The meeting was called to order at 5:03 p.m. by Mr. Arthur the Board President. Those present were:

- Mr. Bob Arthur
- Mr. Bob Epple
- Ms. Carmen Avalos
- Dr. Bob Hughlett
- Dr. Tina Cho
- Mr. Tom Jackson
- Dr. Ted Edmiston
- Jason Macias, Student Trustee

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA President.

The flag salute was led by Mr. Macias.

Ms. Higdon and Ms. Lola Rizkallah made a presentation on the 2008-09 proposed tentative budget. After discussion and questions from the Board, Mr. Arthur thanked them for the presentation.

It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the minutes of the regular meeting of June 4, 2008. The vote for approval was unanimous.

Dr. Vela presented Anita Rios with the Outstanding Classified Employee Award for the month of May 2008.

Mr. Arthur opened the Public Hearing for Presentation of Initial Proposal for Renegotiation of Items for the 2008-2009 Fiscal Year Submitted by Cerritos Community College District for Negotiations with California School Employees Association (CSEA) and its Cerritos College Chapter #161 for Official Receipt and Public Notice/Hearing (attachment). There were no requests for comment. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to close the public hearing. The vote to close the public hearing was unanimous.

Several parents, faculty members, community members, current and former students spoke regarding the Project HOPE program. They shared many stories of students who successfully participated in the program and advanced in their educational and professional endeavors. Individuals also spoke of the need to retain the position of Title V Project Director. They urged the Board to continue providing the same quality of services through the Project HOPE program.

It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the consent agenda and addendum. Mr. Jackson asked that item M. be held for separate consideration. The vote for approval was unanimous.
M. It was moved by Mr. Jackson and seconded by Mr. Epple to approve item M:

Consideration of Approval of Employment of Full-Time First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s):

Added by addendum:
Teplitzky, Jesse A., Instructor – PE/Health (Head Coach – Men’s Basketball), @ B-3 ($50,772/annual), 10-School Month Contract, effective August 18, 2008

Mr. Jackson inquired about the selection process and applicant pool that resulted in this selection. Mr. Farmer stated that three finalists were selected for the second- and third-level interviews. He explained that the third-level interviews included the President of the College, the chair of the screening committee and himself and added that a consensus was reached on the selection of the final candidate. The vote for approval was 4-3-0; Mr. Jackson, Dr. Hughlett and Mr. Arthur voted no.

A. Accepted gifts with letters of thanks to the following:
- 1700 pounds of miscellaneous steel
- 480 pounds of miscellaneous stainless steel
Donated by: Michael Aviles, Branch Manager
Praxair Dist. Inc.
2677 Signal Parkway
Signal Hill, CA 90755

- Essential tools
Donated by: Doyle Delph, Educational Donations Coordinator
General Motors Corporation
Phillips Buick Pontiac Mazda
24888 Alicia Parkway
Laguna Hills, CA 92653

B. Accepted the Chancellor's Office of the California Community College Teacher Preparation Pipeline Grant, as attached.

C. Approved Notice of Completion for Bid 0708-01, Learning Resource Center Carpet Replacement, as attached.

D. Approved to Withdraw Bid #0708-14, Aquatic Center Project, as attached.

E. Approved Resolution #08-06 Membership and Conference List for 2008-2009, as attached.

F. Approved to Authorize the Los Angeles County Superintendent of Schools to Make Budget Appropriation Transfers as needed at the Close of the School Year 2007-08 per Education Code 85201, as attached.

G. Approved Resolution #08-03 to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2008-09, as attached.

H. Approved Cash Borrowing Resolution #08-05 for Temporary Transfers from the Los Angeles County Treasurer, as attached.
I. Approved Resolution #08-04 District Appropriations Limit for 2008-09 per Article XIII-B of the California Constitution (GANN LIMIT), as attached.

J. Approved Budget Extensions and Budget Transfers, as attached.

K. Approved Contracts as follows:

   Consultant
   AMENDMENT
   1. Name Correction
      From: Dr. Donald Coan
      To: Survey Research Consulting
      Teacher TRAC
      Amended to reflect the correct name of Survey Research Consulting instead of the name of the consultant Dr. Donald Coan. All other terms of the contract remain the same. For period March 24, 2008 to May 1, 2008.

   Classes
   NEW
   2. Catherine Meghan Terrones
      Youth Yoga Classes
      Community Education
      To provide instruction for not-for-credit, fee-based continuing education youth classes in the subject area of Yoga. For period June 20, 2008 through June 19, 2010. Mrs. Terrones will receive 30% of the total enrollment fees collected per class.

   3. Ralphs Grocery Company
      BA 50 Math for Business & Finance Classes
      CITE/Economic Development
      To provide BA 50 Math for Business and Finance for their employees. For period June 19, 2008 through December 31, 2008. The course will be provided for a fee of $3,600 for up to 20 employees. Ralphs will pay $180 for each additional student for a maximum of 35 students up to $6,300.

   RENEWAL
   4. Otero Educational Services
      Youth Mathematics and Study Skills Classes
      Community Education
      To provide instruction for not-for-credit, fee-based continuing education youth classes in the subject area of mathematics and study skills. For period July 1, 2008 through June 30, 2010. Otero Educational Services will receive $560 for an 18-hour workshop and $620 for a 20-hour workshop. Additionally, Otero Educational Services will receive $2,100 as a one-time fee for developing math books for seven different summer youth math classes.

   Lease
   RENEWAL
   5. Follett Higher Education Group
      College Bookstore
      Business Services
      For operation of the Cerritos College Bookstore. All other terms and conditions will remain the same. For period July 1, 2008 through June 30, 2009. The District will receive the following commission rate:
      - 8 percent of all Gross Revenue less than $4,000,000.00
      - 8.5 percent of any Gross Revenue over $4,000,000.00 but less
than $5,000,000.00
- 9.5 percent of any Gross Revenue over $5,000,000.00
- Guaranteed minimum annual income of $275,000.00

6. Manassaro Farms
Lease of Real Property for Agricultural Use
Purchasing
For the lease of vacant real property for agricultural purposes. Beginning July 1, 2008, the District will reduce the leased acres to Manassaro Farms from approximately 7.2 acres to approximately 5.2 acres for purpose of building construction. The District shall have the option to further reduce the acres by up to 2.0 acres or terminate the lease should the District determine that the property is needed for the District’s purposes. For period July 1, 2008 through June 30, 2009. The new calculated monthly fee for 5.2 acres will be $1,586.

License
RENEWAL
7. Association of Classroom Teacher Testers
CELSA Site License
Career Services
For the CELSA site license. For period July 1, 2008 through June 30, 2009. Total cost will be $723.94 with funding from Counseling Services.

8. The College Entrance Examination Board
Accuplacer Online License
Career Services
For the Accuplacer Online System. For period July 1, 2008 through June 30, 2009. Total cost is budgeted at $30,000.00 with funding from Counseling Services.

Medical
RENEWAL
9. Artesia Christian Home
Nursing Program
Health Occupations
To continue to offer clinical/practicum experiences for students enrolled in the nursing program. For period August 14, 2008 through August 14, 2010. No cost to the District.

10. Los Alamitos Medical Center
Emergency Medical Technician, Nursing, Pharmacy Technician, and Physical Therapist Assistant Programs
Health Occupations
To continue to offer clinical/practicum experiences for students enrolled in the emergency medical technician, nursing, pharmacy technician and physical therapist assistant programs. For period May 1, 2008 through May 1, 2013. No cost to the District.

11. Wells House Hospice Program
Nursing Program
Health Occupations
To continue to offer clinical/practicum experiences for students enrolled in the nursing program. For period August 14, 2008 through August 14, 2010. No cost to the District.

Services
AMENDMENT
12. College of the Canyons (CACT)
CNC Training Course
CITE/Economic Development
Under this amendment, COC will provide an additional 200-hour Computer Numeric Control Machining set-up training course to El Proyecto clients at COC campus. For period May 8, 2008 through December 30, 2008. These services will be provided for an amount not to exceed $30,000 and the total amount of the contract will not exceed $120,000. No cost to the district.

13. Associated Builders & Contractors (ABC)
Apprenticeship Program
CITE/Adult Education
For the ABC apprenticeship program. For period July 1, 2008 through June 30, 2010. The revenue generated from apprenticeship funds is received by the College and shared as follows: Cerritos College 20% and ABC 80%.

RENEWAL
GEAR UP Project
Public Affairs
To continue to provide services in support of their GEAR UP project grant. The three-year term will close out the life of the grant. For period July 1, 2008 through September 30, 2011. The District will receive $196,954.00 for its services.

15. Coach America (Coach USA)
Charter Recliner Bus Service
Purchasing
To provide bus services for student field trips and athletic events. Due to fuel/energy costs, the rates increase as follows:

<table>
<thead>
<tr>
<th>Recliner Bus Service</th>
<th>47 Pax</th>
<th>55 Pax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Rate for 5 hours (47 bus capacity)</td>
<td>$505.00</td>
<td>$575.00</td>
</tr>
<tr>
<td>Over the Road Rate (Based on 24 hour period)</td>
<td>$895.00</td>
<td>$945.00</td>
</tr>
<tr>
<td>Rate per additional hours if needed</td>
<td>$97.00</td>
<td>$97.00</td>
</tr>
<tr>
<td>Rate per mile</td>
<td>$4.00</td>
<td>$4.00</td>
</tr>
</tbody>
</table>

For period July 1, 2008 through June 30, 2009. Funding for the bus service will come from the Facilities Department.

16. The California Career Information System
Eureka Career Search System Agreement
Career Services
For the Eureka Career Search System. For period July 1, 2008 through June 30, 2009. Total cost is $2,328.46 with funding from Counseling Services.

17. Los Angeles County Office of Education
PeopleSoft Financial Systems
Fiscal Services
Renewed annual agreement Financial Systems. The county provides data processing of the A&B Warrants and financial systems services, including the Purchasing Module. For period July 1, 2008 through June 30, 2009. Total cost will be $81,372.62 and funds are allocated in the 2008-09 budget for this expenditure.

5
Training

NEW
18. Michael R. Jones
Learning Disability Assessment Training
DSPS
To provide eight hours of Learning Disability Assessment Training for the Wechsler Adult Intelligence Scale, and eight hours of Learning Disability Assessment Training for the Woodcock-Johnson Tests of Cognitive Abilities. For period June 19, 2008 through June 30, 2009. Mr. Jones will receive $160.00 per hour for the training and reviewing of scores with funding from DSPS.

19. Rick Plescia
Kurzweil 3000
DSPS
To provide training to faculty and staff to develop the knowledge and skills to successfully implement Kurzweil 3000 into each instructor’s curriculum. For period June 19, 2008 through June 30, 2009. Total cost is $4,365.00 with funding from DSPS.

Use of Facilities

RENEWAL
20. Northwood University
Educational Training
Technology
For use of the College facilities and resources, such as office and classroom usage, phone usage, copier usage, etc. For period July 1, 2008 through June 30, 2010. The District will continue to receive $6,000 per academic year for office space and all additional related expenses incurred for Northwood operations on our campus will be reimbursed to the District.

Workshops

NEW
21. Energy Medicine Wheel
Holistic Health Workshops
Community Education
To provide instruction for not-for-credit, fee-based continuing education classes on an as needed basis in the subject area of Holistic Health. For period July 1, 2008 through June 30, 2010. Energy Medicine Wheel will receive 40% of the total enrollment fees collected per workshop.

RENEWAL
22. Christine Stahl Steinkamp
Makeup Artistry Workshops
Community Education
To provide not-for-credit fee-based workshops for Community Education on an as needed basis in the topic area of makeup artistry. For period July 1, 2008 through June 30, 2010. Mrs. Stahl Steinkamp will receive $260 for an 8-hour workshop, $525 for a 16-hour workshop, $640 for 20-hour workshops and $775 for 24-hour workshops.

23. Vincent Van Groenou
Cartooning & Illustration for Children
Community Education
To provide not-for-credit fee-based workshops for Community Education on an as needed basis in Cartooning and Illustration for children. For period July 1, 2008 through June 30, 2010. Mr. Van Groenou will receive $260 per 9-hr workshop, $560 per 18-hour workshop and $620 per 20-hr workshop.
Added by addendum:

Consultant

NEW

24. Sameer Dani
Consultant for PeopleSoft Applicants
Business Services
To rewrite the 320 Apportionment Report for PeopleSoft Version 9. For period June 19, 2008 through June 30, 2009. Total cost will be $23,000 plus travel expenses not to exceed $2,000. There will be no impact to the District’s unrestricted general fund.

L. Approved and/or Ratified Resignation(s) Accepted by the President/Superintendent, as follows:

Greer, Sally, Emeritus Assistant (Adult Education & Diversity Programs) effective June 19, 2008

M. This item was considered separately.

N. Approved Employment of 2008 Summer Session Faculty Personnel, as attached.

O. Approved and/or Ratified Request for Unpaid Leave of Absence, as follows:

Quintero, Elizabeth, Program Assistant I (Science, Engineering and Mathematics) effective July 1, 2008 through July 31, 2008

Rodriguez, Monique Nicole, Intermediate Typist Clerk, effective July 7, 2008 through August 11, 2008

Added by addendum:

Nabulsi, Abir, Intermediate Typist Clerk (Liberal Arts), effective July 21, 2008 through August 15, 2008

Ybanez, Regina D., Job Placement Technician II (CalWORKS), effective July 1, 2008 through October 6, 2008

Isai, Linda, Program Facilitator (Economic Development), effective July 28, 2008 through October 20, 2008

P. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

IX. ADMINISTRATIVE MATTERS

A. It was moved by Dr. Hughlett and seconded by Mr. Epple to Adopt Revised Board Policy 2430 – Delegation of Authority to President/Superintendent and Board Policy 2410 – Policy and Administrative Procedure. The vote for approval was unanimous.

B. It was moved by Mr. Epple and seconded by Dr. Cho to Adopt Board Policy 4106 – Nursing Programs. The vote for approval was unanimous.

C. It was moved by Mr. Jackson and seconded by Mr. Epple to approve Additions/Revisions to Board Policies – BP 3518, BP 4025, BP 4100, BP 4220, BP 4231, BP 4235, BP 4240, BP 4260, BP 5040 and BP 5050. The vote for approval was unanimous.
D. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the Tentative Budget for the 2008-09 Fiscal Year. The vote for approval was unanimous.

E. Mr. Arthur opened discussion regarding item E., Consideration of Recommendation for Continuing Project HOPE in 2008-09.

Mr. Macias spoke in support of the program. There was much discussion amongst the Board regarding the staff’s recommendation (attached). Dr. Hughlett discussed the possibility of a mainstream approach to offer services currently provided by the program. Ms. Avalos acknowledged the program for providing critical services to first-generation students. She also discussed the past practice, due to budget constraints, of assigning one person to oversee two divisions/programs with a stipend compensation. She suggested that the Board consider that option as an avenue to enable Graciela Vasquez to continue administering the program. Mr. Farmer provided a summary of the recommendation for continuing the program. Mr. Jackson motioned to table Item E. to a time certain and Dr. Hughlett seconded the motion. Mr. Farmer clarified that the item is to approve expenditures of previously unexpended funds for Project HOPE students through June 30, 2009. Mr. Jackson withdrew his motion to table the Item to a time certain and Dr. Hughlett seconded. Mr. Jackson then motioned to approve expenditures of previously approved funds that remain unexpended for the purpose of providing services and activities for Project HOPE students through June 30, 2009. Dr. Hughlett seconded the motion and vote for approval was unanimous. Dr. Hughlett then motioned to establish a task force to identify and recommend for institutionalization critical elements of Project HOPE into existing programs and services of the College. Mr. Jackson seconded the motion and the vote for approval was unanimous.

X. REPORTS

A. Board of Trustees

Dr. Hughlett stated that he attended the Capitol Days event with Mark Wallace, Dr. Edmiston and Mr. Macias in Sacramento. He stated that they met with a number of local representatives and that it was time well spent. He stated that the bond measure for capital funding is under duress. He shared materials to be distributed to the Board. He added that he read a news story about the new study, “Improving College Readiness of Community College Students” and added that the suggestions are in alignment with the college’s agenda for student success.

Dr. Edmiston stated that several issues were discussed at the study session with the League in Sacramento, including concerns surrounding COLA, which may be very low or nonexistent next year. He added that the college has a good relationship with the Lieutenant Governor.

Mr. Macias stated that he enjoyed participating in the Capitol Days event and added that it was an interesting look into politics.

Mr. Epple stated that the special meeting scheduled for Friday, June 20 was established because the Board expected a vacancy but there is no longer a vacancy. He stated that a meeting on the
subject would be premature. After discussion, Mr. Epple made a motion to postpone the June 20 Special Board meeting. Dr. Cho seconded the motion. The vote for approval was 5-2-0; Mr. Arthur and Mr. Jackson voted no.

B. Faculty and Staff Leadership
Dr. Reece stated that Faculty Senate should have discussed the future of Project HOPE earlier in the year and added that Faculty Senate would like to participate in the task force. He shared a copy of the memo adopted by the Senate in May that would have pertained to the special meeting on Friday.

C. President/Superintendent and Vice Presidents
Ms. Higdon stated that the college has been approached by a vendor to establish a cell site on campus. She stated that there will be an item to consider this at the July 16 Board meeting.

XI. CLOSED SESSION
The Board adjourned to closed session at 7:18 p.m.

XII. RECONVENE
The Board reconvened at 8:11 p.m.

Read Out
Ms. Avalos stated that in closed session the Board of Trustees approved the employment of Maggie Cordero in the 100% categorically funded position of Director of Pathway Programs on Grade 11 of the Management Salary Schedule, effective July 1, 2008 with continued employment beyond June 30, 2009 contingent on continued funding of this position. The vote for approval was unanimous.

Read Out
Dr. Edmiston stated that in closed session the Board of Trustees approved the employment of Rachel G. Mason as Instructional Dean of Business on Grade 5 of the Management Salary Schedule, effective July 28, 2008. The vote for approval was unanimous.

Read Out
Mr. Epple stated that in closed session the Board of Trustees approved the reassignment of Graciela Vasquez to the position of Director of Adult Education/Diversity Programs on a full-time basis on Grade 11 of the Management Salary Schedule effective July 1, 2008. The vote for approval was unanimous.

Read Out
Mr. Jackson stated that in closed session the Board of Trustees approved an amendment to the contract for employment of William C. Farmer Jr. as Vice President of Academic Affairs/Assistant Superintendent to extend the term of employment from June 20, 2010 to June 30, 2011. The vote for approval was 4-3-0.

Read Out
Dr. Cho stated that in closed session the Board of Trustees approved an amendment to the contract for employment of Daniel M. O'Rourke as Acting Director of Human Resources to extend the term of employment from June 30, 2009 to June 30, 2010. The vote for approval was 4-3-0.

Read Out
Dr. Cho stated that in closed session the Board of Trustees approved an amendment to the contract for employment of Jo Ann Higdon as Vice President of Business Services/Assistant Superintendent to extend the term of employment from June 30, 2010 to June 30, 2011. The vote for approval was 4-3-0.
Read Out

Dr. Cho stated that in closed session the Board of Trustees approved an amendment to the contract for employment of Dr. Stephen B. Johnson as Vice President of Student Services/Assistant Superintendent to extend the term of employment from June 30, 2010 to June 30, 2011. The vote for approval was 4-3-0.

Read Out

Dr. Hughlett stated that in closed session the Board of Trustees (1) approved the ratification of the Cerritos College Faculty Federation (CCFF) – District Collective Bargaining Agreement for the period July 1, 2007 through June 30, 2009 in accordance with the changes to the agreement as presented in the attached memorandum and pursuant to the tentative agreement between the CCFF and the District dated June 3, 2008 including a 4.53% increase to the full-time faculty salary schedule effective July 1, 2007 for 11 and 12-school month employees and effective August 13, 2007 for 10-school month employees, and a 6.5% increase to the temporary part-time and/or substitute hourly faculty salary schedules effective August 13, 2007, (2) Authorized the President/Superintendent to prepare the new CCFF-District Collective Bargaining Agreement with the approved changes in accordance with tentative agreement dated June 3, 2008 for execution by the Cerritos College Faculty Federation and the District and (3) Approved the attached memorandum of understanding dated June 3, 2008 between the District and the Cerritos College Faculty Federation regarding the study of a compressed Academic Calendar. The vote for approval was unanimous.

XIII. ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

XIV. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, July 16, 2008 at 6:00 p.m.

__________________________________________________________
Bob Arthur, President

__________________________________________________________
Dr. Bob Hughlett, Secretary