I. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mr. Jackson the Board President. Those present were:

Mr. Bob Arthur  Dr. Bob Hughlett
Ms. Carmen Avalos  Mr. Tom Jackson
Dr. Ted Edmiston  Mr. John Moore
Mr. Bob Epple  Mr. Jason Macias, Student Trustee

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE

The flag salute was led by Jonathan Alvarez, ASCC Commissioner of Budget and Finance.

III. MINUTES

September 5, 2007

It was moved by Mr. Arthur and seconded by Mr. Moore to approve the minutes of the regular meeting of September 5, 2007. The vote for approval was unanimous.

IV. EMPLOYEE OF THE MONTH

Mr. Jackson and Mr. Moore presented Esther Choi with the Outstanding Classified Employee Award for the month of August 2007. Ms. Choi began her full-time classified employment with the District on August 7, 2006 in the Career Center as the Re-Entry Resource Specialist.

V. INSTITUTIONAL PRESENTATIONS

Accountability Reporting for Community Colleges (ARCC)

Mr. Farmer made a presentation on Accountability Reporting for the Community Colleges (ARCC). He provided background information, college performance indicators and progress and achievement. Mr. Farmer also shared peer group data and distributed a handout regarding College Level Indicators. There was considerable discussion regarding the ARCC report and its implications. Mr. Jackson asked that faculty, administrators and staff work together to develop a plan to increase students’ success and to ensure improvement in our performance as reported by the indicators included in the ARCC report. Dr. Vela stated that there has been discussion on campus regarding the report and staff has been working to develop a plan, address the questions raised and make improvements for student success.

VI. PUBLIC PRESENTATIONS

Phillip Hu of the CCFF stated that he would like to seek clarification regarding a letter that was sent to faculty members during the summer regarding negotiations. He referenced a paragraph that states that on July 3, 2007, the union informed the District that it would no longer comply with Article X.II. He stated that union representatives informed the District that they weren’t attending a July 3 meeting because the contract had expired and questioned how the CCFF was able to inform anybody of anything on July 3 if they were not in attendance. He also questioned how the union was unwilling to negotiate under the terms of the contract when the contract had already expired. Mr. Hu concluded by agreeing that progress in negotiations has been slowed because both the district and the union have fundamental interests which require creative solutions. He stated that he felt the CCFF has brought creative solutions while the District has not brought anything creative to the table.
Dr. Ted Stolze, CCFF President, stated that he wished to speak about the union’s bad experience with the bargaining team. He requested that the District not delay the COLA adjustment to salaries. He added that the union would like to have the Board instruct the bargaining team to meet with the CCFF and bargain over COLA. Dr. Stolze presented 158 signed cards which shared faculty members’ requests that the District not delay the COLA adjustment. Dr. Stolze added that the union values student success as much as anyone and commended the efforts of the Faculty Senate and student government. Dr. Stolze concluded by introducing several members of the audience.

VII. CONSENT AGENDA

Mr. Jackson stated that an “Immediate Action Item” came to staff’s attention today at 4:15 p.m., after the agenda was posted. Mr. Jackson called for a first vote to add the “immediate action item” to the agenda per Education Code 54954.2 (b)(2). It was moved by Mr. Moore and seconded by Dr. Edmiston to consider an item to approve Resolution #07-15 Finding Existence of Emergency and Authorizing the Making of a Contract in Writing on Behalf of the District Without Advertising or Inviting Bids, as attached. The vote for approval was unanimous. It was moved by Mr. Arthur and seconded by Mr. Moore to approve the item. Dr. Vela stated that word “water” should be added to the resolution. The vote for approval was unanimous.

It was moved by Mr. Epple and seconded by Mr. Moore to approve the consent agenda and addendum. Dr. Hughlett requested that Item F.4 be held for separate consideration. The vote for approval was unanimous.

F. It was moved by Mr. Moore and seconded by Dr. Edmiston to approve item F.4:

Services

AMENDMENT

4. Jacobson, Betts and Company
   Classification/Compensation Studies
   President’s Office
   The agreement is amended to provide for meetings with College staff and Board members, the appeals process, the resulting quantitative analysis, and for providing all products and services as specified in Request for Proposals 0506-07 and 0607-08. For period November 16, 2006 through completion of the project. The cost of these services will be an amount not to exceed $23,400 to bring the total amount of the contract to $91,400 with funds provided for in the budget. The District may also employ the consultant on an hourly rate basis (plus travel) as needed to perform additional services related to the Classification and Compensation studies which may include post-study activities.

Dr. Hughlett commented that this item caught his attention due to the 34% cost overrun of the original budget and added that he will be concerned if future items for additional monies are presented. Dr. Vela stated that the contractor is aware that it is not the District’s intention to bring additional requests for an increase to his contract. The vote for approval was unanimous.
A. Accepted gifts with letters of thanks to the following:
   - Aztec Calendar
     Donated by: Dr. Phil Rodriguez
     Cerritos College
     11110 Alondra Blvd.
     Norwalk, CA 90650
   - Miscellaneous tooling and hardware
     Donated by: Big Kaiser Precision Tooling, Inc.
     641 Fargo Avenue
     Elk Grove, IL 60007
   - 1000 pounds of miscellaneous steel
     Donated by: Danrich Welding Co., Inc.
     7001 Jackson St.
     Paramount, CA 90723

B. Approved Career Technical Education (CTE) Teacher Preparation Pipeline Grant Resource Faculty Stipends, as attached.

C. Approved Perkins/VTEA Grant Honorarium, as attached.

D. Approved Publicize Notice of Date, Time and Location of Public Hearing and the Availability of the Cerritos Community College District Proposed 2007-08 Adopted Budget for Public Inspection, as attached.

E. Approved Quarterly Fiscal Status Report for the Quarter Ending June 30, 2007, as attached.

F. Approved Contracts as follows:

   Classes
   NEW
   1. Mt. San Antonio College District
      Health Occupations Classes
      Health Occupations/Economic Development
      To provide three courses (NRSG 232, NRSG 240, and NRSG 242) including lecture and lab, up to 24 hours of test/open lab time, parking, ID badges, lab supplies, and two hours of counseling services per student for up to ten (10) Los Angeles Healthcare Workforce Development students. This agreement is subcontracted to Cerritos College through the Mt. San Antonio College Regional Health Occupations Resource Center. For period October 12, 2007 through June 30, 2008. The District will receive $63,383.00 for providing the courses. No cost to the District.

   Medical
   NEW
   2. Maxim Staffing Solution
      Health Care Providers
      Student Health Center
      To provide one or more licensed health care provider as specified by the District for supplemental staffing services. For period October 1, 2007 through June 30, 2009. Total cost will not exceed $47,000.00. Hourly rates will vary depending on the type of provider needed with funding from the Student Health Center.
Program

RENEWAL

3. California Community College Chancellor’s Office
   Chancellor’s Office Tax Offset Program (COTOP)
   Student Services
   For the Chancellor’s Office Tax Offset Program (COTOP) as
   authorized by AB2347, which allows the Chancellor’s Office to act
   on behalf of the College to recover outstanding student
   obligations. For period October 1, 2007 through December 29,
   2008. No cost to the District.

Services

AMENDMENT

4. This item was considered separately.

NEW

5. Dr. Dawn Person
   Program Evaluations for CTE Teacher Preparation Pipeline
   Chancellor’s Grant
   Teacher TRAC
   To conduct program evaluations as part of the CTE Teacher
   Preparation Pipeline Chancellor’s Grant. For period August 1,
   2007 through May 31, 2008. Total cost will be an amount not-to-
   exceed $8,000.00 with funding from the CTE Teacher Preparation
   Pipeline Chancellor’s Grant.

6. Southeast Regional Occupational Center (SEROP)
   CTE Teacher Preparation Pipeline Chancellor’s Grant
   Teacher TRAC
   SEROP staff will participate in six professional development
   sessions related to Career Technical Education conducted
   through workgroups. For period September 4, 2007 through April
   31, 2008. Total cost will be $20,300.00 with funding from the
   CTE Teacher Preparation Pipeline Chancellor’s Grant.

Workshop

NEW

7. Jeannette Cunniff
   Massage Therapy Program Workshops
   CITE/Community Education
   To provide not-for-credit, fee-based Massage Therapy Program
   workshops for Community Education on an as needed basis. For
   Cunniff will receive 35% of the enrollment fees per workshop.

G. Approved and/or Ratified Resignations Accepted by the
   President/Superintendent, as follows:
   None

H. Approved Employment of Temporary and/or Substitute Hourly
   Faculty Personnel, as needed for 2007-2008 Academic Year, as
   attached.

I. Approved request for Unpaid Leave of Absence, as follows:
   Lopez, Elena, Financial Aid Specialist (Financial Aid
Department), from September 10 through November 2, 2007

Added by addendum:
Casillas, Rocio, Counselor (Counseling Department), from October 2 through November 19, 2007

J. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

Added by addendum:
Program Facilitator @ 38-3 ($4,176.00 per month) effective September 25, 2007: Irlanda Lopez (Cosmetology)
Program Assistant II @ 30-1 ($3,163.00 per month) effective October 1, 2007: William T. Douglas (Academic Affairs)

VIII. ADMINISTRATIVE MATTERS
A. As information, the Board book contained College Coordinating Committee Minutes for August 20, 2007.

B. As information, the Board considered the First Reading: Second Portion of Chapter 3 Board Policies (General Institution). There was no discussion.

IX. REPORTS OF BOARD MEMBERS AND STAFF

Macias
Mr. Macias stated that he and the ASCC Cabinet established a set of goals which include the establishment of a book exchange program, an option to provide healthier food choices on campus, and increased control of ASCC budget. Mr. Macias acknowledged that September 31st is the last day of funding for the Project HOPE program and hopes that the new grant request is funded. He stated that he hopes the Board is serious about student success and added that Project HOPE is a program that is aimed entirely for student success. He concluded by stating that as a product of Project HOPE, he has been given the opportunity to reach his educational goals.

Hughlett
Dr. Hughlett stated that he also hopes the grant request for Project HOPE is funded. He stated that the sense of pride at the 50th anniversary event for the football team was overwhelming and acknowledged the strength of the individuals that built the campus. Dr. Hughlett concluded by stating that he will not be present at the October 3 Board meeting.

Moore
Mr. Moore thanked staff for the New Employee Reception and added that it was a nice event.

Arthur
Mr. Arthur stated that he greatly enjoyed the 50th anniversary football game. He stated that twenty-seven out of twenty-nine football members were present and out of the original football team, five players went on to play in the NFL. He thanked staff for a very memorable event.

Jackson
Mr. Jackson stated that the 50th anniversary football game was an exciting event.

Vela
Dr. Vela congratulated Esther Choi. She stated that the Cerritos Chamber “Taste of the Region” event was great and added that the college will continue to participate in future events. She stated that she attended the Statewide Budget Workshop yesterday and informed the Board that they will be receiving the proposed 2007-08 budget for
adoption on October 3. She added that the college received the cost of living adjustment but no other significant growth monies. She also reminded everyone that COLA funds are the resources available to fund increases in the cost of health benefits, salaries, maintenance and other contracts and to fund new programs. Dr. Vela distributed Chapter 1 of the Board policies and procedures for review. She concluded her report by drawing attention to new brochure racks that will placed at local high schools and libraries.

Ms. Higdon stated that she also attended the budget workshop and thanked Lola Rizkallah and staff for their diligent work in preparing the budget. She stated that there were no significant changes from the preliminary budget due to flat enrollment. She added that it is unfortunate that the college is not in a growth mode and while we are in a satisfactory position this year, the enrollment numbers need to increase.

Dr. Johnson attended the Homecoming Kick-Off Luncheon and added that it was a wonderful event which included a broad cross-section of various interest groups on campus. He acknowledged Holly Bogdanovich and staff for their production of Constitution Day on September 17. Dr. Johnson concluded by distributing a DVD created by Esther Choi which seeks to introduce the Re-Entry Resource Program to prospective students. He added that it is a wonderful showcase of the program and thanked Ms. Choi for her efforts.

Dr. Reece stated that the conversation regarding the ARCC is important and added that he feels there is an institutional opportunity for change that needs sustained focus from the Board.

Ms. Laughon congratulated Esther Choi and added that she is an excellent employee at Cerritos College. She stated that this week, CSEA has been involved with appeals regarding the classification and compensation study. She stated that she hopes that the study will produce a positive outcome. Ms. Laughon concluded by stating that she and union colleagues believe the COLA adjustment is for employees and hopes the District will reflect that in negotiations with the groups.

There was no closed session.

There was no need to reconvene.

The meeting was adjourned at 7:31 p.m.

The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 3, 2007 at 6:00 p.m.

 Tom Jackson, President

 Robert Epple, Secretary