CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES

MAY 17, 2006

I. CALL TO ORDER
The meeting was called to order at 6:00 p.m. by Mr. Moore the Board
President. Those present were:

Mr. John Moore Mr. Bob Epple
Mr. Bob Arthur Dr. Bob Hughlett
Ms. Carmen Avalos Mr. Tom Jackson
Dr. Ted Edmiston Mr. Paulo Amaral, Student Trustee

Others present were the President of the College, Vice President of
Business Services, Vice President of Academic Affairs, Vice President of
Student Services, Faculty Senate President and CSEA Vice President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Paulo Amaral, Student Trustee.

III. MINUTES
May 3, 2006
It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the
minutes of the regular meeting of May 3, 2006. The vote for approval
was 6-0-1 (Mr. Arthur abstained).

IV. PUBLIC HEARING
Mr. Moore opened the Public Hearing for Presentation of Initial Proposal
for 2005-2006 Renegotiations Submitted by Cerritos Community College
District for Negotiations with California School Employees Association
(CSEA) and its Cerritos College Chapter #161 for Official Receipt and
Public Notice/Hearing (attachment). There were no requests for
comment. It was moved by Dr. Hughlett and seconded by Mr. Arthur to
close the public hearing. The vote to close the public hearing was
unanimous.

V. INSTITUTIONAL PRESENTATIONS
Excellence in Teaching Award

This item will be presented at the June 21st meeting.

Citizens' Bond Oversight Committee Chair’s Report to the Board of Trustees per Committee Bylaws, Section 3.3 (a) and (b)

Donna Jones, Chair of the Citizens’ Bond Oversight Committee, made
the first annual report of the Bond Oversight Committee as sanctioned by
Proposition 39. She informed the Board that the committee’s duty is to
ensure that the bond expenditures are made in accordance with what
was on the ballot, and assured the Board that all is in accordance. Ms.
Jones added that the committee has been doing a fine job in overseeing
the funds, and commented that Jo Ann Higdon has done an excellent job
preparing clear and concise reports. Ms. Jones also informed the Board
that a separate report was given to them which outlined the annual
financial and semi-audit performance, adding it was clean and a positive
report. Ms. Jones concluded by stating that the next inSight newsletter
will contain an overview of bond work and expenditures.

Presentation of Appreciation Certificate

Mr. Jackson and Dr. Edmiston presented Mr. Amaral with a Certificate of
Appreciation for his leadership as the ASCC President and Student
Trustee for 2005-2006. Mr. Amaral expressed his appreciation toward
the board as well as students for the opportunity to serve.
Special Presentations

Ms. Avalos and Mr. Epple presented Michelle Rodriguez with the Outstanding Classified Employee Award for the month of April 2006.

Mr. Moore presented Mr. Chester with a gavel and collage in recognition of his years of service as Faculty Senate President. Mr. Chester thanked the Board and expressed his appreciation.

VI. PUBLIC PRESENTATIONS

There were no public presentations.

VII. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the consent agenda and addendum. Mr. Arthur requested that Item A. be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Mr. Jackson and seconded by Dr. Hughlett to approve item A:

Approve to provide compensation to Board Member Mr. Arthur for his absence from the May 3, 2006 Board meeting.

The motion passed with 6-0-1 vote; Mr. Arthur abstained.

B. Affirmed Rights and Compensation for the New Student Member of Board of Trustees, as attached.

C. Approved Additional Textbook Adoption Request For Fall 2006, as attached.

D. Approved Adult Education and Diversity Programs Retreat Facilitator, as attached.

E. Approved the Carnegie Foundation for the Advancement of Teaching “Strengthening Pre-Collegiate Education in Community Colleges” Grant, Year 2 Stipends, as follows:

   Janice Connal and Frank Mixson, each to receive a stipend of $2,500

F. Approved Chancellor’s Office Grant – Quick Start Initiative; Southland Cerritos Transportation Center Pathways Project, as attached.

G. Approved Budget Extensions and Budget Transfers, as attached.

H. Approved the Sale of Surplus and Obsolete Materials/Equipment, as attached.

I. Approved Contracts as follows:

Consultant

NEW

1. Phytorion, Inc.
   Data Warehouse Project
   Academic Affairs
   (To develop a customized data warehouse to allow for the preparation of FTES and other related research data. For period
May 18, 2006 through November 30, 2006. Cost will not exceed $65,000.00, plus travel expenses. Funding will come from Information Technology.)

2. Klaus Rommerswinkel  
   Consulting Services for Economic Development  
   Community, Industry and Technology Education  
   (To provide consulting services for Economic Development on an as needed basis in various aircraft manufacturing technologies. For period May 18, 2006 through May 18, 2008. Cost is $75 per hour. This is a financially self-supporting program.)

Lease  
RENEWAL  
3. Follett Higher Education Group  
   College Bookstore  
   Business Services  
   (To exercise the option period of the contract with Follett Higher Education Group for operation of the Cerritos College Bookstore. All other terms and conditions will remain the same. For period July 1, 2006 through June 30, 2007. Guaranteed minimum annual income of $275,000.00.)

Medical  
RENEWAL  
4. Catholic Healthcare West  
   Physical Therapist Assistant Program  
   Health Occupations  
   (Renewed agreement to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. Renewal period through June 30, 2007. No cost to district.)

Use of Facilities  
AMENDMENT  
5. City of Santa Ana  
   Zoo Camps  
   Community, Industry and Technology Education  
   (Amended the agreement with the City of Santa Ana to increase the contractor’s payment for the Zoo Camps to $140 per student (previously approved at $130/student). For period July 1, 2006 through June 30, 2007. This is a financially self-supporting program.)

NEW  
6. Sheraton Cerritos  
   Math Workshop  
   Science, Engineering and Mathematics Division  
   (To provide a conference room for a workshop by Box Cars and One-Eyed Jacks on August 25, 2006. The total amount will not exceed $5,000.00. Funding will come from the Gateways Title V Grant.)
7. Try Again Incorporated  
   Classroom Site  
   Health Occupations  
   *(For use of their facility to as a classroom site an off-site class.  
   For period May 24, 2006 through June 29, 2006. The total cost 
   will not exceed $275.00. Funding will come from the Foster 
   Parent training project.)*

Workshops

AMENDMENT
8. Paramount Iceland  
   Ice Skating Workshops  
   Community, Industry and Technology Education  
   *(Amended to decrease the contractor's payment to 60% of the 
   total enrollment fees collected per workshop (previously 80%).  
   For period June 1, 2006 through August 1, 2007. This is a 
   financially self-supporting program.)*

NEW
9. Frank Amato III  
   Business Presentation Workshops  
   Community, Industry and Technology Education  
   *(To provide not-for-credit, fee-based Business Presentation 
   workshops for Community Education on an as needed basis.  
   For period July 1, 2006 through June 30, 2008. Mr. Amato III will 
   receive 30% of the total enrollment fees collected per workshop. 
   This is a financially self-supporting program.)*

10. Box Cars and One-Eyed Jacks  
    Math Workshop  
    Science, Engineering and Mathematics Division  
    *(To facilitate a faculty development workshop for Cerritos College 
    Mathematics instructors. The workshop will be held on August 
    25, 2006. The cost will be a not-to-exceed fee of $1,500.00 plus 
    travel expenses not-to-exceed $800.00. Funding will come from 
    the Gateway Title V Grant.)*

11. Tina Guidry  
12. Darrell Thomas Leibig  
13. Susan Sayuri Nishi  
14. Amber Robledo  
   College for Youth Workshops  
   Community, Industry and Technology Education  
   *(To provide not-for-credit, fee-based College for Youth 
   workshops for Community Education on an as needed basis. For 
   period July 1, 2006 through June 30, 2007. Contractors will 
   receive $500 for an 18-hr workshop and $560 for a 20-hr 
   workshop. This is a financially self-supporting program.)*

15. The Metropolitan Water District of Southern California  
    Water–Efficient Gardening Workshops  
    Community, Industry and Technology Education  
    *(To provide not-for-credit, fee-based water-efficient gardening 
    workshops for Community Education on an as needed basis. 
    For period July 1, 2006 through June 30, 2008. The Metropolitan 
    Metropolitan Water District of Southern California  
    *(Continues)*
Water District of Southern California will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.)

The vote for approval was unanimous.

J. Ratified Resignations Accepted by the President Superintendent, as follows:

None

K. Approved Employment of Full-Time First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s), as follows:

Added by Addendum:

Helgran, Jennifer, Instructor (History), @ F-3 ($57,270/annual), 10-School Month Contract, effective August 14, 2006

L. Approved Employment of Temporary Full-Time Faculty Employee 100% Funded under Categorically Funded Program Pursuant to the Provisions of Education Code Section 87470:

Andrade, Israel, Instructor (Automotive Mechanical Repair), @ B-5 ($52,601/annual), effective August 14, 2006, for a period of time not to exceed May 18, 2007, with continued employment contingent on funding of this position under the Southeast ROP Training Contract and/or Advanced Transportation Grants

M. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2005-2006 Academic Year, as follows:

FACULTY HOURLY – TECHNOLOGY
Reemployed Discipline Step Rate
Williams, Harry Woodworking Mfg Tech 1B $43.29

N. Approved Employment of 2006 Summer Session Faculty Personnel, as attached.

O. Ratified Request for Unpaid Leave of Absence, as follows:

Veronica Elias, Program Assistant I (Community, Industry & Technology Education), effective April 17, 2006 through July 10, 2006

P. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by Addendum:

Intermediate Typist Clerk @ 23-1 ($2,545.00 per month) effective May 18, 2006: Evangelina Reichwein (SEM)

Account Technician II @ 28-1 ($2,856.00 per month) effective May 18, 2006: Beverley Kelley (Fiscal Services)
Gardener/Groundskeeper @ 25-1 ($2,665.00 per month) effective May 22, 2006: Pedro Valladares (Facilities)

Program Facilitator @ 38-1 ($3,595.00 per month) effective June 5, 2006: Jennifer Simpson (Technology)

VIII. REPORTS OF BOARD MEMBERS AND STAFF

Amaral

On behalf of the students, Mr. Amaral thanked Mr. Chester for his years of service. He concluded by thanking the board for his certificate of appreciation.

Hughlett

Dr. Hughlett congratulated Mr. Amaral and Mr. Chester and wished them luck in future endeavors. He stated that he attended the CCLC Conference and that there was an excellent presentation on ethics as well as a workshop by Barbara Beno of the Accrediting Commission. Dr. Hughlett concluded his report by stating that he attended many events, including the Medical Assisting, Dental Hygiene, and Physical Therapist Assistants ceremony, where he had a great time. He was also honored for the opportunity to attend the Child Development Center graduation.

Avalos

Ms. Avalos thanked Mr. Chester for his work as Faculty Senate President during the past eight years. She concluded by congratulating Mr. Amaral and wished him the best at UC Berkeley.

Epple

Mr. Epple reported that he attended the CCLC Conference in La Jolla and attended many interesting sessions. He stated that the commencement ceremony was wonderful and it seemed that there were more graduates than in the past. He thanked Mr. Chester for eight years of service and for being a voice of reason and the voice of faculty. He concluded by thanking Mr. Amaral and added that he will look forward to getting updates from him.

Edmiston

Dr. Edmiston thanked Mr. Chester for his years of service. He stated that the commencement ceremony was interesting and he had the opportunity to sit next to Howard Taslitz, which was a nice experience. He concluded by thanking Mr. Amaral for his service as a student trustee.

Arthur

Mr. Arthur congratulated Mr. Amaral and wished him the best in future endeavors. He expressed his regret that he would not be able to attend the staff breakfast and asked that his appreciation for their service be conveyed. Mr. Arthur stated that the commencement ceremony was excellent. He concluded his report by congratulating Mr. Chester.

Jackson

Mr. Jackson enjoyed the commencement ceremony and had the opportunity to speak with many of the students. He commented that he had the pleasure of being a faculty member while Mr. Chester had been Faculty Senate President and thanked him for the eight years of service. Mr. Jackson concluded his report by congratulating Mr. Amaral and wishing him the best.

Moore

Mr. Moore stated that the commencement ceremony is the highlight of the year and added that it reminds him that the board is here to make a
difference in student’s lives, and that there are many high quality young people on campus who move on to bigger things. He feels that commencement is a tribute to the commitment of the board, staff, faculty and support groups. Mr. Moore concluded his report by thanking staff for their hard work and dedication.

Dr. Vela stated that she felt the 10th Annual Mega Mixer was the best one to date. She added that the college is becoming the focal point of the community and added that partnerships are nurtured and brought to life at the event. She made note of Tom Jackson’s earlier comment that this month is considered “May Madness”. She added that this time of year is for us to soak in and reflect in the reality of the good work that happens on campus. Dr. Vela stated that she was truly impressed by the number of faculty that came to the commencement ceremony. She thanked the board for all the events that they attended. Dr. Vela commented that she has had the pleasure, along with the board, of traveling with Mr. Amaral and watching him in action. She stated that he has been very active in advocating for the college. She thanked Mr. Amaral for his focus and dedication and wished him the best. Dr. Vela stated that it is not common to see a faculty member be Faculty Senate President for eight years, and the achievement is attributed to the leadership qualities of Mr. Chester as well as the faculty who recognizes good leadership. She added that Mr. Chester’s impact has been felt on the campus. Dr. Vela informed the board that she will be meeting with Richard Van Horn, President of the Board of Directors for the Mental Health Association. She stated that a law was passed that taxed the top 1% of taxpayers in California to provide services to people in California, and that Cerritos College is one of the first community colleges that responded by developing an associates degree for the Mental Health Worker program. She will be meeting with Mr. Van Horn to discuss ways to partner. Dr. Vela concluded her report by informing the board that a presentation will be made at the next board meeting of the planning and resource allocation model that links planning to the budget process.

Ms. Higdon stated that she and Lola Rizkallah recently returned from statewide meetings and added that they both learned a lot. She wished Mr. Amaral the best of luck. Ms. Higdon concluded her report by congratulating Mr. Chester.

Mr. Farmer began by expressing good wishes to Mr. Amaral. He added that he is impressed by the quality of student involvement and leadership on campus. He thanked Mr. Chester for his good advice and added that he has been a good advisor and counselor, which has eased his transition. Mr. Farmer informed the Board that he has been attending many events and has been proud to be associated with the college. He also stated that the Pharmacy Technician program received renewal of its accreditation. Mr. Farmer concluded his report by informing the Board that Jackie Troup, Sociology professor, recently traveled to Oxford University and delivered a paper at a criminality and law enforcement conference.

Dr. Johnson stated that he attended the Mega Mixer for the first time and it was a phenomenal event. He also enjoyed the Culinary Arts graduation, which served an incredible multi-course meal. He congratulated Holly Bogdanovich and staff for a great commencement
ceremony. Dr. Johnson informed the board that the electronic marquee on the corner of Alondra Blvd. and Studebaker Rd. is now functioning. He congratulated Mr. Amaral. Dr. Johnson concluded by extending thanks to Mr. Chester and added that his wisdom and sensibility has been much appreciated.

Mr. Chester expressed his appreciation to the board. He also congratulated Mr. Amaral, and concluded by thanking those who have worked with him over the years.

Ms. Laughon wished Mr. Amaral the best in future endeavors. She added that former and current CSEA Presidents have been pleased to work with Mr. Chester. Ms. Laughon concluded her report by thanking the board for honoring classified staff.

IX. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for April 17 & 24, 2006.

B. As a result of financial uncertainties, negotiations, legislation, and other factors it was moved by Mr. Arthur and seconded by Dr. Edmiston to approve that the Governing Board declare that all Management, Contract Management, Confidential, Child Development Center, Short-Term/Substitute and Student Hourly, Community Education Hourly, and/or other Unrepresented Employees' Salaries are declared indefinite effective July 1, 2006 for the 2006-2007 fiscal year. The vote for approval was unanimous.

C. Mr. Moore invited discussion regarding a Request for Proposal (RFP) to enter into a "Partnership with the Compton Community College District for Educational Excellence and Student Success". 

Dr. Vela informed the board that the college received the RFP and staff met to discuss and obtain as much information as possible. She stated that it is a complex and a sad situation, and that this RFP has been sent to all community colleges in the state. She indicated that the current RFP is almost identical to what was sent in July, with the difference being that they are now asking for a five-year commitment with one three extension rather than a two-year commitment.

Mr. Epple indicated that he requested this item be added to the agenda, due to the fact that several members of the assembly budget committee spoke with him about the board’s consideration of the issues at Compton College. He thanked staff for researching the issue.

There was much discussion on the board regarding concern for the students at Compton College as well as financial implications and accreditation as they may affect Cerritos College. A comment was made that the college should reach out to Compton College students to attend Cerritos College.

There was a general consensus the college should not become involved in the RFP process at this time.
Mr. Epple moved to table the discussion regarding a Request for Proposal (RFP) to enter into a “Partnership with the Compton Community College District for Educational Excellence and Student Success”. Mr. Arthur seconded and Mr. Moore called for a roll call vote as follows:

Dr. Hughlett - Nay
Ms. Avalos - Aye
Mr. Epple - Aye
Dr. Edmiston - Aye
Mr. Arthur - Aye
Mr. Jackson - Aye
Mr. Moore - Nay

The motion passed with 5-2-0 vote.

D. Mr. Moore invited discussion regarding the use of Avalon funds.

Dr. Hughlett motioned to endorse the document titled “Student Success: Funds From Avalon at Cerritos” as presented with the last paragraph to be revised as follows:

“NOTE: These student-success allocations shall be made by the Cerritos College Board of Trustees on a case-by-case basis within the broad criteria established above.”

Mr. Epple seconded the motion. The vote for approval was unanimous.

X. CLOSED SESSION The Board adjourned to closed session at 7:50 p.m.

XI. RECONVENE The Board reconvened to open session at 8:37 p.m.

XII. ADJOURNMENT The meeting was adjourned at 8:37 p.m.

XIII. NEXT MEETING The next regular meeting of the Board of Trustees is scheduled for Wednesday, June 7, 2006 at 6:00 p.m.

John Moore, President

Bob Arthur, Secretary