COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING SUMMARY
DECEMBER 16, 2008

PRESENT: Dr. Jim Albanese  ABSENT: Roger Ernest
Dr. Connie Mayfield Karen Welliver
Jenine Nolan Lisha Valles
Dr. Dan Smith
Bernie Negrete
Tim Kyllingstad
Linda Kaufman
Robert Riffle

Guest(s):

1. CALL TO ORDER
   Dr. Albanese called the meeting to order at 11:00 a.m.

2. APPROVAL OF THE NOVEMBER 18, 2008 MEETING SUMMARY
   The November 18, 2008 meeting summary was approved as presented.

3. CONSTRUCTION STATUS REPORT
   Mr. Riffle reported on the following:

   Central Plant/Infrastructure: All buildings that were scheduled to be tied into the Central Plant are now running on with the Central Plant facility.


   Aquatic Center: The recent rains have caused a minor set-back to the project. Prior to the rains the first coat of plaster was placed on the Adaptive Pool (smaller pool).

   CLO #1: The bids for this project came in $3 million under budget. Construction is expected to begin in February, 2009.

   Auto Technology Modernization: The user group is meeting to discuss the phasing of the project. The bid for the project is expected to go out mid-year 2009.

   Gym Seismic Project: Robert, Jerry, Said Hilmy of IDS (Architect/Engineer) met with DSA to discuss various issues (Fire/Life/Safety) and the existing building. DSA wants the campus to upgrade the entire campus fire alarm system and not just the College’s plan of doing the upgrade in phases. Robert will continue to discuss this issue with DSA. Dr. Albanese added
that due to the State budget crisis, funds for this project have been stalled. As soon as more information is known, Dr. Albanese will inform the committee.

**Small Projects in Social Sciences Building:** Small construction projects will be taking place in the Social Sciences Building. He noted that the ceramic tile on the outside of the Social Sciences building will be removed over the winter break and replaced with plaster at a later date, TBD. Dr. Aborn, Bovis, and Robert met with BOA (the accessibility consultant) to work on the campus accessibility transition plan.

**Liberal Arts Building Replacement Project:** The user group needs to meet in the spring to keep the momentum going on the design of the building. This project will not begin for a couple of years as the CLO #1 building needs to be built and functions moved into CLO #1 before demolition and construction of the new Liberal Arts Building.

**Lighting Retrofit:** This project was part of the infrastructure project. This project has been completed campus-wide. The College will be receiving a rebate from Edison.

**Boiler Replacement Project:** All buildings on campus have new boilers. Only three buildings on campus are still struggling with the new boiler system, they are Physical Science, Business Education, and HPEA. These buildings will be completed by December 16, 2008.

**Fire Alarm Upgrade/Mass Notification System:** This project is still at DSA. DSA would like the entire campus completed at one time, the College has indicated that the upgrade/notification system was scheduled in phases. The College will continue to discuss this issue with DSA.

4. **SCHEDULED MAINTENANCE REVIEW**

   Mr. Riffle reviewed the Chancellor’s Office Physical Plant and Instructional Support Allocations and Certifications for ongoing and one-time block grants. After he provided an overview of the document the committee was given the opportunity to voice any concerns or questions. The committee had no issues with Robert submitting the scheduled maintenance plan as it was presented with the Chancellor’s Office in January, 2009.

5. **ADMINISTRATION QUAD GARDEN**

   Dr. Albanese stated that funds have been designated to repair the Administration Quad Garden. He explained the reasons as to why this area needs to be repaired, and if any staff members have questions about the use of funds to do this project, have them speak with him directly and he will answer their questions.

6. **GO BOND EXPENDITURE LIST**

   The committee was provided spreadsheets which reflect GO Bond series 2004A and 2006B and the expenditures and/or monetary commitments the College has made through September 30, 2008. Dr. Albanese added that the College is going to do an RFP for firms
who will sell the next series of bonds. There was still some confusion regarding the GO bond funds expended and the amount of GO bond funds sold. Dr. Albanese will clarify this with Ms. Rizkallah and report back to the committee.

7. **FUTURE AGENDA ITEMS**
   This agenda item was not discussed.

8. **NEXT MEETING – JANUARY 20, 2009**
   The next meeting is scheduled for January 20, 2009

9. **OTHER ITEMS FROM THE FLOOR**
   Mr. Negrete noted that at the last meeting there was a brief discussion on building identification and board policy/procedures. Mr. Negrete spoke about the two schools of thought regarding building identification. One being that building names be generic as to not give ownership to a particular division/area, the second school of thought is that buildings should be named after their functional areas to provide identity and maintain identity for programs/organizations on campus. After discussion regarding various reasons why buildings are named either by number/building functionality or in generic, this topic will be agendized for the next Facilities Planning meeting.

   Mr. Riffle announced that the new student center marquee is now working.

10. **ADJOURNMENT**
    The meeting adjourned at 12:14 p.m.