I. CALL TO ORDER  The meeting was called to order at 6:00 p.m. by Dr. Bob Hughlett, Board President. Those present were Mr. Bob Arthur, Dr. Ted Edmiston, Mr. Dr. Bob Hughlett, Mr. Tom Jackson, Dr. Shin Liu and Mr. Felipe Grimaldo, Student Trustee. Mr. Bob Eppe and Dr. Tina Cho were not present. Others present were the President/Superintendent, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Business Services, Faculty Senate President and the CSEA President.

II. PLEDGE OF ALLEGIANCE  The flag salute was led by Mr. Grimaldo.

III. APPROVAL OF MINUTES  A. It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the minutes of the regular meeting of June 9, 2010. The vote for approval was 4-0-1; Dr. Hughlett abstained (student advisory vote: aye).

IV. INSTITUTIONAL PRESENTATIONS  A. Dr. Lacy presented Kristen Towhid with the Outstanding Classified Employee Award for the month of May 2010.

Retirement  B. The Board presented Lorraine Edson-Perone with a retirement plaque acknowledging her years of dedicated service to Cerritos College.

V. PUBLIC PRESENTATIONS  Nidia Notario, Cerritos College student, stated that students need to receive support to succeed in college. She stated that Cerritos College has wonderful teachers and urged the Board to consider providing funds for additional tutoring services in the area of advanced mathematics.

VI. CONSENT AGENDA  It was moved by Mr. Arthur and seconded by Mr. Grimaldo to approve the consent agenda and addendum. The vote for approval and/or ratification of the following items was unanimous (student advisory vote: aye):

A. Bid #0910-14, Alondra Blvd. Drop-Off, as attached.

B. Cash Borrowing Resolution No. #10-06 for Temporary Transfers from the Los Angeles County Treasurer, as attached.

C. Resolution #10-07 to Authorize Temporary Interfund Cash Borrowing for the District for Fiscal Year 2010-11, as attached.

D. Resolution #10-08 District Appropriations Limit for 2010-11 per Article XIII-B of the California Constitution (GANN LIMIT), as attached.

E. Authorize the Los Angeles County Superintendent of Schools to Make Budget Appropriation Transfers as Needed at the Close of the School Year 2009-10 per Education Code 85201, as attached.
F. Authorize District Administration to Negotiate and Enter into an Agreement for Electricity Services for the Cerritos Community College District, as attached.

G. Budget Extensions and Budget Transfers, as attached.

H. Contracts:

Services

RENEWAL
1. Los Angeles County Office of Education
   Financial Systems
   Fiscal Services
   To renew the annual agreement with the Los Angeles County Office of Education for Financial Systems. For period July 1, 2010 through June 30, 2011. Total cost will be $92,342.16. Funds are allocated in the 2010-11 budget for this expenditure.

Training

NEW
2. El Camino Community College District
   Customized Training
   CITE
   To use their Employment Training Panel (ETP) funds for Cerritos College to provide onsite, customized training to business clients. For period July 31, 2010 through June 30, 2011. The District will receive up to $250 an hour for the training for a total not to exceed income amount of $75,000.

3. San Diego Community College District
   Training Program with South Coast Air Quality Management Technology
   To work with South Coast Air Quality Management to develop and implement a community college curriculum-based certificate and/or credit program to address present and ongoing technician training needs throughout the region for purposes of advancing clean technology. The District’s ATTE Center will design, develop and implement training curriculum in five critical areas: heavy-duty vehicles, alternative fuel technology, renewable energy, high-voltage technology and smog technician training. For period June 1, 2010 through November 30, 2011. The District will receive $75,000.00 for its services.

Added by addendum:

Use of Facilities

NEW
4. Norwalk-La Mirada Unified School District
   Use of Excelsior Boys and Girls Gymnasium
   Health, Physical Education & Athletics
   For use of the boys and girls gymnasium at Excelsior Adult School to accommodate student programs while our gymnasium is undergoing seismic retrofitting and renovation. For period July 1, 2010 through June 30, 2011. Total cost will not exceed $79,950 plus custodial costs with funding from the GO bond.
I. Resignation(s) Accepted by the President, as follows:

Stein, Gerald I., Paralegal Education Professor (Business Education Division), effective July 1, 2010

Kim, Young Kyoung Kim, Research Analyst (Research and Planning), effective June 30, 2010

Binning, Deborah, Clinical Supervisor-Nurse Practitioner (Student Health Services), effective May 31, 2010

J. Consideration of Approval of Employment of Full-Time, First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s):

Added by addendum:

Henderson, Scottie, Instructor (Biology), @ F-3 ($63,408/annual), 10-School Month Contract, effective August 16, 2010

K. Consideration of Approval of Employment of Temporary One-Year Full-Time Faculty Employee(s):

Added by addendum:

Herrera, Veronica, Counselor @ C-4 ($69,886.80/annual), 12-School Month Contract, effective July 1, 2010

Wiggins, Lynell, Counselor @ B-4 ($66,787.20/annual), 12-School Month Contract, effective July 1, 2010

L. Employment of 2010 Summer Session Faculty Personnel, as attached.

M. Unpaid Leave of Absence, as follows:

Harmon, Jeanne, Program Assistant I (International Student Center), for the period June 8, 2010 through July 30, 2010

N. Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Refuse Disposal Custodian @24-4 ($3,300.00 per month) effective June 28, 2010: Donnie Hawkins (Facilities)

O. Consideration of Ratification of Approval of Temporary Out-of-Classification Work Assignment

Student Services Assistant I, temporary out-of-classification assignment @ 28-5 ($3,791.00 per month) effective June 14, 2010 and for a period not to exceed June 30, 2011: Rocio Gutierrez (Admissions & Records)

VII. ADMINISTRATIVE MATTERS

A. It was moved by Mr. Arthur and seconded by Mr. Jackson to adopt Board Policy 2105 – Student Trustee and Board Policy 2435 – Evaluation of President/Superintendent. The vote for approval was unanimous (student advisory vote: aye).
B. Mr. El Fattal made a presentation on the 2010-11 proposed tentative budget. After much discussion and questions from the Board, Dr. Hughlett thanked him for the presentation.

C. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the Tentative Budget for the 2010-11 Fiscal Year, as attached. The vote for approval was unanimous.

VIII. REPORTS

A. Board of Trustees
Dr. Edmiston stated that he attended a LACSTA meeting on June 22 and said that there was much conversation regarding the difficult situation that educational institutions are facing. He stated that Cerritos College is paying close attention but that the community could be more informed by the college.

Mr. Jackson stated that the Pancake Fundraiser for Lizeth Pimentel on June 12 was successful and thanked everyone for their support.

B. Faculty and Staff Leadership
Ms. Laughon thanked Mr. and Mrs. Tom Jackson for providing support to Ms. Pimentel and her family during this difficult time.

C. President/Superintendent and Vice Presidents
Dr. Johnson indicated that the Financial Aid Office has been working to increase the number of students who apply for financial aid and to ensure that they apply earlier. He stated that 4,000 students have already been packaged for next year and he acknowledged Kim Westby and staff in the Financial Aid office for their hard work.

Mr. Farmer indicated that the summer session currently has 4,460 FTES and added that the college is currently meeting its enrollment goals. He concluded by stating that a math and science academy for students from the Norwalk-La Mirada Unified School District will be held next week.

Dr. Lacy stated that 8,000 students are currently being served in the summer session. She congratulated the new faculty members approved by the Board and stated that once the hiring process is complete, the college will have hired nine new faculty members this year. She stated that the Quarterly Chamber of Commerce breakfast held at the college was a success and added that the representatives continue to provide good feedback to the college. She concluded by stating that SB 1440, a Measure to Ease Transition from Community College to CSU, is currently moving its way forward.

IX. CLOSED SESSION
The Board adjourned to closed session at 7:00 p.m.

X. RECONVENE
The Board reconvened at 8:35 p.m.

Read Out
Mr. Arthur reported that in closed session the Board of Trustees approved the employment of Kay Nguyen as Director, Research and Planning on Grade 08, Step 1 of the Management Salary Schedule ($8,066 per month), effective July 12, 2010. The vote for approval was unanimous.
Dr. Hughlett reported that in closed session the Board conducted its prescribed yearly evaluation of Dr. Lacy. They rated her performance as very satisfactory and approved the following actions:

1. Extended Dr. Lacy’s employment agreement for an additional year, through June 30, 2013.
2. Approved the equivalent of a Step advancement on the Contract Management Employees Salary Schedule for Dr. Lacy.

Dr. Hughlett added that the first action retains a 3-year employment agreement duration comparable to senior administrators of the District; the second action is comparable to increases granted to all employees after serving the prescribed service to annually move on their respective Salary Schedule. The vote for approval was unanimous.

XI. ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, July 7, 2010 at 6:00 p.m.

Dr. Bob Hughlett, Board President

Bob Arthur, Board Secretary