COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING SUMMARY
JANUARY 20, 2009

PRESENT: Dr. Jim Albanese
Dr. Connie Mayfield
Jenine Nolan
Dr. Dan Smith
Roger Ernest
Bernie Negrete
Karen Welliver
Tim Kyllingstad
Linda Kaufman
Robert Riffle

ABSENT: Lisha Valles

Guest(s): 

1. CALL TO ORDER
Dr. Albanese called the meeting to order at 11:03 a.m.

2. APPROVAL OF THE DECEMBER 16, 2008 MEETING SUMMARY
The December 16, 2008 meeting summary was approved as presented.

3. CONSTRUCTION STATUS REPORT
Mr. Riffle reported on the following:

Central Plant/Infrastructure: All buildings that were scheduled to be tied into the Central Plant are now running on the Central Plant facility.

Research & Development Demolition: The Research and Development Building is completely demolished. The construction bids for the new SCCCT (Automotive) Building have been received and Facilities is speaking with the lowest responsive bidder to ensure that their low bid is accurate. The President’s Office is working on a date for the groundbreaking ceremony for the new SCCCT Building.

Aquatic Center: This project is running smoothly. The small adaptive pool has its first coat of cement. The large pool will be having cement poured on January 22/23, 2009. Prior to opening this facility a fire road needs to be completed.

CLO #1: The President’s Office is working on a date for the groundbreaking ceremony for the new CLO #1 Building.

Auto Technology Modernization: The user group is meeting with Bovis to discuss the phasing of the project. The bid for the project is expected to go out mid-year 2009.
**Gym Seismic Project:** This project has been put on hold until the State releases the funds. Although the architect is not currently being paid, he continues to work on the project with DSA to ensure that it is ready to go to the State in a timely manner.

**Small Projects in Social Sciences Building:** The ceramic tile on the outside of the Social Sciences building has been removed. A job walk has taken place for the replacement of plaster and the exterior finishing of the building. It was noted that an agenda item will be going to the board in February, 2009 to approve a small pool of architects for various small projects on campus.

**Liberal Arts Building Replacement Project:** The user group needs to meet in the spring to keep the momentum going on the design of the building.

**Lighting Retrofit:** This project is complete.

**Boiler Replacement Project:** This project is complete.

**Fire Alarm Upgrade/Mass Notification System:** This project is still at DSA. DSA would like the entire campus completed at one time, the College has indicated that the upgrade/notification system was scheduled in phases. The College will continue to discuss this issue with DSA.

**Scheduled Maintenance:** Based upon feedback from the last Facilities Planning meeting, Mr. Riffle will be placing the scheduled maintenance information in the Fusion system within the next week. He was also informed to adjust the IPP/FPP’s that are currently in the system. Even though with the financial crisis, the State still wants to ensure that the information in the IPP/FPP’s is accurate.

**Administrative Quad:** The water feature in the Administrative Quad is now working. Our in-house staff people will be replanting some of the plants in this area and maintaining this area on a regular basis.

4. **GO BOND EXPENDITURE LIST**
   It was requested that the GO Bond Expenditure Lists be brought back to the committee for further explanation. Dr. Albanese reported that the second sheet of the expenditure list has the full accounting of both series of the GO Bond that have been sold. All funds have been audited by the auditor. The committee had no questions.

5. **BUILDING IDENTIFICATION**
   The committee discussed the issue that there is no formal process for naming new buildings on campus. AP/BP 2900 only addresses naming buildings after individuals or recognition of a significant contribution to the College. In conclusion it was decided to form a sub-group of Facilities Planning members to look into naming of new buildings. Roger Ernest, Bernie Negrete, and Tim Kyllingstad volunteered to serve on this sub-group.
6. **FUTURE AGENDA ITEMS**
   This agenda item was not discussed.

7. **NEXT MEETING – FEBRUARY 17, 2009**
   The next meeting is scheduled for February 17, 2009.

8. **OTHER ITEMS FROM THE FLOOR**
   Dr. Albanese provided a budget update that provided to the committee the latest information regarding Cerritos College’s budget status and the latest State budget information.

   Mr. Ernest commented that with the Social Sciences Building getting a facelift, the students may be disappointed that they no longer have a place to post notices and/or banners. He wondered if the College should provide them with something temporary to hang their notices. This led into a small discussion regarding student postings on campus and the possibility that in the future the campus may have to install kiosks for such information.

9. **ADJOURNMENT**
   The meeting adjourned at 12:19 p.m.