The meeting was called to order at 6:00 p.m. by Mr. Arthur the Board President. Those present were:

  - Mr. Bob Arthur
  - Mr. Bob Epple
  - Ms. Carmen Avalos
  - Dr. Bob Hughlett
  - Dr. Tina Cho
  - Mr. Tom Jackson
  - Dr. Ted Edmiston
  - Mr. Jason Macias, Student Trustee

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

The flag salute was led by Mr. Macias.

It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the minutes of the regular meeting of March 5, 2008. The vote for approval was unanimous.

Dr. Vela presented Keven Butler with the Outstanding Classified Employee Award for the month of February 2008.

There were no public presentations.

It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the consent agenda and addendum. The vote for approval was unanimous.

Accepted gifts with letters of thanks to the following:

- 2007 Chrysler Pacifica

  *Donated by:* Bob Craighead
  Chrysler Corporation
  5141 Santa Ana St
  CIMS: 906-00-00
  Ontario, CA 91761

Approved Gateways Title V Grant (Subcontract Agreement, Year 4), as attached.

Accepted Chancellor’s Office Capacity Building Grant Augmentation #3 (Nursing), as attached.

Approved Carnegie Grant Stipend for Jan Connal in the amount of $2,500.00.
E. Approved Gateways Title V Grant Stipends, as follows:

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<tr>
<th>Name</th>
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<td>Angela Conley</td>
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<td>Karla Pallwitz</td>
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<td>Patty George</td>
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<td>Merrick Sterling</td>
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<td>Susan Godwin</td>
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<td>Maria Torres</td>
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<td>Manuel Lopez</td>
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<td>Dara Worrel</td>
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<td>Ilva Mariani</td>
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<td>Catalina Yang</td>
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<td>Mario Martinez</td>
<td>$1000</td>
<td>Terry Feldstein (tutor trainer)</td>
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<td>Tharwat Morcos</td>
<td>$1000</td>
<td>Ilva Mariani (website designer)</td>
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<td>Mojdeh Nikdel</td>
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<td>Jeff Bradbury (Chemistry)</td>
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<td>Karla Pallwitz</td>
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<td>Jeff Bradbury (Chemistry)</td>
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F. Approved Budget Extensions and Budget Transfers, as attached.

G. Approved Contracts as follows:

**Classes**

**NEW**

1. Chinese Culture Association of Southern California
   Chinese Culture, Language and Business
   Community Education
   To provide instruction for not-for-credit, fee-based continuing education classes in the subject areas of Chinese culture and language as well as business topics related to working in China. For period April 1, 2008 through March 30, 2010. The CCASC will receive 30% of the total enrollment fees collected per class. Community Education is a financially self-supporting program.

**Consultant**

**NEW**

2. Donald L. Coen
   Focus Groups
   Carnegie Grant
   To develop and conduct a student focus group and a faculty focus group as part of the Carnegie Project. For period March 24, 2008 through May 1, 2008. Mr. Coen will receive $2,000 with funding from the Carnegie Project.

3. David Viar
   Board/CEO Retreat
   President’s Office
   To facilitate a Board/CEO retreat. The date of the retreat will be determined after a date/time has been chosen that is agreeable to all parties involved. The cost will be $1,000.00 plus travel expenses with funding from the President’s Office.

**Medical**

**RENEWAL**

4. Cedars-Sinai Medical Center
   Physical Therapist Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period March 20, 2008 through March 31, 2009. No cost to the District.
5. St. Joseph Hospital of Orange  
Physical Therapist Assistant Program  
Health Occupations  
To provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period August 1, 2008 through August 1, 2011. No cost to the District.

Services  
NEW  
6. Planned Parenthood of Los Angeles  
Student Health Services  
Student Health  
To provide Student Health Services with qualified services to include medications, testing, STD prevention, and assessment. For period April 1, 2008 through June 30, 2009. Services will be provided free of charge to Student Health Services and students.

RENEWAL  
7. Los Angeles County Office of Education  
Network Services and Support Educational Telecommunications and Technology  
Fiscal Services  
For access to Network Services and Support, Educational Telecommunications and Technology. For period July 1, 2008 through June 30, 2011. Total cost will be $7,860.00 annually with funding from the Fiscal Services budget.

Use of Facilities  
NEW  
8. Museum of Latin American Art  
Humanities and Social Sciences Retreat  
Humanities and Social Sciences  
For the use of their facilities for the Humanities and Social Sciences division faculty retreat. The retreat will be held on April 25, 2008. Total cost will be $638.00 with funding from Humanities and Social Sciences.

H. Approved Request for Unpaid Leave of Absence, as follows:  
Ibanez, Regina, Job Placement Tech II (CalWORKS), FROM March 27, 2008 through June 30, 2008

I. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

J. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VII. ADMINISTRATIVE MATTERS  
A. As information, the Board book contained College Coordinating Committee Minutes for February 25 and March 3, 2008.

B. It was moved by Mr. Arthur and seconded by Ms. Avalos to vote for the following individuals for the CCCT Board of Directors: Anita Grier, Edward Ortell, Paul Fong, Mary Figueroa, Katherine “Kay” Albiani, Charles Meng, Isabel Barreras, Carolyn Batiste, Andrew Walzer and Bob Hughlett. The vote for approval was unanimous.
C. It was moved by Dr. Hughlett and seconded by Mr. Arthur to approve a formal process to meet with constituent groups, as attached. The vote for approval was 4-2-1; Ms. Avalos and Dr. Cho voted no, and Mr. Epple abstained.

VIII. REPORTS

A. Board of Trustees

Mr. Jackson stated that the Women’s softball team is phenomenal this year. He commended Lee Krichmar and staff who worked to put together the Information Technology Master Plan. He concluded by stating that he and Dr. Hughlett attended the Cerritos Mayoral Transition event and welcomed new mayor Jim Edwards.

Ms. Avalos participated at the HOPE Leadership Institute which focused on student success. She stated that she would like to see the college collaborate with K-12 districts to see if they are working on issues with regard to A-G requirements.

Dr. Cho stated that she enjoyed attending the Chili Cook-Off and the Mr. Cerritos contest.

Dr. Hughlett attended the Scott Henderson Memorial Concert and had the opportunity to sit next to Connie Mayfield during the event. He said that he learned a lot of interesting information about fine arts.

Mr. Arthur informed the Board that John Moore’s mother passed away. He stated that further information would be shared shortly.

Mr. Macias stated that two groups of candidates are running for ASCC presidency and six individuals are in the running for the Student Trustee position. He indicated that ASCC is currently looking at the possibility of cutting down the number of ASCC senators. He also stated that ASCC has created a Book Exchange Committee.

B. Faculty and Staff Leadership

Dr. Reece reminded the Board that the Academic Excellence Awards will held on March 25 at 7:00 p.m. in the Burnight Theatre and that on March 27 at 11:00 a.m., there will be a general staff and faculty meeting. At this meeting, Dr. Reece indicated that three topics will be addressed: the Habits of Mind campaign for student learning, a draft Developmental Education Plan and a proposal to develop a body of teaching practices at Cerritos College.

Ms. Laughon indicated that the consultant will meet with classified staff regarding the compensation and classification study.

C. President/Superintendent and Vice Presidents

Dr. Vela expressed her condolences for the loss of Beatrice Moore, Mr. Moore’s mother. She distributed information regarding the memorial services. Dr. Vela stated that she is looking forward to the Academic Excellence Awards and that she enjoys seeing the videos of students who share what has contributed to their success. She stated that the faculty’s work with regard to developmental education is very important work. She added that the early Strategic Planning
Committee knew this and listed it as one of the goals in the Strategic Plan. She added that it was later made a top priority by the State and Board of Governors. Dr. Vela shared that the college nominated two students as All USA Scholars and informed the Board that they will be honored in Sacramento. Dr. Vela stated that she and staff members met with Jesse Urquidi, President of the Norwalk Chamber of Commerce, to coordinate a Relay for Life event at the college and added that additional information will be shared when available. Dr. Vela indicated that she has been meeting with employees in divisions and areas to address concerns and listen to ideas. She concluded by stating that staff has begun discussing the recommendations shared orally by the Accreditation Team.

Ms. Higdon stated that the property tax shortfalls may be around $84 million, which amounts to a 1.5% hit across the state and $1.2 million for Cerritos College. She warned that the numbers may increase as more is known about the property taxes collected in April. She also cautioned that Cerritos College cannot cut courses because we need to get up to the level of enrollment from a few years ago.

Dr. Johnson stated that Cerritos College is actively reaching out to the city of South Gate on April 5. The city is hosting a College and Career Expo for middle and high school students. Cerritos College will be very well-represented at the event.

IX. CLOSED SESSION
The Board adjourned to closed session at 6:33 p.m.

X. RECONVENE
The Board reconvened at 8:20 p.m.

XI. ADJOURNMENT
The meeting was adjourned at 9:32 p.m.

XII. NEXT SPECIAL MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, April 2, 2008 at 5:00 p.m.

XIII. NEXT REGULAR MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, April 16, 2008 at 6:00 p.m.

______________________________________________
Bob Arthur, President

______________________________________________
Dr. Bob Hughlett, Secretary