I. Call to Order

Ms. Jones called the meeting to order at 6:01 pm. Those present were:

- Ms. Donna Jones
- Ms. Laura Lee
- Ms. Val Moeller
- Ms. Belinda Nolasco

Ms. Jean McHatton, Ms. Sims were absent. Others present were Dr. Noelia Vela, Ms. Jo Ann Higdon, Mr. Jerry Jones, Mr. Robert Riffle, Ms. Deborah Shepley, and Mr. Dan Warden.

II. Welcome

Ms. Jones welcomed each of the committee members.

III. Public Comments

No public comments.

IV. Introduction of New Committee Members

As there are new members of the committee, Ms. Jones requested that each committee member and the others present introduce themselves.

V. Draft of Performance and Financial Audit Reports for period ending June 30, 2006

Mr. Dan Warden from the auditing firm of Vicenti, Lloyd and Stutzman presented the drafts of the Performance and Financial Audit reports for the period ending June 30, 2006. Mr. Wharton reported that for each audit report (performance and financial) the District complied in all material respects and that there were no findings in either report. This is the best opinion you can receive.

Ms. Jones called for a motion to receive and file both the draft performance audit report and financial audit report for the period ending June 30, 2006. Ms. Lee made a motion to receive and file both audit reports as presented, Ms. Moeller seconded. The motion was unanimously accepted.

Ms. Jones requested that financial audit information be e-mailed to committee members prior to the scheduled meeting date to allow members an opportunity to review the information.
VI. Approval of Minutes of April 25, 2006 Meeting
It was moved by Ms. Moeller and seconded by Dr. Vela that the minutes of April 25, 2006 be approved as presented. The motion unanimously passed. Ms. Jones requested that draft minutes be e-mailed to the committee members prior to the scheduled meeting date to allow members an opportunity to review the information.

VII. Correction to Minutes of November 29, 2005
Dr. Vela referred the committee members to Page 6 of the November 29, 2005 minutes. It was noted that for clarification purposes, committee members serve “terms” not “years.” It was moved by Ms. Moeller and seconded by Dr. Vela that the revised minutes of November 29, 2005 be approved as revised. The motion unanimously passed.

VIII. Terms of Office for Committee Members
Dr. Vela noted that the Citizens’ Bond Oversight Committee has three (3) new members. They are: Laura Lee, Business Member; Belinda Nolasco, Student Member; and Jo Anne Sims, Bona-Fide Taxpayers Association member. It was noted that Ms. Sims, an employee of Downey Unified School District, was unable to attend this meeting due to her required attendance at the Downey Unified School District’s Board meeting. Ms. Sims, along with Ms. Nolasco, have met with Dr. Vela and Ms. Higdon and have been provided all current Citizens’ Bond Oversight Committee information.

Dr. Vela added that she received a resignation from the Citizens’ Bond Oversight Committee community member Mary Villegas. A note of appreciation was sent to Ms. Villegas on behalf of the Citizens’ Bond Oversight Committee acknowledging her contribution. The committee will need a new community member representative. If the committee has any recommendations, please contact Ms. Jones or Dr. Vela directly.

Dr. Vela briefly reviewed a grid which reflected each committee members beginning date/term and when their term expires. It was noted that both Ms. Jones and Ms. Moeller’s term expires in December 2006. Dr. Vela respectfully requested that Ms. Jones and Ms. Moeller agree to serve an additional term. Ms. Moeller and Ms. Jones both agreed to serve an additional term, so their terms will expire in December, 2008.

IX. Campus Transformation Committee Update
Dr. Vela acknowledged Deborah Shepley and tBP/Architecture for their recent awards that were given at the Community College Facility Coalition Conference (CCFC) in November, 2006. tBP/Architecture received the following three awards: Master Planning – Award of Honor for Chabot College Facilities Master Plan; Growth – Award
of Merit De Anza College Student and Community Services Building; and Jurors’ Award for the Fullerton College Library/LRC.

Dr. Vela shared that the College is in the process of having campus standards that will guide the transformation of the College. It is hoped that when the construction is completed, the campus will appear to have been planned in advance and will meet certain standards.

A color palette was presented to the committee. This color palette reflected examples of the various materials, such as fabric selections, tiles for classrooms/restrooms, wall paint color, etc., that have been selected to represent the classrooms/buildings on campus.

Ms. Higdon provided the following recap of construction projects:
- The seismic retrofits of the electronics and woodworking buildings have been completed.
- The College is in the process of updating the campus infrastructure.
- The stadium field has been re-done and is completed.
- The track is currently being re-done.
- The new pool is in design mode. The new pool is planned to be located east of the Health & Wellness Complex. While the new pool is being built, the old pool will be operational.
- Auto Technology – The new and renovation user groups meet regularly to identify their needs for the buildings.
- Gymnasium – an extensive seismic retrofit project is anticipated with funding for preliminary and working drawings coming from the newly passed Proposition 1D.
- The College is in the final stages of selecting an architect for the new classroom/lab/office building.
- The exterior painting of the Health Sciences building is anticipated to be taking place during the winter break.
- The College is in the beginning planning phases (no contracts awarded yet) for the soccer field and new parking area in front of the new Child Development Center.

Dr. Vela noted that the master plan has undergone a revision. The master plan is a living document, and as such, modifications will happen periodically. She stated that the College wants to maximize the benefit of Measure CC that the citizens of this District voted for, and in addition, leverage State resources available to build a case for the State to support the College’s construction projects. Originally, it was thought that the College would need local bond funds to update the existing theater. Last year, Dr. Vela, the campus architect, the Vice President of Business Services, and the Director of Physical Plant made a case to the State that the College needed state funds to replace the existing facilities. After visiting the College, the State’s
facilities personnel felt that we were a perfect candidate for state funding that would allow for a replacement. This information led to revisiting the master plan. The new master plan allows for more parking, a new campus front gate, and a new Fine Arts cluster. Ms. Shepley added that the College is following state guidelines to assure that the College is always in a position to receive funds from the State once it becomes available. Ms. Shepley presented to the committee a series of 3-D images that described the changes that would occur on campus year-by-year. These views were taken out to the academic year 2012/13.

X. **Expenditure List as of June 30, 2006 and September 30, 2006**
Ms. Higdon provided to the committee two handouts which reflected a list of GO Bond expenditures and/or commitments the College has had to date.

Ms. Jones requested that a project cross reference be developed with the bond project list so that the taxpayers can see that their tax collars are going for the projects the District said it would.

XI. **Report of Citizens’ Bond Oversight Committee Members**
Ms. Lee thanked Dr. Vela and Ms. Jones for inviting her to serve on the Citizens’ Bond Oversight Committee.

Ms. Jones requested visible signs be placed on campus to say “thank you” to the local community to show that their bond dollars have been hard at work.

Ms. Jones also requested that if a school publication has an article regarding a member of the Citizens’ Bond Oversight Committee, that each committee member be sent a copy of it.

Ms. Moeller reported that the Cheryl A. Eppele fundraiser was a success. This fundraiser is in honor of Ms. Eppele and provides scholarships to Cerritos College students. She also reported that she is working with Professor Marla Burns and Project Love. Project Love, along with Boeing, provides the community an opportunity to purchase holiday gifts for children on the reservations in Arizona.

XII. **Next Meeting**
Dr. Vela noted that the next committee meeting will take place in April, 2007. Possible dates will be sent to the committee members for their review.

XIII. **Adjournment**
The meeting was adjourned at 7:20 p.m.