The meeting was called to order at 6:05 p.m. by Mr. Moore the Board President. Those present were:

- Mr. John Moore
- Mr. Bob Epple
- Mr. Bob Arthur
- Dr. Bob Hughlett
- Ms. Carmen Avalos
- Mr. Tom Jackson
- Dr. Ted Edmiston
- Mr. Joe Cobarrubio, Student Trustee

Others present were the President of the College, Vice President of Business Services, Faculty Senate President and CSEA President.

The flag salute was led by Mr. Cobarrubio.

It was moved by Dr. Edmiston and seconded by Mr. Jackson to approve the minutes of the special meeting of November 15, 2006. The vote for approval was unanimous.

It was moved by Mr. Epple and seconded by Dr. Hughlett to approve the minutes of the regular meeting of November 15, 2006. The vote for approval was unanimous.

Mr. Jackson and Mr. Moore presented Erik Duane with a certificate of appreciation for his service in the armed forces. Erik Duane is a U.S. Marine Corps Gunnery Sergeant. He most recently served in Iraq in support of Operation Enduring Freedom from December 1, 2005-November 30, 2006.

Mr. Epple and Dr. Hughlett presented Debbie Thomas, CSEA President, with a certificate of appreciation acknowledging her service to the classified employees and the college as a whole both as CSEA President and as an active professional involved in CSEA for over ten years.

The Board presented Keh Li Mundwiller, Account Technician III (Fiscal Services), with a certificate of appreciation acknowledging her years of dedicated service to Cerritos College.

The Board presented Dr. Patricia Stewart, Professor, Dental Hygiene (Health Occupations), with a retirement plaque acknowledging her years of dedicated service to Cerritos College.

The Board presented Daniel O’Rourke, Acting Director of Human Resources, with a retirement plaque acknowledging his years of dedicated service to Cerritos College.

Ms. Thomas and several former presidents of CSEA presented Mr. O’Rourke with a proclamation which expressed appreciation toward Mr. O’Rourke and his professionalism while working with CSEA.

Steve Richardson, Executive Director of Cerritos College Foundation provided an update on the capital campaign for the Southland Cerritos Center for Transportation Technologies. He informed the Board that a detailed campaign packet is being developed for distribution at the
Southland Car Dealers Motor Association annual installation and gala dinner on January 18, 2007. Mr. Moore thanked Mr. Richardson for his report.

Francine DeFrance, Dean of Humanities/Social Sciences, introduced two advisors of the Cerritos College Chapter of Psi Beta, Kimberley Duff and Todd Gaffney. Dr. Duff explained that at the recent American Psychological Association Convention in New Orleans, the Cerritos College Chapter of Psi Beta was awarded the Outstanding Chapter of the Year Award for 2006. Dr. Duff concluded by introducing Mario San Juan, President and Jessica Torres, Vice President of Psi Beta. On behalf of the Board, Mr. Moore congratulated Psi Beta on their accomplishment.

Dr. Vela introduced Kristen Habbestad, Coordinator of Media Relations who showed a presentation which captured the special moments and activities that occurred during 2006.

VII. PUBLIC PRESENTATIONS

There were no public presentations.

VIII. ORGANIZATIONAL MEETING

A. Election of Officers

Mr. Moore presented Mr. Jackson and Mr. Arthur with a certificate of appreciation for their dedication and support as Vice President and Secretary in 2006.

President

Mr. Moore opened nominations for President of the Board of Trustees for 2007. It was moved by Mr. Arthur and seconded by Mr. Epple to nominate Mr. Jackson to the office of President of the Board. It was moved by Mr. Epple and seconded by Mr. Arthur to close the nominations. The vote was unanimous to elect Mr. Jackson as President of the Board of Trustees for 2007.

Vice President

Mr. Jackson opened nominations for Vice President of the Board of Trustees for 2007. It was moved by Mr. Moore and seconded by Dr. Edmiston to nominate Mr. Arthur to the office of Vice President of the Board. It was moved by Mr. Epple and seconded by Dr. Hughlett to close the nominations. The vote was unanimous to elect Mr. Arthur as Vice President of the Board of Trustees for 2007.

Secretary

Mr. Jackson opened nominations for Secretary of the Board of Trustees for 2007. It was moved by Dr. Edmiston and seconded by Mr. Arthur to nominate Mr. Epple to the office of Secretary of the Board. It was moved by Mr. Arthur and seconded by Dr. Hughlett to close the nominations. The vote was unanimous to elect Mr. Epple as Secretary of the Board of Trustees for 2007.

Recognition of Service – Moore

Mr. Jackson extended his appreciation of Mr. Moore for his leadership during 2006 with a gavel plaque. Mr. Jackson also presented Mr. Moore with a proclamation from Supervisor Don Knabe.
B. Regular Meeting Dates

It was moved by Dr. Edmiston and seconded by Mr. Moore to approve the regular meeting dates for 2007 as presented. Dr. Hughlett requested that the August 1 Board Meeting be rescheduled to August 15. The vote for approval as amended was unanimous.

C. Election of Annual Representative to the Los Angeles County School Trustees Association for 2007

It was moved by Mr. Arthur and seconded by Mr. Epple to nominate Ms. Avalos as the representative to the Los Angeles County School Trustees Association for 2007. The vote was unanimous.

IX. CONSENT AGENDA

It was moved by Mr. Moore and seconded by Mr. Arthur to approve the consent agenda and addendum. Mr. Jackson requested that Item A. be held and Dr. Hughlett requested that Item L. be held for separate consideration. The vote for approval was unanimous.

A. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve item A:

Consideration of Approval of Board Member Compensation Increase, as attached.

Mr. Jackson questioned if it is necessary that the Board receive a salary increase. Mr. Moore stated that the compensation increase is available to the Board through State Education Code and added that the Board did not consider a Board member compensation increase for over ten years before it was placed on the agenda annually two years ago. Dr. Hughlett stated that he felt it was appropriate for the Board to consider compensation only after all of the employee groups have been addressed. The vote was approved 4-3.

L. It was moved by Mr. Moore and seconded by Mr. Epple to approve Item L:

Consideration of Ratification of Resignations Accepted by the President/Superintendent

Added by addendum:

*Mundwiller, Keh Li, Account Technician III (Fiscal Services), effective January 5, 2007*

*Peralta, Trudy, Professor of English (Liberal Arts Division), effective December 15, 2006*

Dr. Hughlett stated that it is with regret that he sees the presented employees leaving the college. He added that he has had conversations with outgoing employees and has learned items of interest. Ms. Avalos stated that it may be a good practice for the office staff of Human Resources to hold exit interviews. The vote for approval was unanimous.

A. This item was considered separately.
B. Accepted gifts with letters of thanks to the following:

- 8000 pounds of miscellaneous steel
  Donated by: Larry Hamilton
  Westmont Ind.
  10805 Painter Ave
  Santa Fe Springs, CA 90670

- 9000 pounds of miscellaneous steel
  Donated by: Larry Hamilton
  Westmont Ind.
  10805 Painter Ave
  Santa Fe Springs, CA 90670

- 350 pounds of welding rods
  Donated by: Craig Lopshire
  Interlift, Inc.
  15939 Pluma Ave
  Cerritos, CA 90703

- $3,000
  Donated by: Steve Richardson
  Cerritos College Foundation
  11110 Alondra Boulevard
  Norwalk, CA 90650

- 300 pounds of pipe fittings
- 1400 pounds of welding rods
  Donated by: Rob Griffin
  Milco
  3930 B Cherry Avenue
  Long Beach, CA 90803

C. Approved New Course Offerings, as attached.

D. Approved Gateways Title V Grant Stipends, as attached.

E. Approved Teaching Scholar Mentor Stipend, as attached.

F. Approved Teacher TRAC Program Faculty Stipends, as attached.

G. Approved Resolution No. 06-13 Authorizing Board Members and Certain Employees of the Cerritos Community College District to Sign Documents for the Period January 1, 2007 through December 31, 2007, as attached.

H. Approved Resolution No. 06-14 Authorizing Certain Employees of the Cerritos Community College District to Approve Documents in the LACOE Financial System for the Period January 1, 2007 through December 31, 2007, as attached.

I. Approved Civic Center Event Support Staff, as attached.

J. Approved Budget Extensions and Budget Transfers, as attached.

K. Approved Contracts as follows:

Agreements

NEW

1. To Your Health/A Su Salud Health Professions (Project HOPE), Federal Work Study Agreements
   Student Support Services
   To allow Federal Work Study students to provide community service and gain experience in the health care field. For period December 7, 2006 through June 30, 2007. No cost to the District.
2. Athletic Facility Consulting, Inc. (AFCI)  
   Soccer Field Design and Project Management Consultant  
   PE/Athletics  
   To provide consulting services for soccer field design and project management. For period December 7, 2006, until completion of construction. Total cost is $50,000 with funding from the GO Bond fund.

3. Susan Hart  
   4. Tina Moskowitz  
   Teacher TRAC Mentors  
   Teacher TRAC  
   To participate as an elementary school mentor for Teacher TRAC students in order to fulfill the requirements of the Teacher TRAC Teaching Scholar Program. For period December 7, 2006 through May 18, 2007. Each mentor will receive $750.00 for a total amount of $1,500.00 with funding from the Teacher TRAC contract education funds.

5. Sheraton Cerritos  
   Math Workshop  
   For the use of a conference room for a Math workshop titled “Exciting Activities for Elementary Algebra” with guest speaker Bill Lombard on April 27, 2007. Total cost is not to exceed $5,000.00 with funding from the Gateways Title V Grant.

6. Bill Lombard  
   Math Workshop for Title V  
   SEM  
   To facilitate a full-day Math workshop entitled “Exciting Activities for Elementary Algebra” with Title V Grant faculty on April 27, 2007. Total cost will be $1,500.00 plus travel expenses not to exceed $1,000.00 with funding from the Gateways Title V Grant.

L. This item was considered separately.

M. Approved and/or Ratified Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for the 2006-2007 Academic Year, as attached.

N. Approved and/or Ratified Employment of Classified, Short-Term, Substitute, and/or Student Hourly Personnel, as attached.

X. REPORTS OF BOARD MEMBERS AND STAFF  
   Cobarrubio  
   Mr. Cobarrubio congratulated the newly elected Board members and also congratulated the retirees and students on their accomplishments. Mr. Cobarrubio informed the Board that the ASCC Leadership Conference will be held on January 3-5, 2007 and added that it will be a great conference. He stated that ASCC will be filling student government positions.
positions as many students will be transferring after this semester. He commended the Talon Marks staff for the work they have done with the school newspaper and added that their most recent issue is the largest they have done all semester. Mr. Cobarrubio stated that Norm Fujimoto is a phenomenal educator at Cerritos College and regrets to see him moving on but wished him the best. Mr. Cobarrubio concluded his report by informing the Board that Alex Armendariz, ASCC Vice President, will be stepping down after this semester because he has been in ASCC for six semesters, which is the maximum time limit. He thanked Mr. Armendariz for his hard work and dedication.

Dr. Hughlett congratulated the new leadership on the Board. He stated that on November 27, he attended a meeting which was hosted by Dr. Lucinda Aborn, Dean of Disabled Student Programs and Services. He said that the meeting was a statewide gathering and a significant issue discussed was the standards for interpreters for the deaf. He stated that this is currently a national discussion and Cerritos College is spearheading a large portion of the discussion for the postsecondary level. He stated that the evening with Dr. Judea Pearl was a great session and added that he was very impressed with Dr. John Haas, Director of the Global Consortium. Dr. Hughlett stated that the Cerritos College/K-12 Partners in Education Joint Meeting was informative and noted that there seems to be a universal decline in enrollment at the elementary schools. Dr. Hughlett indicated that he attended the General Faculty and Staff meeting which highlighted the upcoming accreditation and added that he would like more information about the process. He stated that the Nursing Pinning Ceremony was spectacular. Dr. Hughlett concluded his report by stating that the report regarding PeopleSoft was interesting and he requested an opportunity to discuss items such as the maintenance contract and upgrade to a new software version.

Ms. Avalos thanked everyone for having welcomed her on to the Board and teaching her along the way. She thanked Dr. Vela for the opportunity to have separate discussions to bring her up to speed. She informed the Board that last week, the City of South Gate received closure to some bad times in the city. She indicated that a former councilman was sentenced to ten years in federal prison for corruption that occurred in the city. She concluded by stating that it is a blessing to know that even though the system takes a long time, it works. She added that she is grateful that the city is resilient and bouncing back and thanked those who showed support.

Mr. Epple stated that the Cerritos College/K-12 Partners in Education Joint Meeting was successful. He indicated that he attended the CCLC Conference in Costa Mesa last month and had an opportunity to learn a great deal about accreditation during a session at the conference. Mr. Epple stated that he shared the concerns regarding PeopleSoft and would like to know the relationship between the database system that is currently in use and the Oracle system databases. Mr. Epple concluded by wishing everyone happy holidays.

Dr. Edmiston thanked staff for the report on the International Students Report and added that he strongly supports having international students at the college. He stated that he would like to see something more positive toward increasing the number of international students. Dr.
Edmiston stated that he and Dr. Vela attended the Christmas Concert in Bellflower and said that it featured remarkable students from the city. He concluded by wishing everyone happy holidays.

Mr. Arthur wished everyone happy holidays.

Mr. Moore thanked Dr. Vela, administration and staff members for their hard work throughout the year. He stated that he enjoys attending the Nursing Pinning Ceremony every year and added that it is a great opportunity to hear stories about families that support the students as they work to complete the program. He thanked Jenine Nolan, Dean of Health Occupations, for the excellent job that she and the Health Occupations staff does.

Mr. Jackson stated that the evening with Dr. Pearl was enlightening and thought-provoking. He stated that the Nursing Pinning Ceremony was great and added that he always enjoys attending the event and seeing the individuals who finish the rigorous program.

Dr. Vela thanked the Board for their service in 2006 and added that it is much appreciated to see everyone at various events, studying the issues and keeping apprised of activities and business at the college. She congratulated the new officers of the Board. Dr. Vela indicated that the election for representatives on the CCCT board will be occurring soon and an agenda item for nominations will be added to the January 17 Board meeting agenda. She stated that she enjoyed the Cerritos College/K-12 Partners in Education Joint Meeting. She indicated that Stan Hanstad, Assistant Superintendent at the Downey Unified School District, commented that his son is enrolled at the college and is enjoying his experience and that staff will be working on an interview with him for a feature story. Dr. Vela stated that the webmaster is currently working with colleagues at local school districts to link the college website on their websites. She also stated that Mr. Farmer, Dr. Johnson and she met with members from the Chinese Cultural Association and had a wonderful meeting where they developed a list of ways that the college and the Chinese Cultural Association can collaborate, which includes a joint celebration of the Chinese New Year in February. Dr. Vela stated that she was asked by the American Association of Community Colleges to serve on a task force for accountability and developing a unit record reporting system. She added that the task force has a focus on accountability and the intent is to have more information about individual students and tracking their individual progress. Dr. Vela acknowledged Alex Armendariz and added that he has served as a very active vice president. She congratulated the retirees and praised the tabletop clinics that Dr. Stewart organizes in the Dental Hygiene department. She acknowledged Mr. O’Rourke’s tremendous contributions to the college and stated that he is a pillar of the college and will be missed. She congratulated Mr. Fujimoto and acknowledged his contributions over the years. Dr. Vela also thanked Ms. Thomas for her contributions working with CSEA and concluded by wishing everyone a happy holiday season.

Ms. Higdon stated that the construction of the track is progressing well. She acknowledged Lola Rizkallah for her work with the auditors and added that an audit presentation will be made during the January meeting. She reminded the Board that the audit findings are divided.
between the fiscal and compliance audit findings. Ms. Higdon stated that RFQs will be advertised soon for the GO Tech, Materials Handling, Materials Testing, local DSA inspection services and hazardous materials. Ms. Higdon stated that the IT Alliance Conference will be held in March and she would like to discuss PeopleSoft in greater detail after this conference, as more information will be made available at that time. Ms. Higdon stated that when PeopleSoft was first approved four years ago, the college prepaid for a five-year contract which was rolled into the total amount of money that the Board set aside for the PeopleSoft project. She added that the cost of maintenance is an ongoing cost. She stated that Ms. Rizkallah and staff members are working with the county to see what alternative models are available for the budgeting process. She stated that budgeting improvement is needed and testing is going well. She stated that she will be coming forward with a recommendation to Dr. Vela and is hoping that all of these costs can be rolled together when updating to version 9.0 and a prepaid maintenance contract, and added that she felt there may be enough money in what was already set aside for PeopleSoft to cover that update.

Dr. Johnson stated that he also enjoyed the evening with Dr. Judea Pearl and added that the Global Consortium is an extraordinary element of the institution. He stated that the Nursing Pinning Ceremony was terrific and it is always a pleasure to attend. Dr. Johnson stated that the Disaster Response Planning Team will be holding an orientation and training sessions for area team leaders and building marshals. He acknowledged Robert Riffle, Kristen Habbestad, Richard Bukowiecki, and Beverly Sweet who have worked on a regular basis with the team and he also thanked Debbie Thomas for her recent assistance. Dr. Johnson acknowledged the work of the Area II co-chairs on the Accreditation committee. He thanked Ms. Thomas for the opportunity to work with her. Dr. Johnson concluded by wishing everyone happy holidays.

Mr. Farmer stated that he will be providing reports on a regular basis regarding accreditation and will inform the Board of opportunities to participate in the next year of the process as we move toward the team visit in 2008. Mr. Farmer acknowledged Norm Fujimoto and celebrated his advancement to a new position. He stated that Mr. O'Rourke has been a pleasure to work with and is always very helpful. Mr. Farmer concluded by wishing everyone happy holidays.

Dr. Reece thanked Mr. Moore for his service as Board President in 2006 and congratulated Mr. Jackson. He stated that the last Senate meeting of the semester was held and they had an opportunity to reflect on the accomplishments of the semester. He added that he feels the Senate is focused around key items and deliberations have been open and civil. He added that he has experienced positive relationships with David Fabish of the CCFF and Debbie Thomas of the CSEA. Dr. Reece indicated that he has been attending division meetings on campus. He highlighted some of the accomplishments of the semester, such as adopting the agenda for student success, passing a senate and union compact, settling an understanding with administration regarding the current faculty hiring processes and beginning progress on connecting the program review and budget development process.
Ms. Thomas thanked the Board for the certificate of appreciation that was presented to her. She also acknowledged Mr. O’Rourke for his institutional knowledge and expertise. She thanked Dr. Vela and Mr. O’Rourke for keeping open lines of communication with her and CSEA, which she felt was a key element of this year’s fast negotiations process. She also acknowledged David Fabish, CCFF President and Dr. Reece and added that they have been wonderful to work with. She stated that she is looking forward to meeting with the consultants for the compensation and classification study next week. Ms. Thomas concluded by wishing everyone happy holidays.

XI. ADMINISTRATIVE MATTERS

A. As information, the Board book contained Coordinating Committee Minutes for October 30, 2006 and November 6, 2006.

B. It was moved by Dr. Hughlett and seconded by Dr. Edmiston to approve Resolution #06-12 to Declare District’s Withdrawal of Membership in the School Excess Liability Fund JPA (SELF), as attached. The vote for approval was unanimous.

C. It was moved by Mr. Arthur and seconded by Dr. Edmiston to approve to Enter into a Contract with HMC Architects for Architectural/Engineering Services for the Classroom/Lab/Office Building Project, as attached. Mr. Arthur questioned the value of the 8% of the contract budget. Ms. Higdon stated while the figure is an estimate, the college will pay 8% of what the actual construction bid contract comes in at. The vote for approval was unanimous.

XII. CLOSED SESSION

The Board adjourned to closed session at 8:56 p.m.

XIII. RECONVENE

The Board reconvened to open session at 10:23 p.m.

Read Out

Mr. Arthur reported that in closed session the Board of Trustees approved the employment of Debra Ward as Director of Child Development Center on Grade 15, Step 2 of Management Salary Schedule ($6,189 per month) effective January 8, 2007. The vote for approval was unanimous.

Read Out

It was moved by Mr. Moore that the Board of Trustees approve the attached memorandum of understanding dated November 22, 2006, between the District and the Cerritos College Faculty Federation regarding health insurance benefits for the 2007 calendar year. Dr. Hughlett seconded the motion and the vote for approval was unanimous.

XIV. ADJOURNMENT

The meeting was adjourned at 10:24 p.m.

XV. NEXT REGULAR MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, January 17, 2007 at 6:00 p.m.

Tom Jackson, President

Bob Epple, Secretary