CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Moore the Board President. Those present were:

Mr. John Moore  Dr. Bob Hughlett
Ms. Carmen Avalos  Mr. Tom Jackson
Dr. Ted Edmiston  Mr. Paulo Amaral, Student Member
Mr. Bob Epple

Mr. Arthur was not present.

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA Treasurer.

PLEDGE OF ALLEGIANCE

The flag salute was led by Debbie Dennis, Journalism student at Cerritos College.

MINUTES

April 19, 2006

It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the minutes of the regular meeting of April 19, 2006. The vote for approval was unanimous.

INSTITUTIONAL PRESENTATIONS

Sabbatical Leave Reports

Mr. Bob Chester, Faculty Senate President, introduced Dr. Linda Palumbo, Professor in the Liberal Arts division and Chester Harbut, Professor in the Science, Engineering and Math division.

Dr. Palumbo thanked the Board for the opportunity to work on Women’s Studies for the college during her sabbatical leave. She informed the Board that Cerritos College is the only community college in the state that offers a Women’s Study program that transfers as a major to the UC system. During her sabbatical leave, Dr. Palumbo focused her efforts on providing an up-to-date archive of information for students, particularly in the area of science as it applies of women’s study. She also worked to establish a community service component for the program, and there are now over thirty students actively involved in community service projects throughout the community.

Mr. Harbut thanked the Board for the opportunity to discuss the project that he undertook during his sabbatical leave. Mr. Harbut took hundreds of digital photographs of the anatomy models that are currently used in the science labs. He then manipulated the photos and created a web page where students are able to view the interactive anatomy models at any time. Mr. Harbut stated that this has helped students who need to access labs when they are full or not open. He informed the Board that the models can be found at http://cerritosanatomy.com/. Mr. Moore thanked Dr. Palumbo and Mr. Harbut for their reports.

PRESENTATION OF PLAQUES

Retirees

The Board presented Judith Chowen, Kepner Keiffer and Sherry Perkins with retirement plaques acknowledging their years of dedicated service to Cerritos College.
VI. PUBLIC PRESENTATIONS

There were no public presentations.

VII. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Eppe to approve the consent agenda and addendum. Dr. Hughlett requested that items B. and E. be held for separate consideration. The vote for approval was unanimous.

B. It was moved by Dr. Edmiston and seconded by Mr. Eppe to approve the Realignment of Student Services Management with Regard to Titles and Reporting Lines, as attached.

Dr. Hughlett asked how the relationship of a manager who reports to another manager will unfold. Dr. Johnson replied that each dean has a manager that reports to them. While daily operations and standard activities that require supervision are dealt with by the manager, issues requiring additional management oversight would be handled with the dean. Items of a critical nature will be addressed by the Vice President of Student Services. Dr. Hughlett also questioned if it would be the responsibility of the dean to operate a division if a director or coordinator who reports to a dean were to leave. Dr. Johnson stated that if there were not an opportunity to fill the position in a timely manner or if no acting individual was identified, then the dean would temporarily operate the division. Dr. Hughlett asked what parameters were established for job description revisions as it relates to the Board. Mr. Dan O’Rourke, Acting Director of Human Resources, stated that if there were significant changes in duties and if compensation was involved, the revision would go to the Board. He added that this item focuses on reporting relationship changes and horizontal movement in supervisory relationships. Dr. Hughlett asked if the affected managers were part of the process and supported it. Dr. Johnson stated that the realignment was on the Student Services manager’s meeting agenda twice in the past couple of months. He indicated that he met with the affected managers individually and shared information with all managers as a group. The vote for approval was unanimous.

E. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve contracts as follows:

**Agreements**

**RENEWAL**

1. tBP/Architecture
   Master Architect Services
   Physical Plant
   (To continue to provide on-going Master Architect Services to the District. The cost shall be based on tBP/Architecture hourly rates and shall not exceed $150,000 plus reimbursements. Funding will come from the G.O. Bond. The renewal period will be through May 31, 2007.)

Dr. Hughlett commended the staff for the grid that differentiates the duties of the campus architect and the CA/OR company.
Medical RENEWAL

2. Brotman Medical Center, Inc.
   Physical Therapist Assistant Program
   Health Occupations
   (To continue to provide clinical/practicum experiences for the
   students enrolled in the Physical Therapist Assistant Program.
   The renewal period will be through March 1, 2008. No cost to
   District.)

Use of Facilities
NEW

3. Faith Church
   Classroom Site
   Health Occupations
   (For use of facilities as a classroom site for period May 3, 2006
   through June 30, 2007. Funds will come from the Foster Parent
   Training Project for a cost not to exceed $1,650.)

The vote for approval was unanimous.

A. Approved Additional Textbook Adoption For Fall 2006, as attached.

B. This item was considered separately.

C. Approved the Notice of Completion for Bid #0506-06, Janus
   Corporation-Asbestos Abatement & Hazardous Substances
   Removal-Natural Sciences Building, as attached.

D. Approved Budget Extensions and Budget Transfers, as attached.

E. This item was considered separately.

F. Ratified Resignations Accepted by the President Superintendent, as
   follows:

   Added by Addendum:
   
   Danielle Martino, Full-Time Instructor Physics/Astronomy
   (Science, Engineering, and Mathematics Division), effective
   June 30, 2006

   Camerina Gomez, Custodian (Facilities Department),
   effective April 26, 2006

G. Approved Employment of Full-Time First-Year Contract
   (Probationary), Hourly, and/or Substitute Faculty Employee(s), as
   follows:

   Added by Addendum:

   Glick, Leonard, Instructor (Automotive Mechanical Repair), @
   E-3 ($51,783/annual), 10-School Month Contract, effective
   August 14, 2006
H. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2005-2006 Academic Year, as follows:

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I. Consideration of Approval of Employment of Temporary Full-Time Faculty Employee 100% Funded under Categorically Funded Program Pursuant to the Provisions of Education Code Section 87470:

None

J. Approved the Ratified Request for Unpaid Leave of Absence, as follows:

Rocio Casillas, Counselor (Counseling Division), effective June 1, 2006 through June 30, 2006

Added by Addendum:

Maricela Pedroza, Senior Applications Analyst (Financial Aid Department), effective April 27, 2006 through June 2, 2006

K. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by Addendum:

Program Assistant I @ 25-1 ($2,665.00 per month) effective May 4, 2006: Rocio Gutierrez (DSPS)

VIII. REPORTS OF BOARD MEMBERS AND STAFF

Amaral

Mr. Amaral noted that there are one and a half weeks before finals. He informed the Board that the ASCC Awards Banquet will be held this Friday at 6:00 p.m. He also stated that the new ASCC President is Joe Cobarrubio and the Vice President is Alex Amendariz. Both have been involved with student body government and clubs on the campus and he is sure that they will do a terrific job. Mr. Amaral concluded by informing the Board that he was accepted at UC Riverside, UC San Diego, UC Los Angeles and UC Berkeley. He will be attending UC Berkeley.

Hughlett

Dr. Hughlett reported that he attended many events recently, including the Faculty Awards Ceremony, the City of Cerritos 50th Anniversary presentation and parade, the Norwalk Chamber of Commerce Golf Tournament and the Project HOPE graduation ceremony. He noted that he also attended the City of Cerritos Chamber presentation by Mayor Paul Bowlen and that there were several lengthy mentions made of Cerritos College. Dr. Hughlett concluded his report by stating that he enjoyed the Wings publication by the Talon Marks staff and particularly enjoyed an article titled “Portrait of the Abused” written by Michelle Maclean that spoke of domestic violence. He felt it was a moving and powerful presentation on a subject that needs more attention.

Avalos

Ms. Avalos attended the Project HOPE graduation ceremony and enjoyed it. She added that she attended the Grease musical and it was an enjoyable event.
Mr. Epple reported that he was at the City of Cerritos 50th Anniversary parade and enjoyed the event and breakfast. He also attended Grease and stated that it was wonderful event.

Dr. Edmiston reported that he attended the City of Cerritos 50th Anniversary parade, and added that this time of year is very exciting.

Mr. Jackson stated that it was nice to see the recipients of the Outstanding Faculty Awards. He felt that the ceremony was great and probably the best he has seen. Mr. Jackson stated that he was a chaperone at Senior Preview Day. He attended the Nursing Pinning Ceremony and it was an outstanding event. Mr. Jackson attended Grease, stating it was a fabulous program, adding that he will miss Georgia Well while she is on sabbatical leave next year. Mr. Jackson concluded his report by stating that Project HOPE graduation ceremony was motivational and added that Dr. Nuño was delightful to speak with.

Mr. Moore stated that the Nursing Pinning Ceremony was an incredible graduation ceremony. He attended City of Cerritos 50th Anniversary presentation and parade as well as the Norwalk Chamber Golf tournament in recognition of Dick Bass. He also attended the Faculty Awards where Mr. Chester was recognized. Mr. Moore concluded by reminding the Board that the Science Building Dedication will be held May 17 and the Staff Appreciation Breakfast will be held on May 18.

Dr. Vela informed the Board that the college provided eleven volunteers at the AACC Conference and they were great hosts. She stated that the Faculty Awards Ceremony was a wonderful opportunity to learn more about the talent and contributions of colleagues at Cerritos College. The Nursing Pinning Ceremony was a moving ceremony which was well-attended and staff did a wonderful job. Dr. Vela informed the board that it takes between forty and fifty people to volunteer during Senior Preview Day for it to be as successful as it is and thanked Shirley Arceo for coordinating the event. She added that colleagues from El Camino College attended the event because they want to use the college’s program as a model. Dr. Vela stated the Project HOPE graduation ceremony was wonderful and that keynote speaker Dr. Nuño is an excellent speaker and role model. She added that Dr. Nuño was so impressed with the program that he would like to dedicate a scholarship in honor of his daughter for $1,000. She informed the Board that the entire event was funded through the efforts of Graciela Vasquez and the advisory committee which raised $27,000 for scholarships and an endowment through the Foundation. Dr. Vela informed the Board that Josh Franco, former ASCC president, has become the first student body president of UC Merced. In addition, Mr. Franco received a $10,000 scholarship from the Donald A. Strauss Foundation to fund a public service project he created entitled “Students for the Central Valley.” Dr. Vela concluded her report by distributing gifts from the City of Cerritos for the Board’s participation in the 50th Anniversary parade.
Mr. Farmer stated that the college received $450,000 for the Automotive Technology program and $80,000 to participate in a consortium with the North Orange Community College District for Manufacturing Technology. The grants were provided by the State through the Quick Start Initiative. He also stated that he attended the induction ceremonies for Phi Theta Kappa. There were 241 students inducted, and he noted that the college has the largest chapter in the state.

Dr. Johnson attended the EOPS/CARE End of the Year Celebration at Cerritos Park East. He stated that more than 40 students were recognized and it was a nice event. He concluded by indicating that last week he was on a panel where the Vice Chancellor Student Affairs of Berkeley was also a guest. The Vice Chancellor complimented the work of Cerritos College.

Mr. Chester congratulated Josh Franco on his recent appointment at UC Merced. He stated that it was an honor and pleasure to receive the Faculty Award. Mr. Chester received the end of year Program Review report from Lynn Serwin. Bryan Reece and Pilar Mata reported back from the State Academic Senate, and it is believed that there will be a two- or three-year grace period if the change to Math and English standards is enacted. Mr. Chester concluded by stating that he feels that people are very pleased with Mr. Farmer and the work that he is doing, as Mr. Farmer is conscious of complexities of instruction.

Ms. Senf reminded the Board that the Outstanding Classified Awards Ceremony will be held on Thursday, May 18 at 11:00 a.m.

**IX. ADMINISTRATIVE MATTERS**

A. As information, the Board book contained Coordinating Committee Minutes for March 13 & 20, 2006.

B. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve the Electric Services Agreement with the City of Cerritos, as attached.

Dr. Vela informed the Board that over the last year and a half, staff has worked hard to continue the relationship that has been established between the college and the City of Cerritos. This item is an example of the work, and she acknowledged the work that Ms. Jo Ann Higdon has done in meeting with the City of Cerritos.

The vote for approval was unanimous.

C. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve use of additional Avalon revenues from the sale of Avalon at Cerritos for conversion of classrooms into “Electronic Classrooms (“e-classrooms”), as attached.

Dr. Hughlett indicated that he would like to have an opportunity to discuss the distribution of Avalon funds, perhaps in a discussion item at a future meeting.

The vote for approval was unanimous.
D. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve Board Resolution #06-05, to Recognize the Week of May 21 through 27, 2006, as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature, as attached. The vote for approval was unanimous.

X. CLOSED SESSION The Board adjourned to closed session at 7:34 p.m.

XI. RECONVENE The Board reconvened to open session at 8:50 p.m.

Read Out

Mr. Jackson reported that in closed session the Board of Trustees approved the employment of Arcadio Avila as the Operations Manager on Grade 18, Step 1 of the Management Salary Schedule ($4,988.00/month) effective May 30, 2006. The vote for approval was unanimous.

Read Out

Dr. Hughlett reported that in closed session the Board of Trustees approved the ratification of the Cerritos College Faculty Federation (CCFF) – District Short Form Collective Bargaining Agreement for the period July 1, 2004 through June 30, 2007 as agreed to by the CCFF and the District and summarized in the attached memorandum, and to authorize the President/Superintendent to prepare the CCFF-District Short Form Collective Bargaining Agreement for execution by the Cerritos College Faculty Federation and the District. The vote for approval was unanimous.

XII. ADJOURNMENT The meeting was adjourned at 8:51 p.m.

XIII. NEXT MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, May 17, 2006 at 6:00 p.m.

John Moore, President

Bob Arthur, Secretary