I. CALL TO ORDER
The meeting was called to order at 6:00 p.m. by Mr. Arthur, the Board President. Those present were:

Mr. Bob Arthur  Mr. Bob Epple
Ms. Carmen Avalos  Mr. Tom Jackson
Dr. Tina Cho  Jason Macias, Student Trustee
Dr. Ted Edmiston

Dr. Bob Hughlett was absent. Others present were the Acting President of the College, Vice President of Business Services, Vice President of Student Services, Faculty Senate President and a CSEA Representative.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Mr. Macias.

III. APPROVAL OF MINUTES
A. It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the minutes of the regular meeting of July 16, 2008. The vote for approval was unanimous.

IV. PUBLIC PRESENTATIONS
Joseph Van De Mortel
Mr. Van De Mortel addressed the Board to thank them for their approval of his sabbatical leave.

V. CONSENT AGENDA
It was moved by Dr. Edmiston and seconded by Mr. Epple to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:
   ● 2 transmission assemblies
   ● Miscellaneous essential tools
   Donated by: Cindy Potestivo, Education Donations Coordinator
               General Motors Corporation
               GM Service Operations
               30009 Van Dyke
               Warren, MI 48090

B. Approved Institutional Membership to the Instructional Technology Council for an annual cost of $450.00.

C. Approved Stipend to District Employee for Document Translation, as attached.

D. Accepted Chancellor’s Office Grant – Enrollment Growth and Retention for Nursing Programs, as attached.

E. Accepted Chancellor’s Office Economic and Workforce Development HUBS Grant, as attached.

F. Accepted California Space Authority (CSA) Funding, as attached.

G. Approved Perkins/VTEA Grant Honorarium, as attached.

H. Approved MOUs with CMTC (California Manufacturing Technology Consulting), as attached.
I. Approved to Publicize Notice of Date, Time and Location of Public Hearing and the Availability of the Cerritos Community College District Proposed 2008-09 Adopted Budget for Public Inspection, as attached.

J. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2008

- Payroll “A” Warrants: 9,554, $19,565,567.41
- Other “B” Warrants: 5,288, $13,047,202.92

K. Approved Contracts as follows:

**Agreements**

**NEW**
1. Laguna Tools
   C-45 Panel Saw Technology
   *For the use of a C-45 panel saw for use in the woodworking program lab. For period August 7, 2008 through August 7, 2010. There is no cost for the use of the equipment. The District agrees to show Laguna Tools Inc. as additionally insured for 1,000,000.00.*

**License**

**RENEWAL**
2. CollegeNet
   Schedule 25 and PeopleSoft Interface
   *Academic Affairs
   For the Schedule 25 and PeopleSoft Interface. For period August 1, 2007 through August 29, 2008. Total cost will be $4,304.55.*

**Medical**

**NEW**
3. Yonemoto Physical Therapy Service
   Physical Therapist Assistant Program
   *Health Occupations
   To provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period August 7, 2008 through August 7, 2010. No cost to the District.*

**RENEWAL**
4. Catholic Healthcare West dba California Hospital Medical Center
   Physical Therapist Assistant Program
   *Health Occupations
   To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period May 25, 2008 through May 25, 2009. No cost to the District.*

5. Catholic Healthcare West dba Northridge Hospital Medical Center
   Physical Therapist Assistant Program
   *Health Occupations
   To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period May 1, 2008 through May 1, 2009. No cost to the District.*
6. City of Hope National Medical Center  
   Physical Therapist Assistant Program  
   Health Occupations  
   To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period August 1, 2008 through August 1, 2010. No cost to the District.

7. College Hospital  
   Nursing Program  
   Health Occupations  
   To continue to provide clinical/practicum experiences for students enrolled in the nursing program. For period August 31, 2008 through August 30, 2010. No cost to the District.

8. Healthcare Partners Medical Group  
   Physical Therapist Assistant Program  
   Health Occupations  
   To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period August 7, 2008 through August 7, 2010. No cost to the District.

9. Mariner's Physical Therapy  
   Physical Therapist Assistant Program  
   Health Occupations  
   To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period June 16, 2008 through June 16, 2010. No cost to the District.

10. Metropolitan State Hospital  
    Nursing Program  
    Health Occupations  
    To continue to provide clinical/practicum experiences for students enrolled in the nursing program. For period June 30, 2008 through June 30, 2009. No cost to the District.

11. State of the Art Physical Therapy  
    Physical Therapist Assistant Program  
    Health Occupations  
    To continue to provide clinical/practicum experiences for students enrolled in the physical therapist assistant program. For period June 16, 2008 through June 16, 2010. No cost to the District.

**Program RENEWAL**

12. California Department of Education  
    Pre-K and Family Literacy Program  
    Health Occupations  
    To accept additional funding from the California Department of Education for the Pre-K and Family Literacy Program. For period July 1, 2008 through June 30, 2009. No cost to the District.

13. California Department of Education  
    Support and Promotion of Pre-K and Family Literacy Program  
    Health Occupations  
    To accept funding from the California Department of Education to be used to support and promote the interactive literacy activities for children and families enrolled in the Pre-K and Family Literacy Program. For period July 1, 2008 through June 30, 2009. The District will receive $2,500.00 and there is no cost to the District.
Services

NEW

14. Employment Development Department
   Retraining Clients
   CITE
   To provide retraining to clients referred by EDD as part of the Trade
   Requirement Act of 1974. For period August 7, 2008 through August 6,
   2010. The District will be reimbursed by the EDD up to $10,000 for
   each client.

15. Medical Billing Technologies (MBT)
   Medi-Cal Family PACT/MAA Billing Services
   Student Health Services
   To provide billing intermediary to submit for and receive
   reimbursements through Medi-Cal for Family Pact and educational
   services. For period August 1, 2008 through June 30, 2009. No cost to
   the District.

RENEWAL

16. XAP Corporation
   Online Electronic Admission Application System
   Admission & Records
   To continue providing the Chancellor's Office approved online
   admissions applications in English and Spanish. For period July 1,
   2008 through June 30, 2012. Total cost will be $59,760.00. The
   English application will be funded by the District in the amount of
   $44,603 and the Spanish application will be funded by Matriculation in
   the amount of $15,157.

Training

AMENDMENT

17. Lockheed Martin Aeronautics Company
   Composites Training
   Economic Development
   To provide additional composites-related training at its Palmdale
   Facility. A total of four training courses, consisting of 60 hours each,
   will be provided. The time period will be extended through December
   31, 2009. The District will receive an additional $120,000 bringing the
   total contract amount to $574,200.00. All project-related costs are
   included with no additional cost to the District.

Workshop

AMENDMENT

18. Name Change
   From: Energy Medicine Wheel
   To: Judith Billson
   Holistic Health Workshops
   Community Education
   To change the name of the contractor from Energy Medicine Wheel to
   Judith Billson. The time period will remain from July 1, 2008 through
   June 30, 2010. Judith Billson will receive 40% of the total enrollment
   fees collected per workshop.

L. Approved and/or Ratified Resignation(s) Accepted by the
   President/Superintendent, as follows:

   Higdon, Jo Ann, Vice President, Business Services, effective August 8,
   2008

   Fabian, Liselda J., Admissions & Records Assistant (Admissions &
   Records Department), effective August 6, 2008
M. Approved and/or Ratified Request for Unpaid Leave of Absence, as follows:

Isai, Linda, Program Facilitator (Economic Development) effective July 28 through October 20, 2008

Added by Addendum:
Rodriguez, Monique Nicole, Intermediate Typist Clerk (Counseling), effective August 11 through September 29, 2008

N. Approved Employment of Full-Time First-Year Contract (Probationary), Hourly, and/or Substitute Faculty Employee(s):

Added by Addendum:
Cosio, Lydia A., Instructor (Dental Assisting), @ E-5 ($65,990/annual), 10-School Month Contract, effective August 18, 2008

O. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2008-2009 Academic Year, as attached.

P. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:
Program Assistant I @25-1 ($2,951.00 per month) effective August 7, 2008: Michelle Dawkins (Campus Police)

VI. ADMINISTRATIVE MATTERS

A. It was moved by Mr. Jackson and seconded by Mr. Epple to approve compensation for Mr. William C. Farmer, Jr. in his assignment as Acting President/Superintendent effective July 21, 2008, as follows: salary rate of $17,799.00 per month, expense allowance of $400.00 per month for community and civic activities, and automobile allowance of $400.00 per month in lieu of mileage reimbursement for use of his automobile in the performance of his duties. The vote for approval was unanimous.

VII. REPORTS

A. Board of Trustees

Mr. Jackson informed the Board that Wayne Nunnery, former Facilities Manager at Cerritos College, has been placed under hospital care and asked that he be kept in everyone’s prayers.

Dr. Cho encouraged the Board to attend the Green California Community College Summit on October 8-9 in Pasadena, CA.

Ms. Avalos encouraged the Board to attend the Annual NALEO Education Leadership Initiative conference in Washington, DC in September.

Mr. Arthur stated that Mary Villegas, longtime community member and Cerritos College Foundation member, has passed away and added that she will be greatly missed. He stated that the 23rd annual Foundation golf tournament was an incredible success and thanked the many sponsors who contributed to the event.

Mr. Macias stated that he is looking forward to the upcoming Fall semester as well as the opportunity to work with Faculty Senate on the Agenda for Student Success.
B. Faculty and Staff Leadership
Dr. Reece congratulated Ms. Higdon on her new position and thanked her for her leadership of the Campus Transformation Committee.

C. Acting President/Superintendent and Vice Presidents
Mr. Farmer stated that in 2007-08, the college regained the enrollment that was achieved in 2004-05 and as a result the college is no longer in “restoration”. He thanked everyone who helped in the enrollment recovery process. He also indicated that the Foundation golf tournament was enjoyable. He distributed a report with additional informational items to the Board.

Dr. Johnson stated that Student Services has been very busy and added that Counseling Services has been utilizing the Board Room to meet with students.

Ms. Higdon stated that she will miss working at Cerritos College and added that her new position is a great professional opportunity. She indicated that staff was well prepared in responding to the recent earthquake.

VIII. CLOSED SESSION
The Board adjourned to closed session at 7:13 p.m.

IX. RECONVENE
The Board reconvened at 7:25 p.m.

Read Out
Dr. Edmiston reported that in closed session the Board of Trustees took action to approve the contract for employment of Dr. James A. Albanese as the Interim Vice President of Business Services/Assistant Superintendent with employment to be effective beginning August 18, 2008. The vote for approval was unanimous.

Ms. Avalos reported that in closed session the Board of Trustees approved the employment of Carina Huynh in the 100% categorically funded position of Career and Technical Education Teacher Pathways Grant Project Manager on Grade 22, Step 1 of the Management Salary Schedule ($4,504.00 per month) effective August 11, 2008 for a period not to exceed May 31, 2009. The vote for approval was unanimous.

X. ADJOURNMENT
The meeting was adjourned at 7:26 p.m.

XI. NEXT REGULAR MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, September 3, 2008 at 6:00 p.m.

Bob Arthur, President

Bob Epple, Vice President