I. CALL TO ORDER
The meeting was called to order at 6:00 p.m. by Mr. Arthur, the Board President. Those present were Mr. Bob Arthur, Ms. Carmen Avalos, Dr. Tina Cho, Dr. Ted Edmiston, Mr. Bob Epple, Dr. Bob Hughlett, Mr. Tom Jackson, and Jason Macias, Student Trustee. Others present were the Acting President of the College, Interim Vice President of Academic Affairs, Interim Vice President of Business Services, Vice President of Student Services, Faculty Senate President and the CSEA Public Relations Officer/Web Author.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Mr. Macias.

III. APPROVAL OF MINUTES
A. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve the minutes of the regular meeting of October 1, 2008. The vote for approval was unanimous.

IV. INSTITUTIONAL PRESENTATIONS
Employee of the Month
A. Mr. Farmer presented Stephanie Heddon with the Outstanding Classified Employee Award for the month of September 2008.

V. PUBLIC PRESENTATIONS
There were no public presentations.

VI. CONSENT AGENDA
It was moved by Dr. Hughlett and seconded by Mr. Epple to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Accepted gifts with letters of thanks to the following:
   - 3 K520 utility carts
   - 1 Power Mig 350MP
   - 7 SP135 Plusses
   - 7 SP135 Plusses K1874-2
   - 3 K520 Utility carts

   Donated by: Vicki Wilson
   Lincoln Electronics
   22801 Saint Clair Avenue
   Cleveland, OH 44117

B. Approved New Course Offerings, as attached.

C. Approved Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends, as attached.

D. Approved Teacher TRAC Program Faculty Stipends, as attached.

E. Approved Sale of Surplus and Obsolete Materials/Equipment, as attached.

F. Approved General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending September 30, 2008:

   Payroll “A” Warrants        6,074      $14,326,555.70
   Other “B” Warrants          8,479      $20,613,789.48
G. Approved Contracts as follows:

Agreements

AMENDMENT

1. Bellflower Unified School District
   Quick Start Automotive Grant
   Technology
   To increase the amount of funding to provide them with instructional equipment as an approved expense of the grant. The time period will remain through December 31, 2008. The agreement funding will be increased to a total of $19,265.00 with funding provided by the Quick Start Automotive Grant.

Consultant

NEW

2. Cynthia Hutten-Eagle
   CTE Teacher Preparation Pipeline Grant
   Teacher TRAC
   To accomplish the goals and activities of the CTE Teacher Preparation Pipeline Grant (Board approved on June 18, 2008). For period October 17, 2008 through May 15, 2008. The cost will be an amount not-to-exceed $500.00 with funding from the CTE Teacher Preparation Pipeline Grant.

Medical

NEW

3. California State University Long Beach
   Student Field Placement - Nursing
   Student Health Services
   For the Student Health Services department to provide designated CSULB students in the Department of Nursing with practicum experience including use of appropriate facilities for learning and training purposes. For period October 16, 2008 through June 30, 2009. No cost to the District.

4. Whittier Union High School District
   Speech Language Pathology Assistant Program
   Health Occupations
   To provide clinical/practicum experiences for students enrolled in the speech-language pathology assistant program. For period September 9, 2008 through September 9, 2010. No cost to the District.

Partnership

NEW

5. Dermalogica
   Dermalogica Esthetics Partnership School
   Technology/Cosmetology
   For the Cosmetology department to be a recognized Dermalogica Esthetics Partnership School. The cosmetology program will operate and maintain Dermalogica clinics, provide skin care services, and if applicable, purchase and sell Dermalogica products, which the program currently uses and sells in the current instruction and retail operations. For period October 16, 2008 through July 31, 2012. The cosmetology program is a self-sustaining program with no cost to the District.
Services

NEW

6. Community College of Aurora – Denver, CO
   Proctor Exams
   Academic Support Center
   To proctor exams for students from other institutions and testing agencies. For period October 16, 2008 through October 16, 2010. The District will receive $15.00 per student and test. No cost to the District.

7. Los Angeles County Office of Education
   California Industrial & Technology Education Consortium (CITEC) Stipend
   Technology
   To pay a full-time faculty member, Terry Price, stipends for his work developing curriculum, hosting and presenting workshops and being an educational presenter at California Industrial & Technology Education Consortium (CITEC) events. For period November 4, 2008 through June 30, 2009. LACOE will pay Terry Price an amount not-to-exceed $8,000 for his services and the cost of substitute part-time faculty will be paid by LACOE.

RENEWAL

   Title V Hispanic Serving Institutions Grant
   SEM
   Dowden Associates, Inc. will continue to provide project consultations, ongoing consultation, via email, phone, fax and mail, and/or site visits; provision of guidance resources and ongoing program information and assistance with required federal reports and correspondence. For period October 1, 2008 through September 30, 2009. Total cost will be $9,671.40 with funding from the Title V Hispanic Serving Institutions Grant.

9. tBP/Architecture
   Master Architect Services
   Facilities
   To provide on-going Master Architect Services to the District. The period will be through June 30, 2010. Total cost shall be based on tBP/Architecture hourly rates and shall not exceed $150,000.00 (plus reimbursements) with funding from the G.O. Bond.

Training

AMENDMENT

10. College of the Canyons – CACT
    Vocational Training
    CITE
    Under this amendment, COC will provide an additional 180-hour Computer Numeric Control Machining set-up training course to El Proyecto clients at COC campus. For period October 16, 2008 through December 30, 2008. These services will be provided for an amount not to exceed $30,000. Total amount of the contract will not exceed $150,000. A contract with El Proyecto del Barrio will provide funds for 100% of this project’s activities with no cost to the district.
NEW
11. Disability Access Information and Support – Jane Jarrow
   Disability Verification and Documentation Training
   DSPS
   To provide faculty and staff training and program technical assistance in
disability verification and documentation. For period October 16, 2008
through June 30, 2009. Total cost will be $1,500.00 which includes
materials and travel expenses with funding from the Disabled Student
Programs and Services department budget.

RENEWAL
12. Yosemite Community College District
   Agency for the Child Development Training Consortium
   Health Occupations
   To conduct up to 800 units of college credit courses needed for
licensing child development personnel. For period September 1, 2008
through June 30, 2009. The District will receive $25.00 per unit or
$20,000.00 to administer the program.

Use of Facilities
NEW
13. UCLA Conference Center
   Classified Retreat
   Staff Development
   For the use of their facilities for the classified/confidential employees
conference. For period March 4, 2009 through March 6, 2009. Total
cost is $15,000.00 with funding from Staff Development.

H. Approved Employment of Temporary and/or Substitute Hourly
   Faculty Personnel, as needed for 2008-2009 Academic Year, as
   attached.

I. Approved and/or Ratified Request for Unpaid Leave of Absence, as
   follows:
   Trager, Julie, Art Instructor (Fine Arts & Communications Division), from
   January 12, 2009 through May 22, 2009
   Added by Addendum:
   Yabroff, Allison, Biology Instructor (Science, Engineering &
   Mathematics), from November 6, 2008 through December 19, 2008
   Heapy, Suzanne, Secretary Clerk (C.I.T.E.), from November 3, 2008
   through April 30, 2009
   Isai, Linda, Program Facilitator (Economic Development), from October
   13, 2008 through January 2, 2009

J. Approved and/or Ratified Employment of Classified, Short-Term,
   Substitute, and/or Student Hourly Personnel, as attached.
   Added by Addendum:
   Account Technician I @24-1 ($2,886.00 per month) effective October
   20, 2008: Cynthia Chavez (Fiscal Services)
   Emeritus Assistant @28-1 ($1,581.00 per month) effective October 27,
   2008: Janice O'Neal (CITE/Adult Education)

K. Approved New Educational Administrator Job Classification and
   Description for the Position of Extended Opportunity Programs and
   Services (EOPS) Assistant Director, as attached.
VII.  ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for September 22 and September 29, 2008.

B. Mr. Albanese gave a presentation on the 2008-09 Budget. In accordance with the agenda item approved at the October 1 Regular Board meeting, Mr. Arthur opened the Public Hearing for the Adopted Budget for 2008-09. There was much discussion among the Board of the financial climate of the state and the college. Dr. Albanese spoke of the possibility of applying for loans from the County Treasury to address potential cash flow issues. The Board also discussed a $5 billion state budget shortfall and the Governor’s possible declaration of a financial crisis which could lead to midyear cuts. It was moved by Mr. Epple and seconded by Dr. Hughlett to close the public hearing. The vote for approval was unanimous. It was moved by Dr. Hughlett and seconded by Mr. Epple to adopt the 2008-09 budget, as attached. The vote for approval was unanimous.

C. Mr. Riffle gave a presentation on the Updated 2008 Campus Transformation Implementation Plan. Dr. Albanese indicated that the Campus Transformation Implementation Plan has been widely distributed across campus through open forums. Mr. Riffle highlighted the main changes of the plan, including the relocation of the Child Development Center and the Facilities and Purchasing building. He also noted that the amphitheater will remain in its current location and the Liberal Arts building will be demolished and replaced with a new building that will house Disabled Students Programs and Services. Dr. Edmiston inquired about changes in parking. Mr. Riffle explained that tBP/Architecture conducted a study of the parking situation in an attempt to gain parking in existing places. The result was an increase of 600 to 900 spaces by changing the parking to perpendicular spaces that are 9 feet wide by 17 feet long. Dr. Reece indicated that the plan reflects the efforts of the Campus Transformation Committee. Mr. Jackson asked if the space of the parking aisles will be increased and Mr. Riffle stated that they will increase slightly and that the space is consistent with city standards. Mr. Jackson expressed his concern that parking may not be beneficial for large vehicles. He cited the Long Beach Towne Center as an example of poor perpendicular parking. It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the Updated 2008 Campus Transformation Implementation Plan “Facilities Master Plan,” as attached. The vote was 6-1-0; Mr. Jackson voted no.

D. It was moved by Dr. Hughlett and seconded by Mr. Epple to approve the Request for Proposal (RFP): Presidential Search Consultant, as attached. Dr. Hughlett stated that he is pleased that the consultant will conduct the pre-screening of applications. Mr. Jackson inquired as to the cost of the previous consultant and Mr. Farmer responded that staff will look into it. The vote for approval was unanimous.

E. It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the Calendar for Selecting Presidential Search Consultant, as attached. Mr. Farmer indicated that deadline to submit proposals
will be October 30 and added that the proposal will be delivered to the Board for review. He stated that staff proposes that the Board consider whether or not to interview the finalists at the November 12 regular Board meeting. He indicated that the interviews could be held on Saturday, November 15. The vote for approval was unanimous.

F. Mr. Arthur opened discussion regarding the Composition of the First-Level Committee for Presidential Search, as attached. Dr. Cho said that there should be at least two Board members on the committee. Dr. Hughlett stated that three Board members may be beneficial as well as one community member. Mr. Arthur agreed with Dr. Hughlett. Mr. Jackson stated that he felt there should not be a Board member present on the committee and Ms. Avalos agreed. Dr. Reece outlined the process involved in the Faculty Senate’s proposal for the committee structure. He added that he met with ACCME and CSEA leadership and although they didn’t take an official position, they had verbally indicated that they were supportive of the approach. He added that since the original proposal was for the Interim President search, no community member was proposed but he felt that there should be community representation in the search for a permanent President. Ms. Medina stated that she also felt that there should be community representation and added that she felt that no Board members should be present on the committee. Dr. Hughlett moved that the Presidential Search committee membership be structured as follows:

- Board of Trustees – 3
- Vice President – 1
- Manager – 2
- Faculty – 4 (2 appointed by Faculty Senate and 2 appointed by CCFF)
- Classified Staff – 2
- Confidential – 1
- Student – 1
- Community member – 1
- EEO Process Monitor – 1 (non-voting)

Mr. Epple seconded the motion. Ms. Avalos moved to amend the motion to change the number of Board members to two and the number of students to two. Dr. Cho seconded the motion. Mr. Macias indicated that it would be difficult to find two students who are available for the process and added that one student would be sufficient. The vote was 2-5-0; the motion failed. Dr. Hughlett, Mr. Arthur, Mr. Jackson, Dr. Edmiston and Mr. Epple voted no.

The Board considered the original motion from Dr. Hughlett. The vote was 4-3-0; the motion passed. Ms. Avalos, Dr. Cho and Mr. Jackson voted no.

VIII. REPORTS

A. Board of Trustees

Mr. Macias stated that ASCC is working with the Facilities department to revitalize the area in front of the Student Center.

Dr. Cho stated that the National Alliance on Mental Illness (NAMI) walkathon was a huge success. She stated that they raised $1.3 million dollars for advocacy and research for mental illness. Dr. Cho
also stated that the Project HOPE Health Fair was very well-attended.

Mr. Jackson stated that he was disappointed to see that many vendors at the Project HOPE Health Fair had left or were packing up at 2:00 p.m. when the event was supposed to last until 3:00 p.m.

Dr. Hughlett stated that the recent Career Fair on campus was a success and he noticed that there were many employers on campus. He indicated that he will not be able to participate in Homecoming festivities but wished everyone success with the events and game.

Mr. Arthur thanked staff for the groundbreaking ceremony for the Aquatic Center and added that he is looking forward to participating in the Homecoming activities.

B. Faculty and Staff Leadership

Dr. Reece provided an update on the Agenda for Student Success. He stated that the effort to assist students who are eligible to transfer seems to be having a positive effect based on the high attendance rates at transfer workshops. He indicated that the Habits of Mind campaign is coming along very well and added that there is a lot of student involvement in the focus groups.

Ms. Medina stated that CSEA is currently in negotiations with the District and that they are looking forward to a speedy contract that is satisfactory to all.

C. Acting President/Superintendent and Vice Presidents

Mr. Farmer distributed a written report of activities on campus. He stated that College Night was well-attended. He informed the Board that a portion of the Chapter 7 Board policies and procedures will be brought forward to the November 12 Board meeting. He reminded the Board that one of the recommendations from the Accreditation Commission is to update the college’s Human Resources policies and procedures.

Dr. Johnson indicated that he attended the CAPED Statewide Conference with several staff members from the conference and added that everyone was very complimentary of event. He also thanked DSPS for their work with disabled students who met with potential employers at the Career Fair.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:24 p.m.
X. RECONVENE
The Board reconvened at 7:38 p.m.

Read Out
Dr. Hughlett reported that in closed session the Board of Trustees approved the employment of Kim Westby as Dean of Student Support Services on Grade 5, Step 3 of the Management Salary Schedule ($9,405.00 per month), effective October 16, 2008. The vote for approval was unanimous.

XI. ADJOURNMENT
The meeting was adjourned at 7:39 p.m.

XII. NEXT REGULAR MEETING
The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 15, 2008 at 6:00 p.m.

______________________________________________
Bob Arthur, President

______________________________________________
Dr. Bob Hughlett, Secretary