1. **CALL TO ORDER**
   Dr. Albanese called the meeting to order at 11:00 a.m.

2. **APPROVAL OF THE SEPTEMBER 16, 2008 MEETING SUMMARY**
   The September 16, 2008 meeting summary was approved as presented.

3. **CONSTRUCTION STATUS REPORT**
   Mr. Riffle reported on the following:

   - **Central Plant/Infrastructure:** The central plant is functional. The only thing that is lacking for the central plant to be completely efficient is one area to “connect the loop.” This should be completed by the first week of December.

   - **Research & Development Demolition:** The demolition of the Research and Development Building has begun. The demolition should be completed by the end of November. The demolition of this building makes room for the new SCCCT (Automotive) Building.

   - **Aquatic Center:** This project is progressing rapidly.

   - **CLO #1:** Bids are due November 18, 2008. Construction is expected to begin in the early spring 2009 semester.

   - **Auto Technology Modernization:** The user group is meeting to discuss the phasing of the project.

   - **Gym Seismic Project:** Meeting with DSA November 21, 2008 to discuss various issues (Fire/Life/Safety) and the existing building. The project needs to be at the State Chancellors Office by April 2009 for their approval so the project can be bid in June/July 2009. This is a state-funded project, so timelines need to be strictly met.
Small Projects in Social Sciences Building: Small construction projects will be taking place in the Social Sciences Building such as replacing ceiling tiles, and making a handicap ramp on the North side of the building. Also, Robert will be meeting with Dr. Aborn and the accessibility consultant to start a game plan for the campus accessibility transition plan.

Liberal Arts Building Replacement Project: The user group needs to meet in the spring to keep the momentum going on the design of the building.

Lighting Retrofit: This project was part of the infrastructure project. This project has been completed campus-wide. Edison has been to the campus and inspected the project. They are waiting for the final report so that the College can receive the rebates.

Boiler Replacement Project: The boilers on campus are being replaced. All buildings will have new boilers by mid-December.

Fire Alarm Upgrade/Mass Notification System: This project is still at DSA. Cerritos College is one of the first in the State to integrate the mass notification system with the fire alarm upgrade. Mr. Ernest asked if the Clock Tower project was still scheduled since the College was moving forward with a mass notification system. Dr. Albanese and Mr. Riffle will look into the Clock Tower project status and report back to the committee.

Mr. Negrete requested a GO Bond expenditure/balance worksheet. Mr. Riffle replied that a cash flow analysis is currently being completed. Dr. Albanese indicated that this analysis will be brought to this committee for informational purposes.

Dr. Smith inquired regarding the gym seismic project and the latest information from DSA. He and Ms. Welliver both indicated that the user group has not met in awhile and have not seen the latest plans. Mr. Riffle replied that he would look further into this and report back to Dr. Smith.

4. FUTURE AGENDA ITEMS
Mr. Ernest spoke about the following future agenda items:
- Art & Sculpture: To include art and sculpture from other artists and people involved in the production of on-campus art. This would include not only the Fine Arts Division, but also other campus departments such as woodworking and welding. Also, establish sights on campus where sculpture could be installed. Art would not necessarily be long-term, it could be short-term. Mr. Ernest noted that he will meet with Professor Steven Portigal to come up with a proposal as to where these different locations will be on campus. The proposal will come to the Facilities Planning meeting for discussion. Dr. Albanese asked that when the proposal does come forward that included would be the “cost of ownership.” The general fund has to support and maintain the art and when you add items that are donated, the
cost must be reviewed. Mr. Ernest will also provide to the committee the section in
the campus standards handbook on sight furnishings and campus wide art program.

- Landscape Architecture Sub-Committee: One of the committee’s interests would
be to articulate beyond what the broad parameters indicated on the master plan
with regard to campus landscape architecture. The project of immediate interest
is the pool/fountain area outside the Student Center. He is working with Michael
Barrita and student representatives to re-vamp this area to a garden space.
Professor Don Hallinger is also interested in pursuing a Mesozoic garden
somewhere on campus. By using Mesozoic plants on campus, this could be used as
an instructional space by the Botany students. Mr. Ernest also mentioned that
there would be a green space where the Technology Building currently sits. He has
been speaking with Professor Wayne Johnson about this location being a possible
site for a California Gardens. Dr. Mayfield stated that this particular space is going
to be crucial to the Fine Arts curriculum and course offerings in the future. Before
any landscaping is done, she respectfully requested that the Fine Arts Division be
given the opportunity to have discussions on this open space as well.

- Building Identification: The Board Policy and Administrative Procedures will be
discussed at a future Facilities Planning meeting.

- Way finding/Signage: Nothing to discuss at this time.

5. **NEXT MEETING**
The next meeting is scheduled for December 16, 2008.

6. **OTHER ITEMS FROM THE FLOOR**
   Mr. Kyllingstad asked when the scheduled maintenance plan will be ready for committee
review. The scheduled maintenance plan will be agendized at the next meeting.

   Mr. Negrete expressed his concern that the plans for the Social Sciences refurbishment
have not been shared with all the stakeholders of the building. Mr. Riffle replied that Bovis
met with the Humanities/Social Sciences Division and asked for input from Liberal Arts.
From those discussions Bovis is putting together a scope of minor projects to be completed,
such as replacing ceiling tiles and installing a handicap ramp off the north side of the stair
wells. Mr. Negrete added that there are a variety of issues that are of concern to the users
of that building and the users come from different divisions. There needs to be improved
communication to ALL users of the building.

   Mr. Ernest asked Mr. Kyllingstad if there had been a response from CSEA regarding allowing
faculty to rehabilitate areas on campus without encroaching on the CSEA contract. Mr.
Kyllingstad spoke with CSEA and they requested that the exact scope of the request be in
writing. Mr. Ernest replied that he will make a formal request through Faculty Senate.

7. **ADJOURNMENT**
The meeting adjourned at 12:03 p.m.