Matriculation Advisory Committee Meeting
Minutes
Wednesday, September 23rd, 2009

Attendees: Roger Adams, Shirley Arceo, Francesca Bello, Dr. Renée De Long Chomiak, Michael Farina, John Gallant, Lorraine Gersitz, George Jarrett, Dr. Stephen Johnson, Young Kim, Terrie Lopez, Pilar Mata, Stephanie Murguia and Leo Zambrano

Handouts
• Fall 2009 Board Room Numbers

Admissions
• Enrollment fees went from $20 a unit to $26 a unit.
• If students already registered for classes (paying the $20 a unit), they received phone calls & E mails notifying them of the additional increase; these students had up until the start of the semester to pay the increase or they were dropped.
• Signs were posted all over the One Stop Area notifying students of the drop for non-payment and the increase in enrollment fees.
• Suggestion:
  o Text message students to inform them if they have been dropped from their class.
  o E mail instructor to notify them that a student has been dropped for non-payment
• Instructors have to log on to Rosters + and check under ‘dropped’, to see if the student was dropped for non-payment.
• Currently in the process of finishing up Spring Grads.
• Spring 2010 applications accepted in person.
• Spring 2010 registration starts: Thursday, November 19th

Orientation
• 2,600 students were mailed letters informing them of the Fall 2009 New Student Orientations.
• During the Fall 2009 registration 1,548 students attended a New Student Orientation and 951 students completed an online orientation.
• Athletic Orientations were conducted for New incoming athletes (278 students attended)
• Students can now complete an online orientation for Spring 2010.
• Spring 2010 New Student Orientations start Tuesday, October 6th.

Assessment
• During the Fall registration period approximately 5,000-6,000 assessments were administered.
• May 1st to August 20th – students could call and make an appointment to take their assessment test; there were 2 labs running simultaneously.
• Terrie is on a task force working with the Liberal Arts Division regarding ESL enrollment.
• Gearing up for Spring 2010 registration; students will not have to make an appointment to take the assessment during Spring registration.
Counseling

- Working with ‘Less with Less’
- Cerritos Summer Connections: 524 students completed CG 50.
- During Fall 2009 registration Counseling serviced approximately 11,000 students.
- Matriculation was cut in half; cut peer counselors and adult hourlies hours in half; cut Part-time counselors well over 50%.
- Front Desk Staffing (Rebecca & Monique-left)…..new Intermediate Typist Clerk…Evelyn Mattison; Not able to fill one of the Intermediate Typist Clerk position.
- Kristen on Maternity Leave
- Gearing up for Spring 2010 registration.
- CG course prefix changed to COUN.

Follow-up

- During the Fall 2009 registration approximately 929 students attended a Success Workshop.
- Counseling continues to experience a significant increase of students attending success workshops.
- 322 dismissed students were reinstated into the Fall 2009 semester.
- 1,204 students are on probation as of Summer 2009 grades.
- Success Workshops start, Monday, October 5th.

Research and Evaluation

- Updating Institutional Data.
- Student Success Data is available on the website.

Coordination and Training

- Full-time & Part-time counselors attended the UC and USC conferences.
- CSU conference is Wednesday, September 30th.

Prerequisite Enforcement

- Fall 2009 was the lowest amount of students that were dropped for Prerequisite Enforcement.
- Students are better prepared.