CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
JUNE 3, 2009

I. CALL TO ORDER
The meeting was called to order at 6:00 p.m. by Mr. Bob Epple, the Board President. Those present were Mr. Bob Arthur, Ms. Carmen Avalos, Dr. Tina Cho, Dr. Ted Edmiston, Mr. Bob Epple, Dr. Bob Hughlett, Mr. Tom Jackson and Mr. Felipe Grimaldo, Student Trustee. Others present were the Acting President of the College, Interim Vice President of Business Services, Interim Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and the CSEA President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Mr. Arthur.

III. APPROVAL OF MINUTES
A. It was moved by Mr. Jackson and seconded by Dr. Hughlett to approve the minutes of May 20, 2009. The vote for approval was unanimous.

IV. PUBLIC HEARING
A. Mr. Epple opened the Public Hearing for Presentation of Initial Proposal for Renegotiation of Items for the 2009-2010 Fiscal Year Submitted by Cerritos Community College District for Negotiations with California School Employees Association (CSEA) and its Cerritos College Chapter #161 for Official Receipt and Public Notice/Hearing, as attached. It was moved by Dr. Hughlett and seconded by Mr. Arthur to close the public hearing. The vote to close the public hearing was unanimous.

V. INSTITUTIONAL PRESENTATIONS
A. Mr. Epple administered the Oath of Office to incoming Student Member Felipe Grimaldo, who will serve through June 2010.

       Renaissance Pleasure Faire’s Costume Competition Winners
B. Susan Watanabe, professor of Theatre Arts, introduced Cerritos College students Hillary Baca, Grace Yi, Patricia Ramirez and her daughter Berlin. These students designed costumes that won awards in the Renaissance Pleasure Faire's Costume Competition on May 10 in Irwindale. On behalf of the Board, Mr. Epple congratulated the students.

       Budget Update
C. Mr. Albanese indicated that Mr. Farmer's recent campus update provided an excellent summary of the current budget situation. He added that a presentation on the tentative budget will be given at the June 24 Board meeting and stated that the tentative budget will be balanced. He also indicated that the Planning & Budget Committee will meet tomorrow to discuss further options to reduce the budget.

VI. PUBLIC PRESENTATIONS
Jay Seidel
Jay Seidel, State Faculty President of the Journalism Association of Community Colleges, thanked Dr. Brock and Dr. Connie Mayfield for working to find a solution to continue the print version of the Talon Marks student newspaper. He stated that the newspaper is an exercise in each student’s first amendment rights. He concluded by stating that Talon Marks has become a part of the community and that it embraces the campus community as a whole.
Tiffany LaShawn Woolfolk, Cerritos College Student, congratulated Mr. Grimaldo on his new position as student trustee. She also thanked Dr. Hughlett for being awarded a scholarship.

VII. CONSENT AGENDA

It was moved by Mr. Arthur and seconded by Dr. Hughlett to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Approved to Provide Compensation to Ms. Avalos for Absence from the May 20 Board Meeting.

B. Accepted gifts with letters of thanks to the following:

- 1000 lbs of metal
  Donated by: CTL Refrigerations
  479 Nigus Street
  Brea, CA 92821

C. Approved Citizens’ Bond Oversight Committee Membership, as attached.

D. Accepted Chancellor’s Office Economic and Workforce Development Grant, as attached.

E. Approved Notice of Completion for Bid 0708-04, Campus Wide Boiler Replacement, as attached.

F. Approved Budget Extensions and Budget Transfers, as attached.

G. Approved Contracts, as follows:

License

RENEWAL
1. Los Angeles County Office of Education (LACOE)
   Use of Software for LACOE’S Human Resource System (HRS) & Financial System (FS) Information
   Business Services
   For Non-exclusive use of personal computer proprietary software products in connection with LACOE’s Human Resources System (HRS) and Financial System (FS) to provide districts with the capability of downloading information from these systems to District Personal Computers. The renewal period will be July 1, 2009 through June 30, 2014. Total cost will be $13,152 per year for a total contract amount of $65,760.00 with funding from the Fiscal Services department.

Services

RENEWAL
2. Chicago Harv’s
3. Cotti Foods dba Taco Bell
   Food Vendor Stands Purchasing
   To supersede their existing agreements for food service on campus. For period July 1, 2009 through June 30, 2014. The monthly commission is 10% of gross sales plus 1% for maintenance of the area.

H. Approved Minimum Qualifications and Local Standards by Discipline, as attached.
I. Approved and/or ratified Resignation(s) Accepted by the President/Superintendent, as follows:

Beale, Darryl K. Professor (Psychology Department), effective July 3, 2009

Added by addendum:

Krause, Judith, Child Development Teacher (Child Development Center), effective July 1, 2009

O’Rourke, Daniel M., Acting Director of Human Resources (Human Resources Department), effective September 30, 2009

J. Approved Employment of 2009 Summer Session Faculty Personnel, as attached.

K. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending March 31, 2009.

B. Mr. Epple opened discussion regarding the Presidential Search process. He indicated that the question of participation in voting by board members who have not been present for all of the official final level interviews must be determined by a policy of the Board. He recommended that the following emergency unnumbered Board Policy be adopted:

“Each Board member who votes for the employment of a President/Superintendent shall have been present for all interviews by the District Governing Board of all candidates interviewed by the Board for this position.”

Mr. Jackson motioned to adopt the aforementioned emergency unnumbered Board Policy. Dr. Hughlett seconded the motion and the vote for approval was unanimous.

The Board then discussed the schedule for each of the five finalists in the President/Superintendent search. There was much discussion regarding campus-wide forums with each finalist as well as the finalist interviews with the Board. After much discussion, Dr. Hughlett motioned to approve a revised schedule for the President/Superintendent Search, as attached. The vote for approval was 6-1-0; Mr. Arthur voted no.

IX. REPORTS

A. Board of Trustees

Dr. Cho stated that she was glad that Talon Marks may continue to stay in print.

Ms. Avalos stated that she was also glad that a solution was reached regarding Talon Marks. She added that it is a very difficult time to be an elected official and added that they want to do what is right.

Dr. Hughlett stated that while it was positive that a solution was
reached regarding the Talon Marks issue, he was concerned that it may give a negative perception that the best way to address a change to a program is to address the Board directly. He stated that he hoped that interaction with the Board was not a direct influence on the resolution process. Dr. Hughlett stated that he enjoyed the Classified Awards Ceremony. He also acknowledged Craig Breit for doing an excellent job as chair of the Presidential Search Committee.

Mr. Epple agreed with Dr. Hughlett and stated that individuals should work with the administration if they have concerns regarding programs on campus. He added that the solution regarding Talon Marks was good because the class was not compromised.

Mr. Arthur acknowledged Craig Breit for his leadership as chair of the Presidential Search Committee as well as the members of the committee for their hard work and dedication.

Mr. Grimaldo indicated that he spoke with many Talon Marks students and felt that they are very dedicated to the newspaper.

B. Faculty and Staff Leadership
Dr. Reece stated that a study of the Habits of Mind campaign has shown that students are improving their study habits through the techniques that are being presented. He added that formal results are being prepared. He thanked Dr. Jan Connal for taking the lead on the research project. Dr. Reece indicated that the first draft of a Title V grant applications is currently being reviewed. He applauded Laurie Kristinat, Dr. Stephen Clifford and Cheryl Shimazu for their efforts to complete the application.

Ms. Laughon indicated that the Classified Awards Ceremony was well-attended and thanked Dr. Hughlett and Mr. Jackson for attending the event. She stated that Craig Breit did a great job as chair of the Presidential Search committee. She added that she didn’t get to see back-up documentation regarding changes to the schedule for the finalists in the Presidential Search before the Board meeting and hoped to receive more information in the future. Mr. Epple apologized for not providing copies to everyone in advance and noted that there were many changes in the documents between staff and legal counsel that were occurring until just before the Board meeting.

C. Acting President/Superintendent and Vice Presidents
Mr. Farmer acknowledged Dr. Brock and Dr. Connie Mayfield for working on the Talon Marks issue. He added that Talon Marks now has to meet the same enrollment requirements as other courses. Mr. Farmer indicated that he sent a letter of support to Assemblymember Warren Furutani regarding a property tax backfill initiative for community colleges. He indicated that budget information continues to change daily. He stated that he has been participating in weekly teleconferences with the League and CEOs in the state. He added that there are beginnings of a lobbying position among all community colleges and stated that he will keep the Board and campus informed.
Dr. Brock indicated that summer classes at Cerritos College are full and noted that many surrounding colleges have drastically reduced their offerings of summer classes. She indicated that the college will need to reduce course offerings in the Fall and Spring.

X. CLOSED SESSION

The Board adjourned to closed session at 7:16 p.m.

XI. RECONVENE

The Board reconvened at 7:47 p.m.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees took action to approve the contract for employment of Mr. Victor Collins as the Interim Director of Human Resources with employment to be effective beginning July 1, 2009. The vote for approval was unanimous.

XII. ADJOURNMENT

The meeting was adjourned at 7:48 p.m.

XIII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, June 24, 2009 at 6:00 p.m.

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Bob Epple, Board President

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Carmen Avalos, Secretary