CERRITOS COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
APRIL 16, 2008

I. CALL TO ORDER The meeting was called to order at 6:00 p.m. by Mr. Arthur the Board President. Those present were:  

Mr. Bob Arthur  
Mr. Bob Epple  
Ms. Carmen Avalos  
Dr. Bob Hughlett  
Dr. Tina Cho  
Mr. Tom Jackson  
Dr. Ted Edmiston  
Mr. Jason Macias, Student Trustee  

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE The flag salute was led by Mr. Macias.

III. MINUTES A. It was moved by Dr. Hughlett and seconded by Dr. Cho to approve the minutes of the regular meeting of March 19, 2008. The vote for approval was unanimous.  

B. It was moved by Dr. Hughlett and seconded by Dr. Cho to approve the minutes of the regular meeting of April 2, 2008. The vote for approval was unanimous.

IV. INSTITUTIONAL PRESENTATIONS A. Dr. Vela presented Nancy Bonilla with the Outstanding Classified Employee Award for the month of March 2008.

2008 Women’s History Month Photography Contest B. Christina Fernandez, Photography Department Co-Chair announced the results of the Women’s History Month Photography Contest. First place went to Andrea Garcia, second place to Cynthia Gall, third place to Marcus Alvarez and honorable mention was presented to Marisa Klug-Morataya.

Recognition of Anthony Fortner, Recipient of Maloof Award C. Dr. Randy Peebles introduced Anthony Fortner, who received the Sam Maloof Award on March 14 at California Industrial and Technology Education Association (CITEA) Conference in Riverside. On behalf of the Board, Mr. Arthur congratulated Mr. Fortner on his achievement.

V. PUBLIC PRESENTATIONS Dean Mellas  
Mr. Mellas stated that he has heard many constituent leaders say that the atmosphere on campus is stale and has been for a long time. He responded that since this campus operates under shared governance, it’s not possible for just one person or group to make this happen. He questioned why we would hand important decisions to unknown disinterested outside parties to govern the college when qualified individuals are currently on campus. He added that campus leaders set the tone for the campus. He indicated that the college should not waste talent and must start making strategic budget decisions now.

Phillip Hu  
Mr. Hu stated that after 14 months of negotiations, the District has declared impasse and the contract is not complete. He stated that the Board has the power to negotiate a full contract and asked for a full and fair binding and grievable contract.
Steven Portigal
Mr. Portigal stated that the District is not bargaining in good faith or in a timely manner. He added that one step in the right direction would be to bring the faculty union to the Board table.

Walter Fernández
Mr. Fernández invited the Board to join faculty to taking significant steps toward improving relationships on campus. He stated that the Faculty Senate and the union have established a compact of mutual support and as a result, the Faculty Senate passed a resolution that supports faculty participation in the CCFF’s campaign to secure an MOU on COLA. He added that the union should not have to negotiate their right to participate under shared governance.

Solomon Namala
Mr. Namala spoke on the issues of part-time pay and negotiations. He expressed disappointment that the District closed the door on negotiations. He stated that the college is in sound financial position and added that the reserve is in excess of over $10 million (ending balance). He stated that many hours are put in by part-time faculty but that the compensation is the lowest among surrounding community colleges.

Janis Pizer
Ms. Pizer stated that all teachers should have the opportunity to promote student learning and added that part-time faculty members have a difficult time being accessible because they don’t have paid office hours. She stated that a majority of part-time teachers and counselors work for multiple schools and drive an average of 75 miles per day. She shared over 70 petitions in the form of e-mails signed by part-time faculty that say, “COLA now, and respect always”.

John Marot
Mr. Marot stated that the district's offer of a 5.5% increase in salary for part-time faculty is woefully inadequate because it doesn't bridge the gulf that exists between part-time faculty here and at neighboring community colleges.

Ted Stolze
Dr. Stolze stated that the union team has come to meetings with the intention to negotiate and added that they don't believe we have an impasse. He indicated that CCFF will reopen the unfair labor practice charges that were filed last fall. He added that COLA shouldn’t be bargained and added that the legislative intent is for COLA to be passed on to faculty.

German Rueda
Mr. Rueda, a parent of Project HOPE, shared concerns about the uncertainty of the Project HOPE program. He stated that many rely on education to help their families make progress. He asked the Board to institutionalize Project HOPE

Luis Martinez
Mr. Martinez stated that involvement with students in education is very important to parents of the Project HOPE program. He stated that they are frustrated that college has not been responsive in addressing their requests to ask for support of Project HOPE.

VI. CONSENT AGENDA
It was moved by Mr. Epple and seconded by Mr. Jackson to approve the consent agenda and addendum. The vote for approval was unanimous.
A. Accepted gifts with letters of thanks to the following:

- 2500 pounds of miscellaneous steel
  
  **Donated by:**
  
  Benjamin Rubalcava
  Banks Welding and Fabricators
  8820 Aviation Blvd.
  Inglewood, CA 90301

- 4000 pounds of miscellaneous steel
  
  **Donated by:**
  
  Doug Banks
  Banks Welding and Fabricators
  8820 Aviation Blvd.
  Inglewood, CA 90301

B. Approved Textbook Adoptions for Summer 2008, as attached.

C. Approved New Course Offerings, as attached.

D. Accepted Chancellor’s Office Grant – California Community Colleges - Business/Computer Information Science Education Statewide Advisory Committee, as attached.

E. Approved Change Order #1 (Bid #0607-36), Student Center Carpet Replacement, as attached.

F. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending March 31, 2008:

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<tr>
<th>Type</th>
<th>Quantity</th>
<th>Amount</th>
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<tr>
<td>Payroll “A” Warrants</td>
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<tr>
<td>Other “B” Warrants</td>
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G. Approved Budget Extensions and Budget Transfers, as attached.

H. Approved Contracts as follows:

**Agreements**

**NEW**

1. ABC Unified School District
2. Bellflower Unified School District
3. Norwalk-La Mirada Unified School District
4. Paramount Unified School District

   **California High School Exit Exam 2007 CITE/Adult Ed**

   To assist students that have not passed the California High School Exit Exam (CAHSEE) from the class of 2007. For period April 17, 2008 through January 31, 2009. ABC, Norwalk-La Mirada and Paramount Unified School Districts will each receive $22,000 and Bellflower Unified School District will receive $37,000 for a total amount of $103,000 with funding from the CAHSEE II grant.

**RENEWAL**

5. Bellflower Unified School District
6. Norwalk-La Mirada Unified School District

   **Automotive Quick Start AB70 Grant Technology**

   To continue the activities in conjunction with the Automotive Quick Start AB70 grant project. Extended through December 31, 2008. There is no change in cost.
7. ABC Unified School District
8. Norwalk-La Mirada Unified School District
9. Paramount Unified School District
   California High School Exit Exam 2006
   CITE/Adult Ed
   To continue to assist students that have not passed the California High School Exit Exam (CASHEE) from the class of 2006. Extended to June 30, 2008. There is no change in cost.

Consultant
NEW
10. Doug Treadway
11. Leta Stagnaro
12. Heather McCarty
   Humanities Division Retreat
   Humanities/Social Sciences
   To facilitate a Humanities/Social Sciences division professional development activity retreat to examine best teaching and learning practices and their connection to the physical environment. For period April 24, 2008 through April 25, 2008. The District will be reimbursing the consultants for their travel expenses. Total cost is not to exceed $1,200.00 with funding from the Humanities/Social Sciences division.

13. Dr. Etienne Wenger
   Teacher and Learning Communities
   Teacher TRAC
   To conduct an interactive consulting session on Teaching and Learning Communities of Practice as part of the Carnegie Project. The session will take place on April 4, 2008. Dr. Wenger will receive a fee of $2,800 with funding from the Carnegie grant.

Courses
RENEWAL
14. Citrus Community College District
   PUB 164 – Construction Technology Course
   CITE/Econ Dev
   They will provide a 54-hour PUB 164 – Construction Technology course for credit. This course will be delivered to our client, Los Angeles County Department of Public Works (DPW). For period May 1, 2008 through April 30, 2010. The course will be provided by Citrus College for a fee of $8,000. A contract in place with DPW will provide funds for 100% of this project’s activities with no cost to the district.

Internships
NEW
15. City of Hawthorne
   CalWORKs Internships
   CalWORKs
   To provide part-time paid internships at public agencies to CalWORKs participants enrolled at Cerritos College to help offset college expenses and to assist CalWORKs student participants in meeting their work requirements under Temporary Assistance for Needy Families (TANF) Reauthorization legislation. For period April 17, 2008 through June 30, 2010. CalWORKs student participants will earn $9.00 per hour working at subcontracted public agencies off campus for approximately 20 weeks or one semester. The Cerritos College CalWORKs program will fund 75% of the $9.00 hourly wage (No costs to the District). The Los Angeles County Department of Public Social Services will fund the remaining 25% plus employer taxes.
16. Bonnie Pearl
   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period March 13, 2008 through March 13, 2010. No cost to the District.

17. Buena Park School District
   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period February 25, 2008 through February 25, 2010. No cost to the District.

18. Downey Unified School District
   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period April 17, 2008 through April 17, 2010. No cost to the District.

19. Whittier City School District
   Speech-Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech language pathology assistant program. For period February 20, 2008 through June 30, 2010. No cost to the District.

20. Good Samaritan Hospital
    Physical Therapist Assistant Program
    Health Occupations
    To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. Renewed through January 31, 2010. No cost to the District.

21. Torrance Memorial Medical Center
    Physical Therapist Assistant Program
    Health Occupations
    To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. Renewed through May 10, 2011. No cost to the District.

22. Victor Villasenor, Thirteen Senses, Inc.
    Public Presentation
    Liberal Arts
    To provide a public presentation to students and members of the college community. For period April 22, 2008 through April 29, 2008. Total cost is not to exceed $3,500.00 plus reimbursable expenses with funding from the Liberal Arts division.
Programs
NEW
23. ABC Unified School District
24. Bellflower Unified School District
25. Norwalk-La Mirada Unified School District
26. Southeast ROP
Pre-Apprenticeship Program
CITE/Adult Ed
To collaborate on the development of a pre-apprenticeship program in the Building Trades and Construction Industry. For period January 2, 2007 through June 30, 2009. Each school will receive $15,000 for a total contract amount of $60,000 with funding from the Pre-apprenticeship Grant.

Services
NEW
27. Apple, Inc.
Podcasts
Library/LRC
To host podcasts of faculty lectures and college promotional pieces through Apple’s iTunes U. For period May 1, 2008 through April 30, 2009. No cost to the District.

28. North Orange County Community College District
Professional Assistance for Grant Compliance
CITE/Econ Dev
To provide professional assistance to ensure compliance with grant requirements Environmental, Health, Safety, and Homeland Security (EHS2)/Regional Environmental Business Resource and Assistance Centers (REBRAC) initiative including the following projects: Economic and Workforce Development HUB Project and Pollution and Hazardous Material Generator Requirement Workshops. For period May 5, 2008 through June 30, 2008. The College will receive an amount not to exceed $14,000. This fee will provide funds for 100% of this project’s activities.

29. Stenograph L.L.C.
Court Reporting Training and Educational Support
Business Ed
To provide court reporting faculty, staff and students specified training, resource material and online support services. For period April 17, 2008 through June 30, 2009. Total cost is not to exceed $6,400.00 with funding from Business Division VTEA funds.

RENEWAL
30. ADCAMP, Inc.
Newspaper Kiosks
Student Activities
To continue to provide the District with 5-6 kiosks for the school newspaper. For period July 1, 2008 through June 30, 2010. The Associated Students of Cerritos College will receive $100.00 per month for each kiosk on campus for approximately $6,000.00 per year.

31. Augusoft Enterprises
Registration Software
CITE/Community Ed
To continue to provide registration software for the Community Education department and the Economic Development department. For period July 1, 2008 through June 30, 2010. Augusoft Enterprises will receive $11,000 annually for the two-year life of the contract. This
total amount is comprised of an annual subscription fee of $9,000 that will be paid by Community Education and $2,000 that the Economic Development department will pay for the contract training portion of the platform.

32. Night Netwerk Productions  
Graphic Design Services  
CITE/Community Ed  
For graphic design services for production of no more than four (4) class schedules and other publicity materials for Community Education. For period July 1, 2008 through June 30, 2010. Night Netwerk will receive an amount not to exceed $11,000 per year.

33. SixTen and Associates  
State Mandated Cost Claim Reimbursement  
Fiscal Services  
To provide consultant services to prepare the State Mandated Cost Claim reimbursement. Consultant fees are fully reimbursable under Government Code Section 17561 “Mandated Reimbursement Process” for the following: Collective Bargaining, Open Meetings Act, Health Fee Elimination, Mandate Reimbursement Process, Enrollment Fee Collection/Waivers and any new State Approved Mandates. For period July 1, 2008 through June 30, 2009. Total amount is not to exceed $24,000 which is fully reimbursable as stated above.

Use of Facilities  
NEW  
34. Lighthouse Assembly  
PS-MAPP Classes  
Health Occupations/FKCE  
For the use of their facilities for the Foster Kinship Care Education Department to provide 11 PS-MAPP parenting classes for potential foster parents. For period May 29, 2008 through July 3, 2008. Lighthouse Assembly will receive $1,000.00 with funding from the Foster Kinship Care Education department.

RENEWAL  
35. Northwood University  
Educational Training  
Business Services  
For use of the College facilities and resources, such as office and classroom usage, phone usage, copier usage, etc. For period July 1, 2007 through June 30, 2008. Ratification is necessary due to the delay in receiving the paperwork. The District will continue to receive $6,000 per academic year for office space and all additional related expenses incurred for Northwood operations on our campus will be reimbursed to the District.

Workshop  
AMENDMENT  
36. Jeannette Cunniff  
Massage Therapy Workshops  
CITE/Community Ed  
To provide not-for-credit, fee-based Massage Therapy Program workshops for Community Education on an as needed basis. For period April 20, 2008 through November 31, 2009. Under the revised contract Ms. Cunniff will receive 50% of enrollment fees for 1-11 students; for each additional student beyond 11 she will receive 35% of the fee.
NEW
37. Katie Hern
38. Myra Snell
   Teaching and Learning Workshop
   Teacher TRAC
   To conduct an interactive faculty workshop on Teaching and Learning as part of the Carnegie Project. The workshops will be held on April 4, 2008. Each consultant will receive $1,000 for a total contract amount of $2,000.00 with funding from the Carnegie Project.

39. Webby Dance Company
   Dance and Cheerleading Workshops
   CITE/Community Ed
   To provide instruction for not-for-credit, fee-based continuing education classes in the subject areas of dance and cheerleading for children. For period July 1, 2008 through June 30, 2010. Webby Dance Company will receive $560 per 18 hr. workshop and $620 per 20 hr. workshop held.

RENEWAL
40. Kelli Nicholson
   Entrepreneurship & Career Workshops
   CITE/Community Ed
   To provide not-for-credit, fee-based Entrepreneurship & Career workshops for Community Education in the area of bartending on an as needed basis. For period July 1, 2008 through June 30, 2010. Ms. Nicholson will receive 35% of the total enrollment fees collected per workshop.

I. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:
   John McGinness, Dean of the Library and Learning Resource Center, effective June 30, 2008
   Kathleen Cross, Counselor (Counseling Department), effective June 30, 2008

J. Approved New Classified Management Job Classification and Description for the Position of Coordinator of Student Psychological Services, as attached.

K. Approved New Classified Management Job Classification and Description for the Position of Director, Pathway Programs, as attached.


M. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

N. Approved Employment of 2008 Summer Session Faculty Personnel, as attached.
O. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Plumber @ 38-L3 ($5,543.86 per month) effective April 17, 2008: John Reeves (Facilities)

VII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for March 10, March 24 and March 31, 2008.

B. Mr. Arthur opened discussion regarding Board Room modernization, as attached. Mr. Epple stated that under current conditions of the economy, he is opposed to spending a large amount of money but added that the Board Room needs to be improved in some areas. Mr. Epple motioned to adopt System 4, the system option with the lowest cost. Ms. Avalos said that considering the financial status of the college and state, it would be advantageous to wait until next fiscal year. Ms. Avalos motioned to table the item. Dr. Cho seconded the motion. It was discussed that a motion to table an item does not need a second. The vote was 5-2-0; Dr. Edmiston and Mr. Arthur opposed and the motion carried.

VIII. REPORTS

A. Board of Trustees

Dr. Edmiston stated that he attended the Tech Ed conference and added that it was a very powerful educational consortium on technology in education. He added that he believes the college is losing its position in educational technology.

Dr. Hughlett stated that the Advisory Committee breakfast was excellent and he acknowledged Nick Kremer for his efforts. He congratulated the Fine Arts department for hosting many successful events.

Mr. Macias stated that elections are going on today and added that the ASCC Spring Awards Banquet will be held on May 2.

B. Faculty and Staff Leadership

Dr. Reece clarified some of the comments that he made at the April 9 Special Board meeting. He shared copies of slides and comments from the General Faculty meeting and reminded the Board that the Outstanding Faculty Awards ceremony will be held on Thursday, April 17 at 11:00 a.m.

Ms. Laughon stated that a Cerritos College colleague lost a daughter and she thanked Board and those who attended the funeral.

C. President/Superintendent and Vice Presidents

Dr. Vela stated that staff has been submitting letters and making calls regarding AB2227: Property Tax Backfill. She added that AB2995 was killed and added that it would have been costly and caused delays.
Ms. Higdon stated that Infrastructure Phase III is being advertised at this time and that the Aquatic Center has been signed off by the user group. She stated that bids are forthcoming for swing space in the Technology building as well as the demolition of the Research & Development building.

Mr. Farmer stated that the Developmental Education Committee has been hard at work on the developmental education plan due May 1 and he added that he will be making a presentation to the Board.

Dr. Johnson stated that faculty and staff attended the Statewide Student Services conference last week. He added that there were informative workshops regarding troops in college as well as student psychological services.

IX. CLOSED SESSION
The Board adjourned to closed session at 7:27 p.m.

X. RECONVENE
The Board reconvened at 8:18 p.m.

XI. ADJOURNMENT
The meeting was adjourned at 8:18 p.m.

XII. NEXT REGULAR MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, May 7, 2008 at 6:00 p.m.

Bob Arthur, President

Dr. Bob Hughlett, Secretary