I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Jackson the Board President. Those present were:

- Ms. Carmen Avalos
- Mr. Tom Jackson
- Dr. Ted Edmiston
- Mr. John Moore
- Mr. Bob Epple
- Mr. Joe Cobarrubio, Student Trustee
- Dr. Bob Hughlett

Mr. Arthur was not present.

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Mr. Cobarrubio.

III. INSTITUTIONAL PRESENTATIONS

Environmental Scan Update

Nick Kremer, Executive Dean of Community, Industry & Technology Education, gave a presentation on the results of the Environmental Scan that was prepared for the Cerritos College student service area by external consultant Henry Madrid. He informed the Board that the Environmental Scan gives a detailed look at the environment and geographic area in which we work and added that it is a starting point for seeking information. He concluded by stating that the report is available at http://www.cerritos.edu/research. Mr. Jackson thanked Mr. Kremer for his report.

Sabbatical Leave Reports

Graham Chalmers, Professor of Mathematics stated that during his sabbatical leave, the goals he accomplished were improving distance education in mathematics, creating online materials in an electronic format as well as traveling to places of interest to mathematics such as Egypt and Greece. He indicated that he attended a conference which highlighted the importance of maintaining communication between the instructor and the student in both the online and physical environment, as well as an emphasis that students not be overloaded with other commitments while taking online courses. He added that the conference also highlighted ways to increase student enrollment in online courses. He stated that he has begun using My MathLab to communicate online information to students and discussed improvements to the distance education website as well as his own website, which includes online course materials and practice tests and solutions in electronic format, all of which he was able to achieve during his sabbatical leave. Mark Tait, Associate Professor of Welding stated that during his sabbatical leave he had the opportunity to attend vocational welding training, obtain new licenses from the Los Angeles Department of Building and Safety, make company visitations to evaluate current industry needs, work with field welding inspectors, develop a new safety program, develop relationships for metal donations and student employment opportunities, as well as complete many other accomplishments. He distributed an informational packet about the Welding program. On behalf of the Board, Mr. Jackson thanked Mr. Chalmers and Mr. Tait for their contributions and reports.
IV. PUBLIC PRESENTATIONS

Dr. Ted Stolze

Dr. Ted Stolze, Professor of Philosophy and CCFF President, distributed a letter on diversity and equity that he read to the Board for their consideration. The letter asked the Board to demonstrate that its commitment to diversity is genuine and called upon the Board to uphold in practice the worth and dignity of the faculty by providing contractual protection. The letter was signed by several members and officeholders of the student body and faculty.

Waleed Nueirat

Mr. Waleed Nueirat, student, stated that he was speaking on behalf of the newly elected ASCC Vice President and President. He stated that the student body conducted interviews of 100 students at Cerritos College after explaining the dispute over the clause in the contract being negotiated between Cerritos College and the CCFF. He stated that 87% of respondents felt the Board should provide the faculty members with an environment in which faculty members can work freely.

V. CONSENT AGENDA

Mr. Jackson announced that the Item I.13 was pulled from the agenda. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the consent agenda and addendum. Ms. Avalos asked that item A. be held for separate consideration and Mr. Epple asked that item F. be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve item A:

Consideration of Approval to Provide Compensation to a Board Member for Absence from a Board Meeting

The vote for approval was 5-0-1 (Ms. Avalos abstained).

F. Consideration of Approval of Bid #0607-23 and Resolution No. 07-11, Cerritos College Communications Site Lease

Mr. Epple motioned to amend the motion to state that (1) the period of time to submit proposals for the proposed Communications Site Lease Agreement to the Purchasing Department be extended until June 6, 2007 at 11:00 a.m., (2) notice of the extension be posted in three (3) public places in the District and published in the Long Beach Press-Telegram at least ten (10) days prior to the extended deadline to submit bid proposals, and (3) the Resolution Approving the Lease of Surplus Real Property be extended until the June 6, 2007 Board meeting. Dr. Hughlett seconded the motion and the vote for approval was unanimous.

A. This item was considered separately.

B. Accepted gifts with letters of thanks to the following:

- 15,000 pounds of miscellaneous steel
  Donated by: Larry Hamilton, Superintendent
  Westmont Industries
  10805 Painter Avenue
  Santa Fe Springs, CA 90670

- 2688 pounds of miscellaneous stainless steel
  Donated by: David Hart, Vice President
  Stainless Steel Fab. Inc.
  15160 Desman Rd
  La Mirada, CA 90638
C. Approved Speaker’s Expenses and Honorarium for Staff Development ePortfolio Event, as attached.

D. Approved Stipends for the Capacity Building for Associate Degree Nursing Program Grant, Spring 2007, as attached.

E. Approved Stipends for the Health Occupations Intensive Program Improvement Initiative (VTEA), Spring 2007, as attached.

F. This item was considered separately.

G. Approved Sale of Surplus and Obsolete Materials/Equipment, as attached.

H. Approved Budget Extensions and Budget Transfers, as attached.

I. Approved Contracts as follows:

Consultant

NEW

1. Terry Green
   Title V
   Project HOPE
   To provide expanded endowment efforts for our Title V Grant program – Project HOPE. For period May 3, 2007 through September 30, 2007. Mr. Green will be paid $500.00 a day, plus travel and reimbursement for an amount not to exceed $10,000 with funding coming from Title V funds.

Services

AMENDMENT

2. Vangent, Inc. formerly NCS-Pearson Government Solutions
   Name Change
   Fiscal Services
   To amend the agreement to reflect name change for the 2006 tax year. The cost of the current agreement is $40,000 with funding through Fiscal Services.

NEW

3. Western Governors University
   Exam Proctor
   Innovation Center
   To proctor exams for students from other institutions and testing agencies. For period January 1, 2007 through December 31, 2008. The District will receive $15.00 per student and test.

Workshops

NEW

4. Robert M. Cohen
   Parent Education Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based parent education workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Mr. Cohen will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.
5. Christina Concan  
College for Youth Science Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth Science workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Ms. Concan will receive $500 for an 18-hr workshop and $560 for a 20-hr workshop. This is a financially self-supporting program.

6. Norma Cosio  
Crochet Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based crochet workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Ms. Cosio will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

7. Intertwining Communication Services  
Sign Language Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based Sign Language workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Intertwining Communication Services will receive 30% of the total enrollment fees collected for the adult workshop and $560 for the children’s workshop.

8. Elaine Logay  
College for Youth Science Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth Science workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Ms. Logay will receive $500 for an 18-hr workshop and $560 for a 20-hr workshop. This is a financially self-supporting program.

RENEWAL
9. Eva Begany  
College for Youth Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth workshops for Community Education on an as needed basis. For period July 1, 2007 through June 30, 2009. Ms. Begany will continue to receive $500 for an 18-hr workshop, $560 for a 20-hr workshop for the summer college for youth program, and 30% of total enrollment fees collected per workshop for the year-round programs. This is a financially self-supporting program.

10. Janna Frandsen  
College for Youth Math Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth math workshops for Community Education on an as needed basis. For period July 1, 2007 through June 30, 2009. Ms. Frandsen will continue to receive $500 for an 18-hr workshop and $560 for a 20-hr workshop. This is a financially self-supporting program.
11. Melanie J. Myers  
College for Youth Science & Cooking Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth science and cooking workshops for Community Education on an as needed basis. For period June 1, 2007 through May 31, 2009. Ms. Myers will continue to receive $500 for an 18-hr workshop and $560 for a 20-hr workshop. This is a financially self-supporting program.

12. Melissa Robinett  
College for Youth Science Workshops  
CITE/Community Education  
To provide not-for-credit, fee-based College for Youth science workshops for Community Education on an as needed basis. For period July 1, 2007 through June 30, 2009. Ms. Robinett will continue to receive $500 for an 18-hr workshop and $560 for a 20-hr workshop. This is a financially self-supporting program.

13. This item was removed from the agenda.

J. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:

- Longoria, Armando, Student Affairs Technician – Financial Aid Department, effective April 19, 2007
- Nguyen, Amy, Program Assistant II – Academic Affairs, effective May 11, 2007

Added by addendum:
- Mitchell, Katie, Program Assistant II – Academic Affairs, effective May 17, 2007

K. Approved Employment of Full-Time First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s), as follows:

Added by addendum:
- Loera, Diane M., Instructor (Dental Hygiene), @ C-3 ($53,244/annual), 10-School Month Contract, effective August 13, 2007
- Zarate, Rebecca J., Instructor (Nursing), @ D-5 ($60,660/annual), 10-School Month Contract, effective August 13, 2007

L. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed, for the 2006-2007 Academic Year, as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Discipline</th>
<th>Salary Placement</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baker, Deborah</td>
<td>Cosmetology</td>
<td>A1</td>
<td>$45.85</td>
</tr>
</tbody>
</table>

M. Approved and/or Ratified Employment of 2007 Summer Session Faculty Personnel, as attached.
N. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

   Added by addendum:
   Account Technician I @ 24-1 ($2,761.00 per month) effective May 3, 2007: Araceli Macias (Fiscal Services)

O. Approved Work Calendar for the 2007-2008 Fiscal Year, as attached.

VI. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for March 26 and April 9, 2007.

B. As information, the Board considered the First Reading of the Second Portion of Chapter 5 Board Policies (Student Services). Dr. Hughlett asked about the statement in Chapter 5 regarding the Cerritos College student education record privacy protection protocol. Dr. Johnson explained that the protocol has been developed by a working group and that there will be an online tutorial that includes FERPA regulations as well as an online quiz to reinforce the points of the tutorial. Dr. Johnson further stated that the records system keeps track of those who access and modify student records.

C. It was moved by Mr. Moore and seconded by Dr. Edmiston to approve Resolution Nos. 07-07, 07-08 and 07-09 to Recognize the 50th Anniversaries of the Cities of Bellflower, Norwalk and Santa Fe Springs, as attached. The vote for approval was unanimous.

D. Graciela Vasquez, Director of Title V – Project HOPE Program, gave a presentation which was an overview of the mission and goals of Project HOPE. She outlined the institutionalized offerings of the program and discussed how the program works to ensure student success at Cerritos College. She stated that the current Title V Grant ends September 30, 2007 and stated that staff is working on a new Title V Grant pending an RFP from the US Department of Education. Ms. Vasquez concluded by requesting $94,176 to maintain program continuity. Mr. Epple stated that he appreciates programs that make students successful and suggested that a pathway be considered for students who meet minimum requirements that would guarantee success for the students in Project HOPE. Ms. Vasquez stated that there have been discussions on how a pathway could be created for students from high school to Cerritos College to a four-year university. Ms. Avalos stated that she feels this program is important to first generation students, science students and students who may not know where they want to go and added that she would like to see the Director position fully funded as well as additional funding opportunities. Dr. Hughlett indicated that it is dangerous forage into micromanagement to try to figure out the details of the operation of the institution. He stated that he attended a Project HOPE meeting that included parents and added that while Project HOPE is an excellent program, there are many excellent programs at Cerritos College that deserve as much support as the Board can give. He stated that the accreditation process emphasizes tying budgeting and planning
together in a method that establishes the priorities of the institution. He suggested that the Planning and Budget committee be a starting point to prioritize needs and further suggested that a study session be held to consider this topic in context with the other programs. Mr. Moore stated that the original funding was made available by the government to help serve historically underrepresented groups and added that he would hate to see a program fall by the wayside because the Board failed to take some form of action. He and Ms. Avalos requested a report that shows the grant-funded programs which have been institutionalized as well as other special programs at the college. Dr. Vela stated that staff has agreed to attend Planning and Budget meetings through the summer and will report to the Board after the next meeting which is scheduled for May 17. Mr. Jackson thanked Ms. Vasquez for her report.

E. It was moved by Mr. Epple and seconded by Dr. Hughlett to approve that as a Result of Financial Uncertainties, Negotiations, Legislation, and Other Factors, the Governing Board Herby Declares all Management; Contract Management; Confidential; Child Development Center Teachers; Short-Term, Substitute, and Student Hourly; Community Education Hourly; and/or other Unrepresented Employees’ Salaries are Declared Indefinite Effective July 1, 2007 for the 2007-2008 Fiscal Year. The vote for approval was unanimous.

F. It was moved by Mr. Moore and seconded by Mr. Epple to approve Board Resolution #07-10, to Recognize the Week of May 20 through May 26, 2007, as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature, as attached. The vote for approval was unanimous.

VII. REPORTS OF BOARD MEMBERS AND STAFF

Cobarrubio

Mr. Cobarrubio stated that a current topic of interest to students is international student fees. He has learned that each campus can set the international tuition fees and also learned that Cerritos College has the highest fees in the local region. Mr. Cobarrubio added that he is concerned because enrollment may be affected and it may also lead to losing cultural diversity. He stated that Project HOPE is a phenomenal program and hopes that the college helps the program in the future. He added that he has had experience working with Project HOPE students and they are very bright. Mr. Cobarrubio indicated that the last student government meetings were held this week. He said it was a successful year for students with a higher retention rate than previous years. He informed the Board that the Awards Banquet will be held on May 4. Mr. Cobarrubio indicated that the new ASCC President and Vice President are Jason Macias and Michael Barrita. He concluded by stating that he is excited about commencement and hopes to see everyone there.

Hughlett

Dr. Hughlett supported Mr. Cobarrubio’s interest in getting more information regarding international student fees. He stated that Project HOPE is a phenomenal program and the college is full of good programs that all deserve their time in the sun. He stated that the Outstanding Faculty Awards Ceremony was interesting and thanked the committee for a classy program. He stated that both the Mega Mixer and Scholar’s Honors Program were very impressive and acknowledged Amber Major
and Michael Pierini for their catering services.

Mr. Moore stated that the Faculty Awards Ceremony was a wonderful event and he appreciates the rich experiences and educational backgrounds of faculty members. He also stated that the Mega Mixer was great with a tremendous turnout.

Mr. Jackson attended the Nursing Pinning Ceremony, Outstanding Faculty Awards and Mega Mixer and stated that they were all great events. He has attended Cerritos College baseball games and stated that the team is either in second or third place. He concluded by stating that the women’s softball team will have their first playoff game on Saturday, May 5.

Dr. Vela stated that the Outstanding Faculty Awards Ceremony was a time to be reminded of the talents that students benefit from and thanked the Faculty Senate and committee for their efforts. She attended the Phi Theta Kappa Induction Ceremony and thanked David Young, Traci Ukita, and Hy Finkelstein who serve as advisors. Dr. Vela and Mr. Wallace spent half a day with Dr. Debbie Malumed, member of the Board of Governors. Dr. Vela stated that Dr. Malumed is very interested in the programs at the college. She indicated that the Board of Governors has a placed a top priority on basic skills and Cerritos College is well positioned for that priority. She added that Dr. Reece has had student success at the top of his agenda and Mr. Farmer, Jan Connal and Patty George have all been selected to conduct basic skills training workshops throughout the state. Dr. Vela indicated that she attended the Mega Mixer. She also attended the annual Southern California CEO Meeting, where CEOs were updated on importance of academic achievement of athletes as well as accreditation and shared governance. She stated that the Nursing Pinning Ceremony was delightful and heartwarming. She indicated that on April 30, she, Geri Codd and Sue Parsons were asked to assist Cal State Long Beach in the accreditation for the College of Education. She added that Cerritos College was the only community college asked to participate because of the premiere partnerships between the two institutions. Dr. Vela stated that the Scholar’s Honors Program was a wonderful opportunity to celebrate students who go the extra mile and added that Tim Juntilla is doing an excellent job as Director of the Scholars Honors Program. She informed the Board that next Friday, May 10, a brainstorming session will be held with individuals from the Norwalk-La Mirada Unified School District, ABC Unified School District, Southeast ROP and Cerritos College to identify ways to collaborate to provide career technical education opportunities for students in high school with the goal of trying to identify opportunities and barriers and develop a proposal which will hopefully get attention and funding support. Dr. Vela concluded by stating that the 5-year grant report will be provided to the Board shortly.

Ms. Higdon stated that the Citizen’s Bond Oversight Committee met Tuesday, May 1 and the meeting went very well. She informed the Board that an RFQ for general and perhaps special legal services will be advertised in the next week and added that the process will be similar to the RFQ for the audit. She invited feedback to the RFQ and asked that it be submitted by Monday, May 7.
Mr. Farmer distributed an article titled "Training Gold Mine" by CNC West Online which praised a Cerritos College technology program that emphasizes training for manufacturers and machining job shops. He acknowledged Dr. Randy Peebles, Jose Anaya and Nick Kremer for their accomplishments. He concluded by informing the Board that he attended an intense two-day training workshop for those will be conducting regional training for all community colleges in California. He stated that the goal of the training is to bring about systemic change in the way colleges address basic skills.

Dr. Johnson acknowledged Mr. Cobarrubio for bringing up the issue of international student fees and added that he would be happy to discuss the issue in greater detail. He stated that the Nursing Pinning Ceremony, Phi Theta Kappa Induction Ceremony and the Global Consortium event were great opportunities to celebrate student achievements. He also thanked Kristen Habbestad for putting together the results of the survey regarding the latest evacuation drill. He stated that 80% of respondents felt the evacuation drill was above average. Dr. Johnson concluded by acknowledging the work of the "Student Records Access" working group, who in the past year has determined how to best implement FERPA regulations, which is what is reflected in Board Policy and Administrative Procedure 5040. He acknowledged Stephanie Murguia, Ben Pendleton, Dr. Connie Mayfield, Don Hallinger, Bill Sparks and Jack Wilson for their participation in the working group.

Dr. Reece thanked those who were able to attend the Outstanding Faculty Awards Ceremony. He acknowledged Criss Lopez De Gaines, who is the only faculty member ever to have won the Outstanding Faculty Award three times. He informed the Board that Faculty Senate is having their last meeting of the year on May 8. He acknowledged four Senators of the Year – Don Hallinger, Bill Sparks, Jack Wilson and Roger Ernest. He stated that he also supports looking into the issue of international student fees. Dr. Reece stated that he was impressed by the Scholars Honors Event and concluded by congratulating Mr. Cobarrubio wrapping up a great year in ASCC.

Ms. Laughon thanked the Board for recognizing the Classified Employees Week of May 20 through May 26.

The Board adjourned to closed session at 8:46 p.m.

The Board reconvened to open session at 10:13 p.m.

The meeting was adjourned at 10:13 p.m.

The next regular meeting of the Board of Trustees is scheduled for Wednesday, May 16, 2007 at 6:00 p.m.

Tom Jackson, President

Robert Epple, Secretary