I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Jackson the Board President. Those present were:

   Mr. Tom Jackson     Mr. Bob Epple
   Mr. Bob Arthur      Mr. John Moore
   Ms. Carmen Avalos   Mr. Joe Cobarrubio, Student Trustee
   Dr. Ted Edmiston

Dr. Bob Hughlett was not present.

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate Vice President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Jorge Ramirez.

III. MINUTES

February 21, 2007

It was moved by Mr. Moore and seconded by Dr. Edmiston to approve the minutes of the regular meeting of February 21, 2007. The vote for approval was unanimous.

IV. INSTITUTIONAL PRESENTATIONS

There were no institutional presentations.

V. PUBLIC PRESENTATIONS

Sue Parsons, Director of Teacher TRAC informed the Board that she, Dr. Vela and several students had the opportunity to receive the Phi Theta Kappa Exemplary Teacher Education Program Award in New Orleans, LA. She stated that she is thankful for the institutional support and partnerships and acknowledged the efforts of the teachers and counselors. Ms. Parsons concluded by stating that at the annual alumni dinner, many former students praised the college for contributing to their success. Dr. Vela acknowledged Ms. Parson’s leadership and efforts and on behalf of the Board, Mr. Jackson thanked Ms. Parsons and congratulated and thanked her for all she does for Cerritos College.

VI. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Arthur to approve the consent agenda and addendum. Ms. Avalos requested that Item A. be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Dr. Edmiston and seconded by Mr. Arthur to approve item A:

   Consideration of Approval to Provide Compensation to a Board Member for Absence from a Board Meeting

   The vote for approval was 5-0-1 (Ms. Avalos abstained).

B. Accepted gifts with letters of thanks to the following:

   - 6000 pounds of miscellaneous steel
     Donated by: David Weistmanter  CEBE Co.
     15345 Allen Street
     Paramount, CA 90723
C. Approved Resolution No. 07-02, Order of Biennial Governing Board Member Elections, as attached.

D. Approved Basic Skills Faculty Inquiry Group Stipends, Spring and Fall 2007, as attached.

E. Approved Notice of Completion for Bid 0607-11, Kronos Painting Inc. – Exterior Painting – Health Science Building, as attached.

F. Approved Budget Extensions and Budget Transfers, as attached.

G. Approved Contracts as follows:

   **Agreements**

   **NEW**

   1. Sierra College
      Quick Start AB70 Automotive Grant
      Technology
      *To enter into an agreement with Sierra College as part of the approved activities of the Quick Start AB70 Automotive Grant. For period March 12, 2007 through June 30, 2008. The cost will be $2,500 with funding from the Quick Start AB70 Automotive Grant.*

   2. TCS
      Actuarial Study
      Business Services
      *To provide services for retiree health valuation (GASB 45). For period March 8, 2007 through July 31, 2007. The cost is not to exceed $10,000 with funding from the Retiree Health Benefit Budget.*

   **Medical**

   **RENEWAL**

   3. Anaheim Memorial Hospital
      Nursing Program
      Health Occupations
      *To continue to provide clinical/practicum experiences to the students enrolled in the Nursing Program. For period February 26, 2007 through February 26, 2009. No cost to the District.*

   4. Buena Park Nursing Center
      Nursing Program
      Health Occupations
      *To continue to provide clinical/practicum experiences to the students enrolled in the Nursing Program. For period October 30, 2006 through October 30, 2008. No cost to the District.*

   5. Evergreen Fullerton Healthcare
      Nursing Program
      Health Occupations
      *To continue to provide clinical/practicum experiences to the students enrolled in the Nursing Program. For period December 1, 2006 through November 28, 2008. No cost to the District.*
Services

AMENDMENT

6. San Bernardino Community College District
   U.S. Department of Labor Employment and Training Grant
   CITE/Economic Development
   To provide additional services in support of their U.S. Department of Labor Employment and Training grant. These services complement the activities of the Center for Applied Competitive Technologies. The agreement is valid through December 30, 2007. The college will receive $22,000 for a total of $54,200. This fee will provide funds for 100% of this project’s activities with no cost to the District.

NEW

7. Edmonds Community College District
   Certificates in Advanced Manufacturing
   CITE/Economic Development
   To provide services in support of their National Science Foundation grant to establish four Certificates in Advanced Manufacturing. For period March 8, 2007 through June 30, 2007. For these services the college will receive $11,448. This fee will provide funds for 100% of this project’s activities with no cost to the District.

8. Perry Johnson Registrars, Inc.
   Registration Services
   CITE/Economic Development
   To provide registration services in preparation for ISO certification. The services are in support of Boeing’s Mentor-Protégé project. For period March 8, 2007 through December 30, 2008. Total cost will not exceed $7,000. The funds are being provided by the Air Force through a contract with Boeing. No district funds are involved.

RENEWAL

9. Integrated Design Services
   Structural Engineering Services
   Facilities
   To provide structural engineering services as needed for the various projects on campus. The base period will be through February 28, 2009 with the option of a one-year renewal. The cost shall not exceed $150,000 (plus reimbursements) for the base contract period and $75,000 for the option period. Funding will come from the G.O. Bond.

10. tBP/Architecture
    Master Architect Services
    Facilities
    To provide on-going Master Architect Services to the District. The period will be through February 28, 2008. The cost shall not exceed $195,250.00 (plus reimbursements.) Funding will come from the G.O. Bond.
Training

NEW

11. North Orange County Community College District
   Health & Safety Training
   CITE/Economic Development
   To provide health and safety training in support of Boeing’s Mentor-Protégé project. For period March 8, 2007 through December 30, 2008. The cost will not exceed $13,700. The funds are being provided by the Air Force through a contract with Boeing. No district funds are involved.

12. Southeast Area Social Services Funding Authority (SASSFA)
   Vocational Training
   CITE/Economic Development
   To provide 200 hours of vocational training in machine tool technology and Vocational English as a Second Language (VESL). For period March 8, 2007 through December 30, 2008. The total amount of this agreement will not exceed $81,600. This fee will provide funds for 100% of this project’s activities with no cost to the District.

13. VERISURF Software
   VERISURF Software Training
   CITE/Economic Development
   To provide a 10-day VERISURF software training program in support of Boeing’s Mentor-Protégé project. For period March 8, 2007 through December 30, 2008. The cost will not exceed $15,000. The funds are being provided by the Air Force through a contract with Boeing. No District funds are involved.

Workshops

RENEWAL

14. Gobind Boyes
   Holistic Health Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based Holistic Health workshops for Community Education on an as needed basis. The renewal period will be through February 28, 2009. Gobind Boyes will continue to receive 35% of total enrollment fees collected per 9-hour workshop. This is a financially self-supporting program.

15. Elaine Moran
   Entrepreneurship Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based workshops in Entrepreneurship for Community Education on an as needed basis. The renewal period will be through February 28, 2009. Ms. Moran will continue to receive 35% of total enrollment fees collected per workshop. This is a financially self-supporting program.

16. Notary Public Seminars
   Entrepreneurship Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based workshops in Entrepreneurship for Community Education on an as needed basis. The renewal period will be through February 28, 2009.
Notary Public Seminars, Inc. will continue to receive 30% of total enrollment fees collected per workshop. This is a financially self-supporting program.

17. Rounds, Miller & Associates
   Entrepreneurship Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based workshops in Entrepreneurship for Community Education on an as needed basis. The renewal period will be through March 31, 2009. Rounds, Miller and Associates will continue to receive 30% of total enrollment fees collected per workshop. This is a financially self-supporting program.

Added by addendum:

Training

NEW

18. Mary Dowell, J.D. Of The Law Firm Liebert, Cassidy and Whitmore
   Ethics Training
   Ms. Dowell will provide Ethics Training for the Board of Trustees and the managers. For period April 1, 2007 through April 30, 2007. Total cost is not-to-exceed $3,000.00. Funding will come from the General Fund.

Use of Facilities

NEW

19. City Of Palmdale, Department Of Parks And Recreation
   PS-MAPP Program
   For the use of the Palmdale Senior Center as an off-site classroom for the PS-MAPP program. For period April 2, 2007 through May 7, 2007. Total cost shall not to exceed $957.00. Funding will come from the PS-MAPP Training Project Grant.

H. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:

   Holmes, Carolyn, Associate Professor – Nursing, effective June 29, 2007

   Spence, Roslyn T., Instructor (Culinary Arts), effective May 18, 2007

I. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VII. REPORTS OF BOARD MEMBERS AND STAFF

Cobarrubio

Mr. Cobarrubio stated that the Recycling Drive was very successful and added that many students helped with the event. He invited the Board to participate in the Hoe Down Days events during the week of March 12. Mr. Cobarrubio concluded his report by informing the Board that the Wheelchair Basketball Game hosted by the Disabled Students Club will be held on March 21.

Avalos

Ms. Avalos thanked the Board for the flowers and warm wishes on the birth of her son. She stated that she attended a NALEO Conference in Los Angeles which focused on closing the achievement gap. She stated that it was an excellent event that included a focus on support and services for undocumented students.
Moore

Mr. Moore acknowledged that February was Black History Month and added that he attended Black Student Union Black History Month Celebration on February 23. He stated that it was a nice program which included involvement from other local community colleges. Mr. Moore stated that he also attended an event on March 1 that included a discussion on gender representation in hip hop music. He acknowledged Art History Instructor Julie Trager for her efforts and stated that he appreciated the insight on what students deal with in society. He concluded by stating that he hopes to see similar events throughout the year to gain more insight on the 16-25 age group.

Jackson

Mr. Jackson stated that he visited the new Sheriff Station in Norwalk as well as the open house event for Congresswoman Linda Sánchez. He stated that the open house was a good opportunity to speak with people involved in the community. Mr. Jackson stated that he attended the State of the City events for Bellflower and Norwalk. He stated that many things are happening in the local cities and added that it is enlightening to see progress being made. Mr. Jackson stated that he is interested in the situation with undocumented students and would like to receive more information to learn what is being done to assist them. Mr. Jackson concluded his report by proposing that the agenda item “Reports of Board Members and Staff” be moved after the “Administrative Matters” agenda item. There was a consensus on the Board to make the change to future Board meeting agendas.

Vela

Dr. Vela stated that she and Linda Rose were invited to speak at the BSU Black History Month Celebration and added that the event was educational, informative and fun. She encouraged everyone to attend next year. She stated that students in the Court Reporting program had an opportunity to practice their skills at the Annual Mock Trial, which is conducted at Cerritos College by USC law students. Dr. Vela stated that she, Mark Wallace and Mr. Jackson attended the open house for Congresswoman Sánchez and they had an opportunity to talk to Congresswoman Sánchez and her staff regarding the tuition sensitivity bill. She stated that letters have been sent requesting support and added that it would make a difference to California community college students who would become eligible for the maximum amount of Pell grants. Dr. Vela informed the Board that she will meet with the Interim Secretary of Education on Friday, March 9, to discuss the Partnership for Quality Education in Career Technical Education Opportunities. Dr. Vela concluded by inviting the Board to attend the Lunar New Year event jointly sponsored by Cerritos College and the Chinese Cultural Association of Southern California at the Student Center on Saturday, March 10, from Noon to 4:00 p.m.

Johnson

Dr. Johnson presented the Calendar of Events for Women’s History Month and thanked Esther Choi, Re-Entry Resource Specialist and the team of individuals who are coordinating the events.

Farmer

Mr. Farmer informed the Board that Ana Zarrahy, HPEA Division Secretary Clerk was selected as Staff Member of the Year and Professor Janet Sanderson was selected as Dance Educator of the Year by the State Community College Organization of Physical Educators (SCOPE).
VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for February 5, 2007.

B. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the resolution declaring intention to lease surplus real property, as attached. The vote for approval was unanimous.

C. As information, the Board considered the First Reading of the Chapter 6 Board Policies (Business Services). The Board discussed several revisions to the policies and the changes as discussed will be presented in the Second Reading and Adoption at the March 21 Board Meeting.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:12 p.m.

Read Out

Dr. Edmiston reported that in Closed Session, the Board of Trustees authorized that notice be given to an educational administrator that the individual may be released from the current educational administrator assignment, effective October 1, 2007, unless the Board determines there is sufficient categorical and/or other funding to retain the position. It is understood that the educational administrator will have retreat rights to return to the individual’s former classified Director position. The vote for approval was unanimous.

X. RECONVENE

The Board reconvened to open session at 7:36 p.m.

XI. ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, March 21, 2007 at 6:00 p.m.

________________________________________________________________________

Tom Jackson, President

________________________________________________________________________

Robert Epple, Secretary