1. CALL TO ORDER
Dr. Albanese called the meeting to order at 11:00 a.m.

2. APPROVAL OF THE MARCH 17, 2009 MEETING SUMMARY
The March 17, 2009 meeting summary was approved as presented.

3. CONSTRUCTION STATUS REPORT
Mr. Riffle reported on the following:

Central Plant/Infrastructure: This project is still in the “punch-list” phase and is expected to be completed within the next 30-60 days.

Aquatic Center: This project is still behind 30 days, but with the warmer weather approaching the contractors will try to make up for lost days.

CLO #1: The contractor is currently drilling “piles” for the sub-structure of the building.

Gym Seismic Project: This project is still on hold until the State releases the funds. There is no target date for the release of funds. The plans are out of DSA and Cerritos is waiting to receive the final documents.

Liberal Arts Building Replacement Project: Waiting to hear from the Liberal Arts Division regarding the last set of communications that was sent out.

Fire Alarm Upgrade/Mass Notification System: The documents are out of DSA and the College will be bidding Phase I of the project. Phase II will be going to DSA by mid-April.
**Next Bond Sale:** A conference call was held with the insurance rating agencies on April 20, 2009 to answer their questions on the bond rating. The pricing should be done the first week of May with bonds sold shortly after that date. The funds should be available to the College at the end of May/first week of June.

**Small Construction Projects:** Mr. Riffle reminded the committee that two (2) architects were hired to work on small construction projects throughout the campus. Based on discussions with the architects, Facilities and Bovis Lend Lease, the following were the three (3) top projects: 1) parking lots; 2) tennis courts; and 3) field renovations. A handout was provided to the committee that outlined the scope of work for these projects. Because of the length of time needed for the bidding process, these projects probably will not be completed this summer. The first project to be completed will be the parking lots. A committee discussion ensued regarding the various listed projects and Mr. Riffle described the projects and timing.

4. **DISCUSSION OF “GATHERING AREA” (NORTH-SIDE OF LRC)**
   Dr. Albanese noted that sodding has been put in this area, and that the issues of future plans for this area are still open for suggestions. As the areas begin design the discussion will be brought back on the agenda. Dr. Smith noted that the shade area by the pool will be an immediate concern.

5. **FPP/IPP**
   Mr. Riffle recommended that the architects update the current FPP/IPP’s that are currently at the State and resubmit so they can stay in place at the state level. After a brief committee discussion on whether the FPP/IPP’s should continue at the State level and whether this was a matter for the CTC to discuss, it was decided that Mr. Riffle will advise the architects to update the current FPP/IPP’s and will bring the updated plans to the next Facilities Planning meeting.

6. **CLASSROOM FURNITURE REPLACEMENT**
   Dr. Albanese noted that there are current bond funds available to replace existing classroom furniture and he would like to proceed with the purchase. He reminded the committee that the architects did bring examples of proposed classroom furniture to campus and certain staff was allowed to view the furniture and give their opinion. Nothing was ever done regarding this issue because at the time other issues were coming up. Dr. Albanese noted that tBP/Architecture will be making a classroom furniture presentation at the next scheduled Facilities Planning meeting.

7. **BUILDING IDENTIFICATION SUB-COMMITTEE**
   Dr. Albanese reported that he spoke to Mr. Farmer and that Mr. Farmer agreed that the general College philosophy is identifying function to name a building. Mr. Farmer is also aware that if the College names a building it should be named in the best interest of students to find that building based on the name. In addition, any building name
recommendations would come from Facilities Planning to the Coordinating Committee for approval, prior to going to the Board for final building name approval.

Mr. Negrete stated that for the last 50 years the College has named buildings based on the functions of the building. He believes that the involved parties and the VP of Academic Affairs need to meet and give them the opportunity to participate in the building name process. Dr. Albanese suggested that Mr. Negrete talk to the deans involved and come back to the committee with a recommendation. Mr. Negrete agreed.

8. FUTURE AGENDA ITEMS
   This item was not discussed. All future agenda items remain on the agenda.

9. NEXT MEETING – MAY 19, 2009
   The next meeting is scheduled for May 19, 2009.

10. OTHER ITEMS FROM THE FLOOR
    Mr. Negrete noted that he received an e-mail from the Environmental Club and they indicated that they had approached the SEM Dean about involving their sponsor, the local rotary club, in developing/funding signs around campus around for native plants. Mr. Negrete indicated that there was concern from some SEM faculty that with campus construction, some native plant life may be in advertently destroyed. Dr. Albanese noted that the College should also get the Rotary Club to also maintain the signs that get damaged and/or lost. Mr. Negrete will relay Dr. Albanese’s concern about the maintenance of the signs back to the Environmental Club.

    Mr. Kyllingstad asked if there was anything in the Master Plan regarding security, for example cameras integrated with the door locks if the College had to be locked down. Mr. Riffle replied that nothing is identified; it is more of a building function. As buildings are being built and/or updated, some of these systems are being put in place. He added the Master Plan through the planning process was integrated. He also noted that with computerized systems you need staff to be able to monitor and at this time, no one has the staff or funding to do this.

11. ADJOURNMENT
    The meeting adjourned at 12:32 p.m.