I. CALL TO ORDER  
The meeting was called to order at 4:42 p.m. by Mr. Jackson the Board President. Those present were:

- Mr. Tom Jackson  
- Dr. Bob Hughlett  
- Mr. Bob Arthur  
- Mr. John Moore  
- Ms. Carmen Avalos  
- Dr. Tina Cho  
- Dr. Ted Edmiston  
- Mr. Jason Macias, Student Trustee  
- Mr. Bob Epple  

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE  
The flag salute was led by Mr. Jackson.

III. PRESENTATION OF APPRECIATION AND RECOGNITION OF SERVICE  
Mr. Jackson made a presentation to Mr. John Moore recognizing his years of service on the Board of Trustees. On behalf of the Board, Mr. Jackson presented Mr. Moore with a Plaque of Appreciation. Mr. Moore extended his appreciation toward the Board, the college and community for their support throughout the years.

IV. INSTALLATION OF RE-ELECTED BOARD MEMBERS  
Dr. Vela administered the Oath of Office to re-elected Board Members Mr. Bob Arthur, Dr. Ted Edmiston and Mr. Tom Jackson.

V. INSTALLATION OF NEWLY ELECTED BOARD MEMBER  
Dr. Vela administered the Oath of Office to newly elected Board Member Dr. Tina Cho.

VI. PUBLIC PRESENTATIONS

Dr. Ted Stolze congratulated Mr. Jackson, Mr. Arthur, Dr. Edmiston and Dr. Cho on their election to the Board. On behalf of the Faculty Union, he thanked Mr. Moore for his years of service to the school and added that the union is appreciative of his service. He wished the board members a peaceful break and added that although it has been a trying year, there is always hope in a new year to make a fresh start. He stated that he hopes it is a year where all voices at the college are heard and encouraged to participate in shared governance.

Jorge Alvarado  

Mr. Jorge Alvarado, student at Cerritos College, spoke regarding access to the computer assisted information lab in recent days. He indicated that on December 10 at 10:00 a.m., he went to the downstairs computer lab and learned it was closed. He added that he was shocked because it was the first day of final examinations. He stated that he believes the school doesn't have enough computers to accommodate the large number of students and added that during peak hours it is difficult to secure a computer to use. Mr. Alvarado stated that other classmates were also upset by the two-day closure of the downstairs lab to install new carpet. He indicated that the project should have been put on hold until after finals.
VII. ORGANIZATIONAL MEETING

A. Election of Officers

Mr. Jackson presented Mr. Arthur and Mr. Epple with a certificate of appreciation for their dedication and support as Vice President and Secretary in 2007.

President

Mr. Jackson opened nominations for President of the Board of Trustees for 2008. It was moved by Mr. Epple and seconded by Dr. Hughlett to nominate Mr. Arthur to the office of President of the Board. It was moved by Mr. Epple and seconded by Dr. Hughlett to close the nominations. The vote was unanimous to elect Mr. Arthur as President of the Board of Trustees for 2008.

Vice President

Mr. Arthur opened nominations for Vice President of the Board of Trustees for 2008. It was moved by Dr. Hughlett and seconded by Mr. Jackson to nominate Mr. Epple to the office of Vice President of the Board. It was moved by Dr. Hughlett and seconded by Mr. Jackson to close the nominations. The vote was unanimous to elect Mr. Epple as Vice President of the Board of Trustees for 2008.

Secretary

Mr. Arthur opened nominations for Secretary of the Board of Trustees for 2008. It was moved by Mr. Jackson and seconded by Dr. Edmiston to nominate Dr. Hughlett to the office of Secretary of the Board. It was moved by Mr. Jackson and seconded by Dr. Edmiston to close the nominations. The vote was unanimous to elect Dr. Hughlett as Secretary of the Board of Trustees for 2008.

Recognition of Service – Jackson

Mr. Arthur extended his appreciation toward Mr. Jackson for his leadership as Board Chair during 2007 with a Certificate of Appreciation.

B. Regular Meeting Dates

It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the regular meeting dates for 2008 as presented. Dr. Hughlett requested that the November 5 Board Meeting be rescheduled to November 12. The vote for approval as amended was unanimous.

C. Election of Annual Representative to the Los Angeles County School Trustees Association for 2007

It was moved by Mr. Arthur and seconded by Mr. Epple to nominate Dr. Edmiston as the representative to the Los Angeles County School Trustees Association for 2008. The vote was unanimous.

VIII. CONSENT AGENDA

It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve the consent agenda and addendum. Dr. Hughlett requested that Item A. and Item P. be held for separate consideration. Mr. Arthur requested that Item B. be held for separate consideration. The vote for approval was unanimous.
A. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve item A:

   Consideration of Approval of Board Member Compensation Increase, as attached.

Dr. Hughlett stated he would be voting against this item as the employee groups have not finished their negotiations. The motion was defeated with a vote of 3-4.

B. It was moved by Mr. Jackson and seconded by Dr. Edmiston to approve Item B:

   Consideration of Approval to Provide Compensation to Board Member Arthur For Absence from a Board Meeting

The vote for approval was 6-0-1 (Mr. Arthur abstained).

P. It was moved by Dr. Hughlett and seconded by Mr. Jackson to approve item P:

   Consideration of Certification of the Accreditation Self-Study, as attached.

Dr. Hughlett read the following statement and asked that it be included in the minutes: “Given the attempt on November 7 to obtain certification of a purportedly final version of the accreditation self-study which substantially and deceptively varied from that prepared by the committee for Standard IV, I no longer fully trust the information we receive from this administration. Consequently I will corroborate future information from this administration as I have with this most recent version of the self-study. It is finally honest and therefore supported by those in its creation so I too support it.”

The vote for approval was unanimous.

A. This item was considered separately.

B. This item was considered separately.

C. Accepted gifts with letters of thanks to the following:

   - One MUT II Scan Tool with adaptor harness
   
   **Donated by:** Donald Swearingen - Mitsubishi Motors North America, Inc.
   6400 Katella Avenue
   Cypress, CA 90630

D. Approved New Course Offerings, as attached.

E. Approved Faculty Stipends for Participation in the Academic Support Center – Student Success Pilot, as attached.

F. Approved Sabbatical Leave Applications for 2008-2009 Academic Year, as attached.

G. Approved Board Resolution #07-18 to Waive Sabbatical Leave Bonds, as attached.
H. Approved Resolution No. 07-16 Authorizing Board Members and Certain Employees of the Cerritos Community College District to Sign Documents for the Period January 1, 2008 through December 31, 2008, as attached.

I. Approved Resolution No. 07-17 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period January 1, 2008 through December 31, 2008, as attached.

J. Approved Budget Extensions and Budget Transfers, as attached.

K. Approved Contracts as follows:

Classes

AMENDMENT
1. Southeast Regional Occupations Program (SEROP)  
   Cosmetology Classes  
   Technology  
   Amended to provide high school ROP students loaner classroom kits and textbooks. The time period will be through June 30, 2008. No cost to the District.

RENEWAL
2. Education to Go, Inc.  
   Online Classes  
   Community Education  
   Renewed to provide not-for-credit, fee-based online classes for Community Education. Education to Go, Inc. will receive $52 per enrollment (enrollment fees typically run between $89-99). The District will pay an additional $2.25 for each person registering directly through Ed2Go rather than through our enrollment system. Education to Go will receive 80% of the registration fees for the courses that are longer in length (9-18 months in length); typical fees for these courses run between $588 and $998. For period January 1, 2008 through December 31, 2009. Community Education is a financially self-supporting program.

3. Motorcycle Safety Foundation Inc, dba California Motorcycle Safety Program  
   Motorcycle Classes  
   Community Education  
   Cerritos College will be authorized to continue to provide classes on motorcycle safety and operation through Community Education. For period January 1, 2008 through December 31, 2009. Community Education is charged a per rider fee for insurance through the Foundation and is financially self-supporting.

Medical

NEW
4. Direct Therapy  
   Speech Language Pathology Assistant Program  
   Health Occupations  
   To provide clinical/practicum experiences for the students enrolled in the speech language pathology assistant
program. For period October 4, 2007 through October 4, 2009. No cost to the District.

5. Imperial Convalescent Hospital
Speech Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for the students enrolled in the speech language pathology assistant program. For period September 17, 2007 through September 17, 2009. No cost to the District.

6. Newport Language and Speech Center
Speech Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for the students enrolled in the speech language pathology assistant program. For period November 1, 2007 through November 1, 2009. No cost to the District.

7. Success Therapies, Inc.
Speech Language Pathology Assistant Program
Health Occupations
To provide clinical/practicum experiences for the students enrolled in the speech language pathology assistant program. For period October 18, 2007 through October 18, 2009. No cost to the District.

RENEWAL
8. University of Southern California
Dental Assisting Program
Health Occupations
To continue to provide clinical/practicum experiences for students enrolled in the dental assisting program. For period November 8, 2007 through June 30, 2008. No cost to the District.

Services
AMENDMENT
9. August Enterprises, Inc.
Registration Software
Community Education
The amendment is to cover a change in the processing of credit cards which Lumens will now do directly rather than through a third party. For period January 1, 2008 through June 30, 2008. Total additional cost will be $349.42 for the final six months of the existing contract (January to June 2008) with funding from the Community Education.

10. Edmonds Community College District
National Science Foundation Grant
CITE/Economic Development
To extend the time period with additional funding in support of their National Science Foundation grant to establish programs in Advanced Manufacturing. The period will be extended to June 3, 2008. The college will receive an additional $11,791 for a total of $23,239. This fee will provide funds for 100% of this project’s activities with no cost to the District.
11. Collette Vacations
   Educational Trips and Tours
   Community Education
   To provide not-for-credit, fee-based educational trips and tours through Community Education. For period January 1, 2008 through December 1, 2008. Community Education will receive 10% of each tour participant’s fees. Community Education is a financially self-supporting program.

12. El Camino College District
   Alternate Media Services
   Disabled Student Programs and Services
   To provide alternate media production services which include document preparation, Braille output and formatting using existing Cerritos College equipment which is not available at El Camino College. For period December 13, 2007 through December 31, 2009. No cost to the District. Personnel costs of up to $15,438.00 will be funded by the El Camino Community College District.

13. Grant Thornton LLP
   General Obligation Bonds
   Fiscal Services
   To provide services for monitoring the general obligation bonds for tax purposes and calculating the potential rebatable amounts in accordance with the Internal Revenue Services regulations. This will cover the original issuance of $37,325.00, election of 2004, series 2004A and $31,965,000 of 2005 General Obligation Refunding Bonds, (stated redemption price at maturity). For period December 13, 2007 through June 30, 2008. Total cost is not to exceed $9,000.00 with funding from Fiscal Services.

14. Tax Deferred Services, Inc (TDS)
   Tax Shelter Annuities – 403 (b)
   Business Services
   The Internal Revenue Service is adopting changes to Internal Revenue Code (IRC) 403(b). These will be significant, incorporating statutory changed from the Employee Retirement Income Security Act (ERISA) and Economic Growth and Tax Relief Reconciliation Act of 2001 (EGTRRA 2001), and other IRS rulings issued over the past 40 years. For period January 1, 2008 through December 31, 2009. Total cost is $.25/participant/month with an estimate at less than $1,000.00 per year. Funding will come from the Business Services Office.

RENEWAL
15. Associated Builders & Contractors (ABC)
   Electrical Certification Training Program
   CITE/Adult Education
   Renewed to provide the Electrical Certification Training Program. For period December 13, 2007 to December 31, 2008. The revenue generated by the course will be shared as follows: ABC 92% and the District 8%.
16. Vangent, Inc.
HOPE Scholarship and Lifetime Learning Credit
Fiscal Services
For the purpose of reporting the mandated information to the
Internal Revenue Service regarding the Hope Scholarship
and Lifetime Learning Credit, for the tax year 2007. Total
cost is approximately $45,000.00 with funding from Fiscal
Services.

Training
AMENDMENT
17. College of the Canyons – CACT
Vocational Training
CITE/Economic Development
To assist Cerritos College in delivering additional services
under our contract with El Proyecto del Barrio. Under this
amendment COC will provide an additional 200 hour
Computer Numerical Control machining set-up training
course to El Proyecto clients at the COC campus. The
period will remain through December 30, 2008. These
services will be provided for an amount not to exceed
$30,000. Total amount of the contract will be not to exceed
$60,000. A contract with El Proyecto del Barrio will provide
funds for 100% of this project’s activities with no cost to the
District.

18. Southeast Area Services Funding Authority (SASSFA)
Machine Tool Technology Training
CITE/Economic Development
To provide an additional 40 hours of vocational training in
Machine Tool Technology for a total of 240 hours. For
period December 13, 2007 through December 30, 2008.
The District will receive an additional fee of $31,800 for a
total amount of $113,400. All other terms of the agreement
as previously approved on 3-7-07 will remain the same. This
fee will provide funds for 100% of this project’s activities with
no cost to the District.

NEW
19. CAD/CAM Consulting Services, Inc.
Boeing’s Mentor-Protégé Project
CITE/Economic Development
To provide a 6-day Mastercam software training in support of
Boeing’s Mentor-Protégé project. For period December 13,
2007 through December 31, 2008. Total cost is not to exceed
$6,000.00 with funding being provided by the Air
Force through a contract with Boeing. No District funds are
involved.

20. Carl Zeiss IMP Corp.
Boeing’s Mentor-Protégé Project
CITE/Economic Development
To provide a 10-day Zeiss training in support of Boeing’s
Mentor-Protégé project. For period December 13, 2007
through December 31, 2008. Total cost is not to exceed
$16,000.00 with funds provided by the Air Force through a
contract with Boeing. No district funds are involved.
21. INCAT
Boeing’s Mentor-Protégé Project
CITE/Economic Development
To provide a 5-day software training in support of Boeing’s Mentor-Protégé project. The service will include software training on the operation of CATIA and Unigraphics CAD programs. For period December 13, 2007 through December 31, 2008. Total cost is not to exceed $10,000.00 with funds provided through a contract with Boeing. No district funds are involved.

22. Siemens PLM Software (UGS)
Boeing’s Mentor-Protégé Project
CITE/Economic Development
To provide a 2-day software training in support of Boeing’s Mentor-Protégé project. For period December 13, 2007 through December 31, 2008. Total cost is not to exceed $7,000.00 with funds provided by the Air Force through a contract with Boeing. No district funds are involved.

23. VERISURF Software
Boeing’s Mentor-Protégé Project
CITE/Economic Development
To provide a 3-day VERISURF software training in support of Boeing’s Mentor-Protégé project. For period December 13, 2007 through December 31, 2008. Total cost is not to exceed $6,000.00 with funds provided by the Air Force through a contract with Boeing. No district funds are involved.

Workshops
AMENDMENT/NAME CHANGE
24. From: Denyce Giannioses
To: Horizon Healing
Holistic Health Workshops
Community Education
To reflect the name change from Denyce Giannioses to Horizon Healing to continue to provide not-for-credit, fee-based workshops in Holistic Health for Community Education on an as needed basis. For period January 1, 2008 through December 31, 2009. Horizon Healing will now receive 35% of the total enrollment fees collected per workshop (with a minimum of $500). All other terms shall remain the same as previously approved. Community Education is a financially self-supporting program.

NEW
Developmental Math Workshop
SEM – Title V Gateways Grant
For a two-day workshop with the Title V Grant administrators and faculty and with Cerritos College administrators, counselors, faculty and staff on ways to improve the success of developmental math students. For period January 31, 2008 through February 2, 2008. Total cost is not to exceed $10,000.00 with funding from the Title V Gateways grant.
26. Dr. Kent Peppard  
Self-Help Workshops  
Community Education  
To provide not-for-credit, fee-based self-help three- or four-hour workshops in the subject are of dementia, memory loss and other cognitive functions. For period January 1, 2008 through June 30, 2009. Dr. Peppard will receive 30% of the total enrollment fees collected per workshop. Community Education is a financially self-supporting program.

RENEWAL

27. Julie Martin  
Nutrition Workshops  
Community Education  
Ms. Martin will provide not-for-credit, fee-based workshops for Community Education on an as needed basis in the area of nutrition. For period January 1, 2008 through June 30, 2009. Ms. Martin will receive $90 for a 3-hour workshop, $110 for a 4-hour workshop, and $500 for an 18-hour workshop. Community Education is a financially self-supporting program.

28. We The People, LA-OC, Inc.  
Money and Investing Workshops  
Community Education  
To continue to provide not-for credit, fee-based Money and Investing workshops for Community Education on an as needed basis. For period January 1, 2008 through December 31, 2009. We The People, LA_OC, Inc. will receive 30% of the total enrollment fees collected per workshop. Community Education is a financially self-supporting program.

L. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:  
None

M. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2007-2008 Academic Year, as attached.

N. Approved and/or Ratified Request for Unpaid Leave of Absence, as attached.

O. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:

Coordinator of Media Relations @ 43-1 ($4,280.00 per month) effective January 2, 2008: Ayako Abelon (Public Affairs)

P. This item was considered separately.

IX. REPORTS OF BOARD MEMBERS AND STAFF

Mr. Macias congratulated the new and re-elected officers and added that he looks forward to a new year.
Dr. Hughlett welcomed the new and re-elected Board officers and said farewell to Mr. Moore. He concluded by stating that he looks forward to a new year of fortitude.

Ms. Avalos congratulated the new and re-elected Board officers and acknowledged her daughter Berlin who was in the audience. She thanked Mr. Moore for his years of service and acknowledged his wife Terry. Ms. Avalos informed the Board that a former student of hers, Lorenzo Mata of the UCLA basketball team, will be present at the South Gate Park Auditorium on December 14 at 7:00 p.m. where the high school officials will be retiring his jersey. She invited the Board to attend and concluded by wishing everyone a happy holiday season.

Dr. Edmiston congratulated the new and re-elected Board officers. He bid farewell to Mr. Moore and wished everyone happy holidays. He concluded by thanking everyone for his re-election and stated that he is happy to be back.

Dr. Cho stated that she is thankful to everyone who supported her throughout the election. She acknowledged the Hubert Humphrey Democratic Club for their support. She stated that she is looking forward to working with Board members, faculty and administration. She commended Mr. Moore for his years of service. Dr. Cho stated that she hopes the Board will be able to work with the unions to come up with a satisfactory solution. She concluded by acknowledging family members and supporters in the audience.

Mr. Epple said goodbye to Mr. Moore. He indicated that he has worked with him for many years and added that he hopes to continue to see him often.

Mr. Jackson welcomed Dr. Cho to the Board. He stated that it has been a pleasure to serve on the Board with Mr. Moore and added that he is a great leader and an inspiration.

Mr. Arthur requested an agenda item for the first meeting in January to consider naming the Student Center in Mr. Moore’s honor for his service to the college. He wished everyone a Merry Christmas and thanked everyone for their confidence in re-electing him into office.

Dr. Vela thanked Mr. Moore for his selfless commitment over many years of service. She welcomed Dr. Cho and added that she looks forward to working with her and the rest of the Board in 2008. Dr. Vela informed the Board that staff received information from Lieutenant Governor John Garamendi who would like to visit the campus on January 23. She stated that he is interested in a tour of the Career Technical Education facilities and added that Mark Wallace will be preparing for the visit and will share more information as it becomes available. Dr. Vela concluded by wishing everyone a happy holiday celebrated in their own cultural tradition. She stated that it is a time of reflection on everything to be grateful for and added that she is grateful for her own family as well as faculty, staff and management for their hard work during the semester.
Dr. Reece congratulated the new and re-elected Board officers. Dr. Reece congratulated Mr. Moore and added that he admires his longevity and genuine love of Cerritos College.

On behalf of the CSEA, Ms. Laughon thanked Mr. Moore for his service to the college and the classified staff. She congratulated the new and re-elected officers. Ms. Laughon agreed with Dr. Stolze and said that CSEA would also like to get back to the negotiations table. She added that they are disappointed that administration has put off negotiations and that the compensation and classification appeals review outcome that has not yet come forward. She concluded by wishing everyone happy holidays.

X. ADMINISTRATIVE MATTERS

A. It was moved by Dr. Hughlett and seconded by Mr. Epple to Adopt Chapter 2 Board Policies (Board of Trustees), as Reviewed by the Board at the November 7 Board Meeting. The vote for approval was unanimous.

B. This item was tabled indefinitely.

XI. ADJOURNMENT

The meeting was adjourned at 5:37 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, January 16, 2008 at 6:00 p.m.

______________________________
Bob Arthur, President

______________________________
Dr. Bob Hughlett, Secretary