I. CALL TO ORDER
The meeting was called to order at 5:06 p.m. by Mr. Moore the Board President. Those present were:

Mr. John Moore  Mr. Bob Epple
Ms. Carmen Avalos  Dr. Bob Hughlett
Mr. Bob Arthur  Mr. Tom Jackson
Dr. Ted Edmiston  Mr. Paulo Amaral, Student Member

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Paulo Amaral.

III. CLOSED SESSION
The Board adjourned to closed session at 5:07 p.m. and reconvened to open session at 6:05 p.m.

IV. MINUTES
February 28, 2006
It was moved by Dr. Edmiston and seconded by Dr. Hughlett to approve the minutes of the regular meeting of February 28, 2006. The vote for approval was unanimous.

V. CLASSIFIED EMPLOYEE OF THE MONTH
Mr. Ben Joe Tenorio was named the Outstanding Classified Employee for the month of February, 2006, however; he was not present to receive his award.

VI. INSTITUTIONAL PRESENTATIONS
50th Anniversary Update
Ms. Megan Richardson, Coordinator of Community Relations, provided an update on upcoming events related to the 50th Anniversary celebration, which will come to an end with this year's commencement ceremony. “The Seal is Breaking” ceremony will be held on Tuesday, April 18, where staff will open the time capsule that was sealed twenty-five years ago. The “I Love Business” Chamber Mega Mixer will be held Tuesday, May 9, in the Student Center. Ms. Richardson also provided an update on the three traveling displays, which are currently standing in various locations within the community and on campus.

Women's History Month Essay Winners
Ms. Jewel Soon, third place winner of the Women’s History Month Essay Contest, was not present to receive her award.

VII. PUBLIC PRESENTATIONS
David Fabish
Mr. David Fabish stated that he feels the CCFF and the District are at the edge of completing the contract and added that he is eager to have this done. Mr. Fabish concluded by stating that he is looking forward to the prospect of a new year with a new tone.

VIII. CONSENT AGENDA
It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the consent agenda and addendum. Mr. Moore noted Item L.5. was pulled. Mr. Moore requested that Item L. be held for separate consideration. Mr. Arthur requested that Item A. be held
for separate consideration. Mr. Epple requested that Item M. be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve item A:

Approved compensation to Board Member Mr. Arthur for his absence from the February 15, 2006 Board meeting. The motion passed with 6-0-1 vote; Mr. Arthur abstained.

L. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve item L:

Consideration of approval of contracts:

Consultant
NEW
1. Dr. Dawn Person
   Program Evaluation
   Teacher TRAC
   (To provide program evaluation services for the Carnegie Grant Program. Dr. Person will receive a fee of $2,000.00. For period March 24, 2006 through December 31, 2006. Funding will come from the Carnegie grant.)

Courses
NEW
2. Luz Alvarado
   El Proyecto Del Barrio Program
   CITE
   (To provide not-for-credit contract based courses for Economic Development on an as needed basis. Ms. Alvarado will receive $1,125 for a 50-hour course, $1,235 for a 55-hour course, and $1,350 for a 60-hour course. For period March 24, 2006 through December 31, 2007. No cost to the District.)

3. The Community College Foundation
   Permanence and Safety-Model Approach to Partnerships in Parenting (PS-MAPP)
   FCCE – Health Occupations
   (To provide PS-MAPP training to potential resource families in L.A. County. The college will be reimbursed for three series of classes for a total amount of $24,300. For period February 1, 2006 through July 31, 2006.)

RENEWAL
4. The Community College Foundation
   Kinship Education, Preparation and Support (KEPS) Courses
   FCCE – Health Occupations
   (To provide Kinship Education, Preparation and Support (KEPS) classes. The college may conduct up to six KEPS
series and will be reimbursed $8,050 for each series conducted. For period January 1, 2006 through December 31, 2006. No classes were scheduled prior to Board approval.)

Lease

AMENDMENT
5. This item was pulled from the agenda.
(Chicago Harv’s - Assignment of Contract)

Medical

NEW
6. Anaheim Physical Therapy & Aquatic Rehabilitation Inc.
   Physical Therapist Assistant Program
   Health Occupations
   (To provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

7. Baldwin Park Unified School District
   Speech Language Pathology Assistant Program
   Health Occupations
   (To provide clinical/practicum experiences to the students enrolled in the Speech Language Pathology Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

8. Corona del Mar Rehabilitation, Inc.
   Physical Therapist Assistant Program
   Health Occupations
   (To provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

9. Friendly Hills Pharmacies
   Pharmacy Technology Program
   Health Occupations
   (To provide clinical/practicum experiences to the students enrolled in the Pharmacy Technology Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

10. Laguna Beach Physical Therapy, Inc.
    Physical Therapist Assistant Program
    Health Occupations
    (To provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)
11. Magnolia Physical Therapy, Inc.
Physical Therapist Assistant Program
Health Occupations
(To provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

12. Mountain View School District
Speech Language Pathology Assistant Program
Health Occupations
(To provide clinical/practicum experiences to the students enrolled in the Speech Language Pathology Assistant Program. For period March 24, 2006 through October 17, 2007. No cost to the District.)

RENEWAL
13. St. Joseph Hospital of Orange
Physical Therapist Assistant Program
Health Occupations
(Renewed agreement to provide clinical/practicum experiences to the students enrolled in the Physical Therapist Assistant Program. For period March 24, 2006 through March 24, 2008. No cost to the District.)

Services
AMENDMENT
14. North Orange County Community College District
California Community College Chancellor’s Job Development Incentive Training Fund (JDIF) CITE
(Amended to provide an increased quantity of services in support of the district’s JDIF. The college will receive additional funding of $42,000 for a total of $82,000. No cost to the District.)

NEW
15. Center for Student Success
Statewide VTEA Research and Accountability Committee CITE
(To assist the college by preparing fact sheets and case studies illustrating the success of community college occupational programs on behalf of the Statewide VTEA Research and Accountability Committee. The cost is $15,000.00. For period March 24, 2006 through June 30, 2007. Funding will come from VTEA Research and Accountability grant funds.)
16. David Shinder  
Manufacturing Technology  
CITE  
(To provide contract-based consulting services for Economic Development on an as needed basis in manufacturing technology. Mr. Shinder will receive $75.00 per hour. For period March 27, 2006 through December 31, 2007. No cost to District.)

Training  
NEW  
17. ATK Space Systems  
Composites Training  
CITE  
(To provide composites-related training to their employees. Total cost is $19,300. For time period March 24, 2006 through December 31, 2007.)

Workshops  
AMENDMENT  
18. Joseph Benoun  
College for Youth  
Community Education  
(To increase contractor’s payment to $560 for an 18-hour workshop and $620 for a 20-hour workshop. The pay increase applies to the Summer College for Youth Program only. This is a financially self-supporting program.)

19. Janae Ceballos  
College for Youth  
Community Education  
(To increase contractor’s payment to $560 for an 18-hour workshop and $620 for a 20-hour workshop. The pay increase applies to the Summer College for Youth Program only. This is a financially self-supporting program.)

20. Otero Educational Services  
College for Youth  
Community Education  
(To increase contractor’s payment to $560 for an 18-hour workshop and $620 for a 20-hour workshop. The pay increase applies to the Summer College for Youth Program only. This is a financially self-supporting program.)

21. Sidney Rogers  
College for Youth  
Community Education  
(To increase contractor’s payment to $560 for an 18-hour workshop and $620 for a 20-hour workshop. The pay increase applies to the Summer College for Youth Program only. This is a financially self-supporting program.)
22. Melissa Sandru  
College for Youth  
Community Education  
*(To amend the agreement with Melissa Sandru to change the name of the contractor to Melissa Robinett.)*

23. Sonia Yurak  
College for Youth  
Community Education  
*(To increase contractor’s payment to $560 for an 18-hour workshop and $620 for a 20-hour workshop. The pay increase applies to the Summer College for Youth Program only. This is a financially self-supporting program.)*

**NEW**

24. Dr. Cindra Smith  
Board of Trustees Workshop  
President’s Office  
*(To facilitate a workshop for the Board of Trustees on the board role and policy making on April 5, 2006. Dr. Smith will receive a fee not to exceed $1,500.00. Funding will come from the President’s Office.)*

25. Norena Norton Badway  
Student Learning Outcomes  
CITE  
*(To facilitate a workshop on Student Learning Outcomes on April 21, 2006. Ms. Badway will receive a payment of $2,200 including expenses. Funding will come from VTEA funds.)*

The motion passed with 6-0-1 vote; Mr. Moore abstained.

**M. Consideration of Approval of Estoppel and Consent, and First Amendment to Sublease for Avalon at Cerritos Facility, as attached.**

It was moved by Mr. Epple to approve of the revised first amendment to sublease and Estoppel and Consent, with such approval conditioned and effective upon the close of escrow of the sale of Avalon at Cerritos as currently proposed. Dr. Hughlett seconded the motion, and the vote for approval was unanimous.

Mr. Epple made the following statement: “Let the revised first amendment to sublease and Estoppel and Consent be included as part of the Board minutes.”

**A.** This item was considered separately.
B. Accepted gifts with letters of thanks to the following:

*Five 2005 ICD-9 Coding Books*

**Donated by:** Sara Lynch, RHIA  
Director of Health Information Management  
1011 S. East Street  
Anaheim, CA 92805

*1 Oxyweld cutting torch with tips, type 24  
1 Harris cutting torch with tips  
1 Victor combo torch, cutting head CA 1350  
Torch body #100 with welding tips and a #6 rosebud tip  
100 feet of oxyacetylene hose  
Oxy bottle #80, acetylene bottom #100 and #200 oxy bottle  
Miscellaneous goggles, striker, hood*

**Donated by:** David Morales  
11502 Lowemont St  
Norwalk, CA 90650

C. Approved Textbook Adoptions for Summer 2006, as attached.

D. Approved New Course Offerings, as attached.

E. Approved the Acceptance of the Carnegie Foundation for the Advancement of Teaching “Strengthening Pre-Collegiate Education in Community Colleges” Grant, Year 2, as attached.

F. Approved the Acceptance of California Department of Education (CDE) Funding Under Workforce Investment Act Title II Adult Education and Family Literacy Act Sections 225 and 231, as attached.

G. Approved Sabbatical Leaves for the 2006-07 Academic Year, as attached.

H. Approved Board Resolution #06-02 to Waive Sabbatical Leave Bond, as attached.

I. Approved VTEA Grant Stipends, as follows:

*Lydia Alvarez, ASC faculty member, to receive a $3,000 stipend for the 2005/06 semester  
Nicole Stubbs, ASC faculty member, to receive a $2,062 stipend for the 2006 Spring semester  
Suzanne Crawford, ASC faculty member, to receive a $410 stipend for the 2005 fall semester*

J. Approved Gateways Title V Grant Stipends, as attached.

K. Approved to Make Budget Extensions and Budget Transfers, as attached.

L. This item was considered separately.
M. This item was considered separately.

N. Accepted resignation and request for reassignment, as follows:

Marlene Mauinatu, Intermediate Typist Clerk  
(Counseling Division) effective March 31, 2006

Added by Addendum:

Kepner Kieffer, Professor – Accounting/Finance  
(Business Education Division) effective June 30, 2006

Dora Lozano, Re-Entry Resource Specialist (Career  
Services Department) effective March 31, 2006

O. Approved and/or Ratified Employment of Temporary and/or  
Substitute Hourly Faculty Personnel, as needed for the 2005-2006  
Academic Year, as attached.

P. Approved of Request for Reduced Workload Prior to Retirement  
Pursuant to the Provisions of Board Policy 7215-7215.3 and  
Education Code Section 87483, as follows:

Kenneth Hanson, 65% reduced workload, effective for a  
period of one academic year beginning at the start of  
the Fall Semester 2006 and ending at the conclusion of  
the Spring Semester 2007

Q. Approved the Ratified Request for Unpaid Leave of Absence, as  
follows:

Joann Sugihara-Cheetham, Full-Time Instructor English  
(Liberal Arts Division), effective  
March 13, 2006 through May 19, 2006

R. Approved and/or Ratified Employment of Classified, Short-Term,  
Substitute, and/or Student Hourly Personnel, as attached.

Added by Addendum:

Custodian @ 24-1 ($2,519.00 per month) effective  
March 24, 2006:  
Armando Cortez (Culinary Arts)

X. REPORTS OF BOARD MEMBERS AND STAFF

Hughlett

Dr. Hughlett attended the Alumni Improv Show and stated that it was a  
fun evening. He concluded by complimenting Dora Lozano for her  
work on the Women’s History Conference and added that it was a  
very well done operation.

Avalos

Ms. Avalos also attended the Women’s History Conference and felt  
that the staff did a fabulous job. She also informed the Board that  
the City of South Gate celebrated Women’s History Month by having  
a Women’s Conference, where she was a presenter. At the event,  
she provided materials on the college and stated that many
attendees expressed interest in attending Cerritos College. Ms. Avalos concluded her report by suggesting that a group of staff members at Cerritos College host a forum where interested individuals can get answers to questions that they have about the registration process at the college.

Mr. Epble attended the Alumni Improv Show and thought that it was a great event. Mr. Epble concluded by inviting the Board to attend the Bellflower Noon Lions and Bellflower Soroptimists “Las Vegas Night” on Saturday.

Mr. Arthur attended Don Knabe’s Reception for the Elected Officials & Commissioners of the Fourth District and stated that it was enjoyable. He added that it is always a pleasure for elected officials in the 4th District to get together and discuss issues in a casual and informal session.

Mr. Moore attended the mayoral transition ceremony for the City of Cerritos, and also attended the Reception for the Elected Officials & Commissioners of the Fourth District. He also attended the Advisory Committee breakfast and commented that it was an outstanding event that was well-attended and well-received.

Dr. Vela stated that she and Ni Bueno attended the commencement ceremonies at Osaka College in Japan during the week of March 13, and the representatives from Osaka College are delighted with the work of Cerritos College faculty. Dr. Vela stated that she shared the Board’s perspective that Dora Lozano’s departure to work at another local college will be a great loss to Cerritos College. She informed the Board that the first Special Education Symposium will be held on Saturday, April 1. Dr. Vela congratulated Jenine Nolan, Instructional Dean of Health Occupations, her staff, and Laurie Kristinat, Grant Writer, who submitted a grant for the Nursing Program, netting approximately $350,000 over three years. Dr. Vela also congratulated three individuals who recently received their doctorates: Nathan Durdella, Research Analyst, Caroline Sheldon, Director of Research & Planning, and Stephen Johnson, Vice President of Student Services. Dr. Vela noted that equalization funding discussions continue, and in an effort to protect the college’s resources, a compromise has been reached. With mixed emotions, Dr. Vela supported the compromise, and the college may be receiving $1.9 million. Dr. Vela concluded her report by stating that an informational packet regarding the Community College Initiative was distributed to the Board.

Ms. Higdon stated that construction of the Science Building is nearly complete. She concluded by adding that staff is now focusing on tearing down the old Science Building.

Mr. Farmer stated that the Scholar’s Honor’s Program students attended the annual conference at UC Irvine. Mr. Farmer attended the Advisory Committee meeting held the morning of March 23, and reported that two individuals were acknowledged for their recent
awards: Mike Pierini, lead Faculty member in Culinary Arts, who received the Outstanding Teacher Award from the California Community College Association of Occupational Education, and Cindy Moriarty, Faculty member in the Business Education Division, who received an award at the Western Business and Information Technology Educators Conference.

Dr. Johnson acknowledged Dora Lozano's work for the college over the years, particularly for bringing the visibility of the Women’s History Month to its current height. Dr. Johnson concluded by informing the Board that the disaster response plans have been posted in nearly all locations throughout the college, and he thanked Robert Riffle, Director of Physical Plant, Tom Richey, Facilities Manager, and the Facilities staff for their work on the project.

Mr. Chester thanked the Board for approving the sabbatical leave requests earlier in the meeting. Mr. Chester, along with Paul Flovick, Follet Bookstore Manager, spent an afternoon with the Political Science Club to discuss textbooks and what the college is doing to manage costs. Mr. Chester added that John Madden, Director of the Scholars' Honors Program, is planning to retire and has been working closely with Tim Juntilla, English instructor, to ensure a smooth transition. Mr. Chester concluded his report by congratulating Bryan Reece, who recently received his doctorate from USC.

Ms. Thomas stated that she was very pleased when she learned of the classification and compensation studies for classified positions and thanked Dr. Vela and the Board. Ms. Thomas concluded by reminding the Board about the upcoming TechEd Conference.

X. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for February 13 & 21, 2006.

B. It was moved by Mr. Arthur and seconded by Dr. Edmiston to adopt Resolution 06-03 to recognize the 50th Anniversary for the City of Cerritos. The vote for approval was unanimous.

C. Mr. M.L. Bettino, Administrative Dean of Innovation and Academic Support, gave a presentation on the Sakai Course Management System. The presentation outlined the Sakai implementation process and included a brief demonstration. Ms. Higdon concluded the presentation by providing an overview of the Avalon budget as a possible funding source for the purchase of hardware and software for the Sakai implementation.

D. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve an amendment to the contract with rSmart Group and the purchase of hardware and software for the implementation of Sakai Course Management System, as attached. The vote for approval was unanimous.
E. Mr. Moore invited discussion regarding the consideration to hire a consultant on an as-needed basis for project specific federal lobbying.

The Board agreed that they were receptive to hiring federal or state lobbyists for specific projects. It was requested that recommendations for a lobbyist on a focused goal be brought to the Board as the need arises.

F. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve to enter into negotiations with Bovis Lend Lease as the District's College Advocate/Owner's Representative (CA/OR). After a lengthy discussion regarding the selection process and various concerns raised by the Board, Mr. Moore called for a roll call vote as follows:

- Dr. Hughlett  -  Aye
- Ms. Avalos  -  Abstain
- Mr. Epple  -  Aye
- Dr. Edmiston  -  Nay
- Mr. Arthur  -  Nay
- Mr. Jackson  -  Aye
- Mr. Moore  -  Nay

Mr. Jackson commented that one of the college's board policies contains specific language regarding abstentions in the event of a tie vote.

A five-minute recess was called to research the language of the Board Policy. When the Board reconvened at 8:15 p.m., Mr. Moore read the following statement directly from Board Policy 1014.4:

“A tie vote, such as 3-3, shall be deemed a vote of “no action” and a condition of “status quo” related to agenda item should exist. An abstention shall be considered as an affirmative vote or a vote with the majority of those voting.”

The motion passed with 3-3-1 vote.

Ms. Avalos motioned to reconsider her previous vote on Item X.F. Mr. Arthur seconded and Mr. Moore called for a roll call vote as follows:

- Dr. Hughlett  -  Nay
- Ms. Avalos  -  Aye
- Mr. Epple  -  Nay
- Dr. Edmiston  -  Aye
- Mr. Arthur  -  Aye
- Mr. Jackson  -  Nay
- Mr. Moore  -  Nay

The motion to reconsider was defeated.
XI. CLOSED SESSION

The Board adjourned to closed session at 8:24 p.m.

XII. RECONVENE

The Board reconvened to open session at 9:40 p.m.

Read Out

It was moved by Dr. Hughlett and seconded by Mr. Epple to approve amendments to Article 5: Compensation (3.5% salary increase effective July 1, 2005); Article 6: Health and Welfare Benefits; and Article 7: Hours of Employment, of the CSEA-District Collective Bargaining Agreement effective the 2005-2006 Fiscal Year as presented in the attached memorandum, and to authorize the President/Superintendent to prepare the amendments to these articles in the agreement in accordance with the approved revisions as agreed to by CSEA Chapter #161 and the District. The vote for approval was unanimous.

Read Out

It was moved by Ms. Avalos and seconded by Mr. Epple that the Board of Trustees approve a salary adjustment increase of 3.5% to the Child Development Center Teachers Salary Schedule effective July 1, 2005, as presented in the attached memorandum. The vote for approval was unanimous.

Read Out

It was moved by Mr. Jackson and seconded by Mr. Epple that the Board of Trustees approve a salary adjustment increase of 3.5% to the Contract Management Employees Salary Schedule effective July 1, 2005 as presented in the attached memorandum. The vote for approval was unanimous.

Read Out

It was moved by Mr. Arthur and seconded by Mr. Epple that the Board of Trustees approve a salary adjustment increase of 3.5% to the Management Employees Salary Schedule effective July 1, 2005 as presented in the attached memorandum. The vote for approval was unanimous.

Read Out

It was moved by Dr. Edmiston and seconded by Mr. Epple that the Board of Trustees approve a salary adjustment increase of 3.5% to the Confidential Employees Salary Schedule effective July 1, 2005 as presented in the attached memorandum. The vote for approval was unanimous.

XIII. ADJOURNMENT

The meeting was adjourned at 9:41 p.m.

XIV. NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, April 19, 2006 at 6:00 p.m.

John Moore, President

Bob Arthur, Secretary