I. CALL TO ORDER  The meeting was called to order at 6:03 p.m. by Mr. Jackson the Board President. Those present were:

   Mr. Bob Arthur      Mr. Tom Jackson
   Ms. Carmen Avalos   Mr. John Moore
   Dr. Ted Edmiston    Mr. Jason Macias, Student Trustee
   Mr. Bob Epple

Dr. Bob Hughlett was not present.

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE  The flag salute was led by Jason Macias.

III. MINUTES  August 29, 2007
   It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve the minutes of the regular meeting of August 29, 2007. The vote for approval was unanimous.

IV. MINUTES  September 19, 2007
   It was moved by Mr. Arthur and seconded by Mr. Epple to approve the minutes of the regular meeting of September 19, 2007. The vote for approval was unanimous.

V. INSTITUTIONAL PRESENTATION
   Accountability Reporting for Community Colleges (ARCC)
   Jo Ann Higdon, Vice President of Business Services, and Suzie Payne, Budget Manager, made a presentation outlining the final budget for 2007-08. Several members of the Board complimented Ms. Higdon, Ms. Rizkallah, Ms. Payne and staff for their efforts.

VI. PUBLIC HEARING  Mr. Jackson opened the Public Hearing for Presentation of the Proposed Adopted Budget for 2007-08. Mr. Jackson asked for questions or comments. Hearing none, the public hearing was closed. Mr. Arthur questioned the dollar amount of Avalon funds targeted for student success as designated by the Board. Ms. Higdon stated that the balance is projected at $1.9 million by the end of 2008. Ms. Avalos proposed that the Board consider using funds from the ground lease of Avalon to fund the Project HOPE program for one year. She requested that staff bring an item for consideration at the next Board meeting. Mr. Arthur agreed. Mr. Jackson stated that he had spoken with staff and requested that an item be presented at the next Board meeting to support the continuation of the Project HOPE program for one year. The estimated amount was a little more than $300,000. It was moved by Mr. Moore and seconded by Dr. Edmiston to adopt the 2007-08 Budget as presented. The vote for approval was unanimous.

VII. PUBLIC PRESENTATIONS
   Mark Wallace
   Mark Wallace, Director of Public and Governmental Relations, informed the Board of the awards won by the Public Affairs staff at the National Council for Marketing and Public Relations Conference in September. Mr. Wallace shared that staff won two gold, four silver and two bronze medallions for various publications. On behalf of the Board, Mr. Jackson congratulated Mr. Wallace and the Public Affairs staff.
Dr. Ted Stolze

Dr. Ted Stolze, CCFF President, expressed appreciation to the Board for supporting Project HOPE. He expressed his support for the program and encouraged the Board to consider additional funding in future years. He stated that he has taught Project HOPE students and added that they are an inspiration.

Brigida Villigran

Brigida Villigran, a parent of a Project HOPE student, introduced her children Alfredo, a Project HOPE Student, Christian and Samantha. Her son Alfredo translated for her. She was speaking on behalf of 100 parents of Project HOPE. She stated that her family has benefitted from the program as well as from the Plaza Comunitaria courses. She concluded by stating that Project HOPE helps her guide her children through their college careers.

Norma Galaz

Norma Galaz, a parent of a Project HOPE student, stated that the parents of Project HOPE have been working to see Project HOPE institutionalized. She thanked Board members who attended monthly meetings with the parents and noted that some had not attended and encouraged all of them to attend. Ms. Galaz stated that the program has an important impact on the community and that the group is concerned about the future of the program. She indicated that many parents have shown up to all of the recent Board meetings and have provided proof of the success of the program. She concluded by stating that she would like to see full support of the program.

Michael Barrita

Michael Barrita, ASCC Vice President, stated that he is an active student on campus and that although he is not a student of Project HOPE, he sees the program as an important program on campus. He stated that the program provides services that other programs on campus do not and added that it accounts for student success. He concluded by asking that the Board fully support the program.

VIII. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Moore to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Accepted Chancellor’s Office Economic and Workforce Development Grant, as attached.

B. Approved Stipends for Faculty Participating in the Basic Skills Meta-Cognition Inquiry Project, as follows:

- **Fall 2007, $1000 each**
  - Lydia Alvarez (English)
  - Francie Quass-Berryman (English)
  - Lora Carreon (Math)
  - Dara Sajjadham (Math)
  - Mary Clarke (Math)
  - Dora Macias (Counseling)
  - Henrietta Hurtado (Counseling)
  - David Young (Counseling)
  - Frank Mixson (English)
  - Jan Connal (Counseling)

- **Spring 2008, $1000 each**
  - Frank Mixson (English)
  - Jan Connal (Counseling)

- **Spring 2008, $1500 each**
  - Lydia Alvarez (English)
  - Francie Quass-Berryman (English)
  - Lora Carreon (Math)
  - Dara Sajjadham (Math)
  - Mary Clarke (Math)
  - Dora Macias (Counseling)
  - Henrietta Hurtado (Counseling)
  - David Young (Counseling)

- **Summer 2008, $900**
  - Jan Connal (Counseling)
C. Approved Counselor Stipend for the Capacity Building for Associate Degree Nursing Programs Grant, Augmentation #1, as attached.

D. Approved Perkins/VTEA Grant Honorarium, as follows:
   David DiGiacomo, Production Designer and Guest Lecturer - $200

E. Approved National Career Pathways Conference Reimbursements to Non-District Personnel, as attached.

F. Approved to Donate Vehicles for Instructional Purposes to Norwalk High School, as follows:
   - 2001 Ford Windstar, VIN #1FTXZ7271CA75498

G. Approved Contracts as follows:
   Internships
   NEW
   1. Riverton Productions
      Film Production Internship
      Community, Industry & Technology Education
      To provide intensive internships for film production students. For period October 4, 2007 through June 30, 2008. Total cost will not exceed $2,500 with funding from Perkins/(VTEA) grant funds.

   2. Sync Masters, Inc.
      Film Production Internship
      Community, Industry & Technology Education
      To provide intensive internships for film production students. For period October 4, 2007 through June 30, 2008. Total cost will not exceed $2,500 with funding from Perkins/(VTEA) grant funds.

   Medical
   NEW
   3. Community Hospital of Long Beach
      Nursing Program
      Health Occupations
      To provide clinical/practicum experiences for students enrolled in the nursing program. For period September 7, 2007 through September 7, 2009. No cost to the District

   Mentors
   RENEWAL
   4. San Francisco Community College District
      Early Childhood Mentor Program
      Health Occupations
      To implement Early Childhood Mentor Programs in community colleges. Cerritos College will be designated as a local coordinator to recruit and select experienced child care providers and directors to be mentors. For period September 1, 2007 through June 30, 2008. No cost to the District.
5. The Community College Foundation
   Work Experience Program
   Career and Assessment Services
   To establish a coordinated work experience program in accordance with Government Code section 19133 that provides registered college students with the opportunity to obtain career-related, part-time employment with the State of California. For period October 4, 2007 through June 30, 2009. No cost to the District.

Services

AMENDMENT

6. XAP Corporation
   Online Electronic Admission Application System
   Student Services
   To reflect recalculation by the Chancellor’s Office of our mini-grant share. The contract for the English application will now be funded by the District at 75% instead of the 50% originally approved and the remaining 25% paid by the Chancellor’s Office Mini-Grant. For period July 1, 2007 through June 30, 2008. The cost of the English application is $10,609 which will now be funded by the District at 75% for a cost of $7,956.75 and the cost of the Spanish application remains $3,605.00. The total cost to the District will now be $11,561.75.

RENEWAL

   Title V Hispanic Serving Institutions Grant
   SEM
   To continue to provide consultative assistance during grant development phase and services. This Title V grant is the Gateways Project that the Cerritos College Math Department has with CSUDH. For period October 1, 2007 to September 30, 2008. Total cost is $12,787.98 with funding from the Title V Hispanic Serving Institutions Grant.

Training

RENEWAL

8. Yosemite Community College District
   Agency for the Child Development Training Consortium
   Health Occupations
   Renewed the agreement with Yosemite Community College District, Agency for the Child Development Training Consortium Instructional Agreement, in which the District agrees to conduct up to 800 units of college credit courses needed for licensing child development personnel. For period September 1, 2007 through June 30, 2008. Ratification is necessary due to the delay in receiving the contract from the agency. The District will receive $25.00 per unit or $20,000.00 to administer the program.
9. Dr. Nick Lazaris  
   Self Improvement Workshop  
   Community Education  
   To provide not-for-credit, fee-based self improvement workshops in handling stress and anxiety for Community Education on an as needed basis. For period December 1, 2007 through November 31, 2009. Dr. Lazaris will receive 30% of the total enrollment fees collected per workshop. This is a financially self-supporting program.

H. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:
   Added by addendum:  
   Habbestad, Kristen, Coordinator of Media Relations (Public Affairs), effective October 12, 2007

I. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

J. Approved request for Unpaid Leave of Absence, as follows:
   Mendez, Maria, PeopleSoft Database Administrator (Information Technology Department), from November 1 through January 31, 2007
   Added by addendum:
   Lopez, Elena, Financial Aid Specialist (Financial Aid Department), from September 24 through November 2, 2007 (Revised)

K. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.
   Added by addendum:
   Instructional Media Production Specialist @ 45-2 ($4,700.00 per month) effective October 4, 2007: David Gunn (Technology Training & Distance Education)

IX. ADMINISTRATIVE MATTERS

A. As information, the Board book contained College Coordinating Committee Minutes for August 27, September 10 and September 17.

B. As information, the Board considered the First Reading of Chapter 1 Board Policies (The District). There was no discussion.

X. REPORTS OF BOARD MEMBERS AND STAFF

Macias

   Mr. Macias thanked the Board for funding Project HOPE for one year and added that he would like to see the program in existence for years to come.

Avalos

   Ms. Avalos stated that she attended the ACCT Conference in San Diego and added that there was an interesting discussion regarding the impact of Latinos on the educational system and the importance of understanding their needs. She also informed the Board of an opportunity to attend the TRPI 4th Annual Education Conference on Monday, October 15.

Epple

   Mr. Epple stated that he also attended the ACCT Conference and would share materials regarding the legal presentation he attended at the conference.
Dr. Vela congratulated the Public Affairs staff for their accomplishments at the NCMPR conference and reiterated that the competition was very stiff. She stated that she and others welcomed approximately 140 Japanese students from Osaka, Japan earlier this morning. She thanked Board members who were able to attend the ACCT Conference and offered to distribute any materials they wished to share. Dr. Vela reported that staff is continuing to work with K-12 partners to build career pathways for junior high school students to transition to Cerritos College and beyond. She indicated that staff has met with Dennis Hollingdrake, new manager of the Norwalk Marriott, to establish partnerships that meet the needs of current employees and to develop a pipeline of future employees. She thanked Mr. Arthur for the introduction and welcomed others to introduce individuals to staff to establish new partnerships. Dr. Vela expressed appreciation toward the students and parents of Project HOPE for their interest in education, not only for their children but also for themselves. She emphasized that the college was here for everyone and that she looked forward to seeing them enrolled in classes. Dr. Vela concluded by distributing the third portion of Chapter 3 Board policies and procedures.

Ms. Higdon stated that the Facilities Master Plan and Implementation Update will be on the agenda for the October 17 Board meeting for consideration and approval.

Dr. Johnson stated that University Mega Fair was held this afternoon and added that many people attended the event. He indicated that tonight is College Night and approximately sixty colleges will be represented in addition to academic services on campus. He concluded by stating that elections for Homecoming will take place next week.

Mr. Farmer distributed a brochure on the Basic Skills Initiative. He informed the Board of a grant that was received for $10,000 from the Business Education Professional Organization to develop a certificate program for Global Team Project Management. He thanked Bob Livingston and Hy Finkelstein for their efforts. Mr. Farmer indicated that he made an ARCC Presentation on Tuesday to the Faculty Senate which generated a lot of conversation and questions. He informed the Board that the play "Anna in the Tropics" will be on stage for the next two weekends and added that it will be a fun event. Mr. Farmer stated that he will not be present at the October 17 Board meeting due to an upcoming accreditation visit at Sierra College. He concluded by reminding the Board that the Cerritos College accreditation visit will be held on March 3-6, 2008 and added that a draft of the self-study will be posted to the website on Monday, October 8 and indicated that a hard copy will be delivered to the Board on Monday.

Dr. Reece provided a Senate Update which emphasized the conversation at the last Board meeting regarding ARCC data and student success. He encouraged the Board to continue discussion on the topic as well as other topics such as Project HOPE.

XI. CLOSED SESSION

The Board adjourned to closed session at 7:13 p.m.

XII. RECONVENE

The Board reconvened at 7:24 p.m.
Read Out

Mr. Arthur reported that in closed session the Board of Trustees took action to place an employee on a leave of absence without pay. The vote for approval was unanimous.

XIII. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

XIV. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, October 17, 2007 at 6:00 p.m.

Tom Jackson, President

Robert Epple, Secretary