FACILITIES PLANNING COMMITTEE
MEETING SUMMARY
OCTOBER 16, 2007

PRESENT: Jo Ann Higdon
         Dan Smith
         Roger Ernest
         Karen Welliver
         Linda Kaufman
         Les Bell
         Robert Riffle

         Ms. Higdon called the meeting to order at 11:08 a.m.

ABSENT: Connie Mayfield
         Randy Peebles
         Craig Breit
         Lisha Valles

         The September 18, 2007 meeting summary was approved as presented.

Guest(s): Debbie Jensen
          Kodee Murray
          Jeanine Prindle
          Said Hilmy (IDS)

1. CALL TO ORDER
   Ms. Higdon called the meeting to order at 11:08 a.m.

2. APPROVAL OF THE SEPTEMBER 18, 2007 MEETING SUMMARY
   The September 18, 2007 meeting summary was approved as presented.

3. CONSTRUCTION STATUS REPORT
   Auto Technology Center – Addition: Mr. Riffle reported that the user group for the Auto
   Technology-Addition recently met and unanimously signed the building blueprints,
   therefore the project moves into the design development phase.

   Classroom/Lab/Office Building: The Classroom/Lab/Office User Group continues to
   meet with HMC Architects. The next Classroom/Lab/Office User group meeting is
   scheduled for November 2, 2007.

   Gym – Seismic: Mr. Riffle reported that the consultant contract is being finalized. Once
   the contract is finalized, the design of the gym can begin. Dr. Smith inquired if it was
   time for the user group to be formed. Mr. Riffle responded that Dr. Smith should begin to
   think about the people that should be involved. Ms. Welliver requested that prior to the
   gym seismic construction that the contractors speak with the users of the gym, as the
   users have specific knowledge of the functions of the gym. Mr. Riffle noted that
   preliminary plans are due to the State in April, 2008. After preliminary plans, then the
   process of design development begins, which takes another year. Once design
   development is approved, then construction funds can be released. Mr. Riffle stated that
   it is imperative that the College abide by all State dates otherwise the College will not
   receive the state funding.

   Ms. Welliver added that the HPE/A faculty feel like they are not being heard by the
   people who are making the decisions. Ms. Higdon noted that the gym seismic project
   was originally budgeted at approximately $6 million dollars. The State has increased the
   funding of the project to approximately $10.5 million dollars. It is hoped that the increase
   will cover the vast majority of the work that needs to be done in the gym.

   Infrastructure Project: The infrastructure project continues to move forward. Phase II of
   the project is expected to begin within the next week. Ms. Higdon reminded Mr. Riffle to
   remind the contractors to keep the dust/dirt to a minimum.
Pool: The pool project is currently at DSA. Mr. Riffle reported that he and the architects will be meeting soon with DSA to clarify any questions DSA has with regard to the project; this is referred to as the “back check” phase of a project.

Campus-Wide Boiler Replacement Project: Mr. Riffle reported that the campus-wide boiler replacement project is moving forward, with an anticipated start date during Christmas break.

Soccer Field: Mr. Riffle reported that the soccer field project is moving forward with the contractor tearing up the fields and replacing irrigation.

4. NEXT MEETING -
The next meeting for the Facilities Planning Committee is scheduled for November 20, 2007. It was noted that the meeting date falls during the week of Thanksgiving. Ms. Kaufman will poll the committee members to find out if they will be attending.

5. OTHER ITEMS FROM THE FLOOR
Ms. Welliver expressed her frustration at the location of the central plant and its proximity to the left outfield softball fence. Further discussion ensued with regard to the location of the central plant and the softball field. Ms. Higdon indicated that it is very common for colleges to have a central plant facility in the athletic area. Ms. Welliver inquired if Ms. Higdon and Mr. Riffle could be available to attend an HPE/A Division meeting to update the faculty/staff on the latest information with regard to the Master Plan. Ms. Higdon asked Ms. Welliver to follow-up with Ms. Kaufman to schedule a date to for her and Mr. Riffle to meet with the HPE /A Division.

Mr. Ernest reminded the committee about the need for shade structures and patio areas where students can congregate. He feels that by building these structures/areas that it would create a sense of community/collegiality for the students.

Ms. Higdon reminded the committee that the master plan is a representation/placeholde of where structures are going to be currently. The master plan is reviewed annually for any major changes.

Dr. Smith inquired once the old pool area is filled in, could that space be used for basic field space off the weight room area. Ms. Higdon replied at this time it is premature to assign the space as design has not begun in that area.

9. ADJOURNMENT
The meeting was adjourned at 11:59 a.m.