I. CALL TO ORDER
Dr. Albanese called the meeting to order at 3:30 p.m.

II. APPROVAL OF MINUTES – SEPTEMBER 25, 2008
The September 25, 2008 minutes were approved as presented.

III. CAMPUS FORUM COMMENTS DISCUSSION
Dr. Albanese asked the committee if they would like to discuss the campus forum comments. No discussion ensued.
IV. APPROVED 2008 MASTER PLAN
Mr. Riffle noted that the master plan is presented annually to the Board of Trustees. The hand-out that the CTC members have in their packets is what was given to the Board members at the October 15, 2008 Board meeting. The hand-out included the following: 1) 2008 Facilities Master Plan; 2) 2008 Project Schedule; and 3) Project Budgets. Mr. Riffle added that the only change in the budget was a line item that the CTC approved, which requested $3 million from contingency to continue the infrastructure project into Phase III.

Mr. Ernest commented that Plan 1 was the plan that was discussed by the campus at large. Then, the parking schematic that tBP/Architecture provided to the CTC then became Plan 1 and this particular plan was not presented to the campus, nor was it the plan that the CTC approved. Dr. Albanese replied that the Board did not approve parking as there is no funding for parking at this time. They specifically approved the buildings that need to be constructed. Dr. Reece added that the motion CTC sent forward was only approving the building locations. Mr. Ernest added that he was looking at particular parking areas such as: 1) the northwest corner of the campus; and 2) the area in front of the theater. Because the College has more parking than is required by the EIR, he is looking for opportunities to create more green space, a more pleasing approach to the campus particularly in the northwest corner. Mr. Ernest requested confirmation that those stated areas and further parking issues would be open for future discussion. Dr. Albanese confirmed that parking issues are open for future discussion.

Mr. Ernest additionally added that the parking at Falcon Way also needs to be further discussed. He believes there is room for perpendicular parking.

V. CTC SHARED GOVERNANCE COMMITTEE STRUCTURE
Dr. Albanese stated that it was proposed that the CTC committee be reduced by one (1) member. The requested change is to remove the President as chair and have the Vice President of Business Services chair the committee. Dr. Albanese asked for any objections to this requested change.

Mr. Ernest commented that he noticed that there were no representatives from the Faculty Union. It was noted that membership is a negotiable item.

Mr. Ernest commented that under “B. Sub-committees” that two sub-committees were formed. They are the Landscape Architecture sub-committee and the Way finding sub-committee. After discussion as to whether these two committees were sub-committees or ad-hoc CTC sub-committees, Mr. Ernest made a motion to make the landscape architecture a CTC sub-committee. The motion did not pass for lack of a second.

Dr. Reece inquired as to what the history was of not making the Facilities Planning Committee and the CTC Committee one committee. It was explained that the Facilities
Planning Committee is charged with the day-to-day issues of facilities while the CTC has a broader view and was intended as the body in which GO bond projects go through.

Mr. Livingston inquired who will make the decision regarding the transition of the Liberal Arts demolition and the Business Education Building relocation. Dr. Albanese replied that that is an administrative function with the architect and the facilities staff. Meetings with the parties involved will take place to ensure a smooth transition.

It was requested to take out the “faculty” membership from those areas that do not have faculty.

Mr. Livingston made a motion to approve the suggested changes to the College Committee on Campus Transformation. Dr. Reece seconded. The motion was unanimously approved.

VI. FUTURE AGENDA ITEMS
Dr. Albanese asked if anyone had any additions/deletions to the future agenda items. After committee discussion the committee recommended the following changes be made:

The following topics will be moved to the Facilities Planning Committee:
- Art & Sculpture
- Landscape Architecture sub-committee
- Building Identification
- Way finding/Signage

Dr. Chambers inquired as to what “right-sizing” was. Mr. Ernest replied that his definition of right-sizing is that it speaks to master planning. It is the square footage that is available for instruction and other purposes on campus. Each building on campus has assignable square footage. He provided the example of the Liberal Arts Building. The new Liberal Arts Building is not changing in square footage even though DSPS is consolidating its square footage into that new building. Also, the new Liberal Arts Building is maintaining the same square footage, while the number of students they are serving is increasing.

Mr. Riffle added that when a new building is being built, there are state standards for classrooms and labs which must be met. The College must “right-size” for the needs and State standards/specifications that are required, along with the campus standards for offices and other spaces.

Mr. Ernest added the following regarding campus shade structures:
- The campus is absent of any sort of shade structures that promote zones of collegiality; and
- The major shade structure that he wants the College to consider is the student amphitheater shade structure.
VII. **NEXT MEETING: NOVEMBER 20, 2008 @ 3:30 P.M.**
The next meeting is scheduled for November 20, 2008.

VIII. **ITEMS FROM THE FLOOR**
Mr. Ernest commented on the following:
- That the new Liberal Arts Building be flipped so that the College can preserve the line of jacaranda trees and integrate the building with the landscape. In addition, it would pull the building away from the parking lot, so that there would be more of a buffer.
- A presentation of the Burnight Center, specifically what the buildings are and what the layout is. Mr. Riffle replied that what can be shared now is the Burnight Center FPP. Once the building is funded, a more detailed layout can be planned.

IX. **ADJOURNMENT**
The meeting was adjourned at 4:22 p.m.