COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING SUMMARY
APRIL 15, 2008

PRESENT: Jo Ann Higdon ABSENT: Lisha Valles
Bernie Negrete Randy Peebles
Dan Smith
Karen Welliver
Renée De Long Chomiak (Mayfield)
Tim Kyllingstad
Roger Ernest
Linda Kaufman
Robert Riffle Guest(s): James Junho Lee

1. CALL TO ORDER
Ms. Higdon called the meeting to order at 11:09 a.m.

2. APPROVAL OF THE FEBRUARY 19, 2008 MEETING SUMMARY
The February 19, 2008 meeting summary was approved with the following modifications. Renée De Long Chomiak abstained.

He said at one time, they were thinking of moving the new CLO Building back in order to preserve the trees. but this didn’t happen. He said the western eastern landscape should be considered.

Mr. Riffle added that he took Dr. Aborn Lucinda on a tour and showed her the Science Building and where a shelter could be located.

Dr. Smith asked about a drop dead date for having the central plant operating.

3. CONSTRUCTION STATUS REPORT
Pool: Ms. Higdon reported that the new pool has now received both DSA sign-off and the final sign-off from the Health Department. It is hoped to advertise the bid the week of April 21, 2008, and to go to the Board with a proposed contractor’s name in late June. Mr. Ernest asked if the pool shade structures get DSA approval, could those plans be used as a starting point for other shade structures on campus. Ms. Higdon replied no. However, the only way the answer could be yes was if any of those shade structures had pre-approved “A” number with DSA.

Performing Arts Center: Ms. Higdon noted that the Performing Arts Center is scheduled to be included in the next state-wide Bond that will likely be scheduled for November.
Auto Technology Center – Renovation: Ms. Higdon reported that the latest auto technology center renovation submittal is subject to auto technology getting information to the architect with respect to the electrical needs.

Classroom/Lab/Office Building (CLO): Staff continues to meet with DSA regarding this project. This project has been a smooth process so far with no negative developments as yet.

Gym – Seismic: The Gym seismic project is on a tight time schedule. Dr. Smith and Ms. Welliver have met with their division and are bringing the results back to the user group. The user group meets on 04/16/08. After this meeting the project will go to Susan Yeager in the Chancellor’s Office. Ms. Welliver indicated that the timeline is very tight and Mr. Riffle explained to the committee the timeline of state funded projects. Further discussion was held regarding the gym seismic project and the cost and timing.

Infrastructure Project: The infrastructure project continues to move forward. Mr. Riffle noted that the infrastructure construction “mess” will continue and to please be patient. A question was asked about the poundage the College has to get on-line to meet the standard by December 31, 2008. Mr. Riffle reported approximately 1800 tons.

Soccer Field: It was reported that the old Soccer Field/Parking Lot project is currently on hold.

LRC Carpet: It was reported that a couple of rooms still need to be completed in the LRC carpeting project.

Facilities Building: Mr. Riffle noted that the architects are putting together a schematic design for the User Group to review.

Liberal Arts Building: The Liberal Arts User Group that includes DSPS is continuing to meet.

Furniture Standards: Ms. Higdon noted that tBP/Architecture is assembling the feedback from the staff viewing the proposed furniture.

4. VENDING MACHINE PLACEMENT
Mr. Riffle reported that the vending machine vendor who supplies the College’s vending snacks want to place more snack machines on campus. Mr. Riffle provided to the committee a handout of the areas the vendor would like to place the snack machines. After committee discussion the following was decided:

- No new vending machines inside the buildings;
- It is okay to place a vending machine outside of the Social Sciences Building...but only after speaking with the Dean Fran de France;
• Mr. Riffle indicated that the College would not incur any costs or allow them to incur costs to add electrical to any of our buildings to install the vending machines.

5. SECOND ACESS SHELTER
Mr. Riffle reported that he has met with DSPS and they have located an additional area for a second access shelter. This area is located at the west side of the Science Building because it is a natural drop-off and pick-up area with zero curb facing. Dr. Aborn agrees that it is a good location. The current access shelter is located next to the Public Affairs Building. This project would be funded with DSPS funds. It was suggested that Mr. Riffle speak with Dr. Carolyn Chambers, Dean of SEM. Dr. Smith proposed that the Facilities Planning Committee approve the location of the second access shelter site, pending approval from Dean Carolyn Chambers and Dr. Aborn. The committee agreed.

6. STATE SCHEDULED MAINTENANCE OVERVIEW
Prior to Mr. Riffle giving his state scheduled maintenance overview, Ms. Higdon noted that due to the State budget crisis, State funds may not be available next year for scheduled maintenance.

Mr. Riffle provided to the committee a state scheduled maintenance overview. He noted that a number of things get done on the state Web site “Fusion.” The Fusion Web site has the following information: All California community colleges; scheduled maintenance; construction projects; five-year construction plan; and the facilities condition assessment.

Mr. Kyllingstad recommended that prior to Mr. Riffle submitting the scheduled maintenance information to Fusion, that the Facilities Planning Committee review the information prior to his sending it to the State.

Mr. Riffle requested that if any committee members had questions or concerns, to please contact him directly.

7. NEXT MEETING – MAY 20, 2008
The next meeting is scheduled for May 20, 2008.

8. OTHER ITEMS FROM THE FLOOR
Mr. Negrete noted that some members of the SEM division have approached him and have asked him questions about the positioning of the new CLO #1. This is related to the tree issue, and their concern is some trees may be sacrificed for instructional space.

Mr. Ernest responded that this committee is charged with campus beautification. The CLO #1 is a new building that is requiring the College to cut down some trees. The question is whether or not these trees need to be cut down. Do we as a committee or in any other committee want to encroach on or inhibit instructional space? He pointed out that there are two additional areas that are going to be leveled and those are going to be additional potential viewing sites for the astronomy class. Also, Wayne Johnson from the SEM Division would like to save the gingko biloba tree which is on the south side of the CLO #1 site. Mr.
Ernest stated that it is terrible that the College has to watch dog which trees are going to be cut during a construction phase. He thought that the CTC should mandate that architects put the College on notice on which trees were going away and/or saved. He noted that EDAW (Landscape architect) did note that there was only one prized Oak tree on the campus.

Ms. Higdon suggested that a group be formed to discuss the tree situation further. The following people were suggested: Bernie Negrete, Roger Ernest, Wayne Johnson, Robert Riffle, Jo Ann Higdon and the Botany staff.

Ms. Higdon noted that the CLO #1 building is currently at DSA. She is unsure what flexibility the College will have at this time with regard to moving it. Mr. Ernest replied that the point he was making is that it is almost overwhelming to participate in a user group and look at the architectural drawings and then see which trees are being removed and which are not. There needs to be full disclosure by the architect as to what they envision as far as the site requirements and clearing.

9. **ADJOURNMENT**
   The meeting was adjourned at 12:41 p.m.