code Section 87483, as attached.

I. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for January 14 and 28, 2008.


C. It was moved by Mr. Epple and seconded by Dr. Edmiston to approval the Additions/Revisions to Board Policies – BP 4020, BP 4100, BP 4225, BP 4230, BP 4250, BP 4260, BP 4300 and BP 4400. The vote for approval was unanimous.

D. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve Board Policy 4226 – Multiple and Overlapping Enrollments. The vote for approval was unanimous.

E. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve to Eliminate Two Local Standards for Business Administration Instructional Program. The vote for approval was unanimous.

IX. REPORTS

A. Board of Trustees

Dr. Edmiston stated that he enjoyed the ACCT Legislative Summit and added that meetings were well-organized by Mark Wallace, Director of Public and Governmental Relations. He added that a comment made at the event demonstrated that some legislators don’t understand the scope of community colleges. He also observed that students were the most effective speakers and encouraged student trustees to attend legislative events.

Ms. Avalos shared materials from a recent NALEO conference and added that the organization addresses the issues of student success in regard to best practices for Latino students. She stated that she would like Arturo Vargas, President of NALEO to visit the college.

Dr. Hughlett enjoyed the ACCT Legislative Summit and added that he thought that Mr. Wallace’s suggestion to invited one of Senator Kennedy’s aides to the college was a good idea. Dr. Hughlett referenced the Academic Leadership Outcomes survey and added that he would request an agenda item to ask Dr. Reece to speak of the outcomes once it has been completed.

Mr. Arthur thanked Mr. Wallace for organizing meetings during the ACCT Legislative Summit. He reminded the Board that on March 6 at 5:00 p.m. the USMC Drum & Bugle Corps, Silent Drill Platoon and Color Guard will be performing at the Cerritos College Falcon Stadium. The event is free to the public.

B. Faculty and Staff Leadership

Dr. Reece stated that he would be willing to make a presentation to the Board regarding the outcomes of the ALO survey results, if requested.

C. President/Superintendent and Vice Presidents

Dr. Vela invited the Board to attend the 2008 Spring Festival on Saturday, February 23 at 12:30 p.m. in the Student Center. She noted that two Board members will be wearing traditional Asian attire. Dr. Vela informed the Board that she will be attending a
Statewide CEO Meeting on February 22. She stated that key items to be discussed are the changing budget and the 50% law which requires that 50% of funds be spent toward instructional efforts for students. She stated that student trustees are always encouraged to attend legislative conferences but due to conflicting schedules, they may not always be able to attend. She concluded by stating that the policy regarding the student trustee position will be revisited due to the fact that the students recently voted to split the position into two separate positions. The change will be effective after the next election.

*Ms. Higdon* informed the Board that the current owners of Avalon at Cerritos are considering a name change to “Vintage Cerritos”.

*Mr. Farmer* stated that staff is preparing for the accreditation visit, which will occur during the first week of March.

X. CLOSED SESSION

The Board adjourned to closed session at 6:45 p.m.

XI. RECONVENE

The Board reconvened at 7:47 p.m.

XII. ADJOURNMENT

The meeting was adjourned at 7:47 p.m.

XIII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, March 5, 2008 at 6:00 p.m.

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Bob Arthur, President

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Dr. Bob Hughlett, Secretary