COLLEGE COMMITTEE ON FACILITIES PLANNING  
MEETING SUMMARY  
NOVEMBER 17, 2009

PRESENT:  Dr. Jim Albanese  
Dr. Connie Mayfield  
Jenine Nolan  
Dr. Dan Smith  
Roger Ernest  
Ilva Mariani  
Karen Welliver  
Tim Kyllingstad  
Linda Kaufman  
Robert Riffle  
David Aguirre

ABSENT: 

GUEST(S): 

1. CALL TO ORDER
Dr. Albanese called the meeting to order at 11:00 a.m.

2. APPROVAL OF THE OCTOBER 20, 2009 MEETING SUMMARY
It was moved by Ms. Nolan to approve the minutes of October 20, 2009. Dr. Smith seconded the motion. The minutes were approved as presented.

3. CONSTRUCTION STATUS REPORT
Mr. Riffle reported on the following:

**ADA Accessibility Improvements:** The stadium ramps (home/visitor) and Social Sciences handicap ramp are currently being designed as part of the ADA Accessibility improvements across the campus, the plans are out of DSA and are ready to go to bid.

**Aquatic Center:** The Notice of Completion will be going to the Board for their approval. Bleachers have been received and will be installed at the pool area. The fire lane area is currently being bid and includes the fire lane, trees, grass and handicap parking.

**Campus-wide Parking:** Notices to the campus community continue to be sent informing all of the latest campus-wide parking improvements. Old Falcon Way and Gridley will be done during the Thanksgiving weekend.

**Central Plant & Infrastructure:** This project is completed. Phase 3 has not been sent to the board for Notice of Completion, as the college is working with the contractor on some contract finalization issues.
CL0 #1: This project continues to move forward. The structural steel is up and the contractors are installing the first floor steel studs for classroom and offices. The project should be completed by March or April 2010, barring a rainy winter. It is planned to have occupancy in late spring or early summer.

Campus Fire Alarm Upgrades: There are non-compliant issues with the contractor. The college is working with the contractor to ensure compliance with contract documents.

Gym Seismic Project: Within the next few weeks, Facilities will be sending to the state the letter that was discussed at the last meeting. In short this letter states that if the state does not fund this project, the college will fund the project with District funds. The College will use GO Bond funds if the State does not reimburse us for this project. Mr. Riffle stated that this is an important project that needs to move forward. To stay current with the project the state must receive the college’s reimbursable expenses by May 15, 2010 and award the construction bid by June, 2010.

Karen Welliver requested that the Gym Seismic User group review the plans/specs when they get to campus.

SCCTT Project: This project is ongoing. It is expected to be completed by February or March 2010.

Social Sciences Interior Carpet Replacement: This project is complete. The Social Sciences interior repairs are still being designed by the Architect. These repairs include interior refinishing of the building, new doors, new hardware for ADA access, new paint, ceiling tiles, lighting, etc.

Speaker Support at Stadium: This project is still on-going. Robert noticed that at night the top portion of the existing scoreboard facing Alondra lights up. The proposed two posts that will support the new speaker array will come up behind the posts that hold up the existing scoreboard and may block some of the eliminated areas of the scoreboard. He wants to look further into this and asked Dr. Smith to check the situation out as well.

Surge Space Physical Science: The user groups will meet in January regarding the surge space in the Physical Sciences building for the Business Division and CIS.

Tennis Court Renovation/Refurbish Utility Field/Fencing/Existing Pool Demo: Bid documents are currently being prepared. These projects should be completed by summer 2010.

Karen Welliver expressed concern regarding the existing pool and the birds that inhabit this area. She feels it could be a possible health concern.
4. **ALONDRA BOULEVARD TURN OUT**
Mr. Riffle reported there has been a request to fast track an option to get a student drop off. This student drop off would be located in front of the Administration Building. The architect tBP is working on options and as soon as they have a proposed layout(s) completed Mr. Riffle will bring the options to this committee for their review. The committee voiced no concerns with this project.

5. **SOLAR PROJECT**
Mr. Riffle reported that Cerritos College’s CREB’s application (Clean Renewable Energy Bonds) was approved for the proposed solar project. There are many community colleges that have had their CREB’s applications approved. He will be meeting with our consultants to review options. He is asking the consultants to meet with this committee so that we may have a better understanding of the project and the scope.

6. **SCHEDULED MAINTENANCE PROGRAM**
Mr. Riffle distributed the 2009/10 Scheduled maintenance fusion spreadsheet. Last year the state did not fund any scheduled maintenance. His plan is to roll over projects. Mr. Riffle asked if the committee if they had any problems with the projects being submitted. The committee voiced no objections.

Based upon Mr. Riffle’s report of scheduled maintenance, a brief discussion ensued regarding if the college doesn’t receive state funds, then why don’t we put local funds into campus refurbishment. It was noted that with the scheduled maintenance program, it is a 1:1 match, which helps the college with completing larger projects. Dr. Albanese replied that local funds are in reserves in order to meet the fiscal needs of the campus. It is known that there are many physical plant/facilities issues that need attention.

7. **FUTURE AGENDA ITEMS**
Mr. Ernest inquired if the signage on the SCCCT building is permanent and going to include Cerritos College above the signage. Mr. Riffle replied that the signage is just an architect’s rendition and that the words Cerritos College will not be on the permanent sign.

Mr. Ernest also asked when CLO #1 will get a permanent building name. The committee discussed the continuing issue of building names on campus and it was decided to have the CLO #1 user group provide the committee with suggestions. This topic will be on the next meeting agenda.

Dr. Smith once again voiced the need for a shade structure at the new Aquatic Center.

Ms. Welliver requested that the gym seismic user group have a meeting to review the final plans and specifications for the building. Mr. Riffle acknowledged this request and will set up a meeting.
8. **NEXT MEETING – DECEMBER 15, 2009**
   The next meeting is scheduled for December 15, 2009.

9. **OTHER ITEMS FROM THE FLOOR**
   No items were presented.

10. **ADJOURNMENT**
    The meeting adjourned at 12:02 p.m.