CERRITOS COMMUNITY COLLEGE DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
NOVEMBER 1, 2006

I. CALL TO ORDER
The meeting was called to order at 6:04 p.m. by Mr. Moore the Board President. Those present were:

Mr. John Moore       Mr. Bob Epple
Mr. Bob Arthur       Dr. Bob Hughlett
Ms. Carmen Avalos    Mr. Tom Jackson
Dr. Ted Edmiston     Mr. Joe Cobarrubio, Student Trustee

Others present were the President of the College, Vice President of Business Services, Faculty Senate President and CSEA President.

II. PLEDGE OF ALLEGIANCE
The flag salute was led by Mr. Cobarrubio.

III. MINUTES
October 18, 2006
It was moved by Mr. Jackson and seconded by Dr. Hughlett to approve the minutes of the regular meeting of October 18, 2006. The vote for approval was 6-0-1 (Mr. Arthur abstained).

IV. INSTITUTIONAL PRESENTATIONS
Kristen Habbestad, Coordinator of Media Relations, informed the Board that the Public Affairs staff won three gold medallions, two silver medallions and two bronze medallions during the National Council for Marketing and Public Relations (NCMPR) District 6 conference in Laughlin, Nevada in September. Dr. Vela then introduced Mark Wallace, Director of Public and Governmental Relations, who began employment at Cerritos College on October 30. On behalf of the Board, Mr. Moore congratulated the Public Affairs staff members and welcomed Mr. Wallace to Cerritos College.

V. PUBLIC PRESENTATIONS
There were no public presentations.

VI. CONSENT AGENDA
It was moved by Mr. Epple and seconded by Dr. Edmiston to approve the consent agenda and addendum. Mr. Arthur requested that Item A be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Mr. Epple and seconded by Dr. Edmiston to approve item A:
Approve to provide compensation to Board Member Mr. Arthur for his absence from the October 18, 2006 Board meeting.

The motion passed with 6-0-1 vote; Mr. Arthur abstained.

B. Accepted gifts with letters of thanks to the following:
- 2000 pounds of miscellaneous steel
  Donated by: Elwood Christensen - CEBE Co.
  15345 Allen St.
  Paramount, CA 90723

- 2000 pounds of miscellaneous steel
  Donated by: Vim Lippincott - Danrich Welding Co
  7011 Jackson St
  Paramount, CA 90723
- New Miller 134 AMP GMAW welding machine
  Donated by: Mike Sanchez - MPB Equipment
  9551 Artesia Blvd.
  Bellflower, CA 90706

- 1200 pounds of miscellaneous aluminum
  Donated by: Larry Hamilton - 9225 Ives St.
  Bellflower, CA 90706

- Miscellaneous essential tools for the GM program
  Donated by: Doyle Delph - General Motors Corporation
  30009 Van Dyke
  Warren, MI 48090

C. Approved VTEA Grant Honorariums, as attached.

D. Approved New Course Offerings, as attached.

E. Approved Budget Extensions and Budget Transfers, as attached.

F. Approved Contracts as follows:

  Medical
  NEW

1. CVS Pharmacy Inc.
   Pharmacy Technology Program
   Health Occupations
   To use CVS Pharmacy facilities as clinical sites for the students
   enrolled in the Pharmacy Technology program. For period
   December 1, 2006 through November 30, 2007. No cost to the
   district.

  Use of Facilities
  NEW

2. City of Palmdale
   PS-MAPP Program
   Health Occupations
   To rent a room at Desert Sands Park to be used as an off-site
   classroom for the PS-MAPP program. For period November 7,
   2006 through December 14, 2006. Total cost will not exceed
   $540.00 with funding from the PS-MAPP Training Project grant.

G. Ratified Resignations Accepted by the President Superintendent, as
   follows:

   Added by addendum:
   Cortez, Armando, Custodian (Culinary Arts Department),
   effective October 27, 2006
   Stewart, Patricia Ann, Professor (Dental Hygiene Program),
   effective December 15, 2006

H. Approved Employment of 2006 Summer Session Faculty Personnel,
   as attached.

I. Approved and/or Ratified Employment of Temporary and/or
   Substitute Hourly Faculty Personnel, as needed for the 2006-2007
   Academic Year, as attached.

J. Approved Denial of Request for Unpaid Leave of Absence Due to
   Illness Reasons for Classified Employee, as attached.
K. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

VII. REPORTS OF BOARD MEMBERS AND STAFF

Cobarrubio

Mr. Cobarrubio stated that the Campus Clean Up event was a success and ASCC hopes to have more clean-up events in the future. He thanked Arcadio Avila, Operations Manager, Patty McKinley, Lead Custodian and Jimmy Ainsworth, Custodian for their assistance. Mr. Cobarrubio also thanked Kelly Kwan for his efforts designing the graphics in the Spring Schedule of Classes which highlighted the “Show Pride in Our Campus” campaign. Mr. Cobarrubio concluded his report by informing the Board that he will be visiting UC Berkeley as part of a debate tournament with Cerritos College.

Hughlett

Dr. Hughlett welcomed Mr. Wallace. He stated that he had lunch with James Chang and individuals from the Chinese Cultural Association; who are interested in furthering the Chinese language and cultural activities with Cerritos College and the ABC Unified School District. Dr. Hughlett congratulated John Zamora for the Hamlet performance and added that it was intriguing. He thanked Etta Walton, Theatre Production Manager, for her participation in judging musical performances for the Friends of Arts Education at the Cerritos Center. Dr. Hughlett concluded by stating his concerns regarding the vacancy in the Judicial Affairs position.

Eppe

Mr. Eppe stated that the Cheryl A. Eppe Memorial Scholarship fundraiser raised a net of $11,000 for the scholarship. He thanked everyone who participated.

Edmiston

Dr. Edmiston requested a written status report regarding the International Students Program. He also requested information regarding PeopleSoft as well as benchmarks.

Arthur

Mr. Arthur thanked the Board for their patience and added that he was unable to attend the past two Board meetings because his attendance was required at work-related functions. He thanked Mr. Moore and Dr. Vela for keeping him apprised of actions that were taken.

Jackson

Mr. Jackson welcomed Mr. Wallace back to the college.

Moore

Mr. Moore stated that he and his wife enjoyed the fundraiser for the Cheryl A. Eppe Scholarship.

Vela

Dr. Vela informed the Board that staff has been working on a recommendation to address the Judicial Affairs vacancy. She also stated that written reports will be prepared regarding the International Students Program, PeopleSoft and benchmarks. Dr. Vela indicated that she recently returned from an accreditation team site visit and added that it was a tremendous amount of work. She stated that it was a learning experience and was a reminder of what Cerritos College does well. Dr. Vela concluded by stating that the second Annual Special Education Symposium was attended by 225 participants and was a great success, and added that the local K-12 colleagues are very appreciative of the partnership.

Higdon

Ms. Higdon informed the Board that twenty-three contractors were present during the pre-bid conference for the painting of the Health Sciences building. Ms. Higdon also discussed the process for selecting
an audit firm. After discussion, the Board agreed that a committee will look at responses to an RFQ and recommend two or three firms who will make presentations to the Board.

Reece

Dr. Reece stated that the Faculty Senate has been busy working on a number of goals, including the redesign of the Faculty Senate website and developing standards for instructional spaces. Dr. Reece stated that groups who have been working on goals for student success have commented that a major challenge is that students have significant challenges with respect to reading skills, writing skills, computation skills, study skills and general college preparedness. He stated that the groups feel these challenges are regional in nature. Dr. Reece asked the Board for their input on how the college can address these issues at a regional level.

VIII. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for October 2, 2006 and October 9, 2006.

IX. CLOSED SESSION

The Board adjourned to closed session at 6:53 p.m.

X. RECONVENE

The Board reconvened to open session at 8:04 p.m.

XI. ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

XII. NEXT SPECIAL MEETING

The next special meeting of the Board of Trustees is scheduled for Wednesday, November 15, 2006 at 4:00 p.m.

XIII. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, November 15, 2006 at 6:00 p.m.

John Moore, President

Bob Arthur, Secretary