CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

MARCH 1, 2006

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Moore the
Board President. Those present were:

Mr. John Moore
Ms. Carmen Avalos
Mr. Bob Arthur
Dr. Ted Edmiston
Mr. Bob Epple
Dr. Bob Hughlett
Mr. Tom Jackson
Mr. Paulo Amaral, Student Member

Others present were the President of the College, Vice
President of Business Services, Vice President of Academic
Affairs, Vice President of Student Services, Faculty Senate
President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Paulo Amaral.

III. MINUTES

February 15, 2006

It was moved by Dr. Edmiston and seconded by Dr. Hughlett
to approve the minutes of the regular meeting of February 15,
2006. The motion passed with 5-0-2 vote; Mr. Arthur and Mr.
Jackson abstained.

IV. INSTITUTIONAL PRESENTATIONS

Mascot Presentation

Ms. Julia Emerson of the Southern California Gas Company
presented to the Board the original “Freddy and Frita” Falcon
Emerson had participated in the halftime show at the
Homecoming game last fall, and she acknowledged Terry Price
and Karen Johnson, faculty members, for their assistance in
restructuring the heads.

Women’s History Month Essay
Winners

Dora Lozano, Reentry Resource Specialist, presented the first,
second and third place winners of the Women’s History Month
Essay Contest. The winners were as follows:

First Place – Susie Joo, for her essay titled
“Mothers: Textured Images, Textured Lives”
Second Place – Gabriella Rodriguez, for her essay
titled “She is America”
Third Place – Jewel Soon, for her essay titled
“Against the Odds” (Ms. Soon was not present to
receive her award)

Each winner received certificates of recognition from the
college as well as from local elected officials.
Ms. Higdon provided informational materials to the Board that included a summary of some California Community College districts that have hired lobbyists at state and national levels.

There was a consensus on the Board that the college needs to look into hiring an advocacy consultant and decide where to focus interest. Mr. Moore requested that staff include an agenda item at the next meeting for an opportunity to discuss both state and federal advocacy on a targeted basis.

Mr. Arthur requested that this presentation be deferred until the next Board meeting. He noted that there was a large amount of additional background information provided on this item and he would like to have more time to review the materials before the presentation and action item are presented to the Board.

After a lengthy discussion, there was a consensus on the Board to move forward with the presentation.

Ms. Higdon made a presentation which outlined the process for selection of a College Advocate/Owner’s Representative. The presentation outlined the steps that the Campus Transformation Committee took to select the strongest firms to participate in the interview process. The presentation also outlined the reference check process as well as the recommendation to negotiate a contract with Bovis Lend Lease.

Prior to inviting public comments, Mr. Moore read the following statement: “The Cerritos College Board of Trustees welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that college personnel and processes are available for further communication.”

Mr. David Fabish distributed a handout regarding part-time equity funds. He noted that after the last Board meeting, a subsequent mediation session with the college was, from his point of view, very successful. He stated that there is no paperwork yet, but the mediation session was a stunning turnaround and he thanked everyone responsible.

Mr. Fabish stated that the state budget provides a part-time
equity fund which is intended to go directly to part-time instructors. The practice at Cerritos College is to calculate the per-adjunct faculty amount at the end of the academic year and to distribute it to the adjunct faculty. The handout included adjunct faculty salary data from surrounding colleges, and he pointed out that other colleges on the handout have a much higher pay scale than Cerritos College. He added that those colleges include part-time equity funds in the pay scale. He asked that the part-time equity funds be added to the part-time faculty schedule, and added that it would account for an approximate 10% increase. In conclusion, Mr. Fabish noted that in some contracts at the other colleges, there is contingency language that states that the money is added to the pay scale as long as the funding from the state is there.

VIII. CONSENT AGENDA

It was moved by Mr. Jackson and seconded by Dr. Hughlett to approve the consent agenda and addendum. Mr. Moore noted Item E. was pulled. Mr. Arthur requested that Items J., K.1. and K.4. be held for separate consideration. The vote for approval was unanimous.

J. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve item J:

Consideration of Approval to Enter into Negotiations with Bovis Lend Lease as the District’s College Advocate/Owner’s Representative (CA/OR), as attached.

Mr. Arthur moved to table this item until the meeting of March 23, 2006 to allow time for additional information to be reviewed. Dr. Edmiston seconded the motion. The motion passed with a 6-2-0 vote; Dr. Hughlett and Mr. Epple voted Nay.

K. Consideration of approval of contracts:

Construction

AMENDMENT

Kemp Bros. Construction, Inc.
Science Building
Facilities

(To amend the contract with Kemp Bros. Construction, Inc. to reduce the contract retention from 10% to 5%. All other terms and conditions will remain the same.)

It was moved by Dr. Hughlett and seconded by Mr. Epple to approve Item K.1.

Mr. Arthur questioned the amount of the current retention for the contract. Ms. Higdon stated that it is 10%, which totals approximately $2.1 million.
Mr. Arthur also asked if the 5% of the retention that has been collected so far will be released to the contractor. Ms. Higdon stated that the college will hold those funds until the project is considered substantially complete.

Mr. Epple questioned if the college will still retain enough money to guarantee the completion of the program if the retention level is dropped. Ms. Higdon stated yes.

As a closing comment, Mr. Arthur stated that he would not support this item. He stated that there have been many problems with the SEM building from its design phase through construction, and that it is a wrong decision to support releasing the retention.

The vote for approval was 7-1-0; Mr. Arthur voted Nay.

Consultant
NEW
Athletic Facility Consulting, Inc. (AFCI)
Track and Field Facilities Consultant
Physical Education and Athletics

(To provide consulting services to replace the current grass and track in the stadium. For period March 2, 2006 until completion of construction.)

It was moved by Dr. Hughlett and seconded by Mr. Amaral to approve Item K.4.

Mr. Arthur questioned the scope of work that the consultant will provide. Dr. Dan Smith, Instructional Dean of Health, Physical Education and Athletics, explained that after speaking with many other instructional deans throughout the state, he found that the college will greatly benefit from having a consultant, who will oversee areas such as the bid process, California Multiple Award Schedule (CMAS) and drainage for the field.

The vote for approval was unanimous.

A. Approved New Course Offerings, as attached.

B. Approved the Budget Extensions and Budget Transfers, as attached.
C. Approved New Membership to California Association of Public Purchasing Officers (CAPPO), for an amount of $130.00.

D. Approved Board Resolution #06-01, Resolution and Authorization to Enter into Settlement Agreement with Enron, as attached.

E. This item was withdrawn. (Consideration of Approval of Estoppel and Consent, and First Amendment to Sublease for Avalon at Cerritos Facility.)

F. Approved Change Order #1 (Bid #0506-02), Kemp Brothers Construction, Seismic Retrofit for Metal Trades Building in the amount of $12,873.00. This brings the new contract amount to $1,629,359.00 with funding from State Capital Outlay funds and the GO Bond, as attached.

G. Approved Change Order #1 (Bid #0506-02), Kemp Brothers Construction, Seismic Retrofit for Electronics Building in the amount of $1,482.00. This brings the new contract amount to $1,414,194.00 with funding from State Capital Outlay funds and the GO bond, as attached.

H. Approved Change Order #11 (Bid #0304-08), Kemp Brothers Construction, Science/Math Complex in the amount of $105,333.00. This brings the new contract amount to $21,735,377.00 with funding from the State Capital Outlay funds and the GO bond, as attached.

I. Approved Purchase of Computers to be Funded by Avalon Funds, for an amount not to exceed $35,000.

J. This item was considered separately.

K. Approved of Contracts as follows:

Construction

AMENDMENT
1. This item was considered separately.

Consultant

AMENDMENT
2. Konocti Unified School District
   Teacher TRAC Teacher Scholar Program
   Teacher TRAC
   (Amended contract with Clearlake Unified School District to fulfill the requirements of the Teacher TRAC Teacher Scholar Program. All other terms and conditions remain the same.)
3. SirsiDynix Corporation
   Automated Library System
   Library and Learning Resource Center
   (To provide an upgraded library automation system. Funding will come from Avalon funds.)

4. This item was considered separately.

5. Anaheim Unified School District
6. Cucamonga School District
   Speech Language Pathology Assistant Program
   Health Occupations
   (To provide clinical experiences to the students enrolled in the Speech Language Pathology Assistant Program. For period March 2, 2006 through March 2, 2008. No cost to the District.)

7. The Regents of the University of California (UCLA)
   Health Occupations Programs
   Health Occupations
   (To provide clinical experiences to the students enrolled in the Health Occupations Programs. For period January 3, 2006 through January 2, 2007. No students were placed until Board approval. No cost to the District.)

8. Ando & Aston Physical Therapy
   Physical Therapist Program
   Health Occupations
   (To provide clinical experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 2, 2006 through March 2, 2008. No cost to the District.)

9. Children’s Hospital of Orange County (CHOC)
   Health Occupations Programs
   Health Occupations
   (To provide clinical experiences to the students enrolled in the Health Occupations Programs. For period January 3, 2006 through May 1, 2008. No cost to the District.)
   Speech Language Pathology Assistant Program  
   Health Occupations  
   (To provide clinical experiences to the students enrolled in the Speech Language Pathology Assistant Program. For period March 2, 2006 through December 12, 2007. No cost to the District.)

11. HealthSouth Corporation  
   Physical Therapist Assistant Program  
   Health Occupations  
   (To provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 2, 2006 through March 2, 2008. No cost to the District.)

12. Mission Hospital & Children’s Hospital at Mission  
   Physical Therapist Assistant Program  
   Health Occupations  
   (To provide clinical experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 2, 2006 through February 1, 2008. No cost to the District.)

Speakers  
NEW  
13. Evelyn Barragan  
14. Lena Chao-Benedict  
15. Dr. Scott Coltrane  
16. Wendy Griffin  
17. Mary Lynn-Brecht  
18. Denise Peoples  
19. Jennifer Reed  
20. Heidi R. Riggio  
21. Jennifer Terry  
22. Kristine M. Wright  
Women’s History Month  
Humanities/Social Sciences  
(To participate as speakers during Women’s History Month. Each speaker will receive an amount not to exceed $150.00, for a total cost of $1,500.00. For period through March 2, 2006 through March 31, 2006. Funding will come from Humanities/Social Sciences budgets.)
L. Ratified Resignations Accepted by the President Superintendent, as follows:

None

M. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2005-2006 Academic Year, as attached.

N. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

X. REPORTS OF BOARD MEMBERS AND STAFF

Amaral

Mr. Amaral stated that applications for the ASCC presidency are now available. He informed the Board that the ASCC Senate did not approve the proposal to purchase a clock tower and PA system for the library. Mr. Amaral added that the Senate passed two recommendations regarding the CCFF. He vetoed the recommendations last week and this week, a revised version was brought back. The Senate took no action. Mr. Amaral informed the Board that Hoe Down Days are coming up in two weeks, and he was pleased to report that among others, Mr. Farmer, Mr. Johnson, and Dr. Adolph Johnson will be participating in the “dunk tank”. The money received will be donated toward scholarships. Mr. Amaral concluded his report by informing the Board that he will be receiving an Associate Degree in Liberal Arts as well as Social Sciences.

Hughlett

Dr. Hughlett attended a presentation that Supervisor Don Knabe made to the Norwalk Chamber of Commerce regarding the state of the county. He also attended the groundbreaking event for the Lakewood Sheriff Station as well as the Chamber of Commerce luncheon that followed. Dr. Hughlett attended the accreditation meeting at the Rancho Santiago Community College District Office last Friday and noted that a binder was distributed to the Board that contained informational materials. Dr. Hughlett attended a basketball game as well as a softball game where Cerritos College defeated the competing team at each game. He also attended the Faculty Gala last Sunday and stated that the musical group did an excellent job. Dr. Hughlett concluded his report by requesting more information regarding the appropriate use of Avalon funds.

Edmiston

Dr. Edmiston noted that he is the college representative to the Los Angeles County School Trustees Association, and stated that one of the issues that has been of interest to the group is the dropout rate within high schools. He added that he attended a related presentation at USC, which was nicely done by Mayor Antonio Villaraigosa and others. Dr. Edmiston concluded his report by stating that he has a notebook with information regarding the presentation materials should anyone wish to speak with him about it.
Mr. Moore informed the Board that the community calendar of events had been updated for each member to review.

Dr. Vela informed the Board that Mr. Farmer is the accreditation liaison and has been working to build a team of co-chairs, which include both faculty and management. She added that a large team attended the training workshop for self-study at the Rancho Santiago Community College District Office. Dr. Vela acknowledged Dr. Bob Hughlett and Mr. Bob Livingston, who both participated actively and volunteered to serve on visiting teams, where they will gain experience in evaluating other colleges. Dr. Vela reminded the Board that the college received an invitation for the President and Ni Bueno, faculty member, to visit Osaka Jikei College in Osaka, Japan during the week of March 13, 2006, at no cost to the district. Dr. Vela will be making a number of presentations, as the college will be holding commencement ceremonies during their visit. Dr. Vela also informed the Board that informational materials regarding equalization and a possible change in the allocation formula were distributed. She stated that there is strong advocacy from CEOs to use the original formula based on the figures from the 2003-2004 academic year, where the college would receive $3.2 million. Dr. Vela also stated that as part of the strategic plan, a draft of a planning process linked to resource allocation has been developed by the Management Leadership Council and will be shared with the Planning and Budget Committee for additional discussion. Dr. Vela concluded her report by congratulating Mr. Moore on his retirement from Kraft Foods.

Mr. Farmer emphasized that the accreditation self-study process is now beginning. The accreditation team will visit the college in Spring, 2008. He stated that this semester is an organizational semester, and next step of the process is the actual self-study. Mr. Farmer stated that he will be bringing periodic reports to the Board along the way.

Mr. Chester received seven sabbatical leave proposals, which will be presented to the Board at the March 23, 2006 meeting. He stated that the Senate received an update from M.L. Bettino regarding the status of the proposal for Sakai, which will also be presented at the March 23rd meeting. Mr. Bettino also reported on the status of Smart classrooms. In regard to the issue of raising the standards for Math and English, the Faculty Senate decided that they are not currently going to make any changes and will be watchful of updates on the issue.

Ms. Thomas informed the Board that the CSEA is getting frustrated with the continued cancellation of negotiation meetings as well as classification study meetings. Ms. Thomas concluded her report by informing the Board that a flyer was passed out for the upcoming Tech Ed conference.
X. ADMINISTRATIVE MATTERS

Cerritos College-Southland Cerritos Center for Transportation Technologies Memorandum of Understanding

A. It was moved by Dr. Hughlett and seconded by Ms. Avalos to approve the Cerritos College-Southland Cerritos Center for Transportation Technologies Memorandum of Understanding, as attached. The motion passed with a 6-0-1 vote; Mr. Arthur abstained.

Coordinating Committee Minutes

B. As information, the Board book contained Coordinating Committee Minutes for February 6, 2006.

XI. CLOSED SESSION

There were no items discussed in closed session.

XII. RECONVENE

XIII. ADJOURNMENT

The meeting was adjourned at 7:51 p.m.

XIV. NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 23, 2006 at 5:00 p.m.

John Moore, President

Bob Arthur, Secretary