

# PARALEGAL CERTIFICATE

## RECOMMENDED ONE YEAR PLAN FOR PARALEGAL COURSES

### First Semester

COURSE		
LAW 56	Introduction to Computerized Legal Software 3 Units	
LAW 100*	Introduction to California Civil Procedures 3 Units	
LAW 101	Introduction to Law 3 Units	
LAW 103*	Legal Research 3 Units	
LEGAL SPECIALTY*	3 Units	
<b>TOTAL</b>		<b>15 Units</b>

### Second Semester

COURSE		
LAW 102*	Advanced California Civil Procedures <b>OR</b> 3 Units	
LAW 113*	Fundamentals of Alternate Dispute Resolutions (3) Units	
LAW 111	Business Law 3 Units	
LAW 120*	Legal Ethics 3 Units	
LAW 290*	Capstone Course 1 Unit	
LEGAL SPECIALTY*	3 Units	
<b>TOTAL</b>		<b>13 Units</b>

- **Total units required for ABA Paralegal Certificate are 28 units. All units must be taken at Cerritos College.**
- **Certificate of Achievement (Students must have completed an A.A. Degree or B.A. Degree prior to enrollment in certificate program).**
- **All Legal Specialty courses are marked with an asterisk (\*).**
- **THIS PROGRAM IS APPROVED BY THE AMERICAN BAR ASSOCIATION.**
- **Occupational Work Experience can be taken up to 4 units per semester or for a total of 16 units.**
- **The Legal Minor does not prepare students for a career as a Paralegal. The Legal Minor is not approved by the American Bar Association.**