CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OCTOBER 17, 2007

I. CALL TO ORDER
The meeting was called to order at 6:03 p.m. by Mr. Jackson the Board President. Those present were:

- Mr. Bob Arthur
- Dr. Bob Hughlett
- Ms. Carmen Avalos
- Mr. Tom Jackson
- Dr. Ted Edmiston
- Mr. John Moore
- Mr. Bob Epple
- Mr. Jason Macias, Student Trustee

Others present were the President of the College, Vice President of Business Services, Vice President of Academic Affairs, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by the 2007 Homecoming Court.

III. MINUTES
October 3, 2007
It was moved by Dr. Edmiston and seconded by Mr. Moore to approve the minutes of the regular meeting of October 3, 2007. The vote for approval was 6-0-1; Dr. Hughlett abstained.

IV. EMPLOYEE OF THE MONTH
Mr. Jackson and Mr. Moore presented Charles William “Bill” Griffin with the Outstanding Classified Employee Award for the month of September 2007. Mr. Griffin began his full-time classified employment with the District on November 8, 1999 in the Facilities Department as a Groundskeeper.

V. PUBLIC PRESENTATIONS
Rosemarie Medina
Rosemarie Medina stated that she has been present at many meetings where items such as salary increases and PeopleSoft expenses were approved. She questioned why Project HOPE has not been institutionalized based on the success of the program. She stated that she was present at meetings where parents spoke on behalf of the program and questioned why the program is only being supported for one year. She stated that she hoped the cause was not the upcoming elections. She concluded by stating that it’s always easy to do what is expedient but it is not easy to do what is right. She requested that the Board do what is right and institutionalize Project HOPE with full support.

Stephen Clifford
Stephen Clifford, faculty member and CCFF Communications chair stated that he has worked with many Project HOPE students. He thanked the Board for the foresight to fund the program through June 2008. He stated that the CCFF and faculty members believe in a long-term commitment from the college to support the program because the students are successful. He added that the students are mentored by extraordinary people who provide a support network for them and concluded by stating that when a program’s students are successful, the college is successful.

Luis Martinez
Luis Martinez stated that he has been a parent of a Project HOPE student for three years. He advocated for the program, stating that his daughter Diana will reach her educational goals like the rest of the students. He stated that he is resident of Norwalk and recently received a sample ballot for November 6 elections and he indicated that parents and residents believe in the promises of the Board made in the election flyers and requested a decision to continue the program indefinitely.
Rosa Barros stated that her daughter, Viviana Ruiz, is a Project HOPE student who was recently recognized in the Campus Connection publication. She expressed her gratitude toward the college and Project HOPE, which supported her through her transition from Cerritos College to UC Berkeley. She stated that Project HOPE is important for future generations of students and requested support for the institutionalization of the program, as has been requested in the past.

Michael Barrita, Cerritos College student and ASCC Vice President stated that Board members should be respectful and responsive, which means to listen to constituents and act in a responsible manner. He stated that the Board did not give proper respect toward Project HOPE by not taking the parents of Project HOPE seriously. He stated that the Board has not been responsive due to the fact that they are only supporting the program for a couple of months. He stated that bilingual health professionals are in demand and added that the college is responsible for producing them. He stated that the program is meeting this need and questioned why the Board is hesitant to fund the program.

VI. CONSENT AGENDA

It was moved by Dr. Edmiston and seconded by Mr. Moore to approve the consent agenda and addendum. The vote for approval was unanimous.

A. Accepted Gifts, as follows:
   - 5000 pounds of miscellaneous steel
     Donated by: Tim De Smet, CEO
     Certified industrial Fabricators, Inc.
     1532 S. Greenwood Avenue
     Montebello, CA 90840
   - Tanks
     Donated by: Marie Formet
     17303 Ibex Avenue
     Cerritos, CA 90703
   - 2007 Chevrolet Tahoe, Vin No.: 1GNGK13077R0013EX
     2006 Pontiac G6, Vin No.: 1G2ZM3617640094EX
     Donated by: Sally Jensen
     2901 Tyler Road
     Ypsilanti, MI 48198
   - Miscellaneous tools
     Donated by: Tony Guardian
     Honda World Downey
     11136 Dollison Drive
     Downey, CA 90241

B. Approved Additional Textbook Adoptions for Fall 2007, as attached.

C. Approved New Course Offerings, as attached.

D. Approved Career Technical Education (CTE) Teacher Preparation Pipeline Grant Faculty Stipends, as attached.

E. Approved Carnegie Foundation for the Advancement of Teaching “Strengthening Pre-Collegiate Education in Community Colleges” Grant, Fall 2007 Stipends, as follows:
   - $300 stipend for work performed during Fall 2007:
     Lydia Alvarez, Marvelina Barcelo, Mary Clarke, Steve Clifford, Suzanne Crawford, Sylvia Bello-Gardner, Manuel Lopez, Brittany Lundeen, Ilva Mariani, Mojdeh Nikdel, Linda Palumbo, Francie Quaas-Berryman, Lynn Serwin, Sally Sestini, Armando Soto, Jack Swanson, Joyce Thigpen, Traci Ukita, and David Young
F. Approved Teacher TRAC Program Faculty Stipends, as follows:

- $450 stipends
  - Ilva Mariani
  - David Betancourt
  - Lynn Stiles
  - Lora Carreon
  - Jack Swanson
  - Susan Gradin
  - Ana Torres-Bower
  - George Jarrett
  - Beverly Whitson

G. Approved National Science Foundation “Teaching Secondary School Scholar Partnership” Year 3 Stipends, as follows:

- $2,500 stipend:
  - Jeff Bradbury
  - Mark Hugen

H. Approved Stipends for Faculty Participating in the Basic Skills Learning Communities Project, as follows:

- $500 stipends:
  - Francie Quaas-Berryman
  - Suzanne Ashe
  - Lynn Stiles
  - Sylvia Bello-Gardner
  - Mary Kay Tournajian
  - Anna DeMichele
  - Beverly Whitson
  - Roger Ernest
  - Dave Young
  - Todd Gaffaney
  - - $800 stipends:
  - Loraine Gersitz
  - Jan Connal
  - Jacqueline Komninios
  - Monica Lopez
  - George Jarrett
  - Nicole Marshall
  - Frank Mixson
  - Dean Mellas
  - Kimberly Rosenfeld
  - Diane Nakamura

I. Approved Stipends for the Capacity Building for Associate Degree Nursing Programs Grant, Fall 2007, as follows:

- $1,500 stipends:
  - Natividad, Rachel
  - Anne Voorhies
  - Orozco, Rebecca
  - Riedel, Patti
  - Veloz-Rendon, Lizette
  - Voorhies, Ann

- $500 stipends:
  - St uart, Peggy
  - Knowlton, Mary
  - Brooks, Kelli
  - Orozco, Rebecca
  - Velo z-Rendon, Lizette

- $300 stipends:
  - $225 stipends:
    - Brooks, Kelli
    - Knowlton, Mary
    - Orozco, Rebecca
    - Velo z-Rendon, Lizette

- $150 stipends:
  - Cooke, Melodie
  - Cooke, Melodie

J. Approved Contracts as follows:

Consultant

RENEWAL

1. Dr. Dawn Person
   Program Evaluation
   Teacher TRAC

   To provide program evaluation services for the Teacher TRAC Teaching Secondary School Scholar Partnership (TS3P) program. The renewal period will be from October 1, 2007 through September 30, 2008. Dr. Person will receive an additional $6,000.00, bringing the total contract amount to $18,000.00 with funding from the National Science Foundation grant.
Classes
NEW
2. Patty Debowski
   Digital Scrapbooking & Card Making
   Community Education
   To provide not-for-credit, fee-based personal enrichment classes in the subject area of Digital Scrapbooking and Card Making. For period October 27, 2007 through September 30, 2009. Miss Debowski will receive 35% of the total enrollment fees collected per workshop.

3. Tumble-N-Kids, Inc.
   Movement & Gymnastic Classes
   Community Education
   To provide not-for-credit, fee-based movement and gymnastic classes for children. For period October 27, 2007 through September 30, 2009. Tumble-N-Kids, Inc. will receive 40% of the total enrollment fees collected per workshop.

K. Approved and/or Ratified Resignations Accepted by the President/Superintendent, as follows:

   None

L. Approved Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2007-2008 Academic Year, as attached.

M. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

   Added by addendum:
   Intermediate Typist Clerk @ 23-1 ($2,696.00 per month) effective October 22, 2007: Deborah Buffington (Fine Arts/Communications)

VII. ADMINISTRATIVE MATTERS

E. Ms. Avalos requested that Item E., “Consideration for Use of Avalon Revenues from the Ground Lease of Avalon at Cerritos for the Continuation of the Project HOPE Program for One Year” be considered out of order.

Ms. Avalos stated that she too believed that the Project HOPE program should be institutionalized and requested an agenda item in the future to discuss the issue. Mr. Arthur agreed with Ms. Avalos and stated that prior to Dr. Vela’s arrival, the importance of the program fell on deaf ears and added that the current administration and Board is supportive of the program. He added that the College attempted to see institutionalization through the funding of grants, however, the main grant proposal that would have sustained the program was denied. He acknowledged that the Board then stepped up to consider ways to fund the program and added that the Board recognizes the success of the students of the program. Mr. Moore stated that he also agreed with Ms. Avalos and stated that due to a series of administration changes, the sustainability of the program had fallen through the cracks. Dr. Hughlett stated that he is an advocate for Cerritos College and strong programs at the college and added that the Board role is to be fair and equitable in support of all programs. He encouraged the use of established processes on
He stated that he sees the value of supporting the program for the year. Ms. Avalos requested data regarding steps the program has taken to become institutionalized. She also acknowledged the parents of Project HOPE for expressing themselves and attending board meetings.

It was moved by Mr. Moore and seconded by Ms. Avalos to Approve the Use of Avalon Revenues from the Ground Lease of Avalon at Cerritos for the Continuation of the Project HOPE Program for One Year. The vote for approval was unanimous. Ms. Avalos excused herself from the remainder of the meeting due to a family illness.

A. As information, the Board book contained College Coordinating Committee Minutes for September 24 and October 1.

B. It was moved by Mr. Epple and seconded by Mr. Moore to approve the adoption of Chapter 1 Board Policies (The District). The vote for approval was unanimous (6-0-1).

C. As information, the Board considered the First Reading of the Third Portion of Board Policies (General Institution). There was no discussion.

D. Consideration of Approval of the Updated Campus Transformation Implementation Plan

Dr. Vela introduced Deborah Shepley tBP/Architecture, who gave a presentation that outlined the changes to the Campus Transformation Implementation Plan. After discussion, it was moved by Mr. Moore and seconded by Dr. Edmiston to approve the Updated Campus Transformation Implementation Plan. The vote for approval was unanimous (6-0-1).

E. This item was taken out of order.

VIII. REPORTS OF BOARD MEMBERS AND STAFF

Macias

Mr. Macias informed the Board that last weekend he attended a conference in Kansas City hosted by the Society for the Advancement of Native Americans in Science. He stated that one of the goals of the event is to present research to undergrad students to promote involvement and he added that it was a great experience. Mr. Macias invited the Board to attend the Homecoming Mock Rally as well as the Homecoming festivities on October 26. He indicated that the ASCC Senate formed two committees to discuss a book exchange program as well as a recycling program. Mr. Macias stated that both Cabinet and the Senate have agreed that there is a minimal amount of healthy food on campus and are exploring options to provide better choices. He concluded by thanking the Board for their unanimous support of Project HOPE.

Hughlett

Dr. Hughlett stated that the Employee Appreciation BBQ was a great event. He stated that he had begun reading the first draft of the Accreditation Self-Study and commented that there appeared to be a lot of information on the processes but was light on analysis and review of where the college stands, particularly in Standard IV. He concluded his report by announcing the birth of his new grandson, Aidan.
Mr. Jackson stated that he enjoyed the Employee Appreciation BBQ. He added that he attended the Bellflower Liberty Day Parade and it was a fun morning. He also attended the Cerritos College production of “Anna in the Tropics”. He stated that it was a fun play and good production.

Dr. Vela stated that the Employee Appreciation BBQ was a success and that many employees expressed their appreciation for the event and the Board. She indicated that she attended an enjoyable poetry reading by Professor Froylan Cabuto from his publication Detrás de la Cruz. She stated that many were in attendance at the event, including students, professors and one of his former professors. Dr. Vela indicated that she attended a Dental Hygiene Advisory Committee meeting where discussion took place regarding curriculum enhancements and the possibility of partnerships and grants to enlarge the program. She informed the Board that the tabletop clinics will take place on January 24. Dr. Vela indicated that Chapter 2 of Board Policies is nearly complete and will be delivered to the Board. She stated that so far, the Board has adopted Chapters 1, 4, 5 and 6 and added that Chapter 3 will be presented for adoption in November. She noted that Chapter 7 will be last chapter to be considered due to additional involvement with the employee groups on campus.

Dr. Johnson stated that he recently attended the National Conference on Career Pathway Networks, which had over 3,000 in attendance. He added that some of the college’s current partners were present at the conference.

Dr. Reece invited the Board to attend the State of the Education Address on November 29 at 11:00 a.m. in the Teleconference Center. He indicated that the focus will be on student learning.

IX. CLOSED SESSION

The Board adjourned to closed session at 7:46 p.m.

X. RECONVENE

The Board reconvened at 8:32 p.m.

Mr. Arthur reported that in closed session the Board of Trustees approved a settlement agreement with a classified employee and authorized the President/Superintendent to sign the agreement. The vote for approval was unanimous (6-0-1).

Dr. Edmiston reported that in closed session the Board of Trustees approved the employment of Dr. Carolyn Chambers as Instructional Dean of Science, Engineering and Mathematics Division on Grade 5, Step 2 of the Management Salary Schedule ($8,716.00 per month), effective January 2, 2008. The vote for approval was unanimous (6-0-1).

Dr. Hughlett reported that in closed session the Board of Trustees approved the employment of Nancy Montgomery as Coordinator of Student Health Services on Grade 13, Step 1 of the Management Salary Schedule ($6,500.00 per month), effective October 22, 2007. The vote for approval was unanimous (6-0-1).
XI.  ADJOURNMENT

The meeting was adjourned at 8:33 p.m.

XII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, November 7, 2007 at 6:00 p.m.

Tom Jackson, President

Robert Epple, Secretary